

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES****BUSINESS MEETING**  
**WEDNESDAY, MAY 10, 2006**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 10, 2006, by President Bruce Fortine, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
Mr. Ronald E. Gillis  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor

Others Present: Dr. Dianne Van Hook, Superintendent-President  
Ms. Sharlene Coleal, Vice President, Business Services  
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services  
Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/ Interim Asst Superintendent (departed 9:25 pm)  
Dr. Carole Long, Interim VP, Instruction and Community Extension  
Ms. Diane Fiero, Vice President, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Presenters/ Dr. Brad Reynolds, Chair, History Department – Phi Theta Kappa All-USA Academic Team  
Guests: Ms. Victoria Leonard, Chair, Communication Studies and Mr. Michael Leach, Adjunct Instructor, Communication Studies – Forensic Team  
Mr. Len Mohny, Division Dean, Physical Education and Athletics – Fall and Spring Athletes and Coaches  
Ms. Sue Bozman, Dean, District Communication, Marketing & External Relations and staff  
Ms. Karen Schmidt, Theatre Manager  
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning

President Fortine declared a quorum and called the meeting to order at 5:05 p.m. The Board moved to Closed Session. **Quorum Established (1.1)**

The Board discussed the following items:

- 1.2a Conference with Labor Negotiator **Closed Session (1.2)**  
Santa Clarita Community College District Representative: Dr. Michael Wilding  
College of the Canyons Faculty Association (COCFA)  
(pursuant to Government Code §54957.6)
- 1.2b Conference with Legal Counsel – Anticipated Litigation – One Case  
(pursuant to Government Code §54956.9)

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding. Mr. Stephen Harber, (Attorney, McCune and Harber) was present for Item 1.2b.

The Board returned from Closed Session at 6:25 pm. President Fortine announced the Board took no action in Closed Session. He welcomed back Mr. Gillis, who has been out since the passing of his wife, Roberta. In Roberta's honor, Mr. Fortine asked for a moment of silence from the audience.

President Fortine asked Mr. Tichenor to lead the flag salute.

**Flag Salute (1.3)**

**Board of Trustees Minutes – Business Meeting  
May 10, 2006**

2005/06-94

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests  
(1.4)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1) as follows:

**Approval of Agenda  
(1.5)**

Motion: MacGregor                      Second: Tichenor                      Record of Board Vote: 5-0

The Board moved approval for the minutes of 04/05/06 as follows:

**Approval of Minutes  
(04/05/06)  
(1.6)**

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 3-0-2  
Abstain: Gillis, MacGregor

Dr. Van Hook:

**Recognition/ Up Close  
and Personal  
(1.7)**

- ✓ Announced that we have a new student trustee elect, Mr. Steve Pemberton, and she administered the Oath of Office to him.
- ✓ Introduced the Phi Theta Kappa All-USA Academic Team nominees. Dr. Reynolds introduced Mr. Donovan Smith and Mr. John Walker, and highlighted their nominations to this team. Dr. Van Hook presented certificates to these students in recognition of their accomplishments.
- ✓ Introduced Ms. Leonard, who introduced Mr. Michael Leach, adjunct instructor and advisor of the forensic team. He provided an overview of the accomplishments of the COC Forensic Team at the National Championships, and introduced Mr. Erik Mayer, who received the Silver Award and helped the team to achieve its highest finish ever, a Bronze Award.
- ✓ Dr. Van Hook introduced the coaches and athletes from the fall and spring seasons that were present for recognition. She also congratulated Coach Gary Peterson for his recent men's state golf championship, his 4<sup>th</sup> one since 1993. Mr. Len Mohny thanked the Board, administration and the coaches for their continued support to the athletic programs. He introduced the athletic teams and the coaches. In addition to introducing their athletes, the coaches provided a brief overview of their season highlights. Present were:
  - Men/Women's Soccer – Mr. Mohny on behalf of Coach Phil Marcellin
  - Women's Volleyball – Coach Lisa Hooper
  - Women's Water Polo and Men/Women's Swim & Dive – Coach Diana Stanich
  - Football – Coach Chuck Lyon
  - Men's Basketball – Coach Howard Fisher
  - Women's Basketball – Coach Harlan Perlman
  - Men/Women's Cross Country and Track & Field – Coach Lindie Kane
  - Baseball – Coach Chris Cota
  - Softball – Coach Ray Whitten
  - Men/Women's Golf – Coach Gary Peterson

Ms. MacGregor recognized Ms. Jenkins' 11 years of service on the CCCT Board and her dedication to our college and at the state level. She presented Ms. Jenkins with a gift to honor her many years of dedication, energy and commitment.

