

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, AUGUST 9, 2006
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 9, 2006, by President Bruce Fortine, in the Staff Dining Room, Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor (arrived 5:23 pm)
Mr. Steve Pemberton, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President
Dr. Mitjl Capet, Assistant Superintendent/VP of Instruction
Ms. Sharlene Coleal, Vice President, Business Services
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services
Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/ Interim
Asst Superintendent
Ms. Diane Fiero, Vice President, Human Resources
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Others Present/ Mr. Howard Fisher, Coach, COC Men's Basketball Team
Special Guests: Mr. Robert dos Remedios, COC Athletics Strength and Conditioning Coach
Ms. Sharon Collins, House Manager, COC Performing Arts Center

President Fortine declared a quorum and called the meeting to order at 5:15 p.m. The Board moved to Closed Session in Private Dining Room #1, Student Center. **Quorum Established (1.1)**

The Board discussed the following items:

- 1.2a Public Employee Discipline/Dismissal/Release
One Position
(pursuant to Government Code §54957)
- 1.2b Conference with Labor Negotiator
Santa Clarita Community College District Representative: Dr. Michael Wilding
Part Time Faculty United-AFT Local 6262
(pursuant to Government Code §54957.6)
- 1.2c Conference with Legal Counsel – Existing Litigation
Keenan & Associates Claim No. 5401-04-00002-01-07
(pursuant to Government Code §54956.9)
- 1.2d Conference with Legal Counsel – Existing Litigation
Keenan & Associates Claim No. 5205-05-00001-01-06
(pursuant to Government Code §54956.9)

Closed Session (1.2)

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session in the Staff Dining Room at 6:38 p.m. President Fortine announced the Board took no action in Closed Session, but they would be returning to Closed Session after the Open Session meeting.

President Fortine led the flag salute.

Flag Salute (1.3)

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President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.4)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1, the correction to Item 7.2, and the bid results for Items 6.9 and 6.10) as follows:

**Approval of Agenda
(1.5)**

Motion: Jenkins Second: Tichenor Record of Board Vote: 4-0
Student Opinion: Aye

The Board moved approval for the minutes of 07/12/06 as follows:

**Approval of Minutes
(07/12/06 and 07/18/06)
(1.6)**

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0
Student Opinion: Aye

The Board moved approval for the minutes of 7/18/06 as follows:

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Opinion: Aye

Dr. Van Hook introduced Mr. Len Mohny, Dean of Physical Education and Athletics, who provided an overview of each of the coaches being recognized. Each coach then addressed the Board.

**Recognition
(1.7)**

- Mr. Robert dos Remedios (COC Strength and Conditioning Coach) was recently selected as the National Strength and Conditioning Association College Strength and Conditioning Professionals Coach of the Year. He is the first 2-year collegiate coach in the 26 year history of this award to receive the honor.
- Mr. Howard Fisher (COC Men's Basketball Coach) provided highlights of his trip to Australia in July as he coached Team USA for the Maccabi Australia International Games. Coach Fisher's team won the bronze medal at the tournament.

Dr. Van Hook then introduced Ms. Sharon Collins, the House Manager for the COC Performing Arts Center. She oversees 130 volunteers for the Center, many of whom are senior citizens. Ms. Collins was recently honored by the City of Santa Clarita with their "Character Counts" award, recognizing her for her accomplishments, community participation and involvement. Ms. Collins noted loves to find a place for every volunteer and that she couldn't do her job without these individuals.

The Board thanked the coaches and Ms. Collins for their dedication to the College, while giving of their time and energy.

This item was moved forward on the agenda. Several individuals requested to address the Board in support of this item, including:

**Approval of Capital
Bond Ballot Measure –
Resolution No. 2006/07-
04
(10.2)**

- Ms. Deborah Rio, Director – Admissions & Records/Online Services
- Dr. Michael McMahan – Dean of Fine Arts and Humanities
- Dr. Nancy Smith – Vice President, Academic Affairs
- Ms. Audrey Green, Dean, Programs, Non-Credit, VTEA, & Community Extension

Dr. Capet complimented the Board on how quickly they have acted on these needs of the College, as well as the in depth planning that has been done by the administration, faculty and staff. He noted it was very refreshing and wonderful to be a part of it as we take the next step towards achieving this Bond.

There was a brief question and answer period, discussing the ballot statement, the priority of needs, and the community responses to the survey that was done. It was noted we must keep looking at future needs as we look forward. The college has had tremendous success, as we have many innovative programs and offer wonderful opportunities for this community. The success has produced additional needs and

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demands for access that we must communicate clearly to our constituents. The Board noted we are not going out for the maximum amount, but rather just what is needed. The Board complimented the staff on the work that has been done to put this recommendation together.

