

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUSINESS MEETING**  
**WEDNESDAY, SEPTEMBER 9, 2009**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, September 9, 2009, by President Joan MacGregor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Scott Thomas Wilk  
Mr. Nicolas Cardenas, Student Trustee

Members Absent: Mr. Bruce D. Fortine (out of town)  
Mr. Ernest L. Tichenor (out of town)

Others Present: Dr. Dianne Van Hook, Chancellor  
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction  
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services (arrived 6:33 pm)  
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services  
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Dr. Dena Maloney, Founding Dean, Canyon Country Campus  
Mr. Jim Schrage, VP, Facilities and Planning, Operations and Construction  
Mr. John McElwain, District Communication, Marketing & External Relations  
Mr. Chris Blakey, President, COCFA  
Ms. Leslie Bretall, Librarian, Public Services  
Mr. James Glapa-Grossklag, Dean, Distance Learning Programs & Training  
Mr. Patrick Backes, Classified Senate

President MacGregor declared a quorum and called the meeting to order at 5:03 pm.  
The Board moved to Closed Session.

**Quorum Established  
(1.1)**

- 1.2a Student Expulsion Hearing (*pursuant to Education Code §48918*)  
1.2b Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)  
Santa Clarita Community College District Representative:  
Dr. Dianne Van Hook  
Unrepresented Employees: Human Resources Analyst; Director, Professional Development; Director, Human Resources; Interim Director, MIS; Grant Writer; Assistant Director, MIS; Assistant Director, Information Technology and Online Services; Director, Institutional Research; Director, Information Technology; Director, Grants Development; Director, Facilities; Custodial Shift Supervisor - Swing Shift; Project Director, Facilities; Custodial Shift Supervisor - Graveyard Shift; Assistant Director, Civic Center

**Closed Session  
(1.2)**

Those present in Closed Session were Capet, Fiero, Gribbons, Jenkins, MacGregor, Schrage, Van Hook, Wilding and Wilk.

The Board returned to Open Session at 6:39 pm, and Ms. MacGregor announced no action had been taken in Closed Session.

**Board of Trustees Minutes – Business Meeting  
September 9, 2009**

2009/10-21

Mrs. MacGregor asked Mr. Schrage to lead the flag salute.

**Flag Salute  
(1.3)**

Mrs. MacGregor noted that Mr. Fortine and Mr. Tichenor were out of town and unable to attend the meeting. The Board moved approval of the agenda with the additional information presented for Item 7.1.

**Approval of Agenda  
(1.4)**

Motion: Wilk                      Second: Jenkins                      Record of Board Vote: 3-0  
Student Trustee:                      Aye

Mrs. MacGregor welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests  
(1.5)**

This item was moved forward on the agenda. Mr. Blakey provided an update on COCFA, noting that they had their first council meeting today and voted to support COCFA doing candidate interviews and possible endorsements for the Board elections. In addition, he noted that faculty members are involved in the Skills for Success program, and will be presenting workshops for students.

**Comments by Members  
of the Audience on Any  
Item Not on the Agenda  
(11.6)**

Ms. MacGregor asked those present in the audience to introduce themselves.

The Board moved approval of the minutes of August 12, 2009.

**Approval of Minutes  
(08/12/09 and 08/26/09)  
(1.6)**

Motion: Wilk                      Second: Jenkins                      Record of Board Vote: 3-0  
Student Trustee:                      Aye

The Board moved approval of the minutes of August 26, 2009

Motion: Jenkins                      Second: Wilk                      Record of Board Vote: 3-0  
Student Trustee:                      Aye

Dr. Van Hook introduced Ms. Bretall, who provided a handout with information about the COC Library, the services we offer to students and the community members, and our plans for the future.

