

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "C" Citizens' Oversight Committee

Friday, May 28, 2004

MINUTES

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Friday, May 28, 2004 in Private Dining Room #2, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Mr. Kyle Baron, COC Alumni-Community Member
Ms. Becki Basham, Realty Executives
Ms. Rita Garasi, Gruber Systems
Ms. Jill Harper, SCV Senior Center
Mr. Mike Lebecki, Remax Realtors
Ms. Deborah Roberts, COC Alumni

Members Absent: Mr. Michael Berger, Salomon Smith Barney
Mr. Calvin Hedman, Hedman & Associates
Mr. Joe Robinson, Sapphire Ventures, Inc.
Mr. Doug Sink, CPA/CFO, Remo, Inc.
Mr. Sheldon Wigdor, Telecommunications Program Manager

Others Present: Dr. Dianne Van Hook, Superintendent-President
Ms. Sharlene Coleal, Dean, Business Services
Ms. Cindy Grandgeorge, Director, Fiscal Services
Mr. John Green, Publications & Marketing Officer
Ms. Michele Jenkins, Clerk SCCC Board of Trustees
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President
Mr. John McElwain, Director, Public Relations & Marketing
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning

Acting Chairperson Garasi declared a quorum and called the meeting to order at 9:06 a.m. **Quorum Established (1)**

The Committee moved approval of the meeting Agenda. **Agenda Approval (2)**

Motion: Garasi Second: Harper Record of Vote: 6-0

The Committee moved acceptance of Roy Weygand's resignation. **Roy Weygand's Resignation Acceptance (3)**

Motion: Lebecki Second: Roberts Record of Vote: 6-0

The Committee moved acceptance of the removal of J. Conroy who has relocated out of the area. **J. Conroy's Removal Acceptance**

Motion: Lebecki Second: Roberts Record of Vote: 6-0

(4)

The Committee moved approval of the 12-1-03 Meeting Minutes.

**12-1-03 Minutes
Approval**

Motion: Lebecki Second: Basham Record of Vote: 6-0

(5)

Mr. Schrage presented to the Committee the relocation plan for the modular buildings currently housed at Vandenberg Air Force Base. The District expects to have the relocation completed by the middle of June.

**Projects to Be
Funded from Measure
"C" Funds:**

Member Garasi expressed her admiration for the good job done by the District. The Committee concurred with her opinion. The hard work and persistence of District representatives paid off with the purchase of the modulares needed for the Canyon Country site. Obtaining the modulares instead of starting to build square footage from scratch was a wonderful accomplishment which allowed the use of the unused funds for the actual buildings. COC used taxpayers' money well and provided an economic advantage. Kudos to the staff.

**Repair and
Renovation of
Existing Facilities
Review and Approval
(6)**

Dr. Van Hook noted that the District purchased the modular buildings for less than \$.50 per square foot rather than the industry average of \$100 per square foot. The modulares are not new, but in good shape and represent around a \$3 million savings.

The Committee moved approval to use \$140,000 in GO Bond funds to pay Cecal Enterprises, Inc., Lake Forest, California, for the relocation of 34 modular buildings from Vanderberg Air Force Base in Lompoc to the District's main campus.

Motion: Lebecki Second: Harper Record of Vote: 6-0

Ms. Garasi directed Ms. Marta to prepare a memo to the District informing them of the Committee's approval.

Ms. Coleal provided an explanation of the Performance Audit to the Committee, including the difference between the 100% audit done last year, and the 50% audit requested this year (which was actually 54%). (At the December 1, 2003 meeting, Ms. Coleal informed the Committee the District would make a reduced audit request.)

**Performance Audit:
SCCCD General
Obligation Bonds
Acceptance
(7)**

The Committee moved to accept the Performance Audit: SCCC General Obligation Bonds.

Motion: Harper Second: Lebecki Record of Vote: 6-0

Ms. Garasi directed Ms. Marta to prepare a memo to the District informing them of the Committee's acceptance.