**Approval of Capital
Bond Ballot Measure –
Resolution No. 2006/07-
04
(10.2) con't**

The Board moved Approval of Resolution No. 2006/07 – 04: Resolution of the Board of Trustees of the Santa Clarita Community College District Ordering an election to authorize the issuance of college bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 7, 2006.

Motion: Jenkins

Second: Tichenor

Record of Board Vote: 4-0
Student Opinion: Aye

Mr. Fortine noted there will be other important bonds on the November ballot and we will need everyone's help. He noted the presidents of COCFA and AFT were present in the audience (Mr. Chris Blakey and Mr. Michael Ward, respectively) and the Board is looking forward to working with them on this endeavor. He also introduced Ms. Rita Garasi who helped us with the Measure C campaign in 2001, and noted that we are excited to have her help with this bond measure as the campaign chairperson.

The Board moved approval for the remainder of the Consent Calendar as noted below:

**Consent Calendar
(2)**

- 3.1 Approval of Resolution 2006/07-01: Full-Day Preschool, Contract CFDP-6034
- 3.2 Approval of Resolution 2006/07-02: State Preschool, Contract CPRE-6178
- 3.3 Approval of Resolution 2006/07-03: General Child Care and Development Programs, Contract CCTR-6193
- 3.4 Approval of Consultant Contract Fiscal Year 2006/07 for Foster and Kinship Care Education Outreach Program – Workshop Facilitator (Carri Arquilevich)
- 3.5 Approval of Contract Between Santa Clarita Community College District and *Explorica, Inc.* for Educational Travel, Summer Session 2007
- 5.1 Approval of Purchase Order Schedule PO 05/06-13
- 5.2 Approval of Purchase Order Schedule PO 06/07-01
- 5.3 Approval of Travel Authorizations Schedule T 06/07-2
- 5.4 Approval of Agreement with UBS Securities LLC and the Santa Clarita Community College District for Investment Banking Services
- 5.5 Approval of Supplemental Audit Engagement Letter – Vavrinek, Trine, Day & Co., LLP, for Annual District Audit for the Year Ending June 30, 2006
- 6.1 Approval of Change Order #01 for Site Work (Grading) for Canyon Country Educational Center
- 6.2 Approval of Agreement with the County of Los Angeles for the Countywide Household Hazardous and Electronic Waste Collection Program Siting Liability Agreement
- 6.3 Approval of Contract for Soils Engineering for the North Central Plant Construction Project
- 6.4 Approval of Contract for Soils Engineering for the Laboratory Expansion Construction Project
- 6.5 Approval of Contract for Landscaping Maintenance Service for the Canyon Country Educational Center
- 6.6 Approval of Contract for Field Topographic Mapping for the Canyon Country Educational Center
- 6.7 Approval of Contract for Construction Legal Review with Public Agency Law Group

- 7.1 Approval of Personnel Schedule PERS 2006/2007-2
- A. **ACADEMIC PERSONNEL**
 - 2. Employment - Regular
 - Regina Blasberg, Civil Engineering Instructor, start date August 21, 2006. **Salary Column B, Step 10.**
 - Marc Ratner, Animation Instructor (One-Year Contract replacing vacancy left by Sheila Sofian), start date August 21, 2006. **Salary Column D, Step 5.**
 - 3. Employment, Temporary Hourly as Needed
(additional names of Adjunct Instructors for Fall 2006 presented)
 - B. **CLASSIFIED PERSONNEL**
 - 3. Employment – Adult Hourly – various levels
(additional name(s) presented for approval)
 - 6. Other
 - g. Volunteers
(additional name(s) presented for approval)
 - C. **MANAGEMENT PERSONNEL**
 - 2. Employment – Regular
Kristin Houser, Director, Employee Training Institute, \$75,000 annual salary, start date September 5, 2006.
- 7.2 Approval of 2006/2007 Full-Time Academic Salary Schedule (C) and the Overload Salary Schedule (O) Effective 07/01/06
- 7.3 Approval of Classified Administrator Employment Contract for Payroll Supervisor
- 7.4 Approval of Academic Administrator Employment Contract for Director, Office of Student Recruitment and School Relations
- 7.5 Approval of Academic Administrator Employment Contract for Associate Dean of Instructional Support

**Consent Calendar
(2) con't**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

Dr. Capet introduced Dr. Kevin Kistler, Associate Dean of Instructional Support who was present in the audience and approved on Item 7.5. He is a local resident and former adjunct faculty member at COC.

The Board moved Approval of Payments for Supplemental Services for Full-Time Faculty and Adjunct Faculty.

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Payments
for Supplemental
Services for Full-Time
Faculty and Adjunct
Faculty
(3.6)**

The Board moved Approval of Agreement with Stradling, Yocca, Carlson & Rauth for Consulting Services – Facilities Funding.

Motion: Jenkins Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Agreement
with Stradling, Yocca,
Carlson & Rauth for
Consulting Services –
Facilities Funding
(5.6)**

The Board moved Approval of Settlement Agreement – Keenan & Associates Claim No. 5401-04-00002-01-07.

