

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, MAY 18, 2005
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 18, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
 Mr. Ronald E. Gillis
 Mrs. Joan W. MacGregor
 Mr. Steven Vanover, Student Trustee

Members Absent: Mrs. Michele R. Jenkins (out of town)
 Mr. Ernest L. Tichenor (out of town)

Others Present: Dr. Dianne Van Hook, Superintendent-President
 Dr. Michael Wilding, Vice President, Student Services/Interim Assistant Superintendent
 Ms. Sharlene Coleal, Vice President, Business Services (departed 8:20pm)
 Dr. Carole Long, Interim VP, Instruction and Community Extension
 Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/Interim Assistant Superintendent
 Ms. Diane Fiero, Vice President, Human Resources
 Mr. Michael Dermody, President, Academic Senate (arrived 8:22pm)
 Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Guests: Ms. Jennifer Mills, Student Trustee Elect
 Ms. Sue Bozman, Dean, District Communication, Marketing & External Relations and the Public Information Office and Graphic Arts Department
 Ms. Dena Maloney, Dean, Economic Development

President MacGregor declared a quorum and called the meeting to order at 5:33 p.m.

**QUORUM
 ESTABLISHED
 (1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Conference with Labor Negotiator
 Santa Clarita Community College District Representative:
 Dr. Michael Wilding
 College of the Canyons Faculty Association (COCFA)
(pursuant to Government Code §54957.6)
- 1.2b Conference with Labor Negotiator
 Santa Clarita Community College District Representative:
 Dr. Michael Wilding
 Part Time Faculty United-AFT Local 6262
(pursuant to Government Code §54957.6)
- 1.2c Conference with Real Property Negotiator(s)
 Property APN's #2839-004-026 and #2839-002-027
 Agency Negotiators: Dr. Dianne Van Hook and Mr. Jim Schrage
 Negotiating Parties: Mr. Bob Kellar, Mr. Marty Kovacs,
 Mr. Michael Rodgers
 Under Negotiation: Price and Terms of Payment
(pursuant to Government Code §54956.8)

**CLOSED SESSION
 (1.2)**

- 1.2d Conference with Labor Negotiator
Santa Clarita Community College District Representative: Mr. Jim Schrage
California Schools Employee Association (CSEA)
(pursuant to Government Code §54957.6)
- 1.2e Public Employee Discipline/Dismissal/Release
(pursuant to Government Code §54957)

**CLOSED SESSION
(1.2) con't**

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Gribbons, Long, MacGregor, Schrage, Van Hook, and Wilding.

The Board returned to Open Session at 7:30 pm. President MacGregor announced the Board took no action in Closed Session. She announced that Ms. Jenkins and Mr. Tichenor were both out of town and unable to attend the meeting.

President MacGregor asked Mr. John Green, Jr. to lead the flag salute.

**FLAG SALUTE
(1.3)**

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS
(1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF AGENDA
(1.5)**

Motion: Gillis Second: Vanover Record of Board Vote: 3-0
Student Trustee: Aye

Ms. MacGregor announced there will be a Special Board Meeting on June 1, to finalize the Superintendent/President's goals.

The Board moved approval of the Minutes of 4/13/05 (with the correction distributed at the meeting).

**APPROVAL OF MINUTES
(4/13/05 and 4/27/05)
(1.6)**

Motion: Gillis Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved approval of the Minutes of 4/27/05 as follows:

Motion: Gillis Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

- Ms. MacGregor announced that the ASG awards ceremony was held last week, and the Board presented Mr. Vanover with a Resolution in recognition of his hard work and dedication as the Student Trustee this past year.
- Ms. MacGregor introduced Ms. Jennifer Mills, the Student Trustee elect. Ms. MacGregor administered the Oath of Office to Ms. Mills who was elected earlier this month by the students on campus.
- Dr. Van Hook introduced Ms. Sue Bozman, who recognized the Public Information Office and the Graphic Arts Department for their achievements at the Community College Public Relations Organization (CCPRO) convention. They won three 1st place awards, two 2nd places and two 3rd places in various categories. Dr. Van Hook and the Board noted the employees in this department are truly multi-talented and deserving of these awards.

