

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE
COC FOUNDATION BOARD OF DIRECTORS
WEDNESDAY, MAY 2, 2007
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 2, 2007, by President Michele Jenkins, in the Performing Arts Center lobby, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Scott Thomas Wilk
Mr. Steve Pemberton, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President
Mr. Kevin Holmes, Chairman, Foundation Board of Directors
Mr. Dean Ogrin, Parliamentarian, Foundation Board of Directors
Dr. Mitjl Capet, VP, Instruction/Assistant Superintendent
Ms. Sharlene Coleal, VP, Business Services and Treasurer, Foundation Board of Directors
Dr. Barry Gribbons, VP, Institutional Development, Technology, and Online Services/Assistant Superintendent
Ms. Sharon Bronson, Member, Foundation Board of Directors
Mr. Michael Berger, Member, Foundation Board of Directors
Mr. Bob McCarty, Member, Foundation Board of Directors
Mr. Bill Kennedy, Member, Foundation Board of Directors
Ms. Jill Mellady, Member, Foundation Board of Directors
Ms. Myrna Condie, Member, Foundation Board of Directors
Mr. Gary Condie, Member, Foundation Board of Directors
Ms. Dena Maloney, Dean, Economic Development and Member, Foundation Board of Directors
Ms. Rita Garasi, Member, Foundation Board of Directors
Ms. Diana Cusumano, Member, Foundation Board of Directors
Mr. Frank Kleeman, Member, Foundation Board of Directors
Ms. Charlotte Kleeman, Member, Foundation Board of Directors
Ms. Sharon Platz, Administrative Assistant-Special Events, COC Foundation
Mr. Scott Schauer, Member, Foundation Board of Directors
Ms. Cindy Smith, Member, Foundation Board of Directors
Mr. Dan Goetz, Member, Foundation Board of Directors
Ms. Amy Grant, Member, Foundation Board of Directors
Ms. Diana Cusumano, Member, Foundation Board of Directors
Mr. Mark Jenkins, Member, Foundation Board of Directors
Ms. Roxie Ramey, Member, Foundation Board of Directors
Mr. Cal Naulls, Member, Foundation Board of Directors
Mr. Gary Saenger, Member, Foundation Board of Directors
Ms. Michelle Edmonson, Assistant Director of Development, COC Foundation
Ms. Cathy Ritz, Chief Operational Officer, COC Foundation
Mr. Eric Harnish, Special Assistant to the Superintendent-President

Other Audience Guests: Dr. Michael Wilding, Ms. Kristin Hampton, Ms. Sue Bozman, Mr. John McElwain, Ms. Audrey Green, Dr. Michael McMahan, Mr. John Quam (departed at 6:45 p.m.) Ms. Carol Higgins, Dr. Floyd Moos, Dr. Kevin Kistler, Mr. Tom Lee, Mr. Lou Garasi, Ms. Beth Asmus, Ms. Tammy Castor, Mr. Len Mohney.

Mr. Holmes and Ms. Jenkins welcomed everyone and established a quorum for the both Boards, calling the meeting to order at 6:05 p.m.

**Quorum Established
(1.1)**

Ms. Jenkins asked Steve Pemberton to lead the flag salute.

**Flag Salute
(1.2)**

Ms. Jenkins welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. On behalf of her fellow trustees, she thanked the members of the COC Foundation Board of Directors for being present at the joint meeting.

**Welcome Guests
(1.3)**

The Board moved approval of the Agenda for the meeting as follows.

**Approval of Agenda
(1.4)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 5-0
Student Opinion: Aye

Dr. Van Hook announced that:

- The Community College Public Relations Organization (CCPRO) conference was held April 24-27, 2007, in Lake Tahoe and the College of the Canyons Public Information Office received several awards.

**Recognition/
Information**

This item was moved forward on the agenda. The Board moved Approval of Resolution 2006/07-22: Naming of the University Center Building at College of the Canyons to the Dr. Dianne G. Van Hook University Center.

