

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, JUNE 8, 2005
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, June 8, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
 Mr. Ronald E. Gillis
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Ernest L. Tichenor (via teleconference from Phoenix, Arizona, departed 8:45pm)

Members Absent Ms. Jennifer Mills, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President
 Dr. Michael Wilding, Vice President, Student Services/Interim Assistant Superintendent
 Ms. Sharlene Coleal, Vice President, Business Services
 Dr. Carole Long, Interim VP, Instruction and Community Extension
 Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/Interim Assistant Superintendent
 Ms. Diane Fiero, Vice President, Human Resources
 Ms. Anne Yang, ASG President
 Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Presenters: Dr. Patty Robinson, Sociology Instructor

President MacGregor declared a quorum and called the meeting to order at 5:35 p.m.

**QUORUM
 ESTABLISHED
 (1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Conference with Labor Negotiator
 Santa Clarita Community College District Representative:
 Dr. Michael Wilding
 Part Time Faculty United-AFT Local 6262
(pursuant to Government Code §54957.6)
- 1.2b Conference with Labor Negotiator
 Santa Clarita Community College District Representative: Ms. Diane Fiero
 Confidential Classified Employee
(pursuant to Government Code §54957.6)
- 1.2c Conference with Real Property Negotiator(s)
 Property APN's #2839-004-026 and #2839-002-027
 Agency Negotiators: Dr. Dianne Van Hook and Mr. Jim Schrage
 Negotiating Parties: Mr. Bob Kellar, Mr. Marty Kovacs,
 Mr. Michael Rodgers
 Under Negotiation: Price and Terms of Payment
(pursuant to Government Code §54956.8)

**CLOSED SESSION
 (1.2)**

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Gribbons, Jenkins, MacGregor, Schrage, Tichenor (via teleconference, until 6:20pm), and Van Hook.

The Board returned to Open Session at 7:10 pm. President MacGregor announced the Board took no action in Closed Session. She announced that Mr. Tichenor was out of town in Phoenix, Arizona, and present at the meeting via teleconference.

President MacGregor asked Ms Debbie Rio to lead the flag salute.

**FLAG SALUTE
(1.3)**

President MacGregor announced that Ms. Anne Yang, ASG President was present tonight and will join the Board at the front table. She welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS
(1.4)**

Ms. MacGregor announced she had 4 requests to speak on Item 7.3. Those individuals were asked to address the Board. Those who addressed the Board and spoke in support of Dr. Van Hook's contract changes were:

- Mr. Joe Klocko, HR Textron, Co-Chair of the COC Foundation Board of Directors
- Mr. John Hoskinson, CEO, Gruber Systems
- Ms. Rita Garasi, community member and member of the Measure "C" Citizens' Oversight Committee (she addressed the Board when Item 7.3 was presented for approval)

Speaking against the changes to Dr. Van Hook's contract changes was:

- Ms. Leigh Hart, community member

The Board moved approval of the Agenda for the meeting, with the additional information provided for Item 7.1 and the revision (results) presented for Item 6.6.

**APPROVAL OF
AGENDA
(1.5)**

Motion: Jenkins Second: Fortine

Roll Call Vote: Jenkins, Fortine, Gillis, Tichenor, MacGregor – Aye – 5-0
Ms. Yang: Aye

The Board moved approval of the Minutes of 5/4/05 as follows:

Motion: Gillis Second: Tichenor

Roll Call Vote: Jenkins, Fortine, Gillis, Tichenor, MacGregor – Aye – 5-0
Ms. Yang: Aye

**APPROVAL OF
MINUTES
(5/4/05 and 5/18/05)
(1.6)**

The Board moved approval of the Minutes of 5/18/05 as follows:

Motion: Fortine Second: Gillis

Roll Call Vote: Jenkins (abstain), Fortine, Gillis, Tichenor, MacGregor – Aye
4-0-1
Ms. Yang: Aye

The Consent Calendar item was moved up on the agenda. Ms. Jenkins removed Items 3.1, 5.4 and 7.1 from the Consent Calendar for separate approval. The Board moved approval of the remainder of the Consent Calendar as noted below:

**CONSENT
CALENDAR
(2)**

3.2 Approval of New and Modified Courses and Program

4.1 Approval of Agreement Between Santa Clarita Community College District and Frances Willson, Ph.D.

- 4.2 Approval of Agreement Between Santa Clarita Community College District and Coaches, Assistant Coaches and Site Coordinators for the Summer Community Extension Athletics Programs
- 5.1 Approval of Purchase Order Schedule PO 04/05-11
- 5.2 Approval of Travel Authorizations Schedule T 04/05-12
- 5.3 Approval/Ratification of Inter-Fund Transfers
- 5.5 Approval of Contract Renewal Between Santa Clarita Community College District and MAXIMUS, Inc., to Provide Mandated Cost Services
- 5.6 Approval of the Establishment of a New Fund in the Los Angeles County Peoplesoft Financial System and the Datatel Financial System for Proceeds of the Santa Clarita Community College District 2005 General Obligation Refunding Bonds
- 5.7 Approval of Supplemental Audit Engagement Letter – Vavrinek, Trine, Day & Co., LLP, for Annual District Audit for the Year Ending June 30, 2005
- 5.8 Approval of Authorization for Cash Loans – Annual Renewal of Existing Loans for Fiscal Year 2005-2006
- 6.1 Approval of Professional Services Agreement with CPV Indoor Environmental Services
- 6.2 Approval of Contract for Classroom/High Tech Center Construction Project – Soils Testing
- 6.3 Approval of Change Order #01 for Underground Piping Project for the Warehouse Building
- 6.4 Approval of Contract for Architectural and Engineering Services for the North Central Plant Project
- 7.2 Approval of Administrator’s Employment Contract – Box Office Supervisor
- 8.1 Approval of Contract Between Santa Clarita Community College District and the Foundation for California Community Colleges for Hosting Services for Blackboard Course Management System
- 8.2 Approval of Contract Renewal Between Santa Clarita Community College District and Coalescent Technologies, Inc.
- 8.3 Approval of Maintenance Renewal Agreement Between Santa Clarita Community College District and NE Systems, Inc.
- 8.4 Approval of License Renewal Agreement Between Santa Clarita Community College District and iParadigms LLC for Turnitin.com
- 10.1 Approval of Resolution 2004/05-23: Advance Payment of Pro Rata Share of Costs in Voter’s Pamphlet

Motion: Jenkins Second: Fortine

Record of Board Vote: Jenkins, Fortine, Gillis, Tichenor, MacGregor – Aye – 5-0
Ms. Yang: Aye

Ms. Jenkins noted this item is for approval of additional payments made to faculty members. These payments are presented for approval on a monthly basis and the stipends are supplemental to faculty members’ salaries for additional responsibilities they assumed. The Board moved Approval of Payments For Supplemental Services.

**APPROVAL OF
PAYMENTS FOR
SUPPLEMENTAL
SERVICES
(3.1)**

Motion: Fortine Second: Gillis

Record of Board Vote: Jenkins, Fortine, Gillis, Tichenor, MacGregor – Aye – 5-0
Ms. Yang: Aye

The Board received the Presentation of Santa Clarita Community College District's Contract Re-Opener Proposal with the California School Employees Association (CSEA), Chapter 725, for 2005/2006 as information. A Public Hearing will be conducted at the June 22, 2005 meeting.

**PRESENTATION OF
SCCCD's CONTRACT
RE-OPENER
PROPOSAL WITH
CSEA, CHAPTER 725,
FOR 2005/2006
(7.5)**

The Board received the Presentation of Santa Clarita Community College District's Contract Re-Opener Proposal with the College of the Canyons Faculty Association (COCFA), CTA/NEA, for 2005/2006 as information. A Public Hearing will be conducted at the June 22, 2005 meeting.

**PRESENTATION OF
SCCCD's CONTRACT
RE-OPENER
PROPOSAL WITH
THE COCFA,
CTA/NEA, FOR
2005/2006
(7.6)**

The Public Hearing on the California School Employees Association's (CSEA), Chapter 725, Contract Re-Opener Proposal with the Santa Clarita Community College District for 2005/2006 was opened for any public input. There was none.

