

2004/05-92

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUSINESS MEETING**  
**WEDNESDAY, APRIL 13, 2005**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, April 13, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
Mr. Ronald E. Gillis  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor (arrived 5:40 pm)  
Mr. Steven Vanover, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President  
Dr. Michael Wilding, Vice President, Student Services/Interim Assistant Superintendent  
Ms. Sharlene Coleal, Vice President, Business Services  
Dr. Carole Long, Interim VP, Instruction and Community Extension  
Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/Interim Assistant Superintendent  
Ms. Diane Fiero, Vice President, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Presenters: Mr. Len Mohney, Division Dean, Physical Education and Athletics Athletes and Coaches  
Ms. Susan Crowther, Director, MESA Program

President MacGregor declared a quorum and called the meeting to order at 5:32 p.m.

**QUORUM  
ESTABLISHED  
(1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Public Employee Discipline/Dismissal/Release  
(pursuant to Government Code §54957)
- 1.2b Conference with Labor Negotiator  
Santa Clarita Community College District Representative:  
Dr. Michael Wilding  
College of the Canyons Faculty Association (COCFA)  
(pursuant to Government Code §54957.6)
- 1.2c Conference with Labor Negotiator  
Santa Clarita Community College District Representative:  
Dr. Michael Wilding  
Part Time Faculty United-AFT Local 6262  
(pursuant to Government Code §54957.6)
- 1.2d Conference with Real Property Negotiator(s)  
Property APN's #2839-002-026, -027; #2839-004-024, -028, -041  
Agency Negotiators: Dr. Dianne Van Hook and Mr. Jim Schrage  
Negotiating Parties: Mr. Bob Kellar, Mr. Marty Kovacs, and  
Mr. Michael Rodgers  
Under Negotiation: Price and Terms of Payment  
(pursuant to Government Code §54956.8)

**CLOSED SESSION  
(1.2)**

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Gribbons, Jenkins, Long, MacGregor, Schrage, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 7:09 pm. President MacGregor announced the Board took no action in Closed Session.

President MacGregor asked Mr. Vanover to lead the flag salute.

**FLAG SALUTE  
(1.3)**

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS  
(1.4)**

The Board moved approval of the Agenda for the meeting, with the revision/ correction presented for Item 5.8.

**APPROVAL OF AGENDA  
(1.5)**

Motion: Tichenor                      Second: Fortine                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved approval of the Minutes of 3/23/05 as follows:

**APPROVAL OF MINUTES  
(3/23/05)  
(1.6)**

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 5-0  
Abstain: Fortine  
Student Trustee:                      Aye

- President MacGregor requested a moment of silence in honor of Dr. Carter Doran, a former Vice President of Instruction at College of the Canyons who passed away recently.
- Dr. Van Hook introduced the coaches and athletes from the spring season who were present for recognition. Mr. Len Mohny thanked the Board and administration for their continued support to the athletic programs. He introduced the athletic teams and the coaches. In addition to introducing their athletes, the coaches provided a brief overview of their season highlights. Present were:
  - Women's Basketball –Coach Harlan Perlman
  - Men's Basketball – Coach Howard Fisher
  - Men/Women's Swim & Dive – Coach Diana Stanich
  - Softball – Coach Ray Whitten
  - Men/Women's Track & Field – Coach Lindie Kane
  - Baseball – Mr. Mohny presented on behalf of Coach Chris Cota
  - Men's Golf – Mr. Mohny presented on behalf of Coach Gary Peterson
- On behalf of 2<sup>nd</sup> Lieutenant Renard Thomas (who works in Admissions & Records), Dr. Michael Wilding recognized Mr. Thomas's supervisor, Ms. Debbie Rio and the Child Care facility (where his children attend) at COC. They were recognized for providing Mr. Thomas with "piece of mind" for his family and children in his absence while he is training for deployment to Iraq next January. Dr. Wilding presented a plaque to the Child Care Center and a military commendation to Ms. Rio.
- Dr. Van Hook shared with the Board the commercial done by the Animation department for the Vital Express Center.

**RECOGNITION/  
INFORMATION  
(1.7)**

Ms. Susan Crowther, Director, MESA program, provided the Board with an overview of the MESA program. She distributed some handouts and introduced three MESA students who discussed the highlights of the MESA program, their achievements and their accomplishments.

