

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, NOVEMBER 8, 2006
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, November 8, 2006, by President Bruce Fortine, in the Staff Dining Room, Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Scott Thomas Wilk
Mr. Steve Pemberton, Student Trustee

Members Absent: Mrs. Michele R. Jenkins (out of town)

Others Present: Dr. Dianne Van Hook, Superintendent-President (departed at 6:10pm)
Dr. Mitjl Capet, Assistant Superintendent/VP of Instruction
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services
Ms. Sharlene Coleal, Vice President, Business Services
Ms. Diane Fiero, Vice President, Human Resources
Mr. Michael Dermody, Academic Senate President
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Special Guests: Dr. Dena Maloney, Dean, Economic Development
Ms. Ann Kerman, Executive Director, SCV School & Business Alliance
Mr. Dan Goetz, UVDI, Member, SCV School & Business Alliance
Mr. Dan William, Destiny Foundation, Member, SCV School & Business Alliance Board

President Fortine declared a quorum and called the meeting to order at 5:00 p.m. The Board moved to Closed Session in Private Dining Room #1, Student Center. **Quorum Established (1.1)**

The Board discussed the following items:

- 1.2a Conference with Labor Negotiator
Santa Clarita Community College District Representative: Ms. Diane Fiero
Confidential Classified Employees
(pursuant to Government Code §54957.6)
- 1.2b Conference with Legal Counsel – Anticipated Litigation [if necessary]
One Case
(pursuant to Government Code §54956.9)

**Closed Session
(1.2)**

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, MacGregor, Tichenor, Van Hook, Wilding and Wilk.

The Board returned to Open Session in the Staff Dining Room at 6:35 p.m. President Fortine announced the Board took no action in Closed Session.

President Fortine led the flag salute.

**Flag Salute
(1.3)**

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.4)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1 and the correction for Item 4.1) as follows:

**Approval of Agenda
(1.5)**

Motion: MacGregor Second: Wilk Record of Board Vote: 4-0
Student Opinion: Aye

The Board moved approval for the minutes of 10/25/06 as follows:

**Approval of Minutes
(10/25/06)
(1.6)**

Motion: Tichenor Second: MacGregor Record of Board Vote: 4-0
Student Opinion: Aye

Mr. Fortine congratulated the COC administration, staff and faculty and the entire community for the passage of Measure M. He complimented everyone on the organized campaign that was conducted to the benefit of the College, its students and the community.

**Recognition
(1.7)**

The Board moved approval of the Consent Calendar (with the additional information for Item 7.1 and the correction for Item 4.1) as noted below:

**Consent Calendar
(2)**

- 3.1 Approval of Resolution 2006/07-06: Child Development Agreement with the California Department of Education for Child Development Services – Instructional Materials Contract 2006/07, Contract Number CIMS-6194
- 3.2 Approval of Resolution 2006/07-07 in Support of the Employment Training Panel (ETP) Contract
- 3.3 Approval of License and Material Agreement Between Santa Clarita Community College District and PLATO Learning
- 3.4 Approval of Contract Between Santa Clarita Community College District and *Leonardo World LLC* (Educational Travel, Winter Session 2007)
- 4.1 Approval of Classification of Records (Class 1 to Class 3) and Destruction of Student Records, per Board Policy 538
- 4.2 Ratification of Agreement to Purchase Vehicles for Campus