

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING and TENTATIVE BUDGET WORKSHOP
WEDNESDAY JUNE 25, 2008
MINUTES

The Business Meeting/Tentative Budget Workshop of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, June 11, 2008, by President Ernie Tichenor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor (arrived 12:01pm)
Mr. Ernest L. Tichenor (departed 3:00pm)

Members Absent: Mr. Scott Thomas Wilk (out of town)
Mr. Nicolas Cardenas, Student Trustee (in class)

Others Present: Dr. Dianne Van Hook, Superintendent-President
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services (departed 1:15pm)
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services (arrived 1:40pm)
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources (departed 1:15pm)
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President
Ms. Lynne Mayer, Administrative Assistant to the Superintendent-President and the Board of Trustees

Special Presenters and Others Present: Mrs. Martha Torgow, Attorney, Torgow Law Firm
Dr. Gina LaMonica, Instructor, Physical Education Department
Mr. Bruce Barsook, Attorney, Liebert, Cassidy, Whitmore
Ms. Sue Bozman, VP, District Communication, Marketing & External Relations
Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
Dr. Dena Maloney, Founding Dean, Canyon Country Campus
Ms. Cindy Grandgeorge, Controller
Ms. Minghui Zhang, Budget Technician

President Tichenor declared a quorum and called the meeting to order at 12:00 pm. Mr. Tichenor announced the Board would go into Closed Session to meet with legal counsel pursuant to Government Code §54956.9 regarding the following:

- 1.2a. Conference with legal counsel pursuant to Government Code §54956.9a – three cases:
1. LaMonica v. SCCC (PERB Case No. LA-CE-5173-E)
 2. LaMonica v. SCCC (PERB Case No. LA-CE-5182-E)
 3. LaMonica v. SCCC (EEOC Charge No. 480-2008-02929)
- 1.2b Conference with legal counsel pursuant to Government Code §54956.9b – one case

**Quorum Established-
Public Comment on
Closed Session
(1.1)**

Ms. Torgow, Attorney for Dr. LaMonica addressed the Board regarding Dr. LaMonica's filings and indicated their desire to work through these issues. She briefly highlighted the filings and the requests being made for Dr. LaMonica.

The Board moved to Closed Session at 12:07pm in the conference room (HSLH-136).

The Board met in Closed Session, along with Mr. Bruce Barsook (Attorney, Liebert, Cassidy, Whitmore). Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding.

**Closed Session
(1.2)**

The Board returned to Open Session at 1:22 pm and Mr. Tichenor announced no action had been taken in Closed Session.

President Tichenor asked Mr. Schrage to lead the flag salute.

**Flag Salute
(1.3)**

President Tichenor welcomed all present to the meeting and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.4)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1).

**Approval of Agenda
(1.5)**

Motion: Jenkins Second: Fortine Record of Board Vote: 4-0

The Board moved approval of the minutes as follows:

**Approval of Minutes
(5/28/08 and 6/11/08)
(1.6)**

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0

The Board moved approval of the Consent Calendar, with the additional information provided for Item 7.1.

**Consent Calendar
(2)**

- 3.1 Approval of Sabbatical Leave Request for Fall 2008 (Ms. Betty B. Rose)
- 5.1 Approval of Travel Authorizations Schedule T 07/08-13
- 5.2 Approval of Travel Authorizations Schedule T 08/09-2
- 5.3 Approval/Ratification of Interfund Transfers for Fiscal Years 2007-2008 and 2008-2009
- 6.1 Approval of Contract for Cable Installation for the Campus Infrastructure Project (Advanced Cable Solutions)
- 6.2 Ratification of Contract for Electrical Installation for Exterior Lighting for Hasley Hall (H&S Electric)
- 6.3 Ratification of Contract for Electrical Installation for Box Office in Performing Arts Center (H&S Electric)
- 6.4 Ratification of Contract for Site Repairs Campus-wide (Town Park Construction)
- 7.1 Approval of Personnel Schedule PERS 2007/2008-20

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0

Dr. Mitjl Capet provided an update to the Board on the College of the Canyons' Accreditation Self-Study. The Board members noted two suggestions for planning impacts dealing with the Board of Trustees. Ms. Bozman will incorporate these suggested changes into Standard IV of the document.

**Update on the College
of the Canyons'
Accreditation Self-
Study
(3.2)**

The Board thanked Dr. Capet, Ms. Bozman and the entire committee for their help and diligence in putting together such a large document with such detail.

Ms. Coleal thanked Ms. Grandgeorge, Ms. Zhang, Ms. Haywood, and Ms. Mary Ann Bardin for their help in putting the information & presentation together. The Board also thanked Ms. Coleal for providing the PowerPoint ahead of time to them. Ms. Coleal presented the Tentative Budget to the Board via a PowerPoint presentation (which is made a part of these minutes as if fully set forth herein), which highlighted the following:

**Presentation and
Adoption of the Santa
Clarita Community
College District's 2008-
2009 Tentative Budget
(5.4)**

- ✓ Detailed changes since the Governor's January budget (statewide)
- ✓ 2008-09 State Budget and how the current year issues are resolved
- ✓ Advocacy Efforts by College of the Canyons at the state level. (The Board thanked not just Dr. Van Hook but also the administrators for being involved.)

- ✓ History of system-wide and COC growth funds, including funded/unfunded FTES and enrollment projections
- ✓ The Growth Target for 2008/09 budgeted FTES and how it affects COC.
- ✓ A summary of what the 2008/09 Tentative Budget funds, including:
 - Unrestricted general fund, estimated funding based on May revise, expenses summary, forced costs, and the budget for Canyon Country Campus.

Presentation and Adoption of the Santa Clarita Community College District's 2008-2009 Tentative Budget (5.4) con't

The following individuals highlighted new ideas or accomplishments from their departments and/or areas:

- ✓ Dr. Capet – Instructional Services and Enrollment Management
- ✓ Dr. Gribbons – Grant funds generated, pending grant funds, funding for 2008/09 technology master plan
- ✓ Mr. Schrage – capital improvements funded in 2008/09 tentative budget

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
(President Tichenor departed the meeting at this point, and Vice-President MacGregor took over for him.)

Dr. Van Hook noted that

- ✓ The Board has received information about the community college items that have gone to the Conference Committee for review.
- ✓ While the CCLC plans to host another Lobby Day, a date has not yet been set.

Update on Legislation (10.1)

Mr. Dermody was not present.

Academic Senate Report (11.1)

Nothing to report.

Classified Senate Report (11.2)

Ms. Jenkins reported that:

- ✓ There has not been another Foundation meeting since our last Board meeting.
- ✓ She deferred to Ms. Coleal, who provided a verbal update from the last Foundation meeting regarding the coffee kiosk.

Board Liaison Committee Member Report (11.3)

Dr. Gribbons announced that:

- ✓ He is selling tickets to the pancake breakfast for the City's 4th of July day activities.

Supt-President's Report (11.4)

Dr. Van Hook added that:

- ✓ The Los Angeles County agreement with the Del Valle site is moving forward through the signature process at the County level.
- ✓ She attended the Board of Supervisors meeting in Los Angeles yesterday with Coach Peterson, athletic administrators and members of the men and women's golf teams for recognition.
- ✓ She, along with Ms. Cathy Ritz, Mr. Murray Wood and Bill and Cathy Kennedy had dinner last night with potential honorees for Silver Spur 2009. A formal announcement will be made in the near future.
- ✓ We have been meeting to develop a plan to offer technical trade curriculum at the Canyon Country Campus. Our target date for doing so in spring 2009.

Mr. Cardenas was in a class and unable to attend the meeting.

Reports by Student Trustee, Staff Members, and Board Members (11.5)

Mr. Fortine noted he:

- ✓ Had lunch with Mr. Dave Perry, a new field deputy in Supervisor Antonovich's office. He will be working with Ms. Rosalind Wayman.
- ✓ Attended the open house for the RTVF program.

Ms. Jenkins announced she:

- ✓ Attended the fundraiser at Bob Kellar's house for the SCV Symphony. She noted Mr. Adam Philipson (Managing Director, PAC) was honored at the event.

Ms. MacGregor noted she:

- ✓ Attended the PAC Season preview with the press.
- ✓ Saw the new Box Office for the PAC, noting it is fantastic and very professional.
- ✓ Went to the CCC 1st year celebration held at Jasmine Foster's home.
- ✓ Attended the Foundation Installation Dinner in the Cougar Den this past Monday.

Mr. Tichenor had departed the meeting.

There were none.

There were none.

Vice-President MacGregor announced the next meeting will be a Business Meeting on Wednesday, July 9, 2008. Closed Session will begin at 5:00pm with Open Session at 6:30pm.

There being no further business, the meeting was adjourned at 3:18p.m.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.5) con't**

**Comments by the
Audience for Items Not
on the Agenda
(11.6)**

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.7)**

**Announcement of Next
Meeting (07/09/08) and
Adjournment
(12)**

Mr. Scott Thomas Wilk, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District _____