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Settlement
Agreement – Keenan &
Associates Claim No.
5401-04-00002-01-07
(5.7)**

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The Board moved Approval of Contract for Relocatable Restrooms for Canyon Country Educational Center to Modtech Manufacturing and Construction in the amount of \$337,936.

**Approval of Contract
for Relocatable
Restrooms for Canyon
Country Educational
Center
(6.8)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

An update presenting the bid results was distributed at the meeting for this item. The Board moved Approval of Contracts for Physical Education Addition and Tennis Courts Construction Project to the lowest responsive bidders as presented at the Board meeting.

**Approval of Contracts
for Physical Education
Addition and Tennis
Courts Construction
Project
(6.9)**

Motion: Tichenor Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

An update presenting the bid results was distributed at the meeting for this item. The Board moved Approval of Contract for Electrical Service Switchgear for Canyon Country Educational Center as presented at the meeting.

**Approval of Contract
for Electrical Service
Switchgear for Canyon
Country Educational
Center
(6.10)**

Motion: Jenkins Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Conflict of Interest Code – Biennial Review.

**Approval of Conflict of
Interest Code –
Biennial Review
(10.1)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

Dr. Van Hook:

- ✓ Distributed a “*What They’re Saying...*” newsletter put together by Mr. Eric Harnish highlighting current bills of interest at the state and local levels. Dr. Van Hook discussed some of the changes, including amendments to the concurrent enrollment bill with changes that make no sense.

**Update on Legislation
(10.3)**

Mr. Dermody is on summer break and was not present at the meeting.

**Academic Senate
Report
(11.1)**

Ms. Mayer had nothing to report.

**Classified Coordinating
Council Report
(11.2)**

Dr. Van Hook announced that:

- ✓ Mr. Joe Klocko, the recently installed chair of the Foundation Board of Directors, is taking a new job on the east coast. Mr. Steve Zimmer will step back in as chair of the COC Foundation December. At that time, Mr. Kevin Holmes, currently the vice-chair, will step in as chair by December 15th. She noted Mr. Klocko will be missed.
- ✓ The statewide MESA newsletter has an article on Ms. Susan Crowther for being honored as the MESA Community College Director of the Year by her peers.
- ✓ We had a large number of students on campus to register today.
- ✓ If anyone has the chance, they can call Mr. Schrage to lead you on a tour around the campus and the new buildings.

**Supt-President’s
Report
(11.3)**

Ms. Fiero, Dr. Wilding, and Dr. Gribbons had nothing to report.

Ms. Coleal noted she attended the Chancellor’s Budget workshop and the Fiscal Service Department will bring information to the Board shortly.

Mr. Pemberton had nothing to report.

Ms. MacGregor:

- ✓ Thanked everyone for their well-wishes following her surgery.
- ✓ Spoke with Mr. Schrage about a tour of the new buildings on campus, the Del Valle site, and the Canyon Country site. She noted it would be a great opportunity for the new appointee to the Board to see this campus, as well as these other areas to help point out the needs of the District, and she suggested the current Board members be a part of those tours.

Mr. Tichenor noted that he and Mr. Fortine, as part of the sub-committee to appoint the new trustee, have met once with Dr. Van Hook and will be meeting again next week to set up the next steps, process, questions, etc.

Dr. Van Hook noted that August 23rd was set aside as a budget workshop. However, given that we don't have all the information from the state or the specific dollar amounts COC will be receiving, she suggested the Board use it for a short business meeting as well as interviews for the Board vacancy.

Ms. Jenkins had nothing to report.

Mr. Fortine noted that he:

- ✓ Recently met Mr. Bruce MacPherson, Secretary of State.
- ✓ Attended the Rubber Ducky Regatta, a fundraiser event for the Samuel Dixon Health Center.
- ✓ Attended the California State Water Resources Board meeting for Los Angeles, which was held in this region. He briefly discussed the impact and meaning of this for Santa Clarita, including the building of 43 miles of brine line to the ocean and a \$450 million dollar system. With a large chlorinated swimming pool on campus, we could also face large increases in our bills.

Ms. Bozman introduced Mr. Jesse Munoz, the new Educational Reporter for The Signal.

None.

The Board returned to Closed Session at 8:02 pm. Those present were Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding.

President Fortine announced the next meeting will be on Wednesday, August 23, 2006. The meeting will begin at 5:00 pm for Closed Session, and 6:30 pm for Open Session.

The Board returned to Open Session at 9:00 pm and announced no action was taken in Closed Session.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.4)**

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.4)**

**Comments by the
Audience for Items Not
on the Agenda
(11.5)**

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.6)**

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There being no further business, the meeting was adjourned at 9:02 p.m.

**Announcement of Next
Meeting (08/23/06) and
Adjournment
(12)**

Mr. Ernest L. Tichenor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____