

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES****BUSINESS MEETING**  
**WEDNESDAY, JULY 13, 2005**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, July 13, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
Mr. Ronald E. Gillis  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor  
Ms. Annie Yang, ASG President (sitting in as Student Representative)

Members Absent: Mrs. Michele R. Jenkins (surgery)

Others Present: Dr. Dianne Van Hook, Superintendent-President  
Dr. Michael Wilding, Vice President, Student Services/Interim Assistant Superintendent  
Ms. Sharlene Coleal, Vice President, Business Services  
Dr. Carole Long, Interim VP, Instruction and Community Extension  
Ms. Diane Fiero, Vice President, Human Resources  
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Guests: Mr. Jim Temple, Director, Network and Computer Support

President MacGregor declared a quorum and called the meeting to order at 5:35 p.m.

**QUORUM  
ESTABLISHED  
(1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Conference with Real Property Negotiator(s)  
Property APN's #2839-004-023, #2839-004-024, #2839-004-026 and #2839-002-027  
Agency Negotiators: Dr. Dianne Van Hook and Mr. Jim Schrage  
Negotiating Parties: Mr. Bob Kellar, Mr. Marty Kovacs, Mr. Michael Rodgers, Ms. Dana Pinto and Mr. John Dietrich  
Under Negotiation: Price and Terms of Payment  
(pursuant to Government Code §54956.8)
- 1.2b Discussion of Liability Claim for Payment  
Claimant: No. 4501-05-00004-01-03 against Santa Clarita Community College District  
(pursuant to Government Code §54956.95(a))
- 1.2c Discussion of Liability Claim for Payment  
Claimant: No. 5205-05-00001-01-06 against Santa Clarita Community College District  
(pursuant to Government Code §54956.95(a))

**CLOSED SESSION  
(1.2)**

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Long, MacGregor, Schrage, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 7:16 pm. President MacGregor announced the Board took no action in Closed Session.

President MacGregor asked Mr. Jim Temple to lead the flag salute.

**FLAG SALUTE  
(1.3)**

**Board of Trustees Minutes – Business Meeting  
July 13, 2005**

2005/06-04

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS  
(1.4)**

The Board moved approval of the Agenda, with the additional information presented for Item 7.1 for the meeting.

**APPROVAL OF AGENDA  
(1.5)**

Motion: Tichenor                      Second: Fortine                      Record of Board Vote: 4-0  
ASG President:                      Aye

The Board moved approval of the Minutes of 6/22/05.

**APPROVAL OF MINUTES  
(6/22/05)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

**(1.6)**

Mr. Jim Temple provided the Board with an overview of the Network and Computer Support department, including the hardware/software used, the services they offer on campus and off, and the maintenance and training they provide.

**RECOGNITION/ UP  
CLOSE & PERSONAL  
(1.7)**

The Board moved approval of the Consent Calendar, with the correction and additional information presented at the meeting for Item 7.1 as noted below:

