

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

SPECIAL BUSINESS MEETING
MONDAY, JANUARY 5, 2004
MINUTES

The Special Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Monday, January 5, 2004, by Board President Ernie Tichenor, in the Private Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Ronald E. Gillis
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor

Members Absent Mr. Bruce D. Fortine (out of town)
Mr. Earl Foust III, Student Trustee (students' winter break)

Others Present: Dr. Dianne Van Hook, Superintendent-President
Ms. Sharlene Coleal, Dean, Business Services
Mr. Jim Schrage, Dean, Physical Plant, Facilities and Construction
Dr. Barry Gribbons, VP, Institutional Development, Technology and Online Services
Ms. Lynne Mayer, Administrative Assistant

President Tichenor declared a quorum and called the meeting to order at 4:12 p.m.

**QUORUM ESTABLISHED
(1.1)**

The Board moved approval of the Agenda for the meeting, with additions and updates distributed for Items 2.1 and 3.1.

**APPROVAL OF AGENDA
(1.2)**

Motion: MacGregor Second: Gillis Record of Board Vote: 4-0

The Board moved approval to award contracts for the Music/Dance Building to the lowest responsive bidders and to reject bids as presented at the meeting.

**APPROVAL TO AWARD
CONTRACTS FOR THE
MUSIC/DANCE
BUILDING
(2.1)**

Dr. Van Hook thanked Mr. Schrage and Mr. Tim Phillips (Klassen Corporation) for the incredible amount of work they did over the holiday break to enable this accommodation to be made in such a timely way.

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0

The Board moved approval of Personnel Schedule PERS 2003/04-09 with additional information as follows:

**APPROVAL OF
PERSONNEL SCHEDULE
PERS 2003/04-09
(3.1)**

A. ACADEMIC PERSONNEL

6e Other

Removal of the approval for Diane Stewart, Advanced Teaching Workshop Facilitator for Spring 2004, submitted via 1/5/04 Personnel Schedule in error.

C. MANAGEMENT PERSONNEL

2. Employment – Regular

Audrey Green, Interim Associate Dean, Student Services. Start date **January 12, 2004, annual salary \$91,000.**

Motion: Jenkins Second: MacGregor Record of Board Vote: 4-0

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2003/04-55

The Board moved approval of the Memorandum of Understanding between Dowden Associates and the Santa Clarita Community College District.

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0

**APPROVAL OF MOU
BETWEEN DOWDEN
ASSOCIATES AND THE
SCCCD
(4.1)**

Ms. MacGregor requested the Board place a Resolution in support of the Kindergarten-University Public Education Facilities Bond Act of 2004 on their next meeting agenda.

**COMMENTS BY THE
AUDIENCE FOR ITEMS
NOT ON THE AGENDA.
(5.1)**

President Tichenor announced the next regular Business Meeting would be held on Wednesday, January 21, 2004 in the Staff Dining Room (S-132). Closed Session is scheduled to begin at 5:00 pm, Open Session will begin at 6:30 pm.

**ANNOUNCEMENT OF
NEXT MEETING
(1/21/04 Business Mtg)
AND ADJOURNMENT
(6)**

There being no further business, the meeting was adjourned at 4:17 p.m.

Mrs. Michele R. Jenkins
Clerk, Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____