Ms. MacGregor and Ms. Jenkins removed Item 3.6, 5.7 and 5.8 for separate approval: The Board moved approval of the remainder of the Consent Calendar with the additional information presented for Item 7.1 as noted below:

**Consent Calendar  
(2)**

- 3.1 Approval of Contract Between Santa Clarita Community College District and Odysseys Unlimited for Academic Programs Abroad (Educational Travel, Summer 2007)
- 3.2 Approval of Agreement Between Santa Clarita Community College District and Coaches, Assistant Coaches and Site Coordinators for the Summer Community Extension Athletics Programs
- 3.3 Approval of Agreement Between Santa Clarita Community College District and *The Money Camp* (Community Extension)
- 3.4 Approval of Agreement Between Santa Clarita Community College District and *Destination Science* Camps for Children (Community Extension)

- 3.5 Approval of Agreement Between Santa Clarita Community College District and the *Institute for Reading Development* (Community Extension)
- 3.7 Approval of Resolution 2005/06-23: Permission to Transact Child Development Agreement CPKR-5302 with the California Department of Education – Child Development Division
- 4.1 Approval of Contract Renewal Between Santa Clarita Community College District and Cynosure New Media, Inc.
- 5.1 Approval of Purchase Order Schedule PO 05/06-10
- 5.2 Approval of Travel Authorizations Schedule T 05/06-11
- 5.3 Approval/Ratification of Interfund Transfers
- 5.4 Approval of Quarterly Financial Report: Quarter Ended March 31, 2006
- 5.5 Approval of Proposal to Provide Professional Re-Inventory Services to College of the Canyons
- 5.6 Approval of Agreement to Provide Professional Consulting Services to the Santa Clarita Community College District – State Mandated Cost Claiming Services
- 6.1 Approval of Change Orders for Laboratory Expansion Construction Project
- 6.2 Approval to Award Contract for Laboratory Expansion Construction Project
- 7.1 Approval of Personnel Schedule PERS 2005/2006-17
  - A. **ACADEMIC PERSONNEL**
    - 1. End of Service  
**Sheila Sofian, Animation Instructor, resignation effective June 10, 2006.**
    - B. **CLASSIFIED PERSONNEL**
      - 2. Employment – Regular  
**Kimberly Abbott, Senior Human Resources Generalist, Classified Confidential Salary Schedule T, Range 19, Step 8 (\$5,384/month), effective May 15, 2006.**
      - 3. Employment – Adult Hourly – various levels  
**(additional name(s) presented for approval)**
      - 6. Other
        - g. **Volunteers (additional name(s) presented for approval)**
- 7.2 Approval of Classified Administrator Employment Contract for Director, Human Resources
- 7.3 Approval of Classified Administrator Employment Contract for Assistant Technical Director, Performing Arts Programs
- 7.4 Approval of Agreement Between Santa Clarita Community College District and Accommodating Ideas for Interpreter Services for the Deaf
- 8.1 Approval of Agreement Between Santa Clarita Community College District and Ms. Cheryl Dettrick for Grant Writing Services
- 8.2 Approval of Agreement Between the Santa Clarita Community College District and Desktop Factory
- 8.3 Approval of Agreement Between the Santa Clarita Community College District and Business Technology Center (BTC)

**Consent Calendar  
(2) con't**

Motion: MacGregor                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee: Aye

- 3.6 Approval of Payments for Supplemental Services for Full-Time Faculty

Ms. Jenkins noted this item provides additional payments for full-time faculty members over and above their regular salary.

**Items Removed from  
the Consent Calendar  
for Separate Approval  
(Item 3.6, 5.7 and 5.8)**

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee: Aye

5.7 Approval of Authorization for Cash Loans – Annual Renewal of Existing Loans for Fiscal Year 2006-2007 and Authorization for Additional Cash Loan Between New Foundations Funds.

**Items Removed from the Consent Calendar for Separate Approval (Item 3.6, 5.7 and 5.8) con't**

It was requested by Ms. MacGregor that this item be tabled until the next meeting in order to allow the Foundation Board time to review it at their next meeting before the Board of Trustees passes it.

Motion: MacGregor                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee: Aye

5.8 Approval of Agreement with Fairbank, Maslin, Maullin & Associates to Conduct Research and Planning Services for the Santa Clarita Community College District

Ms. MacGregor had some questions on this item, which were answered at the meeting.

