

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, APRIL 22, 2009
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, April 22, 2009, by President Joan MacGregor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Scott Thomas Wilk
Mr. Nicolas Cardenas, Student Trustee

Members Absent: Mr. Ernest L. Tichenor

Others Present: Dr. Dianne Van Hook, Chancellor
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources and Interim VP,
Academic Affairs
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology
and Online Services
Mr. Michael Dermody, President, Academic Senate
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters
and Others Present: Dr. Dena Maloney, Founding Dean, Canyon Country Campus
Mr. John McElwain, Managing Director, Public Relations and Marketing
Ms. Deborah Burch, 2009 All-USA Phi Theta Kappa

President MacGregor declared a quorum and called the meeting to order at 5:31 pm. She noted Mr. Tichenor is excused as he is out of town traveling on business. **Quorum Established (1.1)**

Ms. MacGregor asked Dr. Wilding to lead the flag salute. **Flag Salute (1.2)**

The Board moved approval of the agenda with the correction to Item 5.1 and the additional information presented for Item 7.1. **Approval of Agenda (1.3)**

Motion: Fortine Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

Ms. MacGregor welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized. **Welcome Guests (1.4)**

The Board moved approval of the minutes of March 25, 2009. **Approval of Minutes (03/25/09) (1.5)**

Motion: Wilk Second: Fortine Record of Board Vote: 3-0-1
Abstain: Jenkins
Student Trustee: Aye

Dr. Van Hook commended:

- ✓ The Sustainable Development Committee for the amazing job they did today to celebrate Earth Day on campus. At the next meeting, we plan to bring a Resolution to the Board for their consideration to support Sustainable Development on our campus.
- ✓ Dr. Dena Maloney, who has been nominated for a leadership award from the San Fernando Valley Business Journal. The college was also nominated in the category of “Best Employer” awards. The awards will be presented on May 13th.

**Recognition
(1.6)**

The Board moved approval of the Consent Calendar (with the correction to Item 5.1 and the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of Award of Contract for Emerging Technologies Consultant – Nano & Micro Technology Consultants
- 5.1 Approval of Travel Authorizations Schedule T 08/09-18
- 6.1 Approval of Contract for Modernization Project – Rockwell Canyon Landscaping (Mariposa Landscapes, Inc.)
- 6.2 Approval of Contract for Modernization Project – Stadium Scoreboard (Daktronics)
- 6.3 Approval of Contract for Telecommunications Upgrade for the Dr. Dianne G. Van Hook University Center Construction Project (Digital Telecommunications Corp.)
- 6.4 Approval of Notice of Completion for Modernization Project (Cougar Stadium – Ventura Directional Drilling, Inc.)
- 6.5 Approval of Addendum #08 to Construction Administration Contract for the Dr. Dianne G. Van Hook University Center Construction Project (Flewelling & Moody)
- 6.6 Approval of Addendum #02 to Contract for Equipment Rental for the Dr. Dianne G. Van Hook University Center Construction Project (Andy Gump)
- 6.7 Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project
- 6.8 Approval of Notice of Completion for Flooring for the Bonelli Hall Third Floor Remodel Project (Floor Connection, Inc.)
- 7.1 Approval of Personnel Schedule PERS 2008/2009-16
- 8.1 Approval of Agreement Between the Santa Clarita Community College District and Blackboard, Inc.

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Modifications to Board Policy 532 – Student Grievance, Second Reading.

**Approval of
Modifications to Board
Policy 532 – Student
Grievance, Second
Reading
(9.1)**

Motion: Wilk Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Modification to Board Policy 533 – Student Grades or Grading Review, Second Reading.

**Approval of Modifica-
tion to Board Policy
533 – Student Grades
or Grading Review,
Second Reading
(9.2)**

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Modification to Board Policy 537 – Credit by Examination, Second Reading.

Motion: Jenkins Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of
Modification to Board
Policy 537 – Credit by
Examination, Second
Reading
(9.3)**

The Board moved Approval of Board Policy 545 – Multiple Majors, Second Reading.

