

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, MAY 14, 2003
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 14, 2003, by Board President Bruce Fortine, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
 Mr. Ronald E. Gillis
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Ernest L. Tichenor
 Mr. J. Conroy, Student Trustee (departed at 7:52 pm)
 Mr. Earl Foust III, Student Trustee Elect

Others Present: Dr. Dianne Van Hook, Superintendent-President
 Dr. Phil Hartley, Vice-President, Instruction and Student Services
 Ms. Sharlene Coleal, Interim Chief Business Officer
 Dr. Michael Wilding, Dean, Student Services
 Ms. Anita Morris, Dean, Human Resources
 Ms. Lynne Mayer, Classified Coordinating Council/Administrative Assistant

Special Guests: Mr. David Stevenson – Forensic Team Members
 Mr. Len Mohny, Dean of Athletics
 Athletic Teams – Coaches and Athletes
 Mr. Michael Joslin – Teacher Reading Development Program/TEACH Symposium
 Dr. Bradley Reynolds – Phi Theta Kappa All-California Team Members
 Mr. Charles “Chick” F. Adams, Attorney, Jones Hall

President Fortine declared a quorum and called the meeting to order at 4:05 p.m.

**QUORUM
 ESTABLISHED
 (1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Conference with Labor Negotiator
 Santa Clarita Community College District Representative: Dr. Michael Wilding, California Schools Employee Association (CSEA)
- 1.2b Conference with Labor Negotiators
 Santa Clarita Community College District Representative: Dr. Dianne Van Hook; Unrepresented Employees
- 1.2c Conference with Legal Counsel - Existing Litigation
 Santa Clarita CCD v. PERB, Case No. B164811

**CLOSED SESSION
 (1.2)**

Those present were Coleal, Ms. Mary Dowell, Fortine, Hartley, Gillis, Jenkins, MacGregor, Morris, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 6:50 pm.

President Fortine asked Mr. Al Adelini to lead the flag salute.

**FLAG SALUTE
 (1.3)**

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2002/03-93

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS
(1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF
AGENDA
(1.5)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved approval of the Minutes for April 9 and April 22, 2003 as follows:

**APPROVAL OF
MINUTES (04/09/03
and 4/22/03)
(1.6)**

Motion: MacGregor Second: Conroy; Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Van Hook welcomed the audience members of teachers, coaches and students. She congratulated them on their success this past year and noted the extra effort needed to balance practices, contests, and academics with other responsibilities. President Fortine welcomed all the students and told them how proud the Board of Trustees was of their many successes this past year.

**RECOGNITION/
INFORMATION – Fall
Athletic Teams
(1.7)**

President Fortine administered the Oath of Office to Mr. Earl Foust III who was elected by the ASG as Student Trustee. Mr. Foust remained at the front table for the remainder of the meeting.

Various student, programs, athletes and academic successes were highlighted at the meeting and introduced by their advisor or coach, including:

- Forensic Team Members – Mr. David Stevenson
- Athletic Teams and Coaches – Introduced by Mr. Len Mohney
 - ✓ Basketball (Men/Women’s) – Coach Howard Fisher
 - ✓ Swimming & Diving – Coach Diana Stanich
 - ✓ Track & Field (Men/Women’s) – Coach Lindie Kane
 - ✓ Softball – Coach Ray Whitten
 - ✓ Men’s Golf – Coach Gary Peterson
 - ✓ Baseball – Coach Chris Cota
- Teacher Reading Development Program (TRDP/TEACH) Symposium Planning Team – Mr. Michael Joslin, Ms. Alison Hanks-Gebre, Ms. Allison Devlin.
- Phi Theta Kappa All-California Academic Team Members– Dr. Brad Reynolds

The Board thanked the students for taking time to be present at the meeting, noting the Board’s appreciation and awe of their many accomplishments and their ability to balance academic achievements with extra curricular activities.

The Board removed Item 5.10 from the Consent Calendar for separate approval and moved approval of the Consent Calendar.