**CONSENT CALENDAR  
(2)**

- 3.1 Approval of Resolution 2005/06-01: State Preschool Expansion Grant 05/06 Contract Number CPRE-5170
- 3.2 Approval of Resolution 2005/06-02: General Childcare Grant 05/06 Contract Number CCTR-5192
- 3.3 Approval of Resolution 2005/06-03: Preschool Full-Day Grant 05/06 Contract Number CFDP-5033
- 3.4 Approval of Payments for Supplemental Services
- 3.5 Approval of Agreement Between Santa Clarita Community College District and Henry Mayo Newhall Memorial Hospital Nursing Instructor Funding
- 3.6 Approval of Agreement Between Santa Clarita Community College District and Facey Medical Foundation, Valley Presbyterian Hospital and Department of Veterans Affairs
- 4.1 Approval of Agreement Between Santa Clarita Community College District and Medical Billing Technologies, Inc.
- 4.2 Approval of Agreement Between Santa Clarita Community College District and Los Angeles County Office of Education (LACOE) for Medi-Cal Administrative Activities Program
- 5.1 Approval of Purchase Order Schedule PO 04/05-12
- 5.2 Approval of Travel Authorizations Schedule T 04-05-13
- 5.3 Approval of Travel Authorizations Schedule T 05-06-1
- 5.4 Approval of Contract with Los Angeles County Office of Education for Peoplesoft Financial Systems, Fiscal Year 2005-2006
- 5.5 Approval/Ratification of Interfund Transfers
- 6.1 Approval of Notices of Completion for Music/Dance Building
- 6.2 Approval of Surplus of District Property Other Than Land Under Board Policy 707
- 6.3 Approval of Agreement for Project Management Services with Klassen Corporation for FY05/06
- 6.4 Approval of Notice of Completion for Underground Piping Project for the Warehouse Building
- 6.5 Approval of Contract with York International for Maintenance of Campus Chillers
- 6.6 Approval to Award Contract for Laboratory Expansion Construction Project (Temporary Stairs)
- 6.7 Approval of Agreement with WCS/CA, Inc. for Laboratory Expansion Construction Project

- 6.8 Approval of Resolution No. 2005/06-05: Adopt Certain Findings and Approve Energy Service Contract for Energy Related Improvements to District Facilities with Compass Energy Solutions
- 7.1 Approval of Personnel Schedule PERS 2004/2005-18
  - C. MANAGEMENT PERSONNEL
    - 2. Employment-Regular  
**Kelly Natoli, from Senior Human Resources Technician to Interim Director, Human Resources, \$6666.67 monthly (\$80,000 annually) effective July 14, 2005. Interim promotion through the hiring process.**
- 7.2 Approval of Agreement Between Santa Clarita Community College District and Professional Personnel Leasing Inc.
- 7.3 Approval of Temporary, Interim Administrator’s Employment Contract for Interim Dean, Instruction (New Programs, Non-Credit and VATEA)
- 7.4 Approval of Child Development Center Differential Academic Salary Schedule (F) Effective April 1, 2005
- 8.1 Approval of Agreement Between Santa Clarita Community College District and the School and Business Alliance
- 8.2 Approval of Renewal Agreement for Datatel Partner Fees
- 8.3 Approval of Renewal Agreement for Datatel Software Products
- 8.4 Approval of Renewal of Contract with 1099 Pro, Inc.
- 8.5 Approval of Agreement Between the Santa Clarita Community College District and Time Structures
- 8.6 Approval of Amendment No. 1 of Affiliation Agreement Regarding Educational Courses between the City of Los Angeles (Police Department) and Santa Clarita Community College District
- 8.7 Approval of Amendment No. 1 of Affiliation Agreement Regarding Educational Courses between the Beverly Hills Police Department and Santa Clarita Community College District

Motion: Tichenor                      Second: Gillis                      Record of Board Vote: 4-0  
ASG President:                      Aye

The Board moved Approval of Contract Between Santa Clarita Community College District and *Accent International Consortium* for Academic Programs Abroad (Educational Travel, Summer Session 2006)

**APPROVAL OF  
CONTRACT BETWEEN  
SCCCD AND ACCENT  
INTERNATIONAL  
CONSORTIUM FOR  
ACADEMIC PROGRAMS  
ABROAD (EDUC’TNL  
TRAVEL, SUMMER  
SESSION 2006)  
(3.7)**

Motion: Gillis                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

The Board moved Approval/Ratification of Budget Transfers

**APPROVAL/  
RATIFICATION OF  
BUDGET TRANSFERS  
(5.6)**

Motion: Tichenor                      Second: Fortine                      Record of Board Vote: 4-0  
ASG President:                      Aye

The Board moved Denial of Claim: Keenan & Associates Claim No. 4501-05-00004-01-03.