**UP CLOSE AND  
PERSONAL  
(1.7)**

The Board moved approval of the Consent Calendar as noted below:

**CONSENT CALENDAR  
(2)**

- 3.1 Approval of Payments for Supplemental Services
- 3.2 Approval for the Hotel/Restaurant Management Program to Contract with the University of Loyola Chicago John Felice Rome Center, Italy (Educational Travel, Summer 2005)
- 3.3 Approval of Contract Between Santa Clarita Community College District and Leonardo's World (Educational Travel, Summer Session 2005)
- 3.4 Approval of Contract Between Santa Clarita Community College District and Washington Art Associates (Educational Travel, Winter Session 2006)
- 3.5 Approval of Contract Between Santa Clarita Community College District and All Celebrity Travel of Valencia (Educational Travel, Winter Session 2006)
- 3.6 Approval of New and Modified Courses and Programs
- 4.1 Approval of Agreement Between Santa Clarita Community College District and Medical Billing Technologies, Inc.
- 5.1 Approval of Purchase Order Schedule PO 04/05-09
- 5.2 Approval of Travel Authorizations Schedule T 04/05-10
- 5.3 Approval/Ratification of Inter-Fund Transfers
- 5.4 Approval of Increase in Fees to Gay L. Harwin, Entertainment Attorney, Under Agreement Between Santa Clarita Community College District and Gay L. Harwin
- 6.1 Approval of Change Orders for Music/Dance Lab
- 6.2 Approval of Change Orders for the Classroom/High Tech Center Construction Project
- 6.3 Approval to Award Contracts for Music/Dance Lab Construction Project
- 6.4 Approval to Award Contracts for Classroom/High Tech Center Construction Project
- 6.5 Approval of Release of Retention for the Music/Dance Lab Construction Project
- 6.6 Approval of Notice of Completion of Contract for Classroom/High Tech Underground Utilities/PE Feeders/Scheduled Maintenance
- 6.7 Approval of Rejection of Bids for Classroom/High Tech Center Construction Project
- 6.8 Approval of Agreement with WCS/Ca, Inc. for Classroom/High Tech Construction Project
- 7.1 Approval of Personnel Schedule PERS 2004/2005-14
- 8.1 Approval of Agreement Between the Santa Clarita Community College District and Ms. Monica Ganz
- 8.2 Approval of Agreement Between the Santa Clarita Community College District and 3D Systems
- 8.3 Approval of Salary Schedule for Contract Education Instructors in the Economic Development Division (Adult Hourly)
- 8.4 Approval of Rejection of Bids for Pipe Welding Equipment
- 10.1 Approval of Resolution 2004/05-19: To Order Biennial Governing Board Member Election, November 8, 2005

Motion: Gillis

Second: Tichenor

Record of Board Vote: 5-0  
Student Trustee: Aye

The Board moved Approval of Sabbatical Leave Requests for Fall 2005 (Dr. Kathy Alfano, Mr. James Glapa-Grossklag, and Ms. Susan Crowther). It was noted that Mr. Glapa-Grossklag's sabbatical is for Spring 2006 and the other two are for Fall 2005.

**APPROVAL OF  
SABBATICAL LEAVE  
REQUESTS FOR FALL  
2005  
(3.7)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Mr. James Glapa-Grossklag, Director, Distance Learning provided the Board with a PowerPoint and information about the Online courses and online applications in Distance Learning that we have at College of the Canyons. A question and answer period occurred. A copy of his presentation is hereby made part of these minutes as if fully set forth herein.

**PRESENTATION BY  
JAMES GLAPA-  
GROSSKLAG, DIR,  
DISTANCE LEARNING:  
ONLINE COURSES AND  
ONLINE APPLICATIONS  
IN DISTANCE LEARNING  
(3.8)**

The Board moved Approval of Agreement for Legal Services with Atkinson, Andelson, Loya, Ruud & Romo.

**APPROVAL OF  
AGREEMENT FOR  
LEGAL SERVICES WITH  
ATKINSON, ANDELSON,  
LOYA, RUUD & ROMO  
(5.5)**

Motion: Tichenor                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Mr. Jim Roth, Managing Director at UBS, presented this item to the Board and answered questions. The Board moved Approval of Agreement Between Santa Clarita Community College District and UBS Financial Services, Inc., for Investment Banking and Financial Services Associated with General Obligation Bonds.

