

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BOARD WORKSHOP WITH THE**  
**COC FOUNDATION BOARD OF DIRECTORS**  
**WEDNESDAY, APRIL 28, 2004**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, April 28, 2004, by Board President Ernie Tichenor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
 Mr. Ronald E. Gillis  
 Mrs. Michele R. Jenkins  
 Mrs. Joan W. MacGregor  
 Mr. Ernest L. Tichenor  
 Mr. Earl Foust III, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President  
 Ms. Kathleen Maloney, Executive Director, COC Foundation  
 Mr. Steve Zimmer, Vice-Chairman, Foundation Board of Directors  
 Mr. Joe Klocko, Finance Chairman, Foundation Board of Directors  
 Mr. Kevin Holmes, Finance Committee Member, Foundation Board of Directors  
 Mr. Art Cornelius, Parliamentarian, Foundation Board of Directors  
 Ms. Sharlene Coleal, Dean, Business Services and Treasurer, Foundation Board of Directors  
 Ms. Connie Luechtefeld, President's Circle Chairwoman, Foundation Board of Directors  
 Mr. Michael Berger, Member, Foundation Board of Directors  
 Ms. Sharon Bronson, Member, Foundation Board of Directors  
 Mr. Bill Kennedy, Member, Foundation Board of Directors  
 Ms. Dena Maloney, Dean, Economic Development and Member, Foundation Board of Directors  
 Ms. Julie Sturgeon, Member, Foundation Board of Directors  
 Ms. Lisa Boaz, Member, Foundation Board of Directors  
 Ms. Barbara Scroggins, Executive Assistant, COC Foundation  
 Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

President Tichenor declared a quorum and called the meeting to order at 4:35 p.m.

**QUORUM  
 ESTABLISHED  
 (1.1)**

The Board moved to Closed Session to discuss the following:

**CLOSED SESSION  
 (1.2)**

- 1.2a Conference with Labor Negotiator  
 Santa Clarita Community College District Representative:  
 Mr. Jim Schrage  
 California Schools Employee Association (CSEA)
- 1.2b Public Employee Discipline/Dismissal/Release

Those present in Closed Session were Coleal, Fortine, Gillis, Jenkins, MacGregor, Schrage, Tichenor, Van Hook, and Wilding.

The Board broke from Closed Session at 5:15 pm for dinner with members of the COC Foundation Board of Directors and staff. Open Session was reconvened at 6:03 pm. President Tichenor announced the Board took no action in Closed Session.

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2003/04-92

President Tichenor asked Mr. Zimmer to lead the flag salute.

**FLAG SALUTE  
(1.3)**

President Tichenor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. On behalf of his fellow trustees, he thanked the members of the COC Foundation Board of Directors for being present for this first-ever joint meeting.

**WELCOME GUESTS  
(1.4)**

Mr. Fortine introduced Ms. Bailey Jones, a 9<sup>th</sup> grader at Hart High School, who was recently honored as a “Hero of the Week” by the Sheriff’s Anti-Gang Task Force. Ms. Jones addressed the audience, explaining she had been diagnosed with a rare ophthalmologic tumor and had received wonderful treatment from the St. Jude’s Children’s Research Hospital in Memphis, Tennessee. She is currently on her way to a full recovery. The Board thanked her for sharing her story and wished her continued health.

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF AGENDA  
(1.5)**

Motion: Fortine                      Second: Gillis                      Record of Board Vote: 5-0  
Student Opinion:                      aye

The Board moved approval of the minutes of February 25, 2004 as follows:

**APPROVAL OF MINUTES  
(2/25/04 and 4/14/04)  
(1.5)**

Motion: MacGregor                      Second: Jenkins                      Record of Board Vote: 3-0-2  
Abstention Tichenor & Gillis  
Student Opinion:                      aye

The Board then moved approval of the minutes of April 14, 2004:

Motion: MacGregor                      Second: Gillis                      Record of Board Vote: 4-0-1  
Abstention Jenkins  
Student Opinion:                      aye

Dr. Van Hook congratulated:

- Mr. Michael Berger for being nominated as Man of the Year.
- The COC men’s golf team, who won the WSC title again.
- The COC women’s softball team, who also won the WSC conference championship.

**RECOGNITION/  
INFORMATION  
(1.7)**

The Board moved to accept the Semi-Annual Gifts to the Foundation for the Period July 1, 2003 through December 31, 2003.

**ACCEPTANCE OF SEMI-  
ANNUAL GIFTS TO THE  
FOUNDATION FOR THE  
PERIOD 7/1/03 THRU  
12/31/03  
(2.1)**

Motion: Fortine                      Second: Jenkins                      Record of Board Vote: 5-0  
Student Opinion:                      aye

Mr. Holmes presented a PowerPoint to the two Boards. There was a brief question and answer period, which included participation by Ms. Heidi White, Senior Partner at Vavrinek, Trine & Day. The Board moved to accept the College of the Canyons Foundation Annual Audit for the Period Ending June 30, 2003.

**ACCEPTANCE OF COC  
FOUNDATION ANNUAL  
AUDIT FOR THE PERIOD  
ENDING JUNE 30, 2003  
(2.2)**

Motion: Fortine                      Second: Gillis                      Record of Board Vote: 5-0  
Student Opinion:                      aye

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2003/04-93

On behalf of the Foundation Board, Mr. Zimmer noted the role of their Board is to reach out to the community and help raise awareness of the wonderful things happening at the college on a regular basis. Their role is important, as they look forward to taking the message of the Board of Trustees to the community and volunteer their time and energy for the good of the college. He thanked the Board of Trustees for the opportunity to meet with them and for the review of the master agreement with the Foundation. Dr. Van Hook and the Board members expressed their appreciation to all members of the Foundation Board, noting the numerous business partnerships, leads, and connections the college acquires from the work of the Foundation Board members.

