

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUDGET WORKSHOP AND BUSINESS MEETING**  
**WEDNESDAY, SEPTEMBER 24, 2003**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, September 24, 2003, by Board President Bruce Fortine, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
 Mr. Ronald E. Gillis  
 Mrs. Michele R. Jenkins  
 Mrs. Joan W. MacGregor  
 Mr. Ernest L. Tichenor  
 Mr. Earl Foust III, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President  
 Dr. Philip L. Hartley, Executive Vice President/Assistant Superintendent  
 Ms. Sharlene Coleal, Dean, Business Services  
 Dr. Michael Wilding, Acting Vice President, Human Resources & Student Affairs  
 Mr. Michael Dermody, Academic Senate President  
 Ms. Lynne Mayer, Classified Coordinating Council/Administrative Assistant

President Fortine declared a quorum and called the meeting to order at 5:35 p.m.

**QUORUM  
 ESTABLISHED  
 (1.1)**

The Board moved to Closed Session to discuss the following:

**CLOSED SESSION  
 (1.2)**

- 1.2a Conference with Labor Negotiator  
 Santa Clarita Community College District Representative:  
 Dr. Michael Wilding  
 California Schools Employee Association (CSEA)
- 1.2b Conference with Labor Negotiator  
 Santa Clarita Community College District Representative:  
 Dr. Michael Wilding  
 College of the Canyons Faculty Association (COCFA)

Those present in Closed Session were Fortine, Gillis, Hartley, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 6:41 p.m. and announced that no action was taken in Closed Session.

President Fortine asked Mr. Jim Schrage to lead the flag salute.

**FLAG SALUTE  
 (1.3)**

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS  
 (1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF  
 AGENDA  
 (1.5)**

Motion: MacGregor      Second: Tichenor      Record of Board Vote: 5-0  
 Student Trustee:      Aye

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The Board moved approval of the Minutes for September 10, 2003 as follows:

Motion: Tichenor      Second: Gillis      Record of Board Vote: 5-0  
Student Trustee:      Aye

**APPROVAL OF  
MINUTES (09/10/03)  
(1.6)**

Dr. Van Hook noted that:

- ✓ CSUN will be bringing their BSN program to the Santa Clarita Valley in 2004, and she expressed her appreciation to them for doing so.
- ✓ The Signal printed a nice article about Mr. Bob Tolar, a math instructor at COC. It highlighted his interest in math and his talents in music.
- ✓ The Art Gallery will host the opening of their first exhibition entitled “Emerson Woelffer: Seven Decades” on September 30<sup>th</sup> from 7-9:00pm.
- ✓ A former adjunct instructor and now full-time art faculty member Mr. James Lorigan was the featured artist at the Grand Central Art Center in Santa Ana this month. Dr. Hartley attended the opening and saw Mr. Lorigan’s talents on display.
- ✓ Dr. Chris Villa has accepted a position at CSUN and will be leaving us this week. She noted her appreciation of his commitment to the college, the time he and his daughter spent making phone calls during the Measure “C” campaign, and wished him luck in his future endeavors.

**RECOGNITION/  
INFORMATION  
(1.7)**

Dr. Villa thanked the Board, Dr. Van Hook and the administration, for the opportunity to have worked at COC. He had a positive experience and plans to stay involved and work to foster COC’s connections with CSUN. In particular he thanked Dr. Wilding for being a great supervisor and always contributing to a positive morale in the Student Services Department.

The members of the Board thanked Dr. Villa for taking the time to attend the Board meeting and for his hard work and contributions to the Student Services department over the last 3 years. They wished him luck in his new job at CSUN.

Member MacGregor asked Mr. Schrage some clarifying questions about Item 6.1. Dr. Van Hook showed some photographs of the marquee at Golden West College to give the Board an idea of what our new marquee will look like. The Board then moved approval of the Consent Calendar as noted below:

**CONSENT CALENDAR  
(2)**

- 3.1 Approval of Resolution No. 2003/04-08: Employment Training Panel Support of Valencia Learning Center (Contract Education)
- 6.1 Approval to Award Contract for Campus Marquee Project
- 6.2 Approval of Notice of Completion for the Track Resurfacing Project
- 7.1 Approval of Personnel Schedule PERS 2003/04-04

Motion: MacGregor      Second: Tichenor      Record of Board Vote: 5-0  
Student Trustee:      Aye

The Budget Workshop was presented to the Board for information. Dr. Van Hook presented a short PowerPoint on the history of under funding for California Community Colleges and the impact it has both system wide and for COC. Ms. Coleal provided a PowerPoint presentation regarding the details of the systems’ budget and the impact on College of the Canyons, as well as how COC has worked to develop a balanced budget and plan for future liabilities.

**BUDGET WORKSHOP  
2003/2004  
(5.1)**

Dr. Van Hook reviewed possible additional sources of revenue and noted that she and her staff will be working with the Chancellor’s Office to revisit the college’s growth factor. Such review is not new and the COC administration engages in this kind of dialogue with the Chancellor’s Office regularly to ensure accurate data is

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being utilized to determine the college's growth factor, as this is the college's greatest source of new revenue. Mrs. MacGregor underscored this has been done successfully many times over the past 15 years and offered the Board's assistance and involvement in the future where they could be utilized.