**Approval of Resolution
2006/07-22: Naming of
the University Center
Building at College of
the Canyons to the Dr.
Dianne G. Van Hook
University Center
(3.1)**

Members of the Board, along with Mr. Lee and Mr. Garasi, thanked and commended Dr. Van Hook for her vision and commitment to establishing the University Center at College of the Canyons. The Board noted their excitement at being able to honor her by naming the building for her.

Motion: All (MacGregor) Second: Entire Board Record of Board Vote: 5-0
Student Trustee: Aye

Mr. John Quam, University Center alumnus, gave a brief presentation about his experiences in the PACE program and the University Center and how he was able to attain his educational goals through both programs.

**Impact of the College of
the Canyons
Foundation - Making a
Difference (Guest
Speakers)
(2.2)**

Ms. Carol Higgins shared how she was able to return to school as an adult thanks to College of the Canyons.

The Foundation Board of Directors adopted a new strategic plan on March 27 and begun work on implementing the plan through its committees.

**Foundation Strategic
Plan: Update on Goals
and Tactics
(2.3)**

Mr. Holmes distributed a matrix outlining the new goals and how they are being carried out by the committees. Each of the committee chairs gave a report on their area of responsibility

- Golf Tournament (Gribbons) – Will focus on providing support to reducing textbook costs.
- President's Circle (Mellady) – Membership renewals will go toward unrestricted revenue, with new member dues designated to a matching grant program.

- Planned Giving (Mellady) – Will undertake a marketing effort to draw attention to the program.
- Library Associates (Kleeman) – Will work to revitalize naming opportunities on the Valencia Campus, specifically the Library.
- Child Development Center Circle of Friends (Ms. Condie) – Hosting four events to raise awareness of what the center offers, as well as achieving a \$10,500 fundraising goal.
- Cougar Club (Ogrin) – Have a revenue goal of \$75,000 for the year, which will be achieved by stadium sign sales, direct mail campaign, the Big Win and the Hall of Fame event.
- Scholarships (Kennedy) – Have a goal of raising \$100,000 in endowment fund, and another \$30,000 in expendable funds for the fiscal year.
- Alumni Association (Green) – Plan to recruit 100 new lifetime members to generate more than \$12,000 in revenues in the coming year.
- Major Gifts (Van Hook) – A number of naming opportunities are available at the Canyon Country Campus, including classrooms for \$25,000.

Foundation Strategic Plan: Update on Goals and Tactics (2.3) (con't)

Ms. Edmonson gave a brief report on scholarships, which included the fact that the Foundation has raised \$1,145,000 in recent years for student scholarships.

COC Foundation Overview: Partnerships with the Santa Clarita Community College District (2.1)

Ms. Asmus gave a brief presentation on how scholarships impact College of the Canyons students.

Dr. Van Hook and Ms. Ritz distributed a handout and gave a presentation on the cumulative effect of the impact of the Foundation's fundraising efforts on the College.

The Board moved Approval of Personnel Schedule PERS 2006/2007-16.

Approval of Personnel Schedule PERS 2006/2007-16 (3.2)

Motion: Tichenor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Proposed 2007-2008 COC Presents Season at the College of the Canyons' Performing Arts Center.

Approval of Proposed 2007-2008 COC Presents Season at the College of the Canyons' Performing Arts Center (3.3)

Motion: MacGregor Second: Tichenor Record of Board Vote: 5-0
Student Trustee: Aye

None.

Comments by the Audience for Items Not on the Agenda (4.1)

None.

Recap/Request From Board Members To Have An Item Placed On A Future Agenda (4.2)

The Board announced the next meeting is a Business Meeting on Wednesday, May 9, 2007, Staff Dining Room (S-132), Student Center Building; 5:00 pm for Closed Session, 6:30 pm for Open Session.

Announcement f Next Meeting (05/09/07) and Adjournment (5)

Having no further business, the meeting was adjourned at 8:21 pm.

Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____