

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE ASSOCIATED STUDENT GOVERNMENT
WEDNESDAY, FEBRUARY 25, 2004
MINUTES

The Joint Meeting with the ASG Officers of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, February 25, 2004, by Board President Ernie Tichenor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Earl Foust III, Student Trustee

Members Absent: Mr. Ronald E. Gillis (work)
Mr. Ernest L. Tichenor (ill)

Associated Student Government Members Present: Ms. Ellie Navid, President
Mr. Dan Monteleone, Vice-President
Mr. Tristen Molina, Cal State Student Representative
Ms. Evelia Garcia, Senator of Academic Affairs
Ms. Gracie Coronado, Senator of Athletic Affairs (departed 3:33pm)
Mr. Doug Broers, Senator of Business Affairs (departed 3:33pm)
Ms. Jennifer Horak, Senator of Social Affairs

Others Present: Dr. Dianne Van Hook, Superintendent-President
Dr. Philip L. Hartley, Executive Vice President/Assistant Superintendent
Ms. Sharlene Coleal, Dean, Business Services
Dr. Michael Wilding, Acting Vice President, Human Resources & Student Affairs
Mr. Michael Dermody, Academic Senate President
Mr. Michael Joslin, Assistant Dean, Student Development & Retention
Ms. Kelly Dapp, ASG Co-Advisor
Ms. Allison Devlin, Volunteer and Service-Learning Coordinator/ASG Co-Advisor
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Vice President (VP) MacGregor declared a quorum and called the meeting to order at 1:50 p.m.

**QUORUM
ESTABLISHED
(1.1)**

The Board moved to Closed Session to discuss the following:

**CLOSED SESSION
(1.2)**

1.2a Public Employee Discipline/Dismissal/Release

Those present in Closed Session were Coleal, Fortine, Hartley, Jenkins, MacGregor, Van Hook, and Wilding.

The Board returned to Open Session at 2:38 pm. VP MacGregor announced that during Closed Session, the Board gave consensus to the administration on a personnel matter. The Board took no other action in Closed Session.

Ms. Navid asked Student Trustee Foust to lead the flag salute.

**FLAG SALUTE
(1.3)**

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2003/04-71

VP MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. She noted Mr. Gillis could not make this meeting due his work obligations and Mr. Tichenor was ill, and they extended their apologies for not being present.

**WELCOME GUESTS
(1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF AGENDA
(1.5)**

Motion: Jenkins Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved approval of the minutes for February 11, 2004 as follows:

**APPROVAL OF MINUTES
(2/11/04)
(1.6)**

Motion: Jenkins Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

Dr. Van Hook recognized three groups of students on the COC campus:

**RECOGNITION/
INFORMATION
(1.7)**

- ✓ The students who work on the *Canyon Call* and their advisor, Mr. Jim Ruebsamen were recognized for the high quality of work they do as they put the student newspaper together. Last fall, a number of individual students received awards at the Journalism Association of Community Colleges conference. Mr. Ruebsamen introduced several members of the staff at the meeting. Dr. Van Hook and the Board congratulated them for their individual honors and for the work they do on our campus newspaper.
- ✓ Ms. Nikki Hairichi, President of the Phi Theta Kappa chapter at COC, was in attendance to receive a \$100 check from the 2003 Pinnacle Scholarship Award Program in recognition of their increase in membership by 10% in 2002/03. Dr. Van Hook noted this was quite an achievement, as our PTK chapter typically increases their membership by 10% or more every year. The advisor of PTK, Dr. Brad Reynolds, was unable to attend the meeting, but Dr. Van Hook had received an award to present to him from the national chapter for his 15 years of service as advisor. The Board thanked Ms. Hairichi and the members of PTK and HITE/Honors for the work they do for students on our campus and in our community.
- ✓ The men's and women's basketball teams have both had great seasons. The men won the WSC conference title (for the first time in 10 years) and the women are heading into their playoffs as well.

The Board moved approval of the Consent Calendar, with additional information on Item 2.2, as noted below:

**CONSENT CALENDAR
(2)**

2.1 Approval of Sabbatical Leave Request for Ms. Linda Crosby, Instructor, Early Childhood Education

2.2 Approval of Personal Schedule PERS 2003/2004-12

B. CLASSIFIED PERSONNEL

2. Employment – Regular

Kathleen Benz, Accounting Technician II (Student Business Office), **Classified Represented Salary Schedule B, Range 23, Step 3, (\$3340)**, start date pending.

Motion: Jenkins Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

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2003/04-72

The Board moved Approval of Non-Resident Tuition for Fiscal Year 2004/05 to \$145 per unit for out-of-state, and \$145 per unit for international students.

**APPROVAL OF NON-RESIDENT TUITION FOR FISCAL YEAR 2004/05
(3.1)**

Motion: Jenkins Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

Ms. Navid and the ASG Officers each provided a brief overview of the projects they are working on for the campus and students. Following this, there was a discussion of the Benefits Check-Off process for the collection of the ASG Benefits Fee for the coming year. Most ASG Officers felt it was a good idea and wanted to make sure students would see a list of the benefits they would not be getting if they “opted out” of purchasing the benefits card on-line. The members of the Board felt this was important also and that overall, the idea is a good one and will raise a large amount of revenue for the ASG.

**DISCUSSION OF BENEFITS CHECK-OFF PROCESS FOR COLLECTION OF ASG BENEFITS FEE
(3.2)**

VP MacGregor noted that President Tichenor had some questions relating to a few of the Board policies and that he would be speaking with Dr. Wilding to clarify specific wording.

**ITEMS 4.1 THRU 4.6
FIRST READING OF
BOARD POLICIES**

After a brief question and answer period, the Board opted to approve all policies listed for first reading as one group.

- Item 4.1 Approval of Board Policy 513 – Housing
- Item 4.2 Approval of Board Policy 521 – Posting of Materials, First Reading
- Item 4.3 Approval of Board Policy 528 – Student Rights to Expressive Activities, First Reading
- Item 4.4 Approval of Board Policy 804 – Distribution of Publications and Other Duplicated Material by Non-Students and Non-Student Groups, First Reading
- Item 4.5 Approval of Board Policy 808 – Non-Student Speakers, First Reading
- Item 4.6 Approval of Board Policy 818 – Student Credit Card Solicitation, First Reading

These six policies were approved for first reading by the Board as follows:

Motion: Jenkins Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board of Trustees and the ASG Officers discussed Legislative Advocacy and the involvement of the ASG Officers in the “March in March” rally. Given the current budget concerns, the ASG officers felt the expenses involved in getting to this rally would not provide a large return on their money. They plan on inviting news reporters to our campus to help get the word out concerning the budget cuts and the impact on community college students.

**UPDATE ON LEGISLATIVE ADVOCACY
(4.7)**

The Board suggested that each officer could write personal testimonies about how the budget cuts could impact their life and send those to their legislators. Dr. Van Hook suggested they could also call community colleges in the area to see if our students could ride on other college’s buses.

Dr. Van Hook highlighted another area of concern involving new transfer policies and requirements for students wishing to transfer to CSU and UC schools. She suggested they consider this issue and raise its awareness to students.

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2003/04-73

Ms. Horak proposed the idea of doing book orders with our bookstore on-line. Dr. Gribbons thought this was an excellent idea and felt it may be possible to work something out to help expedite the process of students acquiring their books and cutting back on the long lines of students at the bookstore during the start of the semester. Dr. Van Hook suggested the ASG officers discuss this further with Ms. Coleal and also attend the Academic Senate meeting to underscore the importance of faculty members getting their lists into the bookstore in a timely manner to help expedite this process.

**COMMENTS BY THE
AUDIENCE FOR ITEMS
NOT ON THE AGENDA.
(5.1)**

VP MacGregor announced the next Business meeting would be held on Wednesday, March 10, 2004 in S-132 beginning at 5:00 pm.

**ANNOUNCEMENT OF
NEXT MEETING
(03/10/04) AND
ADJOURNMENT
(6)**

There being no further business, the meeting was adjourned at 4:25 p.m.

Mrs. Michele R. Jenkins, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____