

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING/BOARD APPLICANT INTERVIEWS
WEDNESDAY, AUGUST 23, 2006
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 23, 2006, by President Bruce Fortine, in the Staff Dining Room, Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Steve Pemberton, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President
Dr. Mitjl Capet, Assistant Superintendent/VP of Instruction
Ms. Sharlene Coleal, Vice President, Business Services
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services (departed 4:50pm, returned 6:39pm)
Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/ Interim Asst Superintendent (departed 6:39pm)
Ms. Diane Fiero, Vice President, Human Resources
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

President Fortine declared a quorum and called the meeting to order at 3:14 p.m. **Quorum Established (1.1)**

President Fortine asked Mr. Jim Schrage to lead the flag salute. **Flag Salute (1.2)**

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. **Welcome Guests (1.3)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1) as follows: **Approval of Agenda (1.4)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Opinion: Aye

The Board moved approval for the minutes of 08/07/06 and 08/09/06 as follows: **Approval of Minutes (08/07/06 and 08/09/06) (1.5)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Opinion: Aye

Ms. Jenkins removed Item 3.1 and Ms. MacGregor removed Item 7.1 for separate approval. The Board moved approval for the remainder of the Consent Calendar as noted below: **Consent Calendar (2)**

- 5.1 Approval of Agreement Renewal with the Santa Clarita Community College District and Java 'N Jazz
- 6.1 Approval of Contract Agreement with Southern California Gas Company for the North Central Plant Construction Project
- 6.2 Approval of Contract with Advanced Cable Solutions for the North Central Plant Construction Project and PE Expansion Project

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- 6.3 Approval of Addendum #03 to Consultant Agreement for Geotechnical Services for the Canyon Country Educational Center
- 6.4 Approval of Change Order for Music/Dance Lab Construction Project
- 7.2 Approval of Classified Administrator Employment Contract for Director, Employee Training Institute (ETI)
- 8.1 Approval of Renewal of Annual Agreement Between the Santa Clarita Community College District and Microsoft Corporation
- 8.2 Approval of Surplus District Property Other than Land Under Board Policy 707

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

This item was removed from the Consent Calendar for separate approval. Ms. Jenkins noted this item provides additional payments for faculty and adjunct professors on top of their regular salaries. This is unique at COC. It was noted that in the business world, additional duties are usually performed as a part of a salary, and are not additionally supplemented. The Board moved approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty.

Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty (3.1)

Motion: Jenkins Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

This item was removed from the Consent Calendar for separate approval. Ms. MacGregor noted that Mr. Paul De La Cerda, a member of the Saugus School District Board, has been named as the Director, Small Business Development Center. Ms. Jenkins noted she would abstain from this vote, as her brother-in-law appears on the agenda for approval as an adjunct instructor.

Approval of PERS Schedule 2006/2007-3 (7.1)

- 7.1 Approval of Personnel Schedule PERS 2006/2007-3
 - A. ACADEMIC PERSONNEL
 - 3. Employment, Temporary Hourly as Needed
(additional names of Adjunct Instructors for Fall 2006 presented)
 - B. CLASSIFIED PERSONNEL
 - 3. Employment – Adult Hourly – various levels
(additional name(s) presented for approval)
 - C. MANAGEMENT PERSONNEL
 - 2. Employment – Regular
Paul De La Cerda, Director, Small Business Development Center (SBDC), \$90,000 annual salary, start date August 28, 2006. (Position 684010-CM01)
Patricia Robinson, Dean, Social Science and Business. Salary and start date pending.

Motion: MacGregor Second: Tichenor Record of Board Vote: 3-0-1
(Abstain-Jenkins)
Student Trustee: Aye

The Board moved Approval of the Appointment of Mr. Kevin Holmes and Accepted the Resignations of Ms. Becki Basham and Mr. Joe Klocko as Members of the Measure "C" Citizens' Oversight Committee.

Approval of Appointment and Resignations of Members of the Measure "C" Citizens' Oversight Committee (10.1)

Motion: Jenkins Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

Prior to the interviews commencing, Mr. Fortine noted that this Board has made a concentrated effort to look at their options to fill the open position. A special election

was expensive, and the Board went above and beyond what was normal to get the word out about this position. They advertised in not just one, but two newspapers for several days, and also advertised on KHTS radio. Reference checks were diligently done for 21 applicants (5 references each).

He noted that being a Board member can be time and labor intensive. The work is varied and they advocate for the College, attend meetings, conferences, and events. They problem solve, look for contacts in the business industry to further our partnerships, and get the word out as to what the College is doing for the community. They are looking for a candidate to step in and perform these kinds of duties.

Mr. Fortine noted that the law is specific and the application process must be done in open session. All interviews are done in public, and the tally of individual secret votes will be done during the meeting at the end of the interviews.

The Board took a short break beginning at 3:35pm.

At 3:45 pm, the Board reconvened with the interview process. Mr. Fortine reiterated the points made earlier in the meeting as to the role of a Board member. The Board proceeded with interviews of the following individuals:

- Mr. Bob Khalsa
- Mr. G. James (Jim) Lentini
- Ms. Teresa Todd
- Ms. Marsha Funch
- Mr. Scott Wilk
- Mr. Michael Berger
- Mr. Brian Koegle
- Mr. Steve Tannehill
- Mr. Jonathan Kraut
- Mr. Murray Siegel
- Mr. J.J. O'Brien was not present
- Mr. William (Bill) Duke
- Mr. Gary Nanson
- Dr. Edward Carroll, Jr.
- Dr. Alduino (Al) Adelini
- Ms. Sandra Bull
- Ms. Judith Potthast
- Mr. Phil Ellis
- Mr. Sheldon Wigdor
- Ms. Margie Clark
- Mr. Bill Broyles

This item was moved up on the agenda. Mr. Duke addressed the Board, noting there were many wonderful individuals who have shown support for the College. Ms. MacGregor noted there are several existing committees where individuals can get involved, including the Canyon Country Educational Center, the Alumni and Friends group, the Measure C committee, and the Patrons of the Performing Arts, to name a few. Ms. Jenkins noted many of the applicants had expressed their desire to help pass Measure M, and she encouraged them to help get that word out in the community.

Again, Mr. Fortine reiterated the process the Board went through to get the word out about this open position to the public. He noted the high caliber and quality of candidates that they have interviewed and how much the Board appreciated everyone's input. He thanked the COC staff for their help in making reference calls. He congratulated everyone for being a part of this process.

The Board conducted four rounds of votes. At the end of round 4, Mr. Scott Wilk had been named as the Board's appointment to Board Seat #5. Mr. Wilk expressed his appreciation and excitement to serve with the Board of Trustees. The Board

**Appointment to Fill
Vacancy of Seat #5 for
the SCCCD Board of
Trustees
(10.2)**

**Comments by the
Audience for Items Not
on the Agenda
(10.3)**

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(10.2) con't**

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congratulated Mr. Wilk on this appointment.

The Board moved to appoint Mr. Scott Wilk to fill the vacancy of Seat #5 for the Santa Clarita Community College District Board of Trustees.

Motion: Jenkins

Second: MacGregor

Record of Board Vote: 4-0
Student Trustee: Aye

President Fortine announced the next meeting will be on Wednesday, September 13 2006 and it will be a Budget Study Session. The meeting will begin at 5:00 pm for Closed Session, and 6:30 pm for Open Session.

There being no further business, the meeting was adjourned at 8:51 p.m.

**Announcement of Next
Meeting (09/13/06) and
Adjournment
(11)**

Mr. Ernest L. Tichenor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____