

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE ASSOCIATED STUDENT GOVERNMENT
WEDNESDAY, OCTOBER 22, 2003
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, October 22, 2003, by Board President Bruce Fortine, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mr. Ronald E. Gillis
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Earl Foust III, Student Trustee

Associated Student Government Members Present: Ms. Ellie Navid, President
Mr., Tony Pettit, Vice President
Mr. Robert Fullingim, Cal State Student Representative
Ms. Gracie Coronado, Senator of Athletic Affairs
Mr. Doug Broers, Senator of Business Affairs

Others Administration/Staff Present: Dr. Dianne Van Hook, Superintendent-President
Dr. Phil Hartley, Executive Vice President/Assistant Superintendent
Dr. Michael Wilding, Acting Vice President, Human Resources and Student Affairs
Mr. Jim Schrage, Dean, Physical Plant and Facilities Planning
Mr. Michael Joslin, Assistant Dean, Student Development & Retention
Ms. Kelly Dapp, Student Development
Mr. Michael Dermody, President, Academic Senate
Ms. Lynne Mayer, Classified Coordinating Council/Administrative Assistant

President Fortine declared a quorum and called the meeting to order at 2:36 p. m. **QUORUM ESTABLISHED (1.1)**

President Fortine asked ASG President Navid to lead the flag salute. **FLAG SALUTE (1.2)**

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. **WELCOME GUESTS (1.3)**

The Board moved approval of the Agenda for the meeting. **APPROVAL OF AGENDA (1.4)**

Motion: Jenkins Second: Gillis Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved approval of the Minutes for September 30, 2003 and October 8, 2003: **APPROVAL OF MINUTES (9/30/03 and 10/08/03) (1.5)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 5-0
Student Trustee: Aye

None.

**RECOGNITION/
INFORMATION
(1.6)**

Member MacGregor noted that the City Council is due to pass a resolution for their final approval of the Use Tax Proposal at their October 28, 2003 meeting. She requested that the Board of Trustees' approval today be based on the assumption that no changes will be made by the City from the original proposal that was made and approved on October 14th.

**CONSENT
CALENDAR
(2)**

The Board moved approval of the Consent Calendar, with the additional information on Item 2.1 as follows:

- 2.1 Approval of Personnel Schedule PERS 2003/04-06, including
B. CLASSIFIED PERSONNEL
1. Resignation-Termination
Employee 0071552, Dismissed, effective October 23, 2003.
- 2.2 Approval of the Memorandum of Understanding (MOU) for the Santa Clarita Community College District and College of the Canyons Faculty Association (COCFA) CTA/NEA Regarding Supplemental Employee Retirement Plan (SERP)
- 2.3 Approval of the Memorandum of Understanding (MOU) for the Santa Clarita Community College District, the California School Employees Association (CSEA), and the COC Confidential Employees Group Regarding Supplemental Employee Retirement Plan (SERP)
- 2.4 Approval of Contract with Keenan & Associates for SERP Administration
- 2.5 Approval of Agreement Between the Santa Clarita Community College District and the City of Santa Clarita - Use Tax Proposal

Motion: MacGregor Second: Tichenor Record of Board Vote: 5-0
Student Trustee Opinion: Aye

As information for the Board, Student Trustee Foust provided a review of the ASG Governing Documents that are under review by this year's ASG officers. In particular, they are addressing:

**ASG REVIEW OF
GOVERNING
DOCUMENTS
(4.1)**

- Compliance with the Brown Act for agenda planning and distribution times,
- A Code of Conduct for ASG Officers,
- Meeting requirements for a standard interview rotation, and
- Raising the minimum GPA for ASG Officers from the current 2.0 GPA.

There was a brief question and answer period between the ASG Officers and the Board of Trustees.

Mr. Steve Dowty of Kruger Benson Ziemer (KBZ) was present. As the master architect for the COC campus projects, he provided a PowerPoint overview showing four of the projects to be built on campus. The architect in charge of each project discussed the highlights of the building. Information was provided by:

**PRESENTATION BY
ARCHITECTS ON
THE MUSIC/DANCE,
BUSINESS/HIGH-
TECH, LABORATORY
EXPANSION & NEW
WAREHOUSE
BLDGS/PROJECTS
(3.1)**

- Mr. Barton Anderson, HMC – Music/Dance Building (will add 9,575 assignable square footage (ASF) of space to the COC campus)
- Mr. Steve Dowty, KBZ – Business/High-Tech Laboratory (will add 34,130 ASF of space to the campus)

**Board of Trustees Meeting Minutes – Joint with ASG Officers
October 22, 2003**

2003/04-38

- Mr. Scott Gaudineer, Flewelling & Moody, New Warehouse Addition (will add 8,760 ASF of space to the campus)
- Mr. Ken Rogerson, Leo A. Daly - Science Laboratory Expansion (will add 32,400 ASF of space to the campus)

**PRESENTATION BY
ARCHITECTS
(3.1) con't**

A brief question and answer period occurred during the presentation of each new building project.