**CONSENT CALENDAR
(2)**

- 3.1 Approval of New and Modified Courses and Programs
- 5.1 Approval of Purchase Order Schedule PO 2002/03-11
- 5.2 Approval of Travel Authorizations Schedule T 02/03-11
- 5.3 Approval of Quarterly Financial Report Quarter Ended March 31, 2003
- 5.4 Ratification of Interactive Mathematics and/or Interactive English License Agreement Amendment No. 1 Between Santa Clarita Community College District and Academic Systems Corporation
- 5.5 Approval of Ground Lease Between Santa Clarita Community College District and College of the Canyons Foundation

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- 5.6 Ratification of Professional Services Agreements Between Santa Clarita Community College District and 1) MSC Software (4/7-11/03), 2) MSC Software (4/28-5/2/03), and 3) AEM Consulting Group Inc. (3/14/03-5/30/03)
- 5.7 Approval of Nursing Education Agreements Between Santa Clarita Community College District and 1) Samuel Dixon Family Health Center and 2) Veterans Affairs Medical Center-West Los Angeles
- 5.8 Ratification of Renewal of Self-Maintainer Service Provider Agreement Between Santa Clarita Community College District and Gateway Companies, Inc.
- 5.9 Approval of Resolution 2002/03-22: Cash Borrowing Resolution – Temporary Transfers from the Los Angeles County Treasury
- 5.11 Approval for Business Associate Agreements Between Santa Clarita Community College District and Kaiser Foundation Hospitals and Facey Medical Group
- 5.12 Ratification of Professional Services Agreement Between Santa Clarita Community College District and Merle E. Cannon
- 6.1 Approval of Change Order #01 for the Architectural Barrier Removal Project
- 6.2 Approval of Change Order #03 for the Installation of Artificial Turf in the Stadium
- 6.3 Approval of Addendum to Consultant Agreement for Completing Final Project Proposals for the High Tech Laboratory and Classroom Center Project
- 6.4 Approval of Addendum to Consultant Agreement for Completing Final Project Proposals for the Laboratory Center Expansion Project
- 6.5 Approval of Notice of Completion for Electrical Systems Infrastructure Modernization Project
- 6.6 Approval of Change Order #01 for the Electrical Systems Infrastructure Modernization Project
- 6.7 Approval of Change Orders for Performing Arts Center
- 6.8 Approval of Graybar as a Sole Source Distributor of Powerlink Lighting Panels for the 1999/2000 Scheduled Maintenance Project
- 7.1 Approval of Personnel Schedule PERS 2002/2003-14
- 9.1 Approval of Surplus District Property Other Than Land Under Policy No. 707
- 9.2 Acceptance of Annual Gifts to the Foundation for the Period July 1, 2001 through June 30, 2002
- 9.3 Acceptance of Semi-Annual Gifts to the Foundation for the Period July 1, 2002 through December 31, 2002

Motion: Jenkins Second: Tichenor

Record of Board Vote: 5-0
Student Trustee: Aye

In regards to Item 5.5, Member MacGregor requested that the proposal for the coffee kiosk on campus be presented to the Board once it has been finalized by the Foundation. Dr. Van Hook noted it would appear as an information item on a future agenda for the Board.

Mr. Conroy departed the meeting at this point (7:52pm) and Mr. Earl Foust III sat in as Student Trustee for the remainder of the meeting.

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Item 5.10 was removed from the Consent Calendar for separate approval. Dr. Van Hook introduced Mr. Charles Adams from Stone & Youngberg, LLC. He was present for a brief question and answer period regarding this item. The Board moved Approval of Resolution No. 2002/03-24: Resolution of the Board of Trustees of the Santa Clarita Community College District Requesting the Board of Supervisors of the County of Los Angeles to Issue and Sell General Obligation Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$17,500,000.

**APPROVAL OF
RESOLUTION 2002/03-
24: THE BOARD OF
TRUSTEES OF THE
SCCCD REQUESTING
THE BOARD OF
SUPERVISORS OF THE
COUNTY OF LA TO
ISSUE AND SELL GO
BONDS OF THE
DISTRICT IN THE
AGGREGATE
PRINCIPAL AMOUNT
OF NOT TO EXCEED
\$17,500,000.
(5.10)**

Motion: Jenkins Second: Gillis

Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval/Ratification of the Budget Transfers as presented:

**APPROVAL/
RATIFICATION OF
BUDGET TRANSFERS
(5.13)**

Motion: MacGregor Second: Tichenor

Record of Board Vote: 5-0
Student Trustee Aye

The Financial Report for Month Ending March 31, 2003 was presented as information to the Board.

