

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUSINESS MEETING**  
**WEDNESDAY, AUGUST 11, 2004**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 11, 2004, by Board President Ernie Tichenor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
 Mr. Ronald E. Gillis  
 Mrs. Michele R. Jenkins  
 Mrs. Joan W. MacGregor  
 Mr. Ernest L. Tichenor  
 Mr. Steven Vanover, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President  
 Ms. Sharlene Coleal, Dean, Business Services  
 Dr. Michael Wilding, Acting VP, Human Resources and Student Affairs  
 Dr. Carole Long, Dean of Instruction  
 Mr. Eric Harnish, Special Assistant to the Superintendent-President

President Tichenor declared a quorum and called the meeting to order at 4:30 p.m.

**QUORUM  
 ESTABLISHED  
 (1.1)**

The Board moved to Closed Session to discuss the following:

1.2a Compensation for Unrepresented Employees  
*(pursuant to Government Code §54957.6)*

**CLOSED SESSION  
 (1.2)**

1.2b Conference with Labor Negotiator  
 Santa Clarita Community College District Representative:  
 Dr. Michael Wilding  
 Part Time Faculty United-AFT Local 6262  
*(pursuant to Government Code §54957.6)*

Those present in Closed Session were Coleal, Fortine, Gillis, Jenkins, MacGregor, Tichenor, Van Hook and Wilding.

The Board returned to Open Session at 7:42 pm. President Tichenor announced the Board took no action in Closed Session.

President Tichenor asked Dr. Barry Gribbons to lead the flag salute.

**FLAG SALUTE  
 (1.3)**

President Tichenor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. Mr. Tichenor asked the audience members to introduce themselves.

**WELCOME GUESTS  
 (1.4)**

The Board moved approval of the Agenda with the additional information provided at the meeting for Items 6.7 and 7.1, and pulled Items 3.12 and 5.8:

**APPROVAL OF AGENDA  
 (1.5)**

Motion: Fortine

Second: Gillis

Record of Board Vote: 5-0  
 Student Trustee: Aye

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2004/05-10

The Board moved approval of the minutes for July 14, 2004.

**APPROVAL OF MINUTES  
(7/14/04)  
(1.6)**

Motion: MacGregor                      Second: Jenkins                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Dr. Van Hook:

**RECOGNITION/  
INFORMATION  
(1.7)**

- ✓ Thanked Mr. Jim Schrage, Ms. Castor, Dr. Gribbons, Dr. Wilding and Ms. Bozman for their work in assisting public safety agencies to use the college as an evacuation center and headquarters for recent firefighting efforts.
- ✓ Congratulated Dr. Wilding on completing 422 days of service as the Acting Vice President of Human Resources.

The Board moved approval of the Consent Calendar items noted below, with the exception of Item 3.12.

**CONSENT CALENDAR  
(2)**

Item 3.12 (Approval of Agreement Between the Santa Clarita Community College District and ICM Artists Ltd – Melissa Manchester) was tabled for a future meeting.

- 3.1 Approval of Resolution 2004/05-01: Preschool – Full Day Grant 04/05 Contract Number GWAP-4033
- 3.2 Approval of Resolution 2004/05-02: General Child Care Grant 04/05 Contract Number GCTR-4192
- 3.3 Approval of Resolution 2004/05-03: State Preschool Expansion Grant 04/05 Contract Number GPRE-4172
- 3.4 Approval of Agreement Between the Santa Clarita Community College District and CMS, Inc.
- 3.5 Approval of Agreement Between the Santa Clarita Community College District and General Atomics Aeronautical Systems
- 3.6 Approval of Agreement Between the Santa Clarita Community College District and the American Society for Quality
- 3.7 Ratification of Agreement Between the Santa Clarita Community College District and Los Angeles County Sheriff's Department
- 3.8 Approval of Agreement Between the Santa Clarita Community College District and ACT
- 3.9 Approval of Agreement Between the Santa Clarita Community College District and Henry Mayo Newhall Memorial Hospital Nursing Instructor Funding
- 3.10 Approval of Agreement Between the Santa Clarita Community College District and Mount St. Mary's College Nursing Preceptor
- 3.11 Ratification of Agreement Between the Santa Clarita Community College District and UCLA Medical Center, Center for Pre-Hospital Care
- 4.1 Approval of Renewal of Agreement Between the Santa Clarita Community College District and MonsterTRAK
- 5.1 Approval of Purchase Order Schedule PO 04/05-01
- 5.2 Approval of Travel Authorizations Schedule T 04/05-02 Fiscal Year 2004-2005
- 5.4 Approval of Contract with Los Angeles County Office of Education for Peoplesoft Financial Systems, Fiscal Year 2004-2005
- 5.5 Approval of Process for Ratification of Independent Contractor Agreements Signed by District Designee Up to \$5,000 per Agreement
- 5.6 Approval of Extension of Coca-Cola Agreement
- 5.7 Ratification of Agreement Between the Santa Clarita Community College District and John C. Lautsch, Wagner Lautsch, LLP, for Legal Services
- 6.1 Approval of Change Orders for the Performing Arts Center

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- 6.2 Approval of Change Order for Music/Dance Lab
- 6.3 Approval of Change Order Correction for the Performing Arts Center
- 6.4 Ratification of Contract with CalQuake Construction, Inc.6.5 Approval of Notice of Completion for Construction of Crib Room in Family Studies
- 6.6 Approval of Contract with York International, Inc. for Annual Maintenance of Chillers
- 7.1 Approval of Personnel Schedule PERS 2004/2005-2
- A. ACADEMIC PERSONNEL
  - 2. Employment-Regular  
**Sami Salavatori, Counselor**, start date August 12, 2004, salary pending.
- B. CLASSIFIED PERSONNEL
  - 2. Employment-Regular  
**Cyndi McLaughlin, Program Specialist II** (NSF Regional Center), **Classified Represented Salary Schedule B, Range 30, Step 3 (\$3,771.00)**, effective 8/23/04.
- 8.1 Approval of Renewal of Self-Maintainer Service Provider Agreement Between the Santa Clarita Community College District and Gateway Companies, Inc.

Motion: MacGregor                      Second: Fortine                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved approval of the Child Development Center Differential Part-time Academic Salary Schedule Effective 07/01/03 Initial Placement Criteria (Correction).

**APPROVAL OF THE  
CHILD DEVELOPMENT  
CENTER DIFFERENTIAL  
PART-TIME ACADEMIC  
SALARY SCHEDULE  
EFFECTIVE 07/01/03  
INITIAL PLACEMENT  
CRITERIA  
(CORRECTION)  
(3.13)**

Motion: MacGregor                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Participation in the PLUS Loan Program.

**APPROVAL OF  
PARTICIPATION IN THE  
PLUS LOAN PROGRAM  
(4.2)**

Motion: Jenkins                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved to table the Agreement for Theatre Management Consulting Services Between the Santa Clarita Community College District and Jeffrey Allen Productions.

**APPROVAL OF  
AGREEMENT FOR  
THEATRE  
MANAGEMENT  
CONSULTING SERVICES  
BETWEEN THE SCCCD  
AND JEFFREY ALLEN  
PRODUCTIONS  
(5.8)**

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2004/05-12

Mr. Jim Schrage presented the results of the bids for the Classroom/High Tech Building. Based on Mr. Schrage's information, the Board moved approval to award contract for the Classroom/High Tech Building to Rawlings Mechanical in the amount of \$197,522 (for underground plumbing) and to H&S Electric in the amount of \$208,204 (for underground electrical).

**APPROVAL OF  
CONTRACTS FOR  
CLASSROOM/HIGH  
TECH BUILDING  
(6.7)**

Motion: Jenkins                      Second: Gillis                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Administrator's Employment Contract (Vice President of Human Resources).

**APPROVAL OF  
ADMINISTRATOR'S  
EMPLOYMENT  
CONTRACT (VICE  
PRESIDENT OF HUMAN  
RESOURCES)  
(7.2)**

Motion: Gillis                      Second: Fortine                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of CalPERS 457 Deferred Compensation Program and Resolution 2004/05-04.

**APPROVAL OF  
CALPERS 457  
DEFERRED  
COMPENSATION  
PROGRAM AND  
RESOLUTION 2004/05-04  
(7.3)**

Motion: MacGregor                      Second: Jenkins                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Affidavit Regarding Lost Apportionment Due to the Housing of the Fire Command Center.

**APPROVAL OF  
AFFIDAVIT REGARDING  
LOST APPORTIONMENT  
DUE TO THE HOUSING  
OF THE FIRE COMMAND  
CENTER  
(10.1)**

Motion: Jenkins                      Second: MacGregor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Dr. Van Hook reported that:

- ✓ Since the state budget has now been passed, the Chancellor's Office will be holding budget workshops on September 7.
- ✓ Because the state budget was late, districts are not required to submit their adopted budgets to the Chancellor's Office until October 15<sup>th</sup>.
- ✓ The District's share of the .65% growth funding for overcap districts will offset losses due to cuts in Partnership for Excellence funding included by the Governor in the final budget.

**UPDATE ON  
LEGISLATION  
(10.2)**

Mr. Dermody was not present.

**ACADEMIC SENATE  
REPORT  
(11.1)**

Mr. Harnish had nothing to report.

**CLASSIFIED  
COORDINATING  
COUNCIL REPORT  
(11.2)**

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2004/05-13

Dr. Van Hook reported that:

- ✓ Mr. Brodie Steele and Ms. Tami Toon are working on a presentation for Opening Day that will demonstrate the capabilities of the Performing Arts Center sound, lighting, and rigging systems, and Ms. Allison Korse-Devlin is coordinating the entertainment for Opening Day. Both should be great.
- ✓ The Leadership SCV Project will commence in October. This is an effort between the Chamber and COC, and is coordinated by Ms. Dena Maloney.
- ✓ Congressman Howard “Buck” McKeon was on campus for a meeting with her on August 10. They discussed the University Center Campaign, the Business Incubator, Higher Education Act Reauthorization and delimiting the single definition.
- ✓ Ms. Dena Maloney is helping to organize an event benefiting the Sister Cities program that will feature Henry Cisneros as the guest speaker (September 2).
- ✓ One of our HITE/Honors graduates, Juliana Lima, recently received a two-year Transfer Alliance Program (TAP) Scholarship from UCLA.
- ✓ She will be visiting the Keck Foundation with Dr. Barry Gribbons to explore funding possibilities for College projects.
- ✓ She is scheduled to have lunch Monday with City Manager Ken Pulskamp to discuss the Performing Arts Center.
- ✓ Dr. Carole Long will be sitting at the Board of Trustees table for meetings as the acting V.P. of Instruction. Dr. Van Hook welcomed her and noted her recent work in establishing Educational Travel programs of excellent quality.

**SUPT-PRESIDENT’S  
REPORT  
(11.3)**

Ms. Coleal reported that:

- ✓ She attended the Health and Welfare Task Force meeting, and will prepare a report for the board at a later date.
- ✓ Ms. MaryAnn Bardin has created the costumes for the Opening Day entertainment, as well as the decorations at the Wine Classic.

Dr. Wilding reported that:

- ✓ The Fall semester starts Monday, and Board members are invited to come to campus Monday morning to help direct students to their classes.

Dr. Long had nothing to report.

Mr. Vanover reported that:

- ✓ He will be attending the Student Trustee Conference Friday and Saturday in Sacramento.
- ✓ The ASG President resigned and was replaced by Vice President Matthew Suedkamp.

**REPORTS BY STUDENT  
TRUSTEE, STAFF  
MEMBERS, AND BOARD  
MEMBERS  
(11.4)**

Mr Gillis had nothing to report.

Mr. Fortine reported that he attended the Boys and Girls Club Volunteer Party, the VIA Lunch, Pam Beauer’s retirement party, the Betty Ferguson Foundation dinner, and the Michael Hoefflin Foundation Advisory Board Luncheon.

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2004/05-14

Ms. Jenkins reported she attended the Community League of California Board meeting and was elected President of the Board. She also noted that she is serving on the COC Athletic Hall of Fame Dinner Committee, and the first-ever induction ceremonies will take place January 20, 2005 with John Wooden serving as the keynote speaker.

Ms. MacGregor announced she attended the Educators in Industry event, and served on the hiring committee for the Assistant Superintendent of Business Services position at the Sulphur Springs School District. She also noted that she and Ms. Jenkins hosted a FLEX workshop on trusteeship and thanked Ms. Lynne Mayer and Ms. Leslie Carr for their help in organizing the workshop.

Mr. Tichenor noted that he stopped by the campus during the fires to see how the College was being used as a Red Cross evacuation center.

None.

**COMMENTS BY THE  
AUDIENCE FOR ITEMS  
NOT ON THE AGENDA.  
(11.5)**

Ms. Jenkins asked that the Board be consulted on their preferences for the room design of the new Board room in the new High Tech Center building.

**REQUESTS/RECAP OF  
REQUESTS MADE  
DURING THE MEETING  
BY BOARD MEMBERS  
TO HAVE AN ITEM ON A  
FUTURE AGENDA  
(11.6)**

Ms. MacGregor requested a tour of our three sites in the Canyon Country area in August and an update on the Performing Arts Center. She also asked for an update on what facilities the College will be using at the new Golden Valley High School.

President Tichenor announced the next meeting will be held on Wednesday, August 25, 2004 at 5:00 pm for Closed Session, 6:30 pm for Open Session, in S-132, Staff Dining Room, College of the Canyons Student Center.

**ANNOUNCEMENT OF  
NEXT MEETING  
(08/25/04) AND  
ADJOURNMENT  
(12)**

There being no further business, the meeting was adjourned at 8:50 p.m.

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Mrs. Michele R. Jenkins, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_