**RECOGNITION/
INFORMATION
(1.7)**

Dr. Patty Robinson, Sociology Instructor was unable to attend tonight. She will attend the June 8th meeting for her brief presentation.

**UP CLOSE AND
PERSONAL
(1.7)**

Mr. Vanover asked for Item 7.1 to be removed from the Consent Calendar for separate approval. The Board moved approval of the Consent Calendar without Item 7.1, as noted below:

**CONSENT CALENDAR
(2)**

- 3.1 Approval of Payments for Supplemental Services
- 3.2 Approval of Amendment Between Santa Clarita Community College District and Providence Health System-Southern California
- 3.3 Approval of Non-Credit Salary Rate and Workload for Non-Credit Instructors
- 5.1 Approval of Purchase Order Schedule PO 04/05-10
- 5.2 Approval of Travel Authorizations Schedule T 04/05-11
- 5.3 Approval of Quarterly Financial Report: Quarter Ended March 31, 2005
- 6.1 Approval of Change Orders for Music/Dance Lab Construction Project
- 6.2 Approval of Change Order for the Classroom/High Tech Center Construction Project
- 6.3 Approval of Contracts for Classroom/High Tech Center Construction Project
- 6.4 Approval of Notice of Completion for Music/Dance Lab Construction Project
- 6.5 Approval of Engineering Consultant Contract for Pre-Construction and Construction Management for the North/South Central Plant Project
- 8.1 Approval of Maintenance Agreement Between Santa Clarita Community College District and Computerland of Silicon Valley

Motion: Fortine Second: Gillis Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval of the Personnel Schedule PERS 2004/2005-15

**APPROVAL OF
PERSONNEL SCHEDULE
PERS 2004/2005-15
(7.1)**

Motion: Fortine Second: Gillis Record of Board Vote: 3-0
Student Trustee: Abstain

The Board moved Approval of New Debt Service Schedules for the College of the Canyons Foundation's Obligations to the Santa Clarita Community College District for the University Center Campaign and for the Coffee Drive-Through Utilities.

**APPROVAL OF NEW
DEBT SERVICE
SCHEDULES FOR THE
COC FOUNDATION'S
OBLIGATIONS TO THE
SCCCD FOR THE
UNIVERSITY CENTER
CAMPAIGN AND FOR
THE COFFEE DRIVE-
THROUGH UTILITIES
(5.4)**

Motion: Gillis Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval of Agreement Between Santa Clarita Community College District and William S. Hart Union High School District – Golden Valley Access Site.

**APPROVAL OF
AGREEMENT BETWEEN
SCCCD AND WILLIAM S.
HART UNION HIGH
SCHOOL DISTRICT –
GOLDEN VALLEY
ACCESS SITE
(5.5)**

Motion: Vanover Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval/Ratification of Budget Transfers.

**APPROVAL/
RATIFICATION OF
BUDGET TRANSFERS
(5.6)**

Motion: Gillis Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board received the Financial Report – Month Ending March 31, 2005 as information.

**FINANCIAL REPORT –
MONTH ENDING MARCH
31, 2005
(5.7)**

The Board moved Approval of Contract with Kruger Bensen Ziemer Architects for Electrical Infrastructure Upgrade and Expansion.

**APPROVAL OF
CONTRACT WITH
KRUGER BENSEN
ZIEMER ARCHITECTS
FOR ELECTRICAL
INFRASTRUCTURE
UPGRADE AND
EXPANSION
(6.6)**

Motion: Gillis Second: Vanover Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval of Contracts for the Appraisal of Real Property for the Canyon Country Educational Center.

