

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUSINESS MEETING**  
**WEDNESDAY, AUGUST 26, 2009**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 26, 2009, by President Joan MacGregor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor  
Mr. Scott Thomas Wilk  
Mr. Nicolas Cardenas, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor  
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction  
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services  
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services  
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Dr. Dena Maloney, Founding Dean, Canyon Country Campus  
Mr. Jim Schrage, VP, Facilities and Planning, Operations and Construction  
Mr. John McElwain, District Communication, Marketing & External Relations  
Dr. Ram Manvi, Division Dean, Mathematics, Sciences & Engineering Technologies  
Ms. Cathy Ritz, Chief Operating Officer, COC Foundation  
Mr. Chris Blakey, President, COCFA  
Mr. Keith Rypka, Director, Center for Applied Competitive Technology (CACT)  
Mr. Michael Berger, Community Member and Member, COC Foundation  
Mr. Brian Koegle, Community Member and Member, COC Foundation  
Mr. Ben Honadel, Community Member

President MacGregor declared a quorum and called the meeting to order at 5:04 pm. **Quorum Established (1.1)**  
The Board moved to Closed Session.

- 1.2a Conference with Labor Negotiator (*pursuant to Government Code §54957.6*) **Closed Session (1.2)**  
Santa Clarita Community College District Representative: Mr. Jim Schrage  
California Schools Employee Association (CSEA)
- 1.2b Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)  
Santa Clarita Community College District Representative: Dr. Dianne Van Hook; Unrepresented Employees: Vice President, District Communication, Marketing & External Relations; Director, Advertising and Public Information; Director, District Publications and Reprographics; Managing Director, Public Relations and Marketing; Art Director/Manager, Graphic Design Services; Founding Dean, Canyon Country Campus; Dean, Economic Development; Assistant Director, Small Business Development Center (SBDC); Director, Employee Training Institute; Director, Center for Applied Competitive Technologies (CACT); Director, Small Business Development Center; Special Assistant to the Chancellor/Director of External Relations

**Board of Trustees Minutes – Business Meeting  
August 26, 2009**

2009/10-16

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Schrage, Tichenor, Van Hook, Wilding and Wilk.

**Closed Session  
(1.2) con't**

The Board returned to Open Session at 6:44 pm, and Ms. MacGregor announced no action had been taken in Closed Session.

Mrs. MacGregor asked Mr. Dermody to lead the flag salute.

**Flag Salute  
(1.3)**

The Board moved approval of the agenda with the additional information presented for Item 7.1.

**Approval of Agenda  
(1.4)**

Motion: Wilk                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee: Aye

Mrs. MacGregor welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests  
(1.5)**

This item was moved forward on the agenda by Ms. MacGregor. There were two requests to address the Board on items not on the agenda:

**Comments by Members  
of the Audience on Any  
Item Not on the Agenda  
(11.6)**

- ✓ Mr. Ben Honadel, Owner, Pools by Ben, a company that specializes in pool efficiency pumps. He was on campus with his kids and noted he felt he could perform an energy audit for the college, and make suggestions for how we might be able to save money and become more “green” in our pool area and fountains.
- ✓ Mr. Chris Blakey, President, COCFA, who provided a brief faculty report, highlighting some changes being implemented by faculty for courses and programs. He noted FLEX week had many wonderful sessions with good dialogue. In particular, he highlighted workshops presented by Russell Richardson, Deanna Davis, and one on leadership from Dr. Van Hook. He then provided an overview of the COCFA plans for this fall and their accomplishments over the last 3 years.

Mrs. MacGregor noted that next week is Dr. Van Hook’s birthday and everyone sang happy birthday to her.

The Board moved approval of the minutes of June 24, 2009.

**Approval of Minutes  
(06/24/09 and 07/08/09)  
(1.6)**

Motion: Wilk                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee: Aye

The Board moved approval of the minutes of July 8, 2009

Motion: Jenkins                      Second: Wilk                      Record of Board Vote: 4-0-1  
(Abstain – Tichenor)  
Student Trustee: Aye

- ✓ Dr. Manvi provided an overview of the Emerging Technologies Cleanroom at COC (GetLabTech). He distributed a handout and highlighted the tools, equipment and opportunities it provides for students. He noted an Open House will be held this fall.
- ✓ Mrs. Ritz showed photos of the University Center Open House on August 20<sup>th</sup>. She noted over 400 people attended to garner information from the partners about the programs offered.

**Recognition  
(1.7)**

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar  
(2)**

- 3.1 Approval of Agreement Between Santa Clarita Community College District and the Santa Clarita Valley (SCV) School and Business Alliance (William S. Hart Union High School District)
- 3.2 Approval of Contract Agreement with Boston Reed College for Optometric Training Program Through Community Education

**Board of Trustees Minutes – Business Meeting  
August 26, 2009**

2009/10-17

- 5.1 Approval of Travel Authorizations Schedule T 09/10-4
- 6.1 Approval of Addendum #01 for Geotechnical Services for the Mentry Hall Expansion Construction Project
- 6.2 Approval of Notice of Completion for Modernization Project (PE West and Student Center Doorways)
- 6.3 Approval of Contract for Labor Compliance Services for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (The Solis Group)
- 6.4 Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project
- 6.5 Approval of Modernization Project: Parking Improvements at the Valencia Campus
- 7.1 Approval of Personnel Schedule PERS 2009/2010-3

**Consent Calendar  
(2) con't**

Motion: Tichenor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Agreement Between Santa Clarita Community College District (CACT) and El Proyecto del Barrio, City of Los Angeles OneSource.

**Approval of Agreement  
Between SCCCD  
(CACT) and El Proyecto  
del Barrio, City of Los  
Angeles OneSource  
(3.3)**

Motion: Wilk                              Second: Fortine                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Dr. Maloney provided a brief overview to the Board about the Global Corporate College Training through Employee Training Institute (ETI) for Sam's Club and how it will operate.

**Global Corporate  
College Training  
through Employee  
Training Institute (ETI)  
for Sam's Club  
(3.4)**

The Board moved Approval to Award Bid for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (Cabinetry and Casework).

**Approval to Award Bid  
for the Dr. Dianne G.  
Van Hook University  
Center Tenant  
Improvement Project  
(Cabinetry and  
Casework)  
(6.6)**

Motion: Wilk                              Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

Dr. Van Hook:

- ✓ Distributed a Legislative Update, put together by Mr. McElwain. She briefly highlighted the key issues included therein.

**Update on Legislation  
(10.1)**

Mr. Dermody noted that:

- ✓ There may be cutbacks in the state, but COC is busy and crowded and there is excitement in the air.
- ✓ Academic Senate meetings will continue on Thursdays, and everyone is invited.

**Academic Senate  
Report  
(11.1)**

There was no one from Classified Senate in attendance.

**Classified Senate  
Report  
(11.2)**

Mr. Fortine noted there were no recent meetings to report.

**Board Liaison  
Committee Member  
Report  
(11.3)**

Dr. Van Hook invited administrators to provide updates in their areas.

**Chancellor's Report  
(11.4)**

Dr. Wilding noted that:

- ✓ The Admissions office staff members are very busy, but things are going well.
- ✓ He received an email from parent expressing frustration over parking, but they also noted that the staff handling our registration has always been courteous and polite.

Ms. Fiero noted that:

- ✓ Opening Day went well with 71 people being recognized at the event.
- ✓ She attended the Boys & Girls Club wine tasting event.

Dr. Gribbons had nothing to report.

Dr. Capet announced that:

- ✓ Some students have been leaving notes for faculty members, trying to get into classes.
- ✓ Faculty members have been great and very flexible, and they are trying to do as much as they can to accommodate students.

Ms. Coleal noted that:

- ✓ She toured the new AOC facility, and the space is beautiful.
- ✓ Fiscal Services will close the 08/09 books next week.
- ✓ Collette Blanchard (Purchasing) deserves our thanks for picking up the ball and helping out with everything needed to be ordered for the new University Center before it opened.

Ms. Bozman and Mr. Schrage had nothing to report.

Dr. Maloney noted that:

- ✓ She appreciated Mr. Schrage's help cleaning up the front of the Canyon Country campus prior to the start of classes.
- ✓ The CCC is very full with students this fall.
- ✓ A blood drive will be held next week at the CCC.
- ✓ They had a power outage this morning, but they were back up and operational by 8:30am.

Dr. Van Hook:

- ✓ Distributed a handout of the accomplishments from the Career Exploration and Development for 7<sup>th</sup> and 8<sup>th</sup> graders.
- ✓ Shared photos via a PowerPoint presentation that highlighted:
  - The first day of classes at the Valencia and Canyon Country campuses, as well as the University Center.
  - The on campus distribution of free City bus passes to COC students.

Mr. Cardenas noted that:

- ✓ The faculty has been very flexible in their classes.

Mr. Fortine added that:

- ✓ He has been invited to participate in the Gates Foundation conference at Paramount Studios, and he is looking forward to it.

Mr. Wilk noted

- ✓ The Board Q&A Flex workshop was great, and he felt the dialog and communication was wonderful.

Mr. Tichenor had nothing to report.

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.5)**

**Board of Trustees Minutes – Business Meeting  
August 26, 2009**

2009/10-19

Ms. Jenkins announced that:

- ✓ She enjoyed Opening Day, and thanked those involved in her 25-year service award. She also thanked the Executive Cabinet and COC family for the lovely flowers she received.

Ms. MacGregor announced that:

- ✓ She enjoyed going to the Canyon Country Campus faculty welcome event.
- ✓ The Q&A FLEX workshop was great.
- ✓ Opening Day was exciting and it was fun to hear the hobbies and interests of staff members who are being recognized.
- ✓ The event for the Senior Center was great. Our COC Ambassadors were wonderful and they are a credit to this college.

- ✓ Ms. MacGregor and the Board discussed the possible dates for the Budget Study session. As the state issued an extension to October 15<sup>th</sup>, we will likely have this meeting on October 14<sup>th</sup> in order to get the most current information we can.
- ✓ Ms. MacGregor requested an update on how the recent property tax assessment changes may impact COC and how it relates to our bonds. This can be included in the Budget Study session.
- ✓ Dr. Van Hook noted we have not received final information on the Gates grant. We plan to go through the work plan and identify areas connected to the use of Channel 20 and will get that to the Board in the next couple of week.
- ✓ Ms. Jenkins thanked Mr. Schrage for sending the Board the Secondary Effects information.
- ✓ Ms. Jenkins inquired whether we could have our next meeting in the University Center, or would it be ready yet? Dr. Van Hook and Mr. Schrage noted it may pose a challenge for us, but they will look into what rooms might be available for our use from the University Center partners.
- ✓ Ms. MacGregor asked for updates and perhaps a visual display about who on campus has moved and to where.

Ms. MacGregor announced the next Business meeting will be held on Wednesday, September 9, 2009. Closed Session will begin at 5:00pm, and Open Session will begin at 6:30pm.

There being no further business, the meeting was adjourned at 8:06 pm.

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.5) con't**

**Requests/Recap of  
Requests Made During  
the Meeting By Board  
Members to Have an  
Item on a Future  
Agenda  
(11.7)**

**Announcement of Next  
Meeting (09/09/09) and  
Adjournment  
(12)**

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Mr. Bruce D. Fortine, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne G. Van Hook  
Chancellor  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_