

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE ASSOCIATE STUDENT GOVERNMENT
WEDNESDAY, FEBRUARY 23, 2005
MINUTES

The Joint Meeting of the Board of Trustees of the Santa Clarita Community College District and the Associated Student Government was called to order on Wednesday, February 23, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
 Mr. Ronald E. Gillis
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Ernest L. Tichenor (arrived at 4:57 p.m.)
 Mr. Steven Vanover, Student Trustee (left at 5:37 p.m.)

Associated Student Government Members Present: Mr. Matthew Suedkamp, President (left at 5:37 p.m.)
 Mr. Dan Monteleone, Vice-President (left at 5:17 p.m.)
 Ms. Ashley Miliotti, Legislative Advocacy Student Representative (left at 5:37 p.m.)
 Mr. Steven Modugno, Senator of Business Affairs (left at 3:50 p.m.)
 Ms. Amanda Konzelman, Senator of Athletic Affairs (left at 5:37 p.m.)
 Ms. Anne Yang, Senator of Public Affairs (left at 5:37 p.m.)
 Ms. Claudia Valdivieso, Senator of Cultural Affairs (left at 5:37 p.m.)

Others Present: Dr. Dianne Van Hook, Superintendent-President (arrived at 4:10 p.m.)
 Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services
 Mr. Michael Joslin, Asst. Dean, Student Development & Retention
 Ms. Kelly Dapp, ASG Co-Advisor
 Dr. Barry Gribbons, Vice President, Institutional Development, Technology & Online Services/Interim Assistant Superintendent
 Ms. Allison Korse-Devlin, Student Services Coordinator II, Student Development
 Ms. Sue Bozman, Dean, District Communication, Marketing & External Relations
 Ms. Audrey Green, Associate Dean, Student Services
 Ms. Joan Jacobson, Counselor
 Mr. Jim Temple, Director, Network and Computer Support
 Ms. Debra Gonzales, Student Services Technician II, Student Development
 Ms. Yvette Barrios, President, California School Employees Association
 Ms. Tammy Castor, Director, District Security
 Mr. Eric Harnish, Special Assistant to the Superintendent-President/Interim Director of External Relations
 Mr. Mike Joslin, Assistant Dean, Student Development & Retention
 Ms. Cynthia Carpenter, Student Services Specialist II, Student Development
 Mr. Michael Dermody, President, Academic Senate
 Dr. Brad Reynolds, Instructor, History, and College of the Canyons Faculty Association President
 Ms. Roberta Honey, HITE Program Specialist III
 Mr. Jason Sacks, Student Services Specialist II, Admissions & Records
 Mr. Michael Calvo, President, Phi Theta Kappa
 Mr. Donovan Smith, Vice President, Phi Theta Kappa
 Ms. Stefany Jang, Secretary, Phi Theta Kappa
 Ms. Blair Jenkins, President, HITE
 Mr. Daniel Luthi, Secretary, Alpha Gamma Sigma

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Mr. John McElwain, Director, Public Relations and Marketing
Ms. Christina Griffin, Associated Student Government
Ms. Katie Neimand, Canyon Call
Mr. Justin Fortney, Canyon Call
Ms. Sharlene Coleal, Vice President, Business Services (arrived at 5:37 p.m.)
Mr. Jim Schrage, Dean, Physical Plant and Facilities Planning (arrived at 5:37 p.m.)
Ms. Diane Fiero, Vice President, Human Resources (arrived at 5:37 p.m.)

President MacGregor declared a quorum and called the meeting to order at 2:43 p.m.

**QUORUM
ESTABLISHED
(1.1)**

President MacGregor asked Mr. Suedkamp to select someone to lead the flag salute. He selected Ms. Korse-Devlin.

**FLAG SALUTE
(1.2)**

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS
(1.3)**

The Board moved approval of the Agenda for the meeting, with the additional information provided for Item 4.1.

**APPROVAL OF AGENDA
(1.4)**

Motion: Fortine Second: Gillis Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved approval of the minutes for February 9, 2005.

**APPROVAL OF MINUTES
(1.5)**

Motion: Fortine Second: Gillis Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved approval of the minutes for the February 16, 2005.