**APPROVAL OF
CONTRACTS FOR THE
APPRAISAL OF REAL
PROPERTY FOR THE
CANYON COUNTRY
EDUCATIONAL CENTER
(6.7)**

Motion: Fortine Second: Gillis Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval of College of the Canyons Faculty Association (COCFA) CTA/NEA Contract Agreement for 2004-2005 with the Santa Clarita Community College District. Ms. MacGregor indicated the Board was pleased to have reached this agreement with the bargaining unit.

**APPROVAL OF COCFA
CTA/NEA CONTRACT
AGREEMENT FOR 2004-
2005 WITH THE SCCCD
(7.2)**

Motion: Gillis Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The California School Employees Association (CSEA), Chapter 725, Contract Re-Opener Proposal for 2005-2006 was presented for information. It was announced that a public hearing would be held during the June 8, 2005 Board meeting.

**PRESENTATION OF
CALIFORNIA SCHOOL
EMPLOYEES
ASSOCIATION (CSEA),
CHAPTER 725,
CONTRACT RE-OPENER
PROPOSAL FOR 2005/06
(7.3)**

The Board moved Approval to Award Contract for Pipe Welding Equipment to Gordon Woods Industrial Welding Supplies, Inc.

**APPROVAL TO AWARD
CONTRACT FOR PIPE
WELDING EQUIPMENT
(8.2)**

Motion: Fortine Second: Gillis Record of Board Vote: 3-0
Student Trustee: Aye

Ms. Dena Maloney, Dean, Economic Development, provided a presentation on the Economic Development Division Programs. She reviewed how this division began, who we serve, how we serve them, recent initiatives and new programs, noting it would not be possible without the support of the Board and the leadership of the Superintendent-President. A copy of her report is hereby made a part of these minutes as if fully set forth herein.

**PRESENTATION ON THE
ECONOMIC
DEVELOPMENT
DIVISION PROGRAMS
(8.3)**

Dr. Van Hook announced that:

- ✓ The May Revise key points were distributed to the Board:
 - Only \$4 million was added to the existing \$36 million for equalization. We will be working on this issue for the Underfunded Districts Caucus.

**UPDATE ON
LEGISLATION
(10.1)**

- An additional \$17.4 million was added to the existing \$20 million budgeted for the improved career technical program between community colleges and high schools/middle schools.
- There was \$10 million in one-time funds included for equipment and start up costs for the expansion of nursing programs. It requires a match, and we can't count the \$1.8 million already raised, so we are looking into other areas to meet this requirement.
- ✓ We need to begin pushing the concurrent enrollment rules in the current law. The bill being presented doesn't change the rule that only 5% of the students per grade level, per school can be allowed to attend summer sessions at a community college.

Mr. Vanover distributed to the Board and administration the two Resolutions passed by the ASG officers for the Reauthorization of the Higher Education Act and the Opposition of the Proposed Consolidation of the Chancellor's Office.

Mr. Dermody reported that:

- ✓ The graduate's breakfast will be held Friday morning between the S and A buildings.
- ✓ At graduation, the Board, administration and faculty will line the isle that the graduates walk through entering the Honor Grove, thereby creating an "honor guard."

Ms. Mayer had nothing to report.

**ACADEMIC SENATE
REPORT
(11.1)**

Dr. Van Hook announced that:

- ✓ Mr. Placido Domingo (world famous tenor/singer) is interested in doing one of Dr. Danial Catan's operas.
- ✓ The COC animation club will hold the *Cartoon Collage* on Saturday, May 21 at 6:00 pm in M-318.
- ✓ There are a number of end-of-the-year special events going on, including the ASG Honor's Breakfast (honor chord distribution), nurses pinning ceremony, the graduates' breakfast on Friday morning and commencement that evening.
- ✓ The ASG Awards ceremony was held last week and was well attended. She suggested the idea of combining the ASG Honor's Breakfast (receiving of honor chord) with the graduate's breakfast, which would increase the number of participants.
- ✓ We have 1,153 students receiving their associate degrees this year.