**FINANCIAL REPORT
MONTH ENDING
MARCH 31, 2003
(5.14)**

The Board moved Approval of the Memorandum of Understanding (MOU) for 2002/03 and 2003/04, Merit Pay (Revised 4/9/03) and Salary Schedule Effective 01/01/03 with the Confidential Classified Employees as follows:

**APPROVAL OF THE
MOU FOR 2002/03 AND
2003/04, MERIT PAY
(REVISED 4/9/03) AND
SALARY SCHEDULE
EFFECTIVE 01/01/03
WITH THE
CONFIDENTIAL
CLASSIFIED
EMPLOYEES
(7.2)**

Motion: MacGregor Second: Jenkins

Record of Board Vote: 5-0
Student Trustee Aye

The Presentation of the College of the Canyons Faculty Association CTA/NEA (COCFA) Re-Opener Proposal for 2003-2004 was presented as information to the Board.

**PRESENTATION OF
THE COLLEGE OF THE
CANYONS FACULTY
ASSOCIATION
CTA/NEA (COCFA) RE-
OPENER PROPOSAL
FOR 2003-2004
(7.3)**

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Member Jenkins nominated Member MacGregor as the representative from the Santa Clarita Community College District Board of Trustees to the COC Foundation Board of Directors (June 2003 to May 2004). Member MacGregor accepted the nomination.

Motion: Jenkins Second: Tichenor

Record of Board Vote: 5-0
Student Trustee Aye

**APPROVAL OF
APPOINTMENT OF A
REPRESENTATIVE
FROM THE SCCCD
BOARD OF TRUSTEES
TO THE COC
FOUNDATION BOARD
OF DIRECTORS (JUNE
2003 TO MAY 2004)
(9.4)**

The Board moved Approval of Resolution 2002/03-26: The Board of Trustees of the Santa Clarita Community College District in Support of the Kindergarten-University Public Education Facilities Bond Act of 2004 as follows:

Motion: MacGregor Second: Tichenor

Record of Board Vote: 5-0
Student Trustee Aye

**APPROVAL OF
RESOLUTION 2002/03-
26: THE BOARD OF
TRUSTEES OF THE
SCCCD IN SUPPORT
OF THE
KINDERGARTEN-UNIV.
PUBLIC EDUCATION
FACILITIES BOND ACT
OF 2004
(9.5)**

The Board moved Approval of Resolution 2002/03-27: Recognizing Mr. Jan Keller, Dean, Learning Resources, and his Contributions to College of the Canyons.

Motion: Jenkins Second: Gillis

Record of Board Vote: 5-0
Student Trustee Aye

**APPROVAL OF
RESOLUTION 2002/03-
27: RECOGNIZING MR.
JAN KELLER, DEAN,
LEARNING
RESOURCES, AND HIS
CONTRIBUTIONS TO
COC
(9.6)**

The Board moved Approval of Resolution No. 2002/03-23: Recognizing Ms. Anita L. Morris, Dean, Human Resources, and her Contributions to College of the Canyons.

Motion: MacGregor Second: Jenkins

Record of Board Vote: 5-0
Student Trustee Aye

**APPROVAL OF
RESOLUTION NO.
2002/03-23:
RECOGNIZING MS.
ANITA L. MORRIS,
DEAN, HUMAN
RESOURCES, AND
HER CONTRIBUTIONS
TO COC
(9.7)**

Dr. Van Hook, the Board, and the Administrators present noted they will miss Ms. Morris at College of the Canyons. They thanked her for her dedication and commitment to building a strong Human Resources department. They wished her the luck in her new position at Chabot-Las Positas Community College District. Ms. Morris thanked the Board and Dr. Van Hook for her vision and for their support as she moves forward. She noted she will miss everyone and the professionalism shown to her over the 5 years she has been at College of the Canyons.

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2002/03-97

This item was placed on the agenda at the request of Mr. Gordon Richiusa. President Fortine informed the speakers that their comments should be limited to 5 minutes each and not more than 20 minutes shall be spent on the topic. Four members of the Part-Time Faculty United addressed the Board of Trustees, urging them to withdraw the appeal against the PERB Board's decision. Those who addressed the Board were:

- Mr. Gordon Richiusa
- Mr. Michael Ward
- Mr. Chuck Whitten
- Mr. Mike Dixon

Following the comments from the above, Member Gillis made a motion to withdraw the appeal. No member of the Board seconded this motion. Therefore, the motion died for lack of a second.