Motion: Wilk Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Board
Policy 545 – Multiple
Majors, Second
Reading
(9.4)**

Dr. Van Hook noted that Mr. Chuck Lyon, Athletic Director, was present in the audience. Mr. Lyon shared the artist's renderings of the Daktronics scoreboard that was approved by the Board for Cougar Stadium. He noted the Athletic Department plans to work with additional sponsors and athletic alumni to raise additional funds to update the scoreboards for the softball, baseball and basketball teams as well. Dr. Van Hook added that such an effort could be coordinated with the College's 40th anniversary celebration.

Dr. Van Hook noted that:

- ✓ There is a large summary of legislation that has been sent out by the CCLC.
- ✓ She talked this afternoon with Scott Lay regarding CCLC's opposition to Senator Runner's textbook bill. She briefly outlined Runner's bill, how it could benefit our students and other ideas that could help. Further, she suggested to the CCLC that they survey community college students to ascertain how many students cannot afford to purchase their needed textbooks by the third week of the semester.
- ✓ There are other bills of interest regarding nursing, the 50 percent law, etc. Many have costs associated with them, so they will likely be placed on suspense in appropriations committees.

**Update on Legislation
(10.1)**

Ms. MacGregor noted Mr. Cardenas and other students had discussed the textbook bill when they were in Sacramento with our legislators, and they were very interested in student's opinions.

Mr. Dermody was not present at the meeting.

**Academic Senate
Report
(11.1)**

On behalf of the Classified Senate, Ms. Mayer noted that:

- ✓ The Classified Development Day, held at Valley Trails, was a great success. Everyone learned a lot and had a wonderful time. She thanked Mr. Fortine, Ms. Jenkins and Mr. Wilk for participating in the "Q&A with the Board" session.

**Classified Senate
Report
(11.2)**

There was no report as Ms. Jenkins was unable to attend the last Foundation Executive committee meeting.

**Board Liaison
Committee Member
Report
(11.3)**

Dr. Maloney announced that:

- ✓ The ASG presented an apple tree to the Child Development Center at the CCC.
- ✓ The reprographics center will open on Monday at the CCC.
- ✓ The Open House will be held on April 23rd and everyone is invited to stop in between 5:30 and 7:00pm.

**Chancellor's Report
(11.4)**

Mr. Schrage noted that:

- ✓ He and Dr. Van Hook attended the Higher Education Summit, which is a National Facilities Summit conference. Some of the presentations were great and he appreciated the opportunity to participate. He added that our college and other community colleges in California are leaps and bounds ahead of facility planning when compared to others in the country. We base our plans on formatted agendas or functional space analysis and space demands, while others build buildings and decide what to house there after they are built.

**Chancellor's Report
(11.4) con't**

Ms. Coleal noted that:

- ✓ Ms. Amy Martinez (payroll) lost her daughter in a traffic accident last week, and Ms. Martinez had been touched by the donations sent forth in her daughter's name.

Ms. Fiero noted that:

- ✓ The LEAP session last Friday was great. We had three CEOs participating (Dr. Eva Conrad, Dr. Jim Walker, and Dr. Audre Levy).
- ✓ The next LEAP meeting is May 1, where they plan to discuss advocacy processes for the community, state and college levels.

Dr. Wilding had nothing to report. However, Dr. Van Hook noted that Dr. Wilding sent out a document highlighting the different ways student services is reaching out to the community to make sure we do what we can to help those out of work, unemployed and in various circumstances of challenge at this time. It will be added to our website. She noted her appreciation to Dr. Wilding and student services for the great ideas they have and how they are helping our community.