**Recognition/Up Close  
(1.7)**

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar  
(2)**

- 3.1 Approval of Agreement Between the Santa Clarita Community College District Butte College (Economic Workforce Development Program)
- 5.1 Approval of Purchase Order Schedule PO 09/10-2
- 5.2 Approval of Travel Authorizations Schedule T 09/10-5
- 5.3 Approval of Quarterly Financial Status Report: Quarter Ended June 30, 2009
- 5.4 Approval of Fiscal Year 2009-2010 GANN Appropriations Limit
- 6.1 Approval of Change Order for the Bonelli Hall First Floor Remodel Project
- 6.2 Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project
- 6.3 Approval of Contract for Site Repairs at the Valencia Campus, Parking Lots (R.C. Becker & Son)
- 6.4 Approval of Contract for Scheduled Maintenance Project: Replace Exterior Lighting near Pico Canyon Hall (H&S Electric, Inc.)
- 6.5 Approval of Contract for the Dr. Dianne G. Van Hook University Center Construction Project (Graphicline Sign Company)
- 6.6 Approval of Contract for the Aliso Clean Room Remodel Project (HPS Mechanical, Inc.)
- 6.7 Approval of Contract for Bonelli Hall Re-Roofing Project (Lavey Roofing Services, Inc.)
- 6.8 Approval of Contract for the Dr. Dianne G. Van Hook University Center Construction Project, Window Coverings (Inland Interior Contracting)

**Board of Trustees Minutes – Business Meeting  
September 9, 2009**

2009/10-22

- 7.1 Approval of Personnel Schedule PERS 2009/2010-4
- 7.2 Approval of Educational Administrator Employment Contract for Director, International Students Program
- 8.1 Approval of Renewal of Agreement Between Santa Clarita Community College District and Computerland of Silicon Valley

**Consent Calendar  
(2) con't**

Motion: Jenkins                      Second: Wilk                      Record of Board Vote: 3-0  
Student Trustee:                      Aye

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

**Approval of Payments  
for Supplementary  
Services for Full-Time  
Faculty; Information on  
FT Faculty Reassigned  
Time, Overload and  
Extra Session Pay-  
ments to Date 2009/10  
(3.2)**

Motion: Wilk                              Second: Jenkins                      Record of Board Vote: 3-0  
Student Trustee:                      Aye

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of  
Budget Transfers  
(5.5)**

Motion: Wilk                              Second: Jenkins                      Record of Board Vote: 3-0  
Student Trustee:                      Aye

The Board was presented the Financial Report – Month Ending June 30, 2009 as information.

**Financial Report –  
Month Ending June 30,  
2009  
(5.6)**

Dr. Van Hook noted that:

- ✓ Our 6% contingency is enabling us to deal with the instability of the state budget.
- ✓ The dollars expected from the Recovery Act funding to the community colleges has dropped from \$130 million to \$37 million.
- ✓ The legislature is in recess unless a special session is called.
- ✓ Our bill, AB 172, has cleared all processes. Cameron Smyth's office is holding this bill until other legislation with water, energy and prisons is worked out. The Governor threatened to veto all bills sent to him unless he gets changes he needs in the budget. Once the Governor receives AB 172, he will have 12 days to sign the bill. If he does not, it automatically becomes law.
- ✓ She distributed a new "*What They're Saying...*" legislative update, written by Mr. Eric Harnish, and briefly highlighted the key issues included therein.

**Update on Legislation  
(10.1)**

Mr. Dermody noted that:

- ✓ On tomorrow's Academic Senate agenda, they plan to provide an update on FERPA (Federal Educational Rights and Privacy Act).

**Academic Senate  
Report  
(11.1)**

Mr. Backes noted that:

- ✓ The Classified Senate has a new Secretary/Treasurer, Ms. Graciela Martinez.
- ✓ The next Senate meeting will be held September 16<sup>th</sup> and it will be a Mix and Mingle lunchtime meeting in the Facilities department.
- ✓ He thanked Mr. James Glapa-Grossklag, who sat in on their last business meeting and provided great feedback to the Senate.

**Classified Senate  
Report  
(11.2)**

Mr. Fortine was not present at the meeting to make a report.

**Board Liaison  
Committee Member  
Report  
(11.3)**

**Board of Trustees Minutes – Business Meeting  
September 9, 2009**

2009/10-23

Dr. Van Hook invited administrators to provide updates in their areas.

Ms. Fiero noted that:

- ✓ This semester's Professional Development mentor program orientation with 36 participants was held early this week.
- ✓ This Friday is the first "LEAP Ahead" session.
- ✓ A Department Showcase meeting will begin this Friday. Everyone is welcome to attend and learn more about many departments on campus.
- ✓ Saturday, September 19<sup>th</sup> is the Betty Ferguson Foundation's Woman of Honor dinner, where Dr. Van Hook will be honored.

Mr. McElwain added that:

- ✓ The Mentry Hall Groundbreaking ceremony will be held tomorrow at 10:30am.

Mr. Schrage announced that:

- ✓ The COC hockey team has their first game coming up. The Board members asked Mr. Schrage to send them this season's schedule.

Dr. Gribbons added that:

- ✓ He attended the "Get Schooled" conference, hosted by the Bill and Melinda Gates Foundation.
- ✓ Next Monday, the COC Foundation golf tournament will be held.

Dr. Capet announced that:

- ✓ Along with the Skills for Success program, we are enlarging our honors program, and faculty members are creating full honors classes.

Dr. Wilding and Ms. Coleal had nothing additional to report.

Dr. Van Hook noted that:

- ✓ The Mentry Hall expansion, funded by Measure M funds, will hold the ground breaking ceremony tomorrow. This is the first "design-build" project for community colleges and is a test.
- ✓ A Resume Rally, hosted by the Career Services department, will be held 10-6pm on September 23<sup>rd</sup>.
- ✓ She spoke with a reporter from The Signal today, who indicated she was going to attend classes for her Master's program through the University Center and was thrilled to be doing so.
- ✓ Linda Umbdenstock from the Hewlett Packard project called to coordinate on our role in the upcoming Leaders for Success conference. COC is one of 3 designated leaders, and will be receiving an award at the conference.
- ✓ We will be interviewing Mr. George Dyer, the original owner of the Honey House on the Canyon Country Campus when he is in Santa Clarita in October to celebrate his 92<sup>nd</sup> birthday. The interview will be part of our oral history project.
- ✓ She has been in contact with the California Community College Foundation regarding the announcement of the GATES grant winners.

Mr. Cardenas noted that:

- ✓ He attended the SCV Economic Town Hall meeting.
- ✓ The ASG will be holding a Board Candidate Forum on campus. Invitations will be sent out once they secure dates and times.

Mr. Wilk noted that:

- ✓ At the invitation of the City, he will be taking a tour of Channel 20.
- ✓ He has heard from many people who were disappointed that they could not get tickets to Pat Benatar. He recommended they buy "Chancellor's Choice" season tickets next year to ensure they get into the shows they want to see.

**Chancellor's Report  
(11.4)**

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.5)**

**Board of Trustees Minutes – Business Meeting  
September 9, 2009**

2009/10-24

Ms. Jenkins announced that:

- ✓ She will be attending the Pat Benatar concert.

Ms. MacGregor announced that:

- ✓ She attended the SCV Economic Town Hall meeting.
- ✓ The Betty Ferguson Foundation dinner will be a great event.

None.

Ms. MacGregor announced the next Business meeting will be held on Wednesday, September 23, 2009. Closed Session will begin at 5:00pm, and Open Session will begin at 6:30pm.

There being no further business, the meeting was adjourned at 7:34 pm.

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.5) con't**

**Requests/Recap of  
Requests Made During  
the Meeting By Board  
Members to Have an  
Item on a Future  
Agenda  
(11.7)**

**Announcement of Next  
Meeting (09/23/09) and  
Adjournment  
(12)**

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Mr. Bruce D. Fortine, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne G. Van Hook  
Chancellor  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_