

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING with the ASSOCIATED STUDENT GOVERNMENT
THURSDAY, OCTOBER 29, 2009
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Thursday, October 29, 2009, by President Joan MacGregor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Scott Thomas Wilk
Mr. Nicolas Cardenas, Student Trustee

Members Absent: Mr. Ernest L. Tichenor (out of town)

Associated Student Government Members Present: Mr. Oscar Luna, President, Associated Student Government (departed 4:33pm)
Mr. Jeffrey Hackbarth, Executive Vice President
Ms. Alejandra Gonzalez, Vice President, Activities
Ms. Kristen Cheriegate, Vice President, Inter Club Council
Ms. Alyssa Gresham, Canyon Country Campus Representative
Mr. Michael Lauchlan, Officer of Marketing
Ms. Allison Devlin, ASG Co-Advisor/Director of Student Development & Campus Activities

Special Presenters/ Others Present: Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
Dr. Daylene Meuschke, Director, Institutional Research
Ms. Sue Bozman, VP, District Communication, Marketing & External Relations
Mr. Tom Bilbruck, Director, Financial Aid
Ms. Jasmine Ruys, Director, Admission & Records and Online Services
Mr. John Makevich, Distance Learning
Mr. Michael Joslin, Dean, Student Services
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

President MacGregor declared a quorum of the Board and called the meeting to order at 2:36 pm. She noted Mr. Tichenor was out of town and unable to attend the meeting. **Quorum Established (1.1)**

Ms. MacGregor asked Mr. Cardenas to lead the flag salute. **Flag Salute (1.2)**

Ms. MacGregor welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized. **Welcome Guests (1.3)**

The Board moved approval of the agenda, with the additional information presented for Item 3.11. **Approval of Agenda (1.4)**

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved approval of the minutes of October 14, 2009.

**Approval of Minutes
(10/14/09)
(1.5)**

Motion: Jenkins Second: Cardenas Record of Board Vote: 4-0
Student Trustee: Aye

Mr. Luna and Mr. Cardenas showed a PowerPoint presentation highlighting the ASG goals, involvement on campus, advocacy efforts, campus events and their plans for this year. This presentation is hereby made a part of these minutes by reference.

**Update on Associated
Student Government
Goals
(2.1)**

Dr. Capet provided an overview of enrollment management at COC and how community colleges are funded based on full time equivalent students (FTES). There was a brief question and answer period. Dr. Capet's PowerPoint presentation is hereby made a part of these minutes as if fully set forth herein.

**Update on Enrollment
Management
(2.2)**

Mr. Bilbruck discussed the growth in financial aid (applications, grant money and student loans), and what this department is doing to manage that growth and meet the needs of our students. His PowerPoint presentation is hereby made a part of these minutes as if fully set forth herein.

**Update on Financial Aid
and Scholarships
(2.3)**

Ms. Ruys provided an overview of the registration system and the planned changes that will be implemented in winter session 2010. Her PowerPoint presentation is hereby made a part of these minutes as if fully set forth herein.

**Review of Changes to
the Registration
Process
(2.4)**

The Board and ASG officers were provided with an overview of the Open Educational Resources (OER) Grant from Mr. Makevich, who discussed the major goals of this grant and our plans to utilize this valuable resource.

**Update on the Open
Educational Resources
(OER) Grant
(2.5)**

Dr. Gibbons provided a presentation and overview of the results from the Annual Student Survey conducted in Spring 2009. His PowerPoint presentation is hereby made a part of these minutes as if fully set forth herein. There was a brief question and answer period.

**Presentation of Annual
Student Survey Results
(2.6)**

The Joint Meeting with the ASG officers concluded at 4:38pm.

The Board of Trustees moved approval of the Consent Calendar (with the additional information provided for Item 3.11) as follows:

**Consent Calendar
(3)**

- 3.1 Ratification of Agreement Between Santa Clarita Community College District and B&B Manufacturing (Employee Training Institute)
- 3.2 Approval of Travel Authorizations Schedule T 09/10-8
- 3.3 Approval of Notices of Completion for the Dr. Dianne G. Van Hook University Center (Various)
- 3.4 Approval of Contract for Modernization Project: Gymnasium PE West (Ryan Welch Painting)
- 3.5 Approval of Contract for the Dr. Dianne G. Van Hook University Center Construction Project (Bird Solutions)
- 3.6 Approval of Contract for Site Repairs at the Canyon Country Campus (Calex Engineering Co.)
- 3.7 Approval of Contract for Re-Roofing Projects at the Valencia Campus (Various Sites)
- 3.8 Approval of Addendum #02 for Geotechnical Services for the Mentry Hall Expansion Construction Project (SubSurface Designs, Inc.)

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- 3.9 Approval of Contract for Flooring for the Secondary Effects Project (Floor Connection, Inc.)
- 3.10 Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project
- 3.11 Approval of Personnel Schedule PERS 2009/2010-7

**Consent Calendar
(3) con't**

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of the Negotiated Collective Bargaining Agreement Between the Santa Clarita Community College District and the Part-time Faculty United-AFT Local 6262, for July 1, 2008 – June 30, 2011.

**Approval of the Negotiated Collective Bargaining Agreement Between the SCCC and the Part-time Faculty United-AFT Local 6262, for July 1, 2008 – June 30, 2011
(4.1)**

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of the Part-time Adjunct Academic Salary Schedule E, Effective July 1, 2008.

**Approval of the Part-time Adjunct Academic Salary Schedule E, Effective July 1, 2008
(4.2)**

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

Ms. MacGregor thanked the ASG officers for their involvement, attendance and wonderful, insightful questions posed at this meeting.

**Comments by the Audience for Items Not on the Agenda
(5.1)**

Ms. Lisa Karlan, a COC student, requested the opportunity to address the Board in regards to her enrollment in the nursing program. The Board allotted her time to do so.

Ms MacGregor noted we have had some wonderful events on campus recently, including the University Center ribbon cutting, the Star Gazing event at the Canyon Country Campus, and President's Circle dinner.

**Announcement of Next Meeting (11/11/09) and Adjournment
(6)**

Mr. Fortine added that the Young Entrepreneur's Program was held yesterday in the PAC. They had a great turn out and wonderful guest speakers.

Ms. MacGregor thanked the ASG for the tour of their offices and the expanded student computer lab. She announced the next meeting will be held on Wednesday, November 11, 2009. Due to the Scholarly Presentation event being held that evening, this meeting is scheduled to begin with Closed Session at 1:30 pm followed by Open Session at 3:00 pm in the Board Room, HSLH-137.

There being no further business, the meeting was adjourned at 4:50 p.m.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Michael Wilding
Assistant Superintendent/VP, Student Services
College of the Canyons

Entered in the proceedings of the District _____