Dr. Van Hook announced that:

- ✓ There was a nice article about Jack Compton and his project with the Boy Scouts in the Signal last week.
- ✓ We are working with Westfield to fine tune the lease on Town Center Drive for the culinary arts program. We plan to host a ribbon cutting ceremony in the future.
- ✓ Ms. Joyce Arnston from the California Community College Foundation will be on campus next Tuesday for a tour to see the AOC/ECHS facilities and work out final details for the consolidation of these 2 programs as they move into the University Center. We have nothing in writing with the Hart District to date, but we are working on it.
- ✓ We continue to work with the state Chancellor's Office on growth formulas.
- ✓ We are holding meetings for the 40th anniversary planning committee. If any Board members would like to participate, they are welcome to attend. Mrs. MacGregor asked Mr. Fortine if he would help out with the historical committee in this effort.
- ✓ The Public Policy Institute of California put together a document called "Closing the Gap" which has some good talking points for community colleges. Dr. Van Hook distributed copies to the Board members.
- ✓ The Foundation Resource Council met yesterday.
- ✓ Ms. Coleal and Ms. Grandgeorge are to be commended for their work on the recent COPS issuance. It was done professionally with great returns for the District.

Mr. Cardenas noted that:

- ✓ May 1-3 is the Student Senate for California Community Colleges. COC will have 4 ASG officers in attendance.
- ✓ He is running for Regional Senator for the Ventura, Antelope Valley and Santa Clarita Valley areas at the event.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.5)**

Mr. Fortine added that he participated in:

- ✓ The Dancing with Our Stars event, which was very beneficial to the non profits.
- ✓ Betty Ferguson Foundation's Vine 2 Wine event.
- ✓ The outstanding Classified Development Day at Valley Trails.
- ✓ A wrap-up meeting for the AT&T Classic with the City.
- ✓ A new committee formed by the Chamber of Economic Development.
- ✓ A meeting regarding Channel 20, and he noted we have interesting things going on with CalArts, the Hart District and many elementary schools.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.5) con't**

The Board requested the College put the COC Fire Truck into this year's July 4th parade line-up. It was also noted that music of some kind would be great to have on the truck (student musicians, live music or a small group could ride in the parade).

Mr. Wilk announced that:

- ✓ He attended the Dancing with Our Stars event. Charlotte Kleeman, representing the COC Foundation was awesome and she got one of the only "9's" of the night from judges.

Ms. Jenkins had nothing additional to report.

Ms. MacGregor noted that:

- ✓ She appreciated everyone's support through her knee and ankle surgery.
- ✓ The next Board Office hour is May 6th from 3-4pm.
- ✓ The Culinary Arts department is to be commended for their great efforts and food served at the Vine2Wine event and the Library Associate's Beer Tasting event.
- ✓ The Board members participated in this year's Wish Granted program. She thanked Ms. Devlin and Dr. Wilding for their efforts in delivering the wishes. She asked her fellow trustees to see her after the meeting regarding everyone's contribution to their gift.
- ✓ Anyone with suggestions for the upcoming joint meeting agenda items should get back to Dr. Van Hook's office by this Friday.
- ✓ She thanked the PIO for their wonderful efforts in working with others to put together the Economic Impact Report.
- ✓ Because of the recently approved travel policy, she reminded Board members that no event or travel could occur if past receipts are not submitted by May 1.

Ms. Deborah Burch was present in the audience, as one of the 2009 All-USA Phi Theta Kappa students selected as honor society members. Dr. Van Hook provided a brief review of how this competition and the PTK awards are selected, and she presented Ms. Burch with a certificate. Ms. Burch informed the Board of her major and plans for the future, and thanked them for the recognition.

None.

**Comments by the
Audience for Items Not
on the Agenda
(11.6)**

None.

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.7)**

**Board of Trustees Minutes – Business Meeting
April 22, 2009**

2008/09-107

Because of a conflict with the SCV Business Leadership Awards on May 13th (the same day as our next Board meeting), the Board opted to move our next meeting to be held on Tuesday, May 12th. Closed Session will begin at 5:00 pm, Open Session will follow at 6:30 pm.

Announcement of Next Meeting (05/12/09) and Adjournment (12)

There being no further business, the meeting was adjourned at 6:30 p.m.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District _____