**CLASSIFIED
COORDINATING
COUNCIL REPORT
(11.2)**

**SUPT-PRESIDENT'S
REPORT
(11.3)**

Dr. Long added she is thrilled with the new faculty members coming on board. They are a talented group of people and will bring great depth to the College.

Dr. Wilding announced there are 411 students participating in commencement ceremonies on Friday.

Ms Fiero noted that she and Dr. Wilding attended the mandatory Sexual Harassment Training and they are now certified to provide in-house training. This means we do not have to hire someone from the outside to come in and provide this training in the future.

Ms. Bozman announced that she, along with Dr. Gribbons, Ms. Daylene Meuschke, Dr. Wilding, and Dr. Nancy Smith attended the System Strategic Planning workshop in Santa Barbara. She also attended the PIO agency quarterly meeting in the Santa Clarita Valley at the new West Ranch High School.

Mr. Vanover reported that, in addition to the resolutions that were passed:

- ✓ The ASG By-Laws have been re-written, reviewed and revised for the coming year,
- ✓ He attended the CCLC conference in San Francisco,
- ✓ Graduation is this Friday and he'll be attending the breakfast, as well as the commencement ceremonies, and
- ✓ He thanked the Board for the opportunity to serve on this Board and for the Resolution he was given. He noted the new senate is excited about next year.

REPORTS BY STUDENT TRUSTEE, STAFF MEMBERS, AND BOARD MEMBERS (11.4)

Ms. Mills noted she attended the HITE Banquet held last Friday and it was a nice event. She thanked the Board members and Dr. Van Hook for their support and attendance.

Mr. Gillis noted he attended and enjoyed the HITE Banquet.

Mr. Fortine noted he attended the HITE Banquet, the China Conference, the High Tech Groundbreaking ceremony, the Teacher Tribute Dinner, Man & Woman of the Year, Graduation of Azusa Pacific University, the Educational Forum in the PAC, the Faculty Appreciation Lunch, the Mayor's Prayer Breakfast, and the welcome reception for Mr. Jaime Castellanos.

Ms. MacGregor noted she met with Ms. Mills earlier today and welcomed her as the new student trustee. She added that she attended the Man & Woman of the Year Awards and was pleased that Mr. Gary Condie, a member of our Foundation Board, had been honored. She attended the China Conference reception, the Educational Forum, the Faculty Appreciation Lunch, the Scholarship Breakfast, the CCLC conference in San Francisco, and the HITE Banquet. She clarified that she was unable to attend the High Tech Groundbreaking ceremony, but had talked by phone to Ms. Carol Rock, who quoted her in the newspaper.

Ms. Wendy Brill-Wynkoop (Multi-media/Photography) was in the audience. She announced their first photo magazine will be available soon and she will put a copy in the Board's mailboxes.

COMMENTS BY THE AUDIENCE FOR ITEMS NOT ON THE AGENDA. (11.5)

- ✓ Mr. Fortine requested an update from Ms. Maloney on the CATIA programs at a future meeting.
- ✓ Ms. MacGregor asked Ms. Maloney to create a brief list of talking points about the Economic Development Division and Programs for the Board members to use while they are out in the community.

REQUESTS/RECAP OF REQUESTS MADE DURING THE MEETING BY BOARD MEMBERS TO HAVE AN ITEM ON A FUTURE AGENDA (11.6)

President MacGregor announced there will be a Special Board Meeting (Closed Session only) on June 1st at 5:30pm. The next business meeting will be held on Wednesday, June 8, 2005, in the Staff Dining Room, Student Center Building. Closed session will begin at 5:30 pm and open session will begin at 7:00 pm.

ANNOUNCEMENT OF NEXT MEETING (6/08/05) AND ADJOURNMENT (12)

There being no further business, the meeting was adjourned at 9:08 p.m.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons