

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY AUGUST 27, 2008
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 27, 2008, by President Ernie Tichenor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Scott Thomas Wilk (arrived 5:45 pm)
Mr. Nicolas Cardenas, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
Dr. Mitjl Capet, Assistant Superintendent/Vice President, Instruction
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
Mr. Michael Dermody, President, Academic Senate (departed 9:51pm)
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: LEAP Team Presentations – “Integrating Enrollment Management Into Everyone’s Priorities and Onto All Desks” Program (Gina Bogna, Irene Bradbury, Jennifer Brezina, Carl Ebaugh, Kevin Kistler, Jim Temple and Sharlene Coleal) and “Developing Learning Community Models” Program (Mike Brezina, Vincent Devlahovich, Miriam Golbert, Jennifer Hauss, Patty Robinson and Diane Stewart)
Mr. Steve Dowty, Architect, Kruger Bensen Ziemer, Architects, Inc.
Mr. Thierry Cassan, Architect, Kruger Bensen Ziemer, Architects, Inc.
Mr. Jim Schrage, Vice President, Facilities Planning, Operations, and Construction
Ms. Sue Bozman, Vice President, District Communication, Marketing, and External Relations
Dr. Dena Maloney, Founding Dean, Canyon Country Campus (arrived 7:13pm)
Mr. Chris Blakey, President, COCFA

President Tichenor declared a quorum and called the meeting to order at 5:08 pm. **Quorum Established (1.1)**

The Board held a Board Workshop (5:08 to 6:23pm) to discuss and finalize their goals for the Board, and to finalize the 2008/09 goals they requested of the Chancellor. **Board Workshop (1.2)**

The Board moved to Closed Session in the Conference Room (HSLH-136).

The Board discussed the following items: **Closed Session (1.3)**
1.3a Conference with Labor Negotiator
Santa Clarita Community College District Representative: Dr. Michael Wilding
Part Time Faculty United-AFT Local 6262
(pursuant to Government Code §54957.6)

Those present in Closed Session were Capet, Coleal, Fortine, Gribbons, Jenkins, MacGregor, Wilding, Van Hook and Wilk.

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The Board returned to Open Session at 6:48 pm, and Mr. Tichenor announced no action had been taken in Closed Session.

Mr. Tichenor asked Mr. Wilk to lead the flag salute.

**Flag Salute
(1.4)**

Mr. Tichenor welcomed all present to the meeting and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the Agenda for the meeting (with the revision to Item 8.2 and the additional information presented for Item 7.1).

**Approval of Agenda
(1.6)**

Motion: Fortine Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Van Hook introduced the LEAP presenters:

**Recognition/Up Close
(1.7)**

- ✓ Ms. Stewart introduced the members of the “Developing Learning Community Models” LEAP Solution Team. A handout was distributed with information.
 - ✓ Ms. Coleal introduced the members of the LEAP Solution Team who were a part of the “Integrating Enrollment Management Into Everyone’s Priorities and Onto All Desks” Program. A short PowerPoint highlighting the program was shown.
- The Board and Dr. Van Hook complimented everyone on their great work.

25.50 – 37min

Items 6.8 and 7.1 were removed from the Consent Calendar for separate approval. The Board moved approval of the remainder of the Consent Calendar as follows:

**Consent Calendar
(2)**

- 3.1 Approval of Agreement Between the Santa Clarita Community College District and the Santa Clarita Valley School & Business Alliance (William S. Hart Union High School District)
- 3.2 Ratification of Contract Renewal between the Santa Clarita Community College District and Economic Modeling Specialists Inc. (EMSI)/CCbenefits
- 5.1 Approval of Travel Authorizations Schedule T 08/09-5
- 6.1 Approval of Notice of Completion for Roadway, Parking and Building Signage Project (Valencia Campus)
- 6.2 Approval of Contract for Architectural Services for the Canyon Country Campus Construction Project (Kruger Bensen Ziemer Architects, Inc.)
- 6.3 Approval of Contract for Maintenance Facility Workstation Shop Fixtures at the Canyon Country Campus (PVI Products)
- 6.4 Approval of Addendum #01 to Contract for Equipment Rental for the Dr. Dianne G. Van Hook University Center Construction Project (Andy Gump)
- 6.5 Approval of Addendum #01 to Contract for Geotechnical Services for the Dr. Dianne G. Van Hook University Center Construction Project (SubSurface Designs, Inc.)
- 6.6 Approval of Contract for Fiber Optic Site Upgrade (Ventura Directional Drilling)
- 6.7 Approval of Addendum #01 to Contract for the Canyon Country Campus Construction Project—Chiller Refurbishment (Advanced Centrifugal Systems, Inc.)
- 6.9 Ratification of Contract for Cafeteria Remodel Project (Scotty Chitwood Company)
- 7.2 Approval of Classified Administrator Employment Contract for Interim Director, Center for Applied Competitive Technologies (CACT)
- 7.3 Approval of Classified Administrator Employment Contract for Part-Time Classified Administrator (Temporary)
- 7.4 Approval of Classified Administrator Employment Contract for Human Resources Analyst
- 7.5 Approval of Classified Administrator Employment Contract for Assistant Director, Campus Safety

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- 8.1 Approval of Agreements Between Santa Clarita Community College District and Computerland of Silicon Valley
- 8.2 Approval of Agreement Between Santa Clarita Community College District and The Learning Edge North America, Inc.

**Consent Calendar
(2) con't**

Motion: MacGregor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

Two items were removed from the Consent Calendar for separate approval. The Board moved approval as follows:

**Items Removed from
Consent Calendar for
Separate Approval
(Items 6.8 and 7.1)**

- 6.8 Ratification of Contract for Environmental Consulting (Atkins Environmental H.E.L.P., Inc.)

Motion: MacGregor Second: Fortine Record of Board Vote: 3-0-2
(Abstain – Jenkins, Wilk)
Student Trustee: Aye

- 7.1 Approval of Personnel Schedule PERS 2008/2009-3 (with the additional information presented)

Motion: Jenkins Second: Fortine Record of Board Vote: 4-0-1
(Abstain – MacGregor)
Student Trustee: Aye

The Board moved Approval of Rental Agreement Between Santa Clarita Community College District and Long Beach Area Council, Boy Scouts of America (Camp Tahquitz).

**Approval of Rental
Agreement Between
SCCCD and Long
Beach Area Council,
Boy Scouts of America
(Camp Tahquitz)
(3.3)**

Motion: Fortine Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Resolution No. 2008/09-03: Approval of Cash Borrowing Resolution, Temporary Transfers from the Los Angeles County Treasury.

**Approval of Resolution
No. 2008/09-03:
Approval of Cash
Borrowing Resolution,
Temporary Transfers
from the Los Angeles
County Treasury
(5.2)**

Motion: Wilk Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

Request for cost of interest lost was made.

The Board moved Approval of Change Orders for Canyon Country Campus Construction Project.

**Approval of Change
Orders for Canyon
Country Campus
Construction Project
(6.10)**

Motion: Jenkins Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Van Hook welcomed our Master Architects Mr. Dowty and Mr. Cassan, along with Dr. Gribbons and Mr. Schrage for this presentation. The Board was presented with the Educational and Facilities Master Plans for the both the Valencia and Canyon Country Campuses for 2007-2012 by these individuals. Their presentation is hereby made a part of these minutes as if fully set forth herein.

**Presentation of the
Educational and
Facilities Master Plans
(6.11)**

Dr. Van Hook noted:

- ✓ We received a budget update from a phone conference with Scott Lay, President, CCLC. There is still no budget! (A handout was put together by Ms. Coleal and distributed at the meeting).
- ✓ We have a brief review of some bills of interest currently moving through the system (and this information was distributed at the meeting.)

**Update on Legislation
(10.1)**

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Mr. Dermody noted that:

- ✓ The senate will be looking at doing a review of the FLEX program, assess our strengths and weaknesses and discuss ideas how we can improve in the future.

**Academic Senate
Report
(11.1)**

There was no one from Classified Senate present to report.

**Classified Senate
Report
(11.2)**

Ms. Jenkins noted that as there has been no Foundation meeting since the last Board meeting, there is nothing to report.

**Board Liaison
Committee Member
Report
(11.3)**

Dr. Gribbons had nothing additional to report.

**Chancellor's Report
(11.4)**

Dr. Capet had nothing to report.

Dr. Wilding had nothing to report.

Ms. Coleal noted that:

- ✓ We are done with the year-end closing for fiscal services.
- ✓ We are getting ready for the audit in October, and had a preliminary report on our GO Bond audit, which was a stellar report, and she offered her thanks and congratulations to Cynthia Fernando for her attention to detail and expertise.

Ms. Jenkins made a request of Ms. Coleal for the Board to have an opportunity to meet with the auditors as they begin our audit process. Ms. Coleal will follow up on this request.

Dr. Van Hook noted that:

- ✓ We have received a \$346,000 grant for Educational Travel from the California Colleges for International Education. Dr. Gribbons worked with Mr. Kevin Anthony to acquire this grant for Hotel and Restaurant Management students. We hope to fully fund 35 students in winter 2009 for a trip to Argentina and 33 additional students to Costa Rica and Nicaragua in spring 2009.
- ✓ We received a \$3,000 grant from the Martin Sosin Stratton-Petit Foundation to support the art gallery and their efforts with our students and community needs.
- ✓ Mr. Joshua Preston, a COC student, is serving as a White House Intern in Washington DC. He was also the recipient of the Outstanding Delegate Award at the Model United Nations conference and we are very proud of him.
- ✓ The Alumni & Friends Homecoming BBQ is coming up on September 20th.
- ✓ The PAC will be featured in a national publication for design and programming.
- ✓ The first floor remodel of Bonelli Building has made it through DSA in record time, and we will be moving forward on this project soon, depending on classroom and office availability.

Mr. Cardenas noted that:

- ✓ The ASG had their first meeting and they are putting together their executive board.
- ✓ On September 4 at the CCC Amphitheatre at 8:00am, they are hosting a snow day as a welcome event for new students.
- ✓ Welcome Week on the main campus will be held next week on campus.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.5)**

Mr. Wilk noted that:

- ✓ He attended the Parent's Orientation held on August 14th in the PAC. The parents who attended were very excited and appreciative for all the information.
- ✓ He recently spoke at Temple Beth Ami as a part of their adult education program, and he thanked them for their \$350 donation to the COC Foundation.

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Ms. MacGregor noted that:

- ✓ The College Ambassador Meet and Greet was wonderful. She enjoyed taking one of them with her to the Carousel Ranch event. It was great to get the word out in the community about this new program.
- ✓ The SCV Trustees Association meeting will be held at COC on September 15. Mr. Schrage will provide tours of Hasley Hall and the new PE building. Dinner and the meeting will follow in the Board room.
- ✓ She spoke with Bob Kellar and Ed Masterson after they attended our Opening Day event. They expressed their surprise at how many employees we have at COC, how impressed they had been, and added what a great event it had been.

Ms. Jenkins had nothing additional to report.

Mr. Fortine noted that he:

- ✓ He has attended many wonderful local events including the Painted Turtle, the VIA lunch, the College Ambassadors Meet and Greet, FLEX Q&A with the Board, Opening Day (where it was great to honor Dr. Van Hook for her 20 years at COC), and the Carousel Ranch event.
- ✓ Mr. Tichenor had nothing additional to report.

There were no comments.

**Comments by the
Audience for Items Not
on the Agenda
(11.6)**

There were none.

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.7)**

President Tichenor announced the next meeting will be a Business Meeting on Wednesday, September 10, 2008. Closed Session is scheduled for 5:00 pm, with Open Session at 6:30 pm in HSLH 137.

**Announcement of Next
Meeting (09/10/08) and
Adjournment
(12)**

There being no further business, the meeting was adjourned at 9:54 p.m.

Mr. Scott Thomas Wilk, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District _____