

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, MAY 28, 2003
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 28, 2003, by Board President Bruce Fortine, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
 Mr. Ronald E. Gillis
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Ernest L. Tichenor
 Mr. Earl Foust III, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President
 Dr. Phil Hartley, Vice-President, Instruction and Student Services
 Ms. Sharlene Coleal, Interim Chief Business Officer
 Dr. Michael Wilding, Dean, Student Services
 Ms. Lynne Mayer, Classified Coordinating Council/Administrative Assistant

President Fortine declared a quorum and called the meeting to order at 5:07 p.m.

**QUORUM
 ESTABLISHED
 (1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Conference with Labor Negotiator
 Santa Clarita Community College District Representative: Dr. Michael Wilding, California Schools Employee Association (CSEA)
- 1.2b Conference with Labor Negotiators
 Santa Clarita Community College District Representative: Dr. Michael Wilding, College of the Canyons Faculty Association (COCFA)
- 1.2c Discussion of Liability Claims for Payment
 Claimant: Mr. Kenneth Pierce against Santa Clarita Community College District

**CLOSED SESSION
 (1.2)**

Those present were Coleal, Fortine, Hartley, Gillis, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 6:45 p.m.

President Fortine asked Mr. John McElwain to lead the flag salute.

**FLAG SALUTE
 (1.3)**

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS
 (1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF
 AGENDA
 (1.5)**

Motion: MacGregor Second: Gillis

Record of Board Vote: 5-0
 Student Trustee: Aye

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The Board moved approval of the Minutes for May 14, 2003 as follows:

Motion: MacGregor Second: Tichenor; Record of Board Vote: 5-0
Student Trustee: Aye

**APPROVAL OF
MINUTES (05/14/03)
(1.6)**

Dr. Van Hook recognized our new Student Trustee, Mr. Earl Foust III and welcomed him to his first official meeting. She also thanked the ASG officers, the office of Student Development, and Dr. Wilding for the great job they did at commencement last Friday.

**RECOGNITION/
INFORMATION
(1.7)**

The Board moved approval of the Consent Calendar.

**CONSENT CALENDAR
(2)**

- 5.1 Denial of Claim for Damages for Alleged Stress, Depression, Back Pay, and Future Lost Wages – Keenan & Associates Claim No. 5205-03-00004-01-03
- 6.1 Approval of Contract for Detailed Site Analysis of Educational Center Properties
- 6.2 Approval of Contract for Landscaping Architectural Services for Perimeter Planting Along Rockwell Canyon Road
- 7.1 Approval of Personnel Schedule PERS 2002/2003-15
- 7.2 Approval of Resolution 2002/03-28 Authorizing Application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities
- 7.3 Approval of Resolution 2002/03-29 Declaring Membership in the Protected Insurance Program for Schools (JPA)
- 7.4 Approval of Contract Amendments
- 7.5 Approval of Administrators' Employment Contracts (B. Kemmerling, S. Dirickson, M. McMahan, L. Mohny, and N. Smith)

Motion: MacGregor Second: Gillis Record of Board Vote: 5-0
Student Trustee: Aye

On behalf of the Board, President Fortine thanked the entire Fiscal Services department for their hard work and dedication in such a trying budget year. He noted appreciation of each district employee for volunteering to take on additional responsibilities and cutting back where we can to make it through the Governor's proposed budget cuts.

**INITIAL BUDGET
WORKSHOP FOR
FISCAL YEAR 2003/04
(5.2)**

The Initial Budget Workshop for Fiscal Year 2003/04 was presented as information to the Board. Ms. Sharlene Coleal and Dr. Van Hook provided an overview in a PowerPoint presentation. The presentation and another handout entitled "Santa Clarita Community College District 2003/04 Initial Budget Workshop" was distributed. Some topics of discussion included:

- ✓ Highlights of Accomplishments for Fiscal Year 2002/03 (throughout the campus departments and programs)
- ✓ FTES Projections and Growth Revenue
- ✓ 2003/04 Initial Budget Assumptions for FTES
- ✓ Full-Time Faculty Obligation
- ✓ Revenue Changes from 2002/03 Levels
- ✓ 2003/04 Initial Budget Assumptions for Expense Reductions/Savings

Dr. Hartley and Dr. Van Hook also discussed the realignment/reassignment of administrative responsibilities for the positions that have recently been vacated and will not be filled to existing administrators at a savings of \$774,600 to the district.

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The public hearing on the College of the Canyons Faculty Association (COCFA) CTA/NEA Contract Re-Opener Proposals for 2003-2004 was opened for comment. There were no comments from the public.

**PUBLIC HEARING ON
THE COLLEGE OF THE
CANYONS FACULTY
ASSOCIATION
(COCFA) CTA/NEA
CONTRACT RE-
OPENER PROPOSALS
FOR 2003-2004
(7.6)**

The public hearing on the California School Employees Association (CSEA) Contract Re-Opener Proposals for 2003-2004 was opened for comment. There were no comments from the public.