**DENIAL OF CLAIM:  
KEENAN & ASSOCIATES  
CLAIM NO. 4501-05-  
00004-01-03  
(5.7)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

The Board moved Denial of Claim: Keenan & Associates Claim No. 5205-05-00001-01-06

Motion: Tichenor                      Second: Fortine                      Record of Board Vote: 4-0  
ASG President:                      Aye

**DENIAL OF CLAIM:  
KEENAN & ASSOCIATES  
CLAIM NO. 5205-05-  
00001-01-06  
(5.8)**

The Board moved Approval of Campaign Services Extension Agreement Between Netzel Associates, Inc. and the Santa Clarita Community College District

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

**APPROVAL OF  
CAMPAIGN SERVICES  
EXTENSION  
AGREEMENT BETWEEN  
NETZEL ASSOCIATES,  
INC. AND THE SCCCD  
(5.9)**

The Board received the Financial Report – Month Ending May 31, 2005 as information.

**FINANCIAL REPORT –  
MONTH ENDING MAY 31,  
2005  
(5.10)**

The Board moved Approval to Award Contract for Pre-Construction Services for the University Center Construction Project.

Motion: Tichenor                      Second: Gillis                      Record of Board Vote: 4-0  
ASG President:                      Aye

**APPROVAL TO AWARD  
CONTRACT FOR PRE-  
CONSTRUCTION  
SERVICES FOR THE  
UNIVERSITY CENTER  
CONSTRUCTION  
PROJECT  
(6.9)**

This item, along with Item 6.13, was removed from the this agenda for approval at tonight's meeting.

**APPROVAL OF  
RESOLUTION 2005/06-  
04: PURCHASE OF  
PROPERTY FOR  
CANYON COUNTRY  
EDUCATIONAL CENTER  
APN'S #2839-004-023,  
#2839-004-024, AND  
#2839-004-026  
(6.10)**

The Board moved Approval of Change Orders for Music/Dance Lab Construction Project.

Motion: Gillis                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

**APPROVAL OF CHANGE  
ORDERS FOR  
MUSIC/DANCE LAB  
CONSTRUCTION  
PROJECT  
(6.11)**

The Board moved Approval to Award Contract for Full Color Marquee Project.

Motion: Gillis                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

**APPROVAL TO AWARD  
CONTRACT FOR FULL  
COLOR MARQUEE  
PROJECT  
(6.12)**

This item, along with Item 6.10, was removed from the this agenda for approval at tonight's meeting.

**APPROVAL OF  
RESOLUTION 2005/06-  
04: PURCHASE OF  
PROPERTY FOR  
CANYON COUNTRY  
EDUCATIONAL CENTER  
APN #2839-002-027  
(6.13)**

The Board moved Approval of Amendment to Board Policy 741 – Cost Accounting and Informal Bidding Act, Second Reading.

**APPROVAL OF  
AMENDMENT TO BOARD  
POLICY 741 – COST  
ACCOUNTING AND  
INFORMAL BIDDING  
ACT, SECOND READING  
(9.1)**

Motion: Fortine                      Second: Tichenor                      Record of Board Vote: 4-0  
ASG President:                      Aye

Dr. Van Hook noted that:

- ✓ The state has a budget and we are waiting for the Chancellor's office to assemble their budget book for budget workshops (typically the first week of August.)
- ✓ The bill to allow CSUs to offer stand-alone doctorates has been approved and sent onto the Governor for his signature.
- ✓ There have been no additional changes to the bill on concurrent enrollment.

**UPDATE ON  
LEGISLATION  
(10.1)**

Ms. Coleal noted that the budget was signed by the Governor. However, we now need the budget book from the Chancellor's Office and the information on growth in order to proceed with how it affects us.

Mr. Dermody was not present.

**ACADEMIC SENATE  
REPORT  
(11.1)**

Ms. Mayer had nothing to report.