**PUBLIC HEARING ON
THE CSEA, CHAPTER
725, CONTRACT RE-
OPENER PROPOSAL
WITH THE SCCCD
FOR 2005/2006
(7.7)**

The Board moved Approval of Lease Agreement Between Santa Clarita Community College District and the Mann Biomedical Park, LLC.

Motion: Gillis

Second: Fortine

Record of Board Vote: 4-0
Ms. Yang: Aye

**APPROVAL OF
LEASE AGREEMENT
BETWEEN SCCCD
AND THE MANN
BIOMEDICAL PARK,
LLC
(8.5)**

The Board moved Approval of Agreement Between the Santa Clarita Community College District and Gateway Companies, Inc. to Provide Professional Operating System and Application Migration Services.

Motion: Gillis

Second: Fortine

Record of Board Vote: 4-0
Ms. Yang: Aye

**APPROVAL OF
AGREEMENT
BETWEEN THE
SCCCD AND
GATEWAY
COMPANIES, INC. TO
PROVIDE
PROFESSIONAL
OPERATING SYSTEM
AND APPLICATION
MIGRATION
SERVICES
(8.6)**

The Board moved Approval of Agreement Between the Santa Clarita Community College District and ELS Educational Services, Inc.

Motion: Fortine

Second: Jenkins

Record of Board Vote: 4-0
Ms. Yang: Aye

**APPROVAL OF
AGREEMENT
BETWEEN THE
SCCCD AND ELS
EDUCATIONAL
SERVICES, INC.
(8.7)**

The Board moved Approval of Amendment to Board Policy 741 – Cost Accounting and Informal Bidding Act, First Reading.

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Ms. Yang: Aye

**APPROVAL OF
AMENDMENT TO
BOARD POLICY 741 –
COST ACCOUNTING
AND INFORMAL
BIDDING ACT, FIRST
READING
(9.1)**

The Board moved Approval of Acceptance of Removal and Addition of Members to the Measure “C” Citizens’ Oversight Committee.

Motion: Fortine Second: Gillis Record of Board Vote: 4-0
Ms. Yang: Abstain

**APPROVAL OF
ACCEPTANCE OF
REMOVAL AND
ADDITION OF
MEMBERS TO THE
MEASURE “C”
CITIZENS’
OVERSIGHT
COMMITTEE
(10.2)**

Dr. Van Hook announced that:

- ✓ A letter has been prepared for the Board to sign urging our legislators to create more flexibility regarding concurrent enrollment and specifically the restrictions in current language for junior and senior high school students attending community colleges during the summer. This letter will be sent to the Hart District Board for their signatures, and then forwarded to the Governor.
- ✓ A new “What They’re Saying...” was distributed to the Board which provides information on recent legislative bills and news.
- ✓ Assemblywoman Audra Strickland will be visiting the campus on June 17. If any Board of Trustees or ASG officers are available to attend, please let us know.
- ✓ She asked if the Board members see Mr. George Runner, Dr. Keith Richmond or Ms. Audra Strickland, to thank them for the wonderful editorial they wrote on equalization funding for community colleges that appeared recently in the local paper.

**UPDATE ON
LEGISLATION
(10.3)**

Mr. Dermody was not present.

**ACADEMIC SENATE
REPORT
(11.1)**

Ms. Mayer had nothing to report.

**CLASSIFIED
COORDINATING
COUNCIL REPORT
(11.2)**

Dr. Van Hook announced that:

- ✓ Pasadena City College will be visiting tomorrow for to discuss our Online AA degree information, technical support, and online student services.
- ✓ Four COC staff members have recently completed their Masters in Educational Administration from CSUN: Ms. Susan Crowsigt, Ms. Carolishca Forster, Ms. Cathy Ritz, and Ms. Pamela Weldon.
- ✓ Ms. Karina Razo, a member of the International Students office, received her Nursing degree from COC this spring and will be leaving the college to pursue her new career.
- ✓ There are approximately 40 adult hourly and college assistants who also received their BA or BS degrees this spring from College of the Canyons.