**PUBLIC HEARING ON
THE CALIFORNIA
SCHOOL EMPLOYEES
ASSOCIATION (CSEA)
CONTRACT RE-
OPENER PROPOSALS
FOR 2003-2004
(7.6)**

Dr. Van Hook reported that:

- ✓ Analysis has been done on a number of bills and we will be getting it out to the Board members next week.
- ✓ The Chamber of Commerce has supported Senator Knight's bill on the Earthquake Field Act (SB242-Community College Facilities).
- ✓ They also supported another bill in favor of continuing economic development funds to support training of local business through the college.
- ✓ The SCV Chamber of Commerce asked for our support in two ways:
 1. To increase the number of members on the county transportation authority and give Santa Clarita a representative to this group. This is important, as transportation out of this valley is sometimes a challenge.
 2. To oppose the bill proposing to cap on the revenues to cities and counties in growing communities, which would not benefit our community.

**UPDATE ON
LEGISLATION
(9.1)**

Not present.

**ACADEMIC SENATE
REPORT
(10.1)**

No report.

**CLASSIFIED
COORDINATING
COUNCIL REPORT
(10.2)**

Dr. Van Hook announced that:

- ✓ The 5-year employees' service award luncheon was held in the Cougar Den. She thanked Ms. Jenkins and Mr. Tichenor for being there and helping to present the awards.
- ✓ She received a postcard from a student who had attended the semester in Spain with Claudia Acosta. He noted his experience at COC had enabled him to grow and improve in many ways and thanked her, the professors, and the mentors he met along the way.

**SUPT-PRESIDENT'S
REPORT
(10.3)**

Ms. Coleal noted that:

- ✓ Ms. Grandgeorge had recently attended the ACBO conference.

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Dr. Hartley added that:

- ✓ He was pleased to have received his 5-year service award pin at the luncheon.
- ✓ He thanked the Board for their commitment to the college, for their professionalism, and for putting the college first.
- ✓ He attended Mr. Jan Keller's retirement party, noting it was one of the single largest events ever held on campus for such a milestone. He added that the silent auction of Mr. Keller's ties had raised \$6,000 for the library scholarship.

**SUPT-PRESIDENT'S
REPORT
(10.3) con't**

Dr. Wilding noted that:

- ✓ He held a staff meeting with the Human Resources department and they are preparing a presentation for a future MAC meeting detailing the goals and objectives for their department this year.
- ✓ He thanked everyone for their words and support for the recent commencement exercises.
- ✓ He thanked the ASG for funding this year's class gift of the smiley-face antennae balls.

Mr. Foust announced that:

- ✓ He attended graduation and enjoyed participating as the Grand Marshall.
- ✓ He is looking for ideas and ways to help promote the ASG Blood Drive. (Dr. Van Hook suggested he contact Ms. Dena Maloney with her connections with the Chamber and the Valencia Industrial Association.)
- ✓ He recently discussed the ideas of having some club kiosks on campus with Mr. Schrage, and appreciated his time and suggestions.
- ✓ The ASG Officers will be having their last meeting for this year on Friday and will be approving their budget.

**REPORTS BY
STUDENT TRUSTEE
AND BOARD
MEMBERS
(10.4)**

The members of the Board announced their involvement and/or attendance at the following events:

Member MacGregor attended Mr. Keller's party, the Foundation Legacy Lunch, commencement, and showed the plaque sent to the Board from the SCV PTA Partnership group, recognizing them for their membership. She also attended the Canyon High School track team's banquet and noted the people at this event were discussing the summer sports programs at COC. They implied that the college made \$2.0 million dollars last year. This is obviously incorrect information, and she wanted to share it with our Public Information Office so they could help to straighten out the facts floating about the community. Ms. Bozman and Mr. McElwain noted this concern and will help quell the rumors and provide the facts.

Member Jenkins participated in Ms. Anita Morris' going away reception, and was a speaker at the ASG Honors Breakfast last week. She will also be attending the Accreditation Team Selection Committee meeting the first week of June in L.A.

Member Gillis attended Mr. Keller's party, noting it was one of the best retirement parties the college has ever had. He also thanked Dr. Wilding for the great job he did helping the commencement ceremony run so smoothly.

Member Tichenor attended Mr. Keller's party, commencement (he noted the uniqueness and originality in the class gift), the Legacy Lunch, Ms. Morris' party, and the ASG Honors Breakfast.

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President Fortine attended the SCV Man and Woman of the Year dinner, the COC Chorale presentation, the Legacy Lunch, a VIA luncheon, the roll-out of the Baja Car built by the students and Mr. Rick Clark of the engineering department, a Chamber Mixer with Blue Barrel Disposal, the Zonta Installation, commencement, and the meeting with Dr. Van Hook and Mr. Foust.

**REPORTS BY
STUDENT TRUSTEE
AND BOARD
MEMBERS
(10.4) con't**

Ms. Bozman thanked the Board of Trustees for their support.

**COMMENTS BY THE
AUDIENCE FOR ITEMS
NOT ON THE AGENDA.
(10.5)**

None.

**REQUESTS/RECAP BY
BOARD MEMBERS
FOR FUTURE ITEMS
ON AGENDA
(10.6)**

President Fortine announced the next meeting would be on Wednesday, June 11, 2003 in the Staff Dining Room (S-132) with Closed Session at 5:00pm, Open Session at 6:30pm.

**ANNOUNCEMENT OF
NEXT MEETING
(6/11/03) AND
ADJOURNMENT
(11)**

There being no further business, the meeting was adjourned at 9:10 p.m.

Mr. Ron E. Gillis, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____