

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES****BUSINESS MEETING**  
**WEDNESDAY, MARCH 9, 2005**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, March 9, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
Mr. Ronald E. Gillis (departed 8:15 pm)  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor (arrived 5:50 pm)  
Mr. Steven Vanover, Student Trustee (departed 8:09 pm)

Others Present: Dr. Dianne Van Hook, Superintendent-President  
Ms. Sharlene Coleal, Vice President, Business Services  
Dr. Carole Long, Interim VP, Instruction and Community Extension  
Ms. Diane Fiero, Vice President, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Presenters: Mr. Len Mohny, Division Dean, Physical Education and Athletics  
Athletes and Coaches  
Ms. Shari Bricker, Director, Contracts and Procurement  
Ms. Tracy Hurley, Buyer/Risk Management Coordinator

President MacGregor declared a quorum and called the meeting to order at 5:35 p.m.

**QUORUM  
ESTABLISHED  
(1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Public Employee Discipline/Dismissal/Release  
(pursuant to Government Code §54957)
- 1.2b Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Ms. Diane Fiero  
Confidential Classified Employees  
(pursuant to Government Code §54957.6)
- 1.2c Conference with Labor Negotiator  
Santa Clarita Community College District Representative:  
Dr. Michael Wilding  
College of the Canyons Faculty Association (COCFA)  
(pursuant to Government Code §54957.6)
- 1.2d Conference with Labor Negotiator  
Santa Clarita Community College District Representative:  
Dr. Michael Wilding  
Part Time Faculty United-AFT Local 6262  
(pursuant to Government Code §54957.6)
- 1.2e Conference with Real Property Negotiator(s)  
Property APN's #2839-002-026, -027; #2839-004-021, -023, -024, -025,  
-026, -028, -041;and #2841-041-022  
Agency Negotiators: Dr. Dianne Van Hook and Mr. Jim Schrage  
Negotiating Parties: Mr. Bob Kellar, Mr. Marty Kovacs, and  
Mr. Michael Rodgers  
Under Negotiation: Price and Terms of Payment  
(pursuant to Government Code §54956.8)

**CLOSED SESSION  
(1.2)**

- 1.2f Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Mr. Jim Schrage  
California Schools Employee Association (CSEA)  
(pursuant to Government Code §54957.6)

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Jenkins, MacGregor, Schrage, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 7:15 pm. President MacGregor announced the Board took no action in Closed Session.

President MacGregor asked Ms. Chris Miner to lead the flag salute.

**FLAG SALUTE  
(1.3)**

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS  
(1.4)**

The Board moved approval of the Agenda for the meeting, with the correction presented for Item 6.6 and the bid results for Item 6 7.

**APPROVAL OF AGENDA  
(1.5)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved approval of the Minutes of 2/23/05 as follows:

**APPROVAL OF MINUTES  
(2/23/05)  
(1.6)**

Motion: Jenkins                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Dr. Van Hook introduced the coaches and athletes from the fall season who were present for recognition. Mr. Len Mohny thanked the Board and administration for their continued support to the athletic programs. He introduced the athletic teams and the coaches. In addition to introducing their athletes, the coaches provided a brief overview of their season highlights. Present were:

**RECOGNITION/  
INFORMATION  
(1.7)**

- Women's Water Polo – Coach Diana Stanich
- Women's Volleyball – Coach Lisa Hooper
- Men/Women's Cross Country – Coach Lindie Kane
- Football – Coach Garrett Tujague
- Women's Golf – Mr. Mohny presented on behalf of Coach Gary Peterson
- Men/Women's Soccer – Mr. Mohny presented on behalf of Coach Phil Marcellin

Ms. Shari Bricker and Ms. Tracy Hurley provided the Board with an overview of the Purchasing Department at the College. They distributed a handout and discussed the various jobs this department performs for the campus, including procurement services, contracts and risk management.

**UP CLOSE AND  
PERSONAL  
(1.7)**

The Board moved approval of the Consent Calendar as noted below:

**CONSENT CALENDAR  
(2)**

- 3.1 Approval of Payments for Supplemental Services  
3.2 Approval of Agreement Between Santa Clarita Community College District and American Medical Response  
5.1 Approval of Purchase Order Schedule PO 2004/05-08  
5.2 Approval of Travel Authorizations Schedule T 2004/05-09  
5.3 Approval of Engagement Letters from Grant Thornton LLP for Arbitrage Calculations on Certificates of Participation, Dated June 27, 2001; General Obligation Bonds, Election of 2001, Series 2002; and General Obligation Bonds, Election of 2001, Series 2003

- 5.4 Approval of Contract for Network Services and Support—Educational Telecommunications and Technology
- 5.5 Approval of Agreement Between Santa Clarita Community College District and Pepsi Bottling Group
- 6.1 Approval of Change Orders #15 for the New Warehouse Facility
- 6.2 Approval of Addendum #01 to Consulting Agreement for the Canyon Country Educational Center
- 6.3 Approval of Notice of Completion for FY01/02 Scheduled Maintenance Project: Replace Doors and Hardware PE-Building—Phase II
- 7.1 Approval of Personnel Schedule PERS 2004/2005-13
- 8.1 Approval of Surplus District Property Other than Land Under Board Policy 707
- 10.1 Approval of Agreement Between Santa Clarita Community College District and Institute of Reading Development

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Mr. Jack Biesek was present at the meeting to provide an overview of Biesek Design and answer questions. The Board moved Approval of Contract for Campus Signage Master Plan to Biesek Design in the amount of \$54,750.

**APPROVAL OF  
CONTRACT FOR  
CAMPUS SIGNAGE  
MASTER PLAN  
(6.4)**

Motion: Jenkins                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Mr. Vanover departed the meeting after this item was approved (8:09 pm).

There was a correction to this item distributed at the meeting. Mr. Dale Lundgren and Mr. Aaron Hass from Lundgren Management (a local company) were present at the meeting to answer questions. The Board moved approval of Construction Management Services Contract for Science Laboratory Center and Building Addition with Lundgren Management.

**APPROVAL OF  
CONSTRUCTION  
MANAGEMENT  
SERVICES CONTRACT  
FOR SCIENCE  
LABORATORY CENTER  
AND BUILDING  
ADDITION  
(6.6)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      departed

The Board moved Approval/Ratification of Budget Transfers.

**APPROVAL/  
RATIFICATION OF  
BUDGET TRANSFERS  
(5.6)**

Motion: Tichenor                      Second: Jenkins                      Record of Board Vote: 5-0  
Student Trustee:                      departed

The Board received the Financial Report – Month Ending January 31, 2005 as information.

**FINANCIAL REPORT –  
MONTH ENDING  
JANUARY 31, 2005  
(5.11)**

The Board moved Approval of Contracts for Classroom/High Tech Building Construction Project.

**APPROVAL OF  
CONTRACTS FOR  
CLASSROOM/HIGH  
TECH BUILDING  
CONSTRUCTION  
PROJECT  
(6.5)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      departed

The item with the bid results was distributed at the Board meeting. Based on these results, the Board moved Approval of Contract Award for Underground Piping Project for the Warehouse Building to Staats Construction, Inc. (a local company) in the amount of \$15,400.

Motion: Tichenor                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee: departed

**APPROVAL OF  
CONTRACT AWARD FOR  
UNDERGROUND PIPING  
PROJECT FOR THE  
WAREHOUSE BUILDING  
(6.7)**

Mr. Gillis departed the meeting after this item was approved (8:15 pm).

At 8:15 pm, Dr. Daniel Catan joined the meeting. He was introduced by Dr. Van Hook and recognized for the outstanding reviews he has received on the opening of his opera *Florencia en el Amazonas* in Seattle. Dr. Van Hook presented him with a certificate of commendation from the California Arts Council. Dr. Catan thanked the Board for their support and recognition of his work.

**RECOGNITION  
(1.7) (continued)**

The Board moved Approval of the Negotiated Agreement Between the Santa Clarita Community College District and the California School Employees Association (CSEA), Chapter 725, for July 1, 2004 to June 30, 2005 and Represented Salary Schedule B Effective 7/1/04.

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 4-0  
Student Trustee: departed

**APPROVAL OF THE  
NEGOTIATED  
AGREEMENT BETWEEN  
THE SCCCD AND CSEA,  
CHAPTER 725, FOR  
07/01/04 TO 06/30/05  
AND REPRESENTED  
SALARY SCHEDULE B  
EFFECTIVE 7/1/04  
(7.2)**

Members of the negotiating teams were present including Ms. Yvette Barrios and Ms. Chris Miner for the union, and Mr. Schrage, Ms. Fiero, and Ms. Coleal for the District (Dr. Wilding was also recognized). Dr. Van Hook and the Board thanked all of the team members for their hard work and dedication towards this process.

The Board moved Approval of Agreement Between Santa Clarita Community College District and Barnes & Noble.

Motion: Jenkins                      Second: Fortine                      Record of Board Vote: 4-0  
Student Trustee: departed

**APPROVAL OF  
AGREEMENT BETWEEN  
SANTA CLARITA  
COMMUNITY COLLEGE  
DISTRICT AND BARNES  
& NOBLE  
(5.7)**

The Board moved Approval of Resolution 2004/05-15: Awarding of Sole Source Contract for the Barnes & Noble Remodel/Expansion Build-Out.

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 4-0  
Student Trustee: departed

**APPROVAL OF  
RESOLUTION 2004/05-  
15: AWARDING OF SOLE  
SOURCE CONTRACT  
FOR THE BARNES &  
NOBLE REMODEL/  
EXPANSION BUILD-OUT  
(5.10)**

Ms. Heidi White, Auditor, Vavrinek, Trine & Day LLP and Ms. Kathleen Maloney, Executive Director, COC Foundation were at the meeting to present this item and answer questions. The Board moved Acceptance of College of the Canyons Foundation Annual Financial Report for the Period Ending June 30, 2004.

Motion: Tichenor                      Second: Jenkins                      Record of Board Vote: 4-0  
Student Trustee: departed

**ACCEPTANCE OF COC  
FOUNDATION ANNUAL  
FINANCIAL REPORT  
FOR THE PERIOD  
ENDING JUNE 30, 2004  
(5.8)**



- ✓ She enjoyed participating in the celebrity waiter dinner and appreciated her office staff and Ms. Mary Ann Bardin's help in preparing for the event.
- ✓ At the suggestion of Dr. Alan Barbakow, COC will be convening a dental hygiene advisory committee to investigate the possibility of establishing such a program at the college.

Ms. Fiero noted that she attended the VIA lunch and added that tomorrow she will be attending a Liebert Cassidy Whitmore Public Employee Law Update conference.

Dr. Long extended her thanks and appreciation to Ms. Bricker and Ms. Hurley for always being so helpful and knowledgeable. She announced that it is great to have Ms. Karen Meyer on board as the Coordinator of Vocational Education and Programs.

Ms. Coleal had nothing to report.

Mr. Vanover had departed the meeting.

Mr. Tichenor noted that his son, Charlie, is currently in Hawaii with Hart High School playing with the concert choir and band.

Mr. Fortine noted there is a diversity problem in our community. His wife, Ms. Gloria Mercado-Fortine was asked by Supervisor Antonovich to sit on a panel to address a current issue. This is an on-going problem that will be discussed in the coming months in the Santa Clarita Valley.

Ms. Jenkins had nothing further to report.

Ms. MacGregor added she attended the following:

- ✓ The VIA lunch where Ms. Maloney presented,
- ✓ The Vienna Boys Choir performance in the Performing Arts Center,
- ✓ The SCV/PTA meeting (where Ms. Billie Greer, Director of Governor Schwarzenegger's LA Office, was present to discuss his budget and how it will affect education),
- ✓ A tribute to Mr. Nick Teeter where 400 people gathered to celebrate his life, and
- ✓ The Celebrity Waiter Dinner held last week.

She also noted the Board is receiving numerous letters of recommendation for next year's CCCT board election.

None.

None.

**REPORTS BY STUDENT  
TRUSTEE, STAFF  
MEMBERS, AND BOARD  
MEMBERS  
(11.4)**

**COMMENTS BY THE  
AUDIENCE FOR ITEMS  
NOT ON THE AGENDA.  
(11.5)**

**REQUESTS/RECAP OF  
REQUESTS MADE  
DURING THE MEETING  
BY BOARD MEMBERS  
TO HAVE AN ITEM ON A  
FUTURE AGENDA  
(11.6)**

**Board of Trustees Minutes – Business Meeting  
March 9, 2005**

2004/05-89

President MacGregor announced the next meeting will be on Wednesday, March 23, 2005, in the Staff Dining Room, Student Center Building. Closed session will begin at 5:30 pm and will be followed by an open session workshop from 7:00 to 9:00pm. Mr. Anthony Ramos (Attorney, Liebert Cassidy Whitmore) will present "*Form 700 – Statements of Economic Interests.*"

**ANNOUNCEMENT OF  
NEXT MEETING  
(3/23/05) AND  
ADJOURNMENT  
(12)**

There being no further business, the meeting was adjourned at 10:16 p.m.

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Mrs. Michele R. Jenkins, Vice-President  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_