

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

**Measure "C" Citizens' Oversight Committee**

**Monday, December 1, 2003**

**MINUTES**

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Monday, December 1, 2003 in Private Dining Room #2, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

**Members Present:** Ms. Becki Basham, Realty Executives  
Ms. Rita Garasi, Gruber Systems  
Ms. Jill Harper, SCV Senior Center  
Mr. Calvin Hedman, Hedman & Associates  
Ms. Deborah Roberts, COC Student  
Mr. Joe Robinson, Sapphire Ventures, Inc.  
Mr. Doug Sink, CPA/CFO, Remo, Inc.  
Mr. Sheldon Wigdor, Telecommunications Program Manager

**Members Absent:** Mr. Kyle Baron, COC Alumni-Community Member  
Mr. Michael Berger, Salomon Smith Barney  
Mr. J. Conroy, COC Student  
Mr. Mike Lebecki, Remax Realtors  
Mr. Roy Weygand, Kern County Taxpayers Association

**Others Present:** Dr. Dianne Van Hook, Superintendent-President  
Mr. Barry Gribbons, Vice President, Institutional Development, Technology & Online Services (arrived 12:35p)  
Ms Cindy Grandgeorge, Director, Fiscal Services  
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President  
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning

Chairperson Wigdor declared a quorum and called the meeting to order at 12:00 p.m.

**Quorum  
Established  
(1)**

The Committee moved approval of the meeting Agenda.

**Approval of Agenda  
(2)**

Motion: Garasi Second: Harper Record of Vote: 8-0

The Committee moved approval of the 6-26-03 Meeting Minutes.

**Approval of Minutes  
(3)**

Motion: Garasi Second: Robert Record of Vote: 8-0

Mr. Schrage presented a list of projects to be funded from Measure "C" funds. He explained to the Committee that College of the Canyons will not qualify for much in the way of modernization funds from the State because COC's facility is ranked second in the state's analysis of conditions.

**Approval of  
Projects to Be  
Funded from  
Measure "C"  
Funds:**

Dr. Van Hook noted that COC has received a greater share of scheduled maintenance dollars than other California community Colleges. COC began budgeting local matching funds for repairs/renovation several years ago and

**Repair and  
Renovation of  
Existing**

hence, was able to secure a greater share of funds when they were available. Therefore, COC's infrastructure is in good shape.

**Facilities  
( 4 )**

Motion: Garasi      Second: Sink      Record of Vote: 8-0

Dr. Van Hook reviewed the inequity of the financial support provided for construction in the higher education community. For example, California State University campuses receive many more dollars to build like buildings than California's community colleges. The state receives a greater cost benefit from Community Colleges. She stated she felt the state could save money by cutting CSU construction dollars.

**Construction Project  
Overview and  
Timeline  
(6)**

Mr. Schrage presented an overview of the new building projects via PowerPoint. The Committee viewed the drawings with perspectives from varied directions and learned of the timelines for the construction projects. Mr. Schrage stressed the need to proceed on our timelines because some projects must be completed by May 15, 2004 for COC to retain state funding support.

Mr. Schrage reviewed the scheduled maintenance projects, again stressing the need to complete them by May 15, 2004 and noted that the projects were either underway or would be approved at the December 3, 2003 Board of Trustees meeting.

**Scheduled  
Maintenance Projects  
(7)**

Mr. Schrage updated the Committee on the status of the portable buildings which will be used at the new Canyon Country Educational Center site when it is purchased.

**Canyon Country  
Education Center  
Portable Buildings  
(8)**

- COC will purchase these buildings (24,000 square feet) from the Air Force for \$17,000.
- The buildings will be transported to the L.A. County Fire Department's Del Valle Fire Center, stored there until they can be relocated in Canyon Country.
- The Del Valle Fire Center is storing the buildings in exchange for a Fire Training Partnership with COC.

Dr. Van Hook noted:

- The original cost estimate of relocating the portables to Del Valle was around \$400,000.
- COC began working with the federal government to get placed on the Innovative Readiness Training Program a list to receive assistance. Since timing is an issue—these portables must be removed from Vandenberg Air Force Base quickly—this likely will not be an option.
- We located a company that will transport the buildings for \$24,000 plus the take-down and set-up costs. This has not yet been finalized.

Mr. Schrage told the Committee COC has eliminated all but two sites being considered for the Canyon Country Educational Center:

- The top of Vasquez Canyon Road and
- Sand Canyon between Soledad Canyon Road and Sierra Highway.

Dr. Gribbons reviewed the timeline for the approval of the Center. COC is planning to submit it to the Chancellor's Office to be placed on the January 2004 BOG (Board of Governors) meeting agenda as an information item and on the March 2004 BOG meeting agenda as an action item. If approved, the item would then go to CPEC (California Postsecondary Education Commission) in June 2004 as an information item and August 2004 as an action item. So, given the timeline of the EIRs, this timeline is reasonable.

Ms. Grandgeorge informed the Committee that the 2003 audit of the Measure C

**Upcoming**

funds will be reduced to a 50% audit versus the 100% audit performed in 2002. COC feels this will be more than an adequate review of the accounts.

**Performance Audit  
(9)**

She explained the creation of several expense summaries being distributed to the Committee by informing them that a separate summary was needed for each issuance. This enables COC to monitor the expenditure of funds from each issuance to ensure all funds within each issuance are expended by their deadline.

Dr. Van Hook:

- Invited Committee members to join President's Circle members for a holiday party in the Performing Arts Center on Tuesday, December 16 at 5:00 p.m.;
- Informed the Committee of the upcoming performances by the Holiday Voices on December 12<sup>th</sup> at 7:00 p.m. and December 13 & 14 at 2:00 p.m. and 7:00 p.m. in PE-110; and
- Announced that materials from previous Measure "C" Citizens' Oversight Committee meetings will be provided to the new members, Cal Hedman and Becki Basham for background information and their review.

**Comments by  
Members of Audience  
on Any Item Not on the  
Agenda  
(10)**

When there is a need to schedule a Measure "C" Citizens' Oversight Committee meeting, members will be polled as to their availability.

**Announcement of Next  
Meeting & Adjournment  
(11)**

The Committee moved to adjourn.

Motion: Sink      Second: Roberts

Record of Vote: 8-0

The meeting was adjourned at 1:10 p.m.