Mr. Gillis inquired as to what kind of revenue results when an adult population factor is changed, specifically what was the net gain to the college in the past when the growth factor was changed and an additional 5% growth was added. Dr. Van Hook reported in that instance, it was approximately \$1.8 million in that particular year. She further noted the growth factor is worth pursuing, as the data the Chancellor's Offices uses is sometimes incorrect, and does not take into account the college's total service area.

The Board thanked Ms. Coleal, Ms. Cindy Grandgeorge, Ms. Donna Haywood, Ms. Mary Ann Bardin and the rest of the fiscal services department for working diligently to make sense of the numbers presented to them by the Chancellor's Office on September 3<sup>rd</sup> and getting it to them so quickly. The Board also noted their appreciation to each and every person involved in helping to make the cuts needed in order to leave the district in a good position for the fiscal year.

The Board noted they would appreciate the administration and department efforts to increase services to students, especially in the TLC Lab, as new funds become available. Ms. MacGregor, in particular, thanked Ms. Coleal and Dr. Van Hook for providing her with the additional information she had requested for this budget workshop.

Ms. Coleal thanked Ms. Grandgeorge, Ms. Haywood, Ms. Bardin, Dr. Van Hook and the members of the Executive Cabinet for their hard work and commitment. In a tough budget year, the process ran smoothly and she felt it was the best it could have been.

Following a brief question and answer period, the Board moved Approval of Resolution 2003/04-09: Opposition to Proposition 54 – The California Race, Ethnic, Color and National Origin Initiative by the Santa Clarita Community College District Board of Trustees:

Motion: Tichenor      Second: Gillis

Record of Board Vote: 5-0  
Student Trustee:      Aye

Dr. Van Hook announced that:

- ✓ She appreciated Mr. John McElwain's prompt attention and response to the Chancellor's Office regarding SB 328, a bill which provides the college's with the authority to grant the BOG enrollment fee waiver to students already receiving waivers for non-resident tuition.
- ✓ The Board may have received the New Laws #4 bulletin in the mail. Brief comments were made regarding the this bulletin, which outlines the laws impacting community colleges.
- ✓ We are looking to the CCLC to provide a financial projection for us on any positive impact for public education on the Worker's Compensation bill that was signed recently.
- ✓ The CEOCCC will be addressing the new funding requests, including growth funding, at their next meeting. Right now, access is the top priority on the part of the legislature.

**BUDGET WORKSHOP  
2003/2004  
(5.1) con't**

**APPROVAL OF RES  
2003/04-09:  
OPPOSITION TO PROP  
54 – THE CALIF RACE,  
ETHNIC, COLOR AND  
NATIONAL ORIGIN  
INITIATIVE BY THE  
SCCCD BOARD OF  
TRUSTEES  
(9.1)**

**UPDATE ON  
LEGISLATION  
(9.2)**

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- ✓ The Board should have also received a recent news release from the Chancellor's Office about honoring the Proposition 98 split. This year, we are only getting 10.2% of the split instead of 10.93%, which is theoretically guaranteed in AB 1725. Advocacy is in full swing to get us back to the intent of the law. We will be participating in advocacy efforts on the part of the district for this effort, and Board participation will be greatly appreciated.

**UPDATE ON  
LEGISLATION  
(9.2)**

Mr. Dermody announced that:

- ✓ Mr. James Gilmore, a full-time math instructor, was the bagpipe player highlighted at the last Soup and Surprise. The next Soup and Surprise will highlight Russian cathedrals.

**ACADEMIC SENATE  
REPORT  
(10.1)**

Ms. Mayer noted that:

- ✓ Ms. Allison Devlin asked her to announce that Heart Walk L.A., held on September 20<sup>th</sup> at Magic Mountain, raised \$125,000 in total, \$2,400 of which came from donations raised by the COC team. Dr. Hartley and Mr. Jim Temple came in 1<sup>st</sup> and 2<sup>nd</sup> in the walk. Next year, Ms. Devlin has volunteered to chair the planning committee for this event.
- ✓ There have been 20 wishes granted for children with cancer for this year's event. Anyone wishing to help distribute the wishes should meet Ms. Devlin on Saturday at 11:00 am in front of the S-Building.
- ✓ On Friday, September 26<sup>th</sup> at 2:00 pm, anyone wishing to help wrap the presents is invited to meet in Ms. Devlin's office (S-123).
- ✓ The Classified Coordinating Council (CCC) will hold their annual Crafts Fair on Saturday and Sunday, November 15 and 16.
- ✓ Several members of the CCC have sponsored a child for the Make a Wish program. Participants include Regina Hall, Janet Cetrone, Phillip Trujillo, Stephanie Paglia, Chris Miner, Pam Beauer, Renee McConnell and Penny Rendich.