Motion: Fortine Second: Gillis Record of Board Vote: 4-0
Student Trustee: Abstain

- ✓ Ms. Castor gave a presentation for the "Up Close & Personal" section on the Security Department. She discussed recent incident trends and current goals and objectives of the department. A brief question and answer period followed.
- ✓ President MacGregor presented a \$100 scholarship to Dr. Reynolds for the Phi Theta Kappa Pinnacle Silver Chapter Award. Also on hand to receive the award were Mr. Calvo, Mr. Smith, Ms. Jang, Ms. Jenkins, and Mr. Luthie. Dr. Reynolds acknowledged the work of Ms. Honey.

**RECOGNITION/
INFORMATION
(1.6)**

Mr. Joslin discussed some new programs and services the Office of Student Development plans to offer in an effort to enhance student success and persistence. Among them:

**REORGANIZATION OF
STUDENT
DEVELOPMENT
(2.1)**

- ✓ Freshman Resource Center
- ✓ Student Success Seminars
- ✓ New Student Orientation
- ✓ Extended Orientation
- ✓ College Ambassadors
- ✓ Emerging Leaders
- ✓ Summer Leadership Institute
- ✓ Adelante Program
- ✓ Summer Bridge

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Mr. Joslin distributed a flow chart detailing current and planned programs and services, and another handout describing the Freshman Resource Center. A brief question and answer period followed.

Ms. Korse-Devlin reported on the number of students who applied for refunds of the student support fee. Mr. Suedkamp thanked the personnel and departments who assisted in implementing the benefits check-off process. On behalf of the ASG, he presented plaques and gift boxes to the Board of Trustees, Management Information Systems, Student Business Office, and Fiscal Services.

**STUDENT SUPPORT FEE
UPDATE
(2.2)**

Mr. Temple discussed the advantages and disadvantages of student email accounts administered by the college. His research found that most schools do not offer them because of high start-up costs and the extra staff required to administer and support the program. A brief question and answer period followed.

**COMMUNICATION WITH
STUDENT BODY
(2.3)**

Mr. Joslin discussed the idea of a "dead hour" once a week when no classes would be scheduled on campus to allow students and faculty to attend events and activities. It was recommended that the idea be taken to the Academic Senate for further consideration.

**DISCUSSION OF
COLLEGE ACTIVITIES
HOUR
(2.4)**

Mr. Vanover discussed proposed changes to Board Policy 726 (Campus Smoking) and distributed a draft version containing suggestions for new smoking areas. To move the process forward, Dr. Van Hook suggested sending a communication to the California School Employees Association and Academic Senate presidents indicating that the ASG intends to propose these changes to the College Policy Council.

**DISCUSSION ON
CAMPUS SMOKING
POLICY
(2.5)**

Mr. Vanover stated the ASG's interest in advocating on behalf of community college students at the state and national level. The ASG in March will send four students and an advisor to a conference in Washington and will meet with Congressman Howard P. "Buck" McKeon's chief of staff. The ASG will also send a delegation to Sacramento in April to meet with legislators. Additionally, the ASG is helping CalWORKS students to initiate advocacy regarding proposed cuts to their budget.

**UPDATE ON
LEGISLATIVE
ADVOCACY
(2.6)**

Mr. Joslin discussed proposed changes to the organizational structure of the Associated Student Government. A three-branch board would replace the current one-Senate board. The new branches would be an Executive Board, a Programming Board, and an Inner Club Council. Mr. Joslin distributed flow chart detailing the new structure.

**DISCUSSION OF THE
ORGANIZATIONAL
RESTRUCTURE WITHIN
THE ASSOCIATED
STUDENT
GOVERNMENT
(2.7)**

President MacGregor then asked the ASG Senators to introduce themselves. Those who did so were Ms. Valdivieso, Ms. Yang, Ms. Konzelman, and Ms. Miliotti.

This item was moved up on the agenda and discussed after Item 2.1. Ms. Green and Ms. Jacobson discussed the Counseling Department's non-instructional program review process and the changes made as a result. They also highlighted the services offered by the department and noted that Counseling is becoming increasingly complex due to changing academic requirements, students attending more schools, and changes in technology. They also distributed a packet of information. A brief question and answer period followed.

**PRESENTATION AND
UPDATE OF
COUNSELING SERVICES
(2.8)**

There were no comments made.

**COMMENTS BY
MEMBERS OF THE
AUDIENCE ON ANY ITEM
(3.1)**

At 5:37 p.m., the Board moved to Closed Session to discuss the following:

**CLOSED SESSION
(5.1)**

- 5.1a Conference with Labor Negotiator
Santa Clarita Community College District Representative: Dr. Michael Wilding
College of the Canyons Faculty Association (COCFA)
(pursuant to Government Code §54957.6)
- 5.1b Conference with Labor Negotiator
Santa Clarita Community College District Representative: Dr. Michael Wilding
Part Time Faculty United-AFT Local 6262
(pursuant to Government Code §54957.6)
- 5.1c Conference with Labor Negotiator
Santa Clarita Community College District Representative: Mr. Jim Schrage
California Schools Employee Association (CSEA)
(pursuant to Government Code §54957.6)
- 5.1d Conference with Real Property Negotiator(s)
Property: APN's #2839-002-026, -027; #2839-004-021, -023, -024, -025, -026, -028, -041; and #2841-041-022
Agency Negotiators: Dr. Dianne Van Hook and Mr. Jim Schrage
Negotiating Parties: Mr. Bob Kellar, Mr. Marty Kovacs, Mr. Michael Rodgers
Under Negotiation: Price and Terms of Payment
(pursuant to Government Code §54956.8)

Those present in Closed Session were Mr. Fortine, Mr. Gillis, Mrs. Jenkins, President MacGregor, Mr. Tichenor, Dr. Van Hook, Dr. Wilding, Mr. Schrage, Ms. Fiero, and Ms. Coleal.

The Board returned to Open Session at 8:32 p.m. It was announced that no action was taken in Closed Session.

President MacGregor requested that Item 4.1 be removed for separate approval. The Board moved approval of the Consent Calendar as noted below.

**CONSENT CALENDAR
(4)**

- 4.2 Approval of Administrator's Employment Contract (Interim Director of Service Learning)
- 4.3 Approval of Administrator's Employment Contract (Employee Training Institute Project Manager)
- 4.4 Approval of Contract Between the Santa Clarita Community College District and Metasoft Systems, Inc.
- 4.5 Approval of Supplemental Agreement to Master Agreement Between Santa Clarita Community College District and College of the Canyons Foundation for Speakers Series
- 4.6 Approval of Temporary, Interim Administrator's Employment Contract (Interim Vocational Programs Coordinator)
(Karen Meyers is being hired on an emergency basis as the Interim Vocational Programs Coordinator. She is a retired STRS member and is exempt from paying into STRS while employed with the District.)

Motion: Jenkins Second: Tichenor Record of Board Vote: 5-0
Student Trustee: departed

The Board moved Approval of Personnel Schedule PERS 2004/2005-12 with the additional information presented as follows:

**APPROVAL OF
PERSONNEL SCHEDULE
PERS 2004/2005-12
(4.1)**

B. CLASSIFIED PERSONNEL

2. Employment – Regular

Lisa Ferrer, from Student Services Specialist III (Counseling), Classified Represented Salary Range 20, Step 6 (\$3652 per month) to Student Services Coordinator III (Computer Operations), Range 36, Step 2 (\$3927 per month), effective 2/24/05. Promotion through employment process.

Robynn Fridlund, from Student Services Technician I (Transcript Evaluator) Classified Represented Salary Range 22, Step 7 (\$3956 per month) to Student Services Technician II (Degree Audit Evaluator), Range 24, Step 7 (\$4139 per month), effective 2/24/05. Promotion through employment process.

The following item was removed from the agenda:

B. CLASSIFIED PERSONNEL

6. Other

h. Other

Employee 0003936, termination effective 2/24/05

Motion: Jenkins Second: Tichenor Record of Board Vote: 5-0
Student Trustee: departed

President MacGregor announced the next meeting will be on Wednesday, March 9, 2005, in S-132, Staff Dining Room, College of the Canyons Student Center. Closed Session will be held at 5:30 pm, Open Session at 7:00 pm.

**ANNOUNCEMENT OF
NEXT MEETING
(03/09/05) AND
ADJOURNMENT
(6)**

There being no further business, the meeting was adjourned at 9:45 p.m.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____