**APPROVAL OF  
AGREEMENT BETWEEN  
SCCCD AND UBS  
FINANCIAL SERVICES,  
INC., FOR INVESTMENT  
BANKING AND  
FINANCIAL SERVICES  
ASSOCIATED WITH GO  
BONDS  
(5.7)**

Motion: Tichenor                      Second: Fortine                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Adoption of Resolution No. 2004/05-18: Authorizing the Issuance and Sale of 2005 General Obligation Refunding Bonds and the Refunding of the District's Series 2002 General Obligation Bonds.

**ADOPTION OF RESOLU-  
TION NO. 2004/05-18:  
AUTHORIZING THE  
ISSUANCE & SALE OF  
2005 GO REFUNDING  
BONDS AND THE RE-  
FUNDING OF THE  
DISTRICT'S SERIES 2002  
GO BONDS  
(5.8)**

Motion: Tichenor                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Agreement Between Santa Clarita Community College District and Benefit Software, Inc.

**APPROVAL OF  
AGREEMENT BETWEEN  
SCCCD AND BENEFIT  
SOFTWARE, INC.  
(5.6)**

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval/Ratification of Budget Transfers.

**APPROVAL/  
RATIFICATION OF  
BUDGET TRANSFERS  
(5.9)**

Motion: Jenkins                      Second: Vanover                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board received the Financial Report – Month Ending February 28, 2005 as information.

**FINANCIAL REPORT –  
MONTH ENDING  
FEBRUARY 28, 2005  
(5.10)**

The Board moved Approval of Resolution 2004/05-20: Purchase of Property for Canyon Country Educational Center.

**APPROVAL OF  
RESOLUTION 2004/05-  
20: PURCHASE OF  
PROPERTY FOR  
CANYON COUNTRY  
EDUCATIONAL CENTER  
(6.9)**

Motion: Jenkins                      Second: Fortine                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Resolution 2004/05-17: In Support of Classified School Employees Week

**APPROVAL OF  
RESOLUTION 2004/05-  
17: IN SUPPORT OF  
CLASSIFIED SCHOOL  
EMPLOYEES WEEK  
(7.2)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Contract Amendment for Vice President, Human Resources, Ms. Diane Fiero.

**APPROVAL OF  
CONTRACT  
AMENDMENT FOR VICE  
PRESIDENT, HUMAN  
RESOURCES  
(7.3)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Dr. Gribbons and Dr. Van Hook presented a PowerPoint to the Board on Enrollment Management at College of the Canyons, which included information regarding where we are in the “big picture,” growth factors, FTES, funding issues and the history of enrollment management at COC. A copy of this presentation is hereby made part of these minutes as if fully set forth herein.

**UPDATE ON  
ENROLLMENT  
MANAGEMENT  
(8.5)**

The Board moved approval to support Vice President Jenkins’ recommendations for the voting of the California Community College Trustees’ Board of Directors. Their results will be sent to the League office in time for the election.

**APPROVAL OF  
CANDIDATES FOR 2005  
ELECTION TO  
CALIFORNIA  
COMMUNITY COLLEGE  
TRUSTEES’ BOARD OF  
DIRECTORS  
(10.2)**

Motion: Gillis                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Ms. MacGregor announced that:

- ✓ There was a legislative advocacy meeting today with the Hart District.
- ✓ She spent four days in Washington DC with the Chamber Fly-In representatives. One of the highlights was having the chance to interact with the representatives from the City of Santa Clarita, Henry Mayo Hospital, (Mr. Roger Seaver), the business community (Ms. Lisa Boaz and Mr. Mike Berger), and the Chamber of Commerce (Mr. Larry Mankin & Mr. Ed Masterson).

**UPDATE ON  
LEGISLATION  
(10.3)**

Dr. Van Hook reported that:

- ✓ A new “What They’re Saying” (a summary of recent legislative news) has been put together by Mr. Eric Harnish. It was distributed to the Board members.
- ✓ Of the letters sent to the legislature in support of equalization, we had the support of four local Valencia companies. Out of the 19 letters sent, 27% came from the Santa Clarita Valley.

- ✓ She received a letter from Supervisor Antonovich, informing us that the LA Department of Regional Planning is making a presentation to 3 town councils regarding the unrepresented issue. The meeting will be April 28<sup>th</sup>.
- ✓ She is working to build support for the Jack Scott bill, which would allow CSUs to offer stand-alone doctorate degrees at an affordable cost for public educators.
- ✓ We received word there is a new initiative launched at the state level where \$90 million will be available to expand nursing programs at community colleges throughout California.