**APPROVAL OF IMPLEMENTING REGULATIONS & MASTER AGREEMENT BY AND BETWEEN THE SCCCD AND THE COC FOUNDATION (2.3)**

The Board moved Approval of Implementing Regulations and Master Agreement By and Between the Santa Clarita Community College District and the College of the Canyons Foundation with a revision on the Master Agreement, Section III - Consideration from \$30,000 to \$35,000 (for special projects) and a supplemental document from the auditor listing in-kind consideration to the Foundation, which will be provided at a later date.

Motion: MacGregor

Second: Gillis

Record of Board Vote: 5-0  
Student Opinion: aye

Ms. Kathleen Maloney provided an overview of the University Center Capital Campaign, highlighting the cash and pledges received to date, the money from the use tax initiative and the money received with Congressman McKeon's help from the federal government, totaling \$7.1 million, which leaves us with just under \$3 million to raise. Ms. Maloney discussed the plan for the next phase of the campaign and the ideas the Foundation has to achieve our goal.

**UPDATE ON THE UNIVERSITY CENTER CAPITAL CAMPAIGN (2.4)**

The Foundation Board recently met for a retreat where three key issues were agreed upon as the 2004 strategic goals. They were presented by Ms. Maloney:

- Board and staff development
- Achieving Operational self-sufficiency
- Establishment of endowments

**PRESENTATION BY THE COC FOUNDATION ON THE STRATEGIC PLAN (2.5)**

The Foundation Board hopes to adopt these goals for 2004/05 at their May meeting of the Board of Directors.

This item was an open discussion for the two Boards. Both boards were appreciative of the fact this meeting was put together, giving them a first-time opportunity to meet and discuss key issues together. Mr. Zimmer noted the Foundation Board's appreciation for having a member of the Board of Trustees (Ms. MacGregor) on their Board. He felt it enhanced the relationship between the two boards and kept the lines of communication open. Ms. Maloney announced that Mr. Zimmer and Mr. Klocko will be the chair and vice-chair of their Board for next year, respectively. At this time, the members of both Boards introduced themselves, providing insight into their connection with COC.

**STRENGTHENING THE PARTNERSHIP BETWEEN THE SANTA CLARITA COMMUNITY COLLEGE DISTRICT AND THE COC FOUNDATION (2.6)**

At 8:15 pm, following the conclusion of the Board Workshop section, the members of the Foundation Board of Directors left the meeting. The Board of Trustees then continued with the agenda.

**Board of Trustees Minutes –Business Meeting  
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2003/04-94

The Board moved Approval of Award of Contract for Relocation of Modular Structures to Cecal Enterprises, Inc. in the amount of \$140,000, as presented in the revised/updated agenda item distributed at the meeting.

Motion: Jenkins

Second: Gillis

Record of Board Vote: 5-0  
Student Opinion: aye

**APPROVAL OF AWARD  
OF CONTRACT FOR  
RELOCATION OF  
MODULAR  
STRUCTURES  
(3.1)**

The Board moved Approval of Leo A. Daly as the Executive Architect for the University Center.

Motion: Jenkins

Second: Fortine

Record of Board Vote: 5-0  
Student Opinion: aye

**APPROVAL OF LEO A.  
DALY AS THE  
EXECUTIVE ARCHITECT  
FOR THE UNIVERSITY  
CENTER  
(3.2)**

Mr. Michael Ward, History instructor and President, Interim Executive Board for the Part-Time Faculty United-AFT members was on hand to present the contract opener for 2004/05. Ms. Paula Olivaras, Math instructor and Treasurer for the AFT, provided an overview of the contract to the Board.

**PRESENTATION OF THE  
INITIAL PART-TIME  
FACULTY UNITED-AFT  
CONTRACT FOR 2004/05  
(4.1)**

Mr. Tichenor announced that a public hearing will be conducted on the May 12, 2004 agenda for the Part-Time Faculty United-AFT contract.

Mr. Foust announced the ASG elections were held and the new Student Trustee is Mr. Steven Vanover and the new president is Ms. Claudia Reyes (present at the meeting).

**COMMENTS BY THE  
AUDIENCE FOR ITEMS  
NOT ON THE AGENDA.  
(5.1)**

Mr. Tichenor asked to have the item on the agenda to appoint a new member from the Board of Trustees to the COC Foundation Board for the new fiscal year.

**RECAP/REQUEST FROM  
BOARD MEMBERS TO  
HAVE AN ITEM PLACED  
ON A FUTURE AGENDA  
(5.2)**

President Tichenor announced the next Business meeting will be held on Wednesday, May 12, 2004 at 5:00 pm for Closed Session and 6:30 pm for Open Session in S-132, Staff Dining Room, College of the Canyons Student Center.

**ANNOUNCEMENT OF  
NEXT BUSINESS  
MEETING (05/12/04) AND  
ADJOURNMENT  
(6)**

There being no further business, the meeting was adjourned at 8:29 p.m.

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Mrs. Michele R. Jenkins, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne G. Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_