**CLASSIFIED  
COORDINATING  
COUNCIL REPORT  
(10.2)**

Dr. Van Hook reported that:

- ✓ The members of Executive Cabinet sponsored a child for Make a Wish day and will be providing a little boy with a drum set.
- ✓ The purchasing/commodities information is available on our website.
- ✓ The episodes of JAG that were filmed at COC are due to air Friday, September 26<sup>th</sup> at 9:00 pm and the following week on October 3<sup>rd</sup>. Depending on what scenes were left in the episodes, you may see parts of the Honor Grove, the outside of the Career Center, and Independence Grove the first week, then the pool, the upper football field, and T-106 the following week.
- ✓ Ms. Dana Lindvall, cheer advisor for the COC cheerleaders, stopped by to inform us that the cheerleaders will be on "Joan of Arcadia" on Friday, October 31<sup>st</sup>. They are not representing COC on the series, but rather portray members of a cheerleading squad on the show.
- ✓ There will be a picnic for staff and faculty members with children or grandchildren under the age of five on October 10<sup>th</sup> from 11:30 am to 2:30 pm. It will be held in the Cougar Den.
- ✓ She will be attending a LA County Economic Development Coalition meeting, as they will be having an area business day with a representative from Michael Antonovich's office.
- ✓ President's Circle was a fabulous evening. She thanked ISSI for doing an exceptional job on the dinner and the theatre department members for providing the excerpt from "Jesus Christ Superstar" as entertainment. A number of prospects were identified and we have already received several pledges for the University Center campaign challenge gift.

**SUPT-PRESIDENT'S  
REPORT  
(10.3)**

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Mr. Foust reported that:

- ✓ The ASG will host a blood drive on September 26<sup>th</sup> from 9:00 am to 3:00 pm in the cafeteria. The event is sponsored by the American Red Cross.
- ✓ The ASG officers thanked the administration for the opportunity to operate the concession stands at the last two home football games, as they made over \$1,300.
- ✓ ASG and the CSEA Chapter 725 will be hosting Board candidate forums for the three seats up for re-election in November. The forums will be October 20<sup>th</sup> (Seat 2, 1:30 to 3:00pm, corrected time), October 21<sup>st</sup> and October 23<sup>rd</sup> (4:30 to 6:00pm, Seats 4 and 5, respectively).

**REPORTS BY  
STUDENT TRUSTEE  
AND BOARD  
MEMBERS  
(10.4) con't**

Ms. MacGregor attended the Hoefflin Foundation Dinner, the candidate's reception held at Robinson Ranch, the Valencia Industrial Association (VIA) World Bash, and President's Circle Dinner. On Thursday, she will be attending the Canyon Country Advisory Committee meeting.

Ms. Jenkins attended a pre-football game reception hosted by Mr. BJ Atkins, the Hoefflin Dinner, a VIA Luncheon, and the Chamber of Commerce Quarterly Lunch. She will be in Sacramento next week for a CCCT Board meeting being held in conjunction with the Chancellor's Office Leadership conference and a dinner with the Board of Governors.

Mr. Gillis had attended the Hoefflin Dinner, the end of the football game against Palomar, the VIA World Bash, and the President's Circle Dinner.

Mr. Tichenor noted he had attended the COC football game and the victory over Palomar College, the President's Circle Dinner, and noted he would be attending a seminar at the COC Library hosted by the Chamber of Commerce to cover information about running for an elected office (not related to our upcoming elections).

Mr. Fortine attended the events already discussed by his fellow trustee members and noted that the Hoefflin Dinner had raised close to \$500,000 for their Foundation and this worthwhile cause.

Ms. Beverly Cope, adjunct instructor in English, addressed the Board regarding:

- ✓ Equity money, noting it was her belief that the adjunct faculty members did not receive the equity money, as was funded in previous year's budget.
- ✓ Her concerns over adjunct faculty not receiving health insurance and paid office hours that she felt were provided for in the state budget.

**COMMENTS BY THE  
AUDIENCE FOR ITEMS  
NOT ON THE AGENDA.  
(10.5)**

Mr. Michael Ward, adjunct instructor in History, addressed the Board regarding:

- ✓ His allegation that the adjunct faculty members' home addresses had come into the possession of CTA.

Dr. Hartley addressed Ms. Cope's concerns stating that the District has reports to the state (which she may have a copy of) showing the equity money was distributed to the adjunct faculty members. He noted the health insurance and paid office hours are *optionally* provided in the state budget on a 50% funding basis. He also addressed Mr. Ward, informing him that an investigation had been conducted with all personnel at COC with access to such information as to whether they had released home addresses to CTA. No administrator or staff member on campus has done so.

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None.

**REQUESTS/RECAP BY  
BOARD MEMBERS  
FOR FUTURE ITEMS  
ON AGENDA  
(10.6)**

President Fortine announced the next meeting would be the Business Meeting on Wednesday, October 8, 2003 in the Staff Dining Room (S-132) with Closed Session at 5:00 pm, Open Session at 6:30 pm.

**ANNOUNCEMENT OF  
NEXT MEETING  
(10/08/03) AND  
ADJOURNMENT  
(11)**

There being no further business, the meeting was adjourned at 9:18 p.m.

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Mr. Ronald E. Gillis, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne G. Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_