The Presentation of California School Employees Association's (CSEA) Re-Opener Proposal for 2003-2004 was presented to the Board for information.

Dr. Van Hook reported that:

- ✓ We received the Governor's May revise today and the 2003/04 proposed budget is not as bleak as once thought. The cost per unit fee increase is proposed by the Governor to be raised to \$18 rather than \$24 per unit. Funding to major categoricals such as EOPS and DSPS has been restored. However, a further reduction in PFE funds has also been proposed.
- ✓ She would appreciate it if the Board and the Administrators could write or call Assemblyman Richman's office thanking him for coming up with a compromise for these budget issues that were heard in the legislature.
- ✓ The Governor's May revise was released today and it reduces the cuts to community colleges. Funding still remains disproportional (UC (+1.1%), CSU (+2.6%) and CCC (-5.6%) cuts. Business Services had previously proposed tentative budget materials on the system's proposal and initial January Governor's proposal. They will do their best to "re-do" the workshop materials built on the Governor's May revise but the real story won't be known until a future date.

Not present.

No report.

**PUBLIC AGENDA ITEM
- PRESENTED AT THE
REQUEST OF MR.
GORDON RICHUISA:
CONSIDERATION
WHETHER TO DISMISS
APPEAL OF PERB
DECISION 1506
CURRENTLY PENDING
BEFORE THE COURT
OF APPEAL OF THE
STATE OF CA, 2nd
APPELLATE DISTRICT
(9.8)**

**PRESENTATION OF
CALIFORNIA SCHOOL
EMPLOYEES
ASSOCIATION'S
(CSEA) RE-OPENER
PROPOSAL FOR 2003-
2004
(9.9)**

**UPDATE ON
LEGISLATION
(9.10)**

**ACADEMIC SENATE
REPORT
(10.1)**

**CLASSIFIED
COORDINATING
COUNCIL REPORT
(10.2)**

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**SUPT-PRESIDENT'S
REPORT
(10.3)**

Dr. Van Hook announced that:

- ✓ The field portion of the Field Turf project has been completed (photos of the new field were circulated) and the track improvements are now in progress.
- ✓ We will now move forward to conduct renovations to the stadium restrooms.
- ✓ On June 12 or 26, the SCV Chamber and the COC Foundation will be holding a grand opening event for the field and will announce the opportunity for businesses to advertise via the signage program available in the stadium.
- ✓ The COC Baseball team will be participating in play-offs this weekend against Saddleback College. If they win 2 out of 3 games, they will advance to the state playoffs in Fresno.
- ✓ Chapman University announced they would be offering BA degrees at the University Center in Social Science, Psychology, and Criminal Justice during their summer term that runs from June 16 through August 22, 2003.
- ✓ We have purchased a number of spots on KRTH-101 radio station to advertise our summer session. (The two 30-second spots were played for the Board.) She noted that Mr. Bruce Battle, Public Information Office, did the voice-overs on the spots.
- ✓ She appreciated the Board's support with their attendance at the Classified Employees Appreciation Week activities. She announced the winners in each category from the luncheon, noting that each is a graduate of COC: Employee of the Year – Donna Haywood; New Vision Award – Jason Sachs; Humanitarian Award – Allison Devlin; Professional Achievement – Sami Salvatori; CSEA Member of the Year – Yvette Barrios.
- ✓ The New Works Festival will be held in the Fine Arts Gallery May 15-18.
- ✓ She attended Jennifer and Jon Hauss' house last week for a memorial for the loss of their newborn son, Jon Henry.
- ✓ The Intergenerational Service-Learning event was held May 9. Dr. Hartley, Ms. Sue Bozman, and Dr. Patty Robinson attended the event. The event highlighted 5 groups of oral presentations in connection with senior citizens in the area and resulted in a new article entitled "The Way We Were" to be run in the Magazine of Santa Clarita, which will be written by students.
- ✓ Dr. Patty Robinson also made a presentation at the Pacific Sociological Association meeting held in April. The college is proud of Dr. Robinson and her representing the college in this fashion.
- ✓ The CCPRO awards were announced recently. Ms. Bozman noted that the college was honored with four awards this year, including one for our production of the promotional video for the University Center campaign.
- ✓ A new event was held yesterday to honor the 5-year employee service awardees. It was held in the Cougar Den and she thanked Members Tichenor and Jenkins for being present to help honor these employees.
- ✓ She attended the dedication of the lab room in the TLC lab in memory of Ms. Rebecca Lord.
- ✓ A lunch honoring Mr. Bob Ormsby, retired president of Lockheed, who is also a former member of our Engineering Steering Committee and Educational Benefit Corporation Board, was held on campus. A number of representatives from local aerospace businesses were present for the lunch. Bob was in San Luis Obispo as part of the NSF National Visiting Committee, which was evaluating the success of our CREATE grant. He graciously accepted my invitation to visit our campus and get an update on the accomplishments of our engineering program and COC's work with Industry and Business Partners, primarily aerospace companies. He was honored for the legacy he has created via our engineering program at COC.

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Ms. Coleal had nothing to report.

Dr. Hartley reported that:

- ✓ The Choir Concert will be held on May 17 at 7:00 pm in the cafeteria.
- ✓ He was honored to have received his 5-year pin at the luncheon yesterday.

Dr. Wilding noted that:

- ✓ The COC Job Fair held last week in the Honor Grove was well attended.
- ✓ Those on the stage during Commencement exercises should plan on meeting at 5:00 pm in the Private Dining Rooms for final instructions.

Ms. Morris had nothing additional to report.

Mr. Foust announced that:

- ✓ The ASG Honor Awards were held last week. He extended his thanks to Members Fortine, Jenkins, and MacGregor for being present.
- ✓ The ASG and Finance Committee met to discuss grants.
- ✓ The ASG has had their first reading of the budget
- ✓ A Blood Drive is planned for July 8th and he is coordinating this effort.
- ✓ College of the Canyons has officially withdrawn from CalSACC membership, based on an action item written and forwarded to the ASG officers by him. He felt the workshops offered were disorganized and disruptive, and that these fees could be used in a more effective manner in the future. The ASG approved the item.

**REPORTS BY
STUDENT TRUSTEE
AND BOARD
MEMBERS
(10.4)**

The Board of Trustees asked Mr. Foust to forward this item to them for their information.

The members of the Board announced their involvement and/or attendance at the following events:

Member MacGregor attended the Silver Spur event, the Foundation Board meeting, a scholarship committee meeting, and was a member of the presenting group at the CCCT Conference in San Francisco May 1-3, 2003 with Dr. Van Hook. She attended the ASG Awards Ceremony, the HITE/Honors dinner, the Scholarship Donors Luncheon, and the SCV Trustees Association meeting.

Member Jenkins participated in the 5-year employees service luncheon, and noted she was selected as a member of the committee for the Accreditation Commission. She also noted the 15th anniversary this week of the call she made to Dr. Van Hook in 1988 offering her the job as Superintendent-President at COC.

Member Gillis attended the Silver Spur, the HITE/Honors Dinner and the Teacher Tribute Dinner.

Member Tichenor attended the HITE/Honors Dinners, Silver Spur, the 5-year service luncheon, and events during the Classified Appreciation Week.

President Fortine attended the Industry Advisory Committee meeting at the Reagan Library, the Hero of the Week Awards for the Sheriff's Department, DSP&S Graduation, Classified Appreciation Week activities, lunch with Bob Ormsby, the ASG Awards, HITE/Honors Dinner, a committee meeting for the Hoefflin Foundation, and the SCV Coalition and Trustees Association meeting.

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None.

**COMMENTS BY THE
AUDIENCE FOR ITEMS
NOT ON THE AGENDA.
(10.5)**

None.

**REQUESTS/RECAP BY
BOARD MEMBERS
FOR FUTURE ITEMS
ON AGENDA
(10.6)**

President Fortine announced the next meeting would be on Wednesday, May 28, in the Staff Dining Room (S-132) with Closed Session at 5:00pm, Open Session at 6:30pm. This will be a Tentative Budget Workshop and is open to the public.

**ANNOUNCEMENT OF
NEXT MEETING
(4/23/03) AND
ADJOURNMENT
(11)**

There being no further business, the meeting was adjourned at 9:25 p.m.

Mr. Ron E. Gillis, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____