**CLASSIFIED  
COORDINATING  
COUNCIL REPORT  
(11.2)**

Dr. Van Hook announced that:

- ✓ There was a possible cougar sighting on our cross country trail and we have warned the public about this and closed the trail until state officers come out to inspect on Friday.
- ✓ There was an article in the newspaper about the next session of the Leadership Program that will be offered at COC.
- ✓ We submitted a \$1.75 million grant to the Department of Labor for an integrated systems technology program.
- ✓ We are in the process of developing a grant proposal in the next 30 days for a project called "Welders Across Borders," which involves the welding program and intensified ESL training to provide technical training.
- ✓ She received a call from the Hoefflin Foundation who would like to use our facility in March 2006 for a soccer demonstration/fundraiser. She suggested the College co-sponsor the event.
- ✓ The SCV Business group, which promotes vocational training, has given away 4 scholarships. Two of these are high school students coming to COC. In our latest research data, it shows that 40% of Hart District graduates are coming to COC.
- ✓ Our last summer session has started and the campus is buzzing with activity.

**SUPT-PRESIDENT'S  
REPORT  
(11.3)**

Dr. Long noted there were 45 students who went to Salzburg and returned safely. There are 45 students signed up to travel to Nicaragua. They have started their coursework and will be leaving soon.

Ms. Yang reported that:

- ✓ The ASG has received an application for the student trustee position (the applicant was present at the meeting.) Once school starts, they will have a special election for this position to be elected.
- ✓ The students appreciated the chance to tour the Music/Dance building last week.
- ✓ She congratulated the college for the money received for the nursing program.
- ✓ She will be attending the student trustee conference next month in Sacramento.
- ✓ The ASG appointed 5 people at their meeting today and have received a great number of applications for these positions.

**REPORTS BY STUDENT  
TRUSTEE, STAFF  
MEMBERS, AND BOARD  
MEMBERS  
(11.4)**

Mr. Tichenor noted that he attended the McKeon dinner and took the opportunity to thank the congressman for his help in securing funds for the University Center campaign.

Mr. Gillis had nothing to report.

Mr. Fortine noted he also attended the McKeon dinner and had dinner with Ms. Audra Strickland. He also provided an update on the diversity issue with the Hart District committee.

Ms. MacGregor noted she saw the college's in-house TV show, featuring interviews with Ms. Claudia Acosta and Ms. Karen Schmidt and commented that our students are doing a good job with these interviews. She also saw the latest COC commercial. She noted she enjoyed riding on the fire truck in the 4<sup>th</sup> of July parade and commended Mr. Steve Dixon for the new position he has taken in Iraq. She attended the Foundation Scholarship Committee meeting, and the Foundation Board meeting will be coming up a week from next Tuesday.

She reminded the Board about their FLEX workshop on August 8<sup>th</sup>.

Dr. Van Hook added that the Music/Dance Building Ribbon Cutting will be held at 4:00 pm, and the Elm Street Band will be playing at the celebration in the Honor Grove from 6:00 to 8:00 pm that evening as a way to celebrate the new 2005/06 academic year.

None.

**COMMENTS BY THE  
AUDIENCE FOR ITEMS  
NOT ON THE AGENDA.  
(11.5)**

Ms. MacGregor noted she would like to pursue the idea of having a joint meeting with the City Council sometime in the next year. Dr. Van Hook added that she would send a letter to them.

**REQUESTS/RECAP OF  
REQUESTS MADE  
DURING THE MEETING  
BY BOARD MEMBERS  
TO HAVE AN ITEM ON A  
FUTURE AGENDA  
(11.6)**

**Board of Trustees Minutes – Business Meeting  
July 13, 2005**

2005/06-09

President MacGregor announced the next business meeting will be held on Wednesday, August 10, 2005, in the Staff Dining Room, Student Center Building. Closed session will begin at 5:30 pm and open session will begin at 7:00 pm.

**ANNOUNCEMENT OF  
NEXT MEETING  
(8/10/05) AND  
ADJOURNMENT  
(12)**

There being no further business, the meeting was adjourned at 8:28 p.m.

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Mr. Bruce D. Fortine, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_