The ASG Executive Committee Officers provided an overview of their goals and objectives for their term in office for 2003/04. Ms. Navid thanked the Board of Trustees for the opportunity to meet with them each semester. The officers felt they are working on five common goals for the year, and each senate member addressed one of those goals as follows:

**ASG GOALS AND
OBJECTIVES FOR
2003/04
(4.3)**

- Ms Navid discussed change and how essential it can be. She noted the senate wants to make a change and be highly involved with the campus, providing helpful and informative events for students. In particular, their goals include:
 - ✓ The candidate forums, as coordinated by Mr. Foust.
 - ✓ Creative fundraising ideas, which includes running the concession stands at football games and making over \$1600 so far.
 - ✓ Create a new image for the senate to become an open and helpful organization, including a good working relationship with the *Canyon Call*.

She hopes the current officers and future senates will continue to evolve to become a more efficient organization.

- Mr. Pettit discussed student activities and involvement. To increase participation, he suggested conducting a poll from students to ascertain their interests. The ASG will also be focusing on increasing their advertising. With 30 clubs on campus, the senate is encouraging quality over quantity for events. The next event is Halloween Havok, scheduled in one week. They plan to continue encouraging students to purchase the ASG benefit cards and offering events for cardholders.
- Mr. Fullingim discussed the ASG's involvement with the student services department. He knows other colleges have cut back on student services during this tough budget time, and he congratulated the Board for their foresight and not making cuts at COC. In particular, he noted:
 - ✓ The ASG provided funding from their budget (\$9,000) to keep the computer center open for student access.
 - ✓ They are planning on holding a student book fair, which will generate additional revenue and save students money on books.
 - ✓ The ASG will be trying to coordinate with state funded departments on campus to set up an opportunity for students to volunteer on campus, to benefit students and give money back to COC.
- Ms. Coronado discussed open communication for students, faculty, ASG officers, and staff. She noted that with more open lines of communication, it would lead to more student involvement in all areas, and will help to keep the senate running efficiently.

**Board of Trustees Meeting Minutes – Joint with ASG Officers
October 22, 2003**

2003/04-39

- Mr. Broers addressed the idea of creating more student involvement in extra curricular activities by providing information to students and how they can get involved. He discussed some ideas to inform the students of these opportunities, including:
 - ✓ Placing a description of each club in the schedule of classes.
 - ✓ Making classroom presentations, focusing on a particular subject (ie, Science, Math, etc), as those students might not know there is a club on campus specifically with their interests in mind (ie, MESA).

**ASG GOALS AND
OBJECTIVES FOR
2003/04
(4.3) con't**

ASG Vice-President Pettit informed the Board there is a variety of departments/ clubs on campus that is supported by and/or funded by the ASG. Present at the meeting were two students who addressed the Board regarding the funds they receive from the ASG and the positive impact their financial help means to their clubs on campus. These students were:

**ASG SUPPORT FOR
CAMPUS
PROGRAMS
(4.2)**

- ✓ Mr. Dennis Young, Representing the Future Educators Club and the TEACH program;
- ✓ Ms. Nikki Harirchi, President of Phi Theta Kappa, a member of AGS and HITE.

Mr. Young and Ms. Harirchi noted their appreciation to the ASG for their financial support to their respective programs and clubs on campus. With their help, a higher level of involvement and participation in conferences has been obtained.

Ms. Linda Cushing, representing the Part-time Faculty United and AFT, addressed the Board and Administration regarding the PERB election.

**COMMENTS BY
AUDIENCE
MEMBERS - ITEMS
NOT ON AGENDA
(5.1)**

President Fortine announced the next Board of Trustees meeting would be held on Wednesday, November 12, 2003 with Closed Session at 5:00 pm, Open Session at 6:30 pm the Staff Dining Room.

**ANNOUNCEMENT OF
NEXT MEETING
(11-12-03) AND
ADJOURNMENT
(6)**

There being no further business, the meeting was adjourned at 4:04 p.m.

Mr. Ronald E. Gillis, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____