Ms. Coleal reviewed the Life to Date Expenses report submitted to the Committee.

**Life to Date Expenses
by Project Update
(8)**

Dr. Van Hook provided an update on the University Center to the Committee

University Center

noting:

- Leo Daly, the original architectural firm that designed COC and assisted with the earthquake repairs, has been hired as the Executive Architect for the University Center.
- Plans should go the DSA by mid September 2004.
- Plans should be approved between January and March, 2005.
- We should go out to bid for construction in March or April, 2005.
- Targeted groundbreaking will be June 2005.

**Update
(9)**

Dr. Van Hook also provided a brief explanation of the University Center funding to the Committee.

- \$2.5 million from Measure "C" dollars
- Partner funded Second Wing
 - ✓ Hart District MOU to move the Academy of the Canyons to the first floor
 - \$5.2 million inflation factor and forced costs of materials
 - \$37,000 Ground Lease
 - \$170,000 (around) per year Annual Lease
 - ✓ Contact from Cal Tech Business Technical Center (founded by the Keck Foundation) looking for satellite center in the University Center funded by private dollars
 - ✓ Federal Government Economic Development
 - ✓ High Tech Digital Media and Bio Tech Incubator (Al Mann and local business community)
- First Wing
 - ✓ \$3 million proposal to Keck Foundation
 - ✓ \$15 million in grant proposals to be submitted

- Dr. Van Hook distributed the May 3, 2004 Board of Governors meeting Agenda Item for members to review. She reviewed the meeting and the approval of the BOG. She also informed the Committee that she would be attending the July 12, 2004 Board of Governors meeting, and that the Center would be on the agenda for approval. We are currently looking into three additional sites in the event that the environmental reviews being done on the first two sites determine that either or both sites are feasible due to the EIR findings and cost of site development.
- Ms. Jenkins noted that she had remained at the BOG meeting after Dr. Van Hook left. She spoke with three long-time members of the BOG who told her the agenda item (written by COC in conjunction with its consultant) was the best prepared, most complete and thoroughly done they had ever seen. That was probably the reason there were no questions from the BOG on the item.

**Board of Governors'
Review of the Canyon
Country Educational
Center
(10)**

This information was provided under item number six.

**Canyon Country
Educational Center
Portable Buildings
Update
(11)**

Mr. Schrage informed the Committee that the building is on the fast-track with completion projected to be December 2004. The steel frame is almost in place. The costs of steel and cement are increasing due to supply and

**Music/Dance Building
Update
(12)**

demand. But, the project is currently within 5% of the projected cost.

Mr. Schrage showed a PowerPoint presentation on the 60,000 square foot High Tech Building, which showed the elevations from all directions as well as the floor plans for each of the three floors. Completion of this project is expected to be March 2006.

**High Tech Building
Update
(13)**

Member Basham asked about the UCLA Film Archiving Institute and how it would affect the University Center and COC. Dr. Van Hook noted that, based on her understanding:

- The Institute will be located in an area next to the University Center.
- There will be approximately 200 employees.
- The University Center's bottom floor, back café, and patio will look down on the Archive underground storage. Five feet will be visible above ground.
- The Archive will contain a small theater (230 seats) in which to hold small public events and show films.
- UCLA is working with COC and has expressed an interest in collaborative programming and sharing of facilities with College of the Canyons.

**Comments by
Members of Audience
on Any Item Not on the
Agenda
(14)**

Dr. Van Hook invited those present to move to the Performing Arts Center for a quick tour conducted by Jim Schrage.

When there is a need to schedule a Measure "C" Citizens' Oversight Committee meeting, members will be polled as to their availability.

**Announcement of Next
Meeting &
Adjournment
(11)**

The Committee moved to adjourn.

Motion: Garasi Second: Harper Record of Vote: 6-0

The meeting was adjourned at 10:13 a.m.