Mr. Dermody reported that:

- ✓ The Statewide Academic Senate decided that English 101 should be a requirement for a community college degree. It passed the Academic Senate and will now begin its incorporation into Title V language before implementation.
- ✓ The Academic Senate takes their responsibility very seriously in the roles. He complimented their hard work and dedication to the college, especially over the past few weeks.

**ACADEMIC SENATE  
REPORT  
(11.1)**

Ms. Mayer had nothing to report.

**CLASSIFIED  
COORDINATING  
COUNCIL REPORT  
(11.2)**

Dr. Van Hook announced that:

- ✓ The College will be purchasing the Weather Bug camera and placing this piece of equipment onto the top of the S-building, pointing towards the Honor Grove.
- ✓ Ms. Kelly Natoli and Ms. Alicia LeValley both gave birth to their sons on April 11 at Henry Mayo Hospital.
- ✓ Research Brief #23 was just released (transfer rates, higher education fees, and UC transfer information) and provides some great information.
- ✓ The 2005 China conference is coming up on May 3 at the Hyatt.

**SUPT-PRESIDENT'S  
REPORT  
(11.3)**

Ms. Coleal, Dr. Gribbons, Dr. Wilding, Dr. Long and Ms Fiero had nothing to report.

Mr. Vanover reported that:

- ✓ The ASG elections are planned for the first week of May.
- ✓ He will be attending the CCLC conference, along with Mr. Suedkamp in San Francisco.
- ✓ The ASG Spring Fling will be held next week.

**REPORTS BY STUDENT  
TRUSTEE, STAFF  
MEMBERS, AND BOARD  
MEMBERS  
(11.4)**

Mr. Tichenor noted he gave a presentation to two AP Government classes at Valencia High School about COC. He reviewed the ASG's "Paw Print" and enjoyed it. He will be attending the picnic on Saturday.

Mr. Gillis had nothing to report.

Mr. Fortine noted he had a great two weeks in Ireland on vacation.

Ms. Jenkins added that:

- ✓ Mr. David Viar has been selected as President of American River College. Therefore, she will be going to Sacramento for a special League Board meeting to discuss his replacement.
- ✓ CalSACC will be removed from sitting on the League Board.

- ✓ She was asked to sit on a steering committee for the Master Plan for California Community colleges (Strategic Planning Meetings). The first meeting will be held Monday, April 18.
- ✓ At the CCLC conference, the League will be recognizing trustees with 20 or more years of service.

Dr. Van Hook added that a group from COC will be traveling to Santa Barbara to attend the Regional Strategic Planning Meeting on May 4.

Ms. MacGregor added that:

- ✓ She attended the Foundation Board of Directors meeting. (She requested a number of documents be copied and distributed to the Board members from this meeting. She will give these to Ms. Mayer.)
- ✓ She was impressed with Ms. Dena Maloney's expertise and ability to represent the college while they were in Washington. Congressman McKeon also praised the College for the innovative arenas we are pursuing.
- ✓ On May 9, an Educational Forum, sponsored by the SCVTA and California Teachers Association, will be held in the PAC. Speakers are Ms. Jenkins, Mr. Kerry Clegg, and a speaker from the CTA. There is a reception scheduled for 4:30 pm, with the forum following at 5:00 pm. Flyers are being distributed by the SCVTA and CTA.

None.

**COMMENTS BY THE  
AUDIENCE FOR ITEMS  
NOT ON THE AGENDA.  
(11.5)**

The Board requested a legal opinion on the benefits statement and whether the name of an employee can be included on a public document with salary information.

**REQUESTS/RECAP OF  
REQUESTS MADE  
DURING THE MEETING  
BY BOARD MEMBERS  
TO HAVE AN ITEM ON A  
FUTURE AGENDA  
(11.6)**

President MacGregor announced the next meeting will be a Joint meeting with the COC Foundation Board of Directors on Wednesday, April 27, 2005, in the Staff Dining Room, Student Center Building. Closed session will begin at 5:30 pm and open session will begin at 7:00 pm.

**ANNOUNCEMENT OF  
NEXT MEETING  
(4/27/05) AND  
ADJOURNMENT  
(12)**

There being no further business, the meeting was adjourned at 11:16 p.m.

---

Mr. Bruce D. Fortine, Clerk  
Board of Trustees  
Santa Clarita Community College District

---

Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_