**SUPT-PRESIDENT’S
REPORT
(11.3)**

- ✓ Representatives from COC attended a tour at Specialty Laboratories. Their representatives have been invited to COC for a similar tour. Specialty Labs would like assistance in a number of areas, and Dean Dena Maloney is working with faculty to help COC to meet those needs.
- ✓ The Board received a copy of the Annual Program Planning evaluation in their packets.
- ✓ Mr. Yasser Issa and Ms. Christina Chung are engaged to be married later this month. They plan to hold a reception in August for their COC family when they return from their honeymoon.
- ✓ Dr. Long attended her nephew's graduation in northern California. He received a heart transplant many years ago and was not expected to live, but now is on the track team and has achieved many accomplishments.

Each of the administrators present at the meeting (Ms. Fiero, Dr. Long, Dr. Gribbons, Ms. Coleal and Ms. Bozman) expressed their support for the changes that were approved for Dr. Van Hook's contract earlier in the meeting. They had many words of support for her leadership and ability to encourage each of them to do their best work every day for this college and our students, and they thanked the Board for their support towards her as well. In addition, they noted how different it is at other colleges with respect to the attitude that is created, the predisposition to accept new opportunities and make the most of them, and in the college's ability to serve.

The staff commented that her visionary leadership, her can-do attitude, and her desire to take problems and come up with ten different ways to solve them and make things better are among the things that support and motivate them. They noted that she inspires and challenges them to do their best work. They stated that they have all worked in other settings where the environment was disruptive, non-productive and not future oriented. They noted that they valued the opportunities they have had at College of the Canyons which were in large part created by Dr. Van Hook. They thanked her for the environment she creates at College of the Canyons and the way she supports individuals to become the best they can be.

They all know that Dr. Van Hook is highly respected in the field because of her knowledge and ability to make things happen, and that is the bottom line. She doesn't fear challenges, doesn't let the system, legislators, or her peers say it can't be done. She says we are going to find a way to approach it, and we are going to get it done. Specifically noted were the efforts relative to getting funding from Sacramento and approval for buildings that has benefited the entire college community.

College of the Canyons is what it is because of the leadership she has provided. Dr. Gribbons also added that he and Mr. Bob Brode have been visiting various law enforcement agencies, developing important ideas, and he will update the Board on it at a later date.

Ms. Yang reported that:

- ✓ Ms. Mills sends her regrets for not being able to attend tonight.
- ✓ The ASG had a retreat last weekend. She added that Ms. MacGregor shared her knowledge and experience with the ASG officers, and Ms. Yang thanked her for attending.
- ✓ They are excited to begin the new year and they have a great new group of officers.
- ✓ They are implementing several new student services.
- ✓ She and Ms. Mills are looking forward to advocating on behalf of students.

Mr. Gillis had nothing to report.

Mr. Fortine noted he attended commencement and shared a heartwarming story about post-graduation with a special student.

**REPORTS BY
STUDENT TRUSTEE,
STAFF MEMBERS,
AND BOARD
MEMBERS
(11.4)**

Ms. MacGregor noted that the Honor's Breakfast, the nurses' Pinning Ceremony and Graduates' Breakfast were all wonderful. She attended a follow-up meeting with the attendees to Washington, the Foundation Board meeting, the ASG retreat, the Academy of the Canyons graduation, Silver Spur (honoring the Kleeman's), the PTA Council Installation dinner, and the first scholarship committee meeting with the Foundation. She will be taping a TV show on facilities tomorrow for Channel 20.

None.

**COMMENTS BY THE
AUDIENCE FOR
ITEMS NOT ON THE
AGENDA.
(11.5)**

Ms. MacGregor noted she would like information on the following at our next meeting or in the near future:

- ✓ Foundation year-end update,
- ✓ Information on the ASG budget, and
- ✓ An update on the new Board room.

**REQUESTS/RECAP
OF REQUESTS MADE
DURING THE
MEETING BY BOARD
MEMBERS TO HAVE
AN ITEM ON A
FUTURE AGENDA
(11.6)**

President MacGregor announced the next business meeting is a Tentative Budget Workshop and will be held on Wednesday, June 22, 2005, in the Staff Dining Room, Student Center Building. Closed session will begin at 5:30 pm and open session will begin at 7:00 pm.

**ANNOUNCEMENT OF
NEXT MEETING
(6/22/05) AND
ADJOURNMENT
(12)**

There being no further business, the meeting was adjourned at 10:55 p.m.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____