Motion: MacGregor                      Second: Jenkins                      Record of Board Vote: 5-0  
Student Trustee: Aye

This item was moved forward on the agenda. Ms. Bozman introduced the members of the Leadership Team and announced the individual awards this dynamic department received at the CCPRO Awards. COC received the most first place awards than any other community college.

**Update on Communication, Marketing and Public Relations Strategies, Tactics and Assessments of Effectiveness, and Plans for Future Activities (10.1)**

At the request of the Board, they received an Update on Communication, Marketing and Public Relations Strategies, Tactics and Assessments of Effectiveness, and Plans for Future Activities from Ms. Sue Bozman. She discussed a variety of topics including how we promote our products, advertising costs and strategies, marketing challenges and ideas (including the Performing Arts Center), and goals for the coming years.

The Board moved Approval /Ratification of Budget Transfers.

**Approval /Ratification of Budget Transfers (5.9)**

Motion: MacGregor                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee: Aye

Ms. Karen Schmidt, Theatre Manager, was on hand to answer questions and update the Board on the coming season, including the events scheduled in conjunction with the City, ASG, and other local users. The Board moved Approval of Proposed 2006-2007 Season at the College of the Canyons Performing Arts Center.

**Approval of Proposed 2006-2007 Season at the College of the Canyons Performing Arts Center (5.10)**

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 4-0-1  
Abstain: Fortine  
Student Trustee: Aye

The Financial Report – Month Ending March 31, 2006 was presented as information to the Board.

**Financial Report – Month Ending 3/31/06 (5.11)**

**Board of Trustees Minutes – Business Meeting  
May 10, 2006**

2005/06-97

The Board moved Approval of Change Order to Compass Energy Solutions and Associates, J.V. for the Construction and Remodeling of the Central Plant Projects.

Motion: Jenkins

Second: Tichenor

Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of Change Order to Compass Energy Solutions and Associates, J.V. for the Construction and Remodeling of the Central Plant Projects (6.3)**

The Board received the Presentation of the College of the Canyons Faculty Association's (COCFA), CTA/NEA, Contract Re-Opener Proposal with the Santa Clarita Community College District 2006/2007 as information, noting a public hearing will be held at the May 24<sup>th</sup> meeting.

**Presentation of the College of the Canyons Faculty Association's (COCFA), CTA/NEA, Contract Re-Opener Proposal with the Santa Clarita Community College District 2006/2007 (7.5)**

The Board received the Presentation of Santa Clarita Community College District's Contract Re-Opener Proposal with the College of the Canyons Faculty Association's (COCFA), CTA/NEA, for 2006/2007 as information, noting a public hearing will be held at the May 24<sup>th</sup> meeting.

**Presentation of SCCCD's Contract Re-Opener Proposal with the College of the Canyons Faculty Association's (COCFA), CTA/NEA, for 2006/2007 (7.6)**

College of the Canyons opted to place this item on our agenda so that if/when the Hart District places this on their agenda for approval, we will be prepared to move forward with this project. The Board moved Approval of Memorandum of Understanding Between Santa Clarita Community College District and the William S. Hart Union High School District for the Establishment of Early College High School.

Motion: Jenkins

Second: Gillis

Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of MOU Between SCCCD and the William S. Hart UHSD for the Establishment of Early College High School (8.4)**

The Board moved Approval of Revisions to Board Policy 408: Disciplinary Action, First Reading.

Motion: Tichenor

Second: MacGregor

Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of Revisions to Board Policy 408: Disciplinary Action, First Reading (9.1)**

The Board moved Approval of New Board Policy 416: Delegation of Authority, First Reading.

Motion: Jenkins

Second: Tichenor

Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of New Board Policy 416: Delegation of Authority, First Reading (9.2)**

Dr. Van Hook noted that:

- ✓ The trip to Washington DC with the Chamber was a good networking opportunity.
  - The Department of Labor is interested in our High Tech incubator and our proposal for a new major in with advanced technology (nano-autonomous and biotechnology).
  - The Chamber did a great job of orchestrating all visits.
  - COC representatives toured the Capital Building with Congressman and Mrs. McKeon on Sunday, and presented a resolution from the District to Congressman McKeon for being appointed the Chair of the Higher Education Committee.
- ✓ The Legislature came to agreement of the placement of a statewide improvement bond for November. It includes \$21 million for construction of the University Center drawings, which are due to come back in June from the state architect. It will position us to move forward when funds are released. It will include the money for the working drawings for the expansion of the library.
- ✓ Runner's amendments regarding facilities being removed from the Field Act are also included in this bond.
- ✓ Other bills of interest include:
  - Nava Bill – Chancellor Drummond asked for our support on this bill, which provides local CEO's the ability to approve a course at the local level without the Chancellor's Office approval. This is critical for responsiveness to Business & Industry and to the continued rejuvenation of our departments.
- ✓ Chancellor Drummond visited our campus yesterday, along with Mr. Scott Lay (CEO of the Community College League of California). They were taken on a tour of the campus and around the community to many of our partnership locations. Mr. Ian Walton (Statewide Senate President) was on campus visiting with Mr. Dermody as well.

**Update on Legislation  
(10.2)**

Ms. Jenkins added that:

- ✓ The Board of Governors meeting occurred while she was in Washington DC. Kay Albiani is scheduled to bring forward a motion to add a trustee to Consultation Council, which is supported by the Chancellor. It would likely be the current CCCT Board President to serve in this capacity.

Mr. Dermody announced that:

- ✓ Mr. Ian Walton noted to him how impressed he was with the physical layout and presentation of the campus, noting it looked more like a university than a community college.

**Academic Senate  
Report  
(11.1)**

Ms. Mayer reported that she and Ms. Lenore Marta attended the CCLC Board and CEO Assistant's Workshop held in conjunction with the CCLC conference in La Jolla last week. She noted their appreciation of the support received towards them attending this worthwhile conference.

**Classified Coordinating  
Council Report  
(11.2)**

Dr. Van Hook announced that:

- ✓ Two ESL students visited her and interviewed her today for an assignment.
- ✓ She spoke to the SCV Leadership program participants earlier today.
- ✓ There is a lunch tomorrow hosted by the ASG for faculty recognition in the PAC.

**Supt-President's  
Report  
(11.3)**

Mr. Schrage provided an update about the clean-up at Canyon Country Educational Center (CCEC) site. Dr. Van Hook asked Mr. Schrage to provide any future updates on the CCEC to Ms. Mayer, and she will forward it onto the members of the Board.

Ms. Fiero added that Unity Day is approaching on May 20<sup>th</sup> from 8:00 am to 4:30 pm at Golden Valley High School. COC will have a booth at the event, it is open to the public and everyone is invited.

**Board of Trustees Minutes – Business Meeting  
May 10, 2006**

2005/06-99

Dr. Wilding had nothing to report.

Dr. Long had nothing to report.

Dr. Gribbons was not present during the reports (departed 9:25 pm).

Ms. Coleal had nothing to report.

Mr. Pemberton noted that:

- ✓ Representatives of the ASG attended the first general session of the Statewide Student Senate meeting in San Diego recently.
- ✓ President Elect Ms. Sara Vogler was elected as the Region VI representative.

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.4)**

Ms. MacGregor noted she:

- ✓ Attended the CCLC conference in La Jolla. There was good information on leadership, ethics, and budgeting/financial areas.
- ✓ Attended the CCEC Advisory Committee meeting at Robinson Ranch, noting it is a good group and she thanked those involved with this initial meeting.
- ✓ Went to the Citrus Theatre and brought back information about their dinner theatre and center.
- ✓ Wished Ms. Coleal a happy birthday.

Mr. Gillis had nothing to report.

Mr. Tichenor announced he:

- ✓ Attended the Man and Woman of the Year dinner.
- ✓ Represented the Board at the Taste of the Town event, which was great.
- ✓ Recently went shopping with his daughter and ended up at a surprise 50<sup>th</sup> birthday party in his honor.

Ms. Jenkins noted she:

- ✓ Also attended the CCLC conference in La Jolla.

Mr. Fortine:

- ✓ Participated in the SCV Leadership presentation today, noting it is an impressive group of people.

Ms. Bozman noted that next week is when COC will be spotlighted by KHTS radio station at the mall. We will be doing a few interviews with them during the week.

**Comments by the  
Audience for Items Not  
on the Agenda  
(11.5)**

None.

**Requests/Recap of  
Requests Made During  
the Meeting By Board  
Members to Have an  
Item on a Future  
Agenda  
(11.6)**

**Board of Trustees Minutes – Business Meeting  
May 10, 2006**

2005/06-100

President Fortine announced the next meeting will be on Wednesday, May 24, 2006. It will begin at 4:00 pm for a Business Meeting, followed by a Board Workshop.

**Announcement of Next Meeting (05/24/06) and Adjournment (12)**

There being no further business, the meeting was adjourned at 9:50 pm.

---

Mr. Ernie L. Tichenor, Clerk  
Board of Trustees  
Santa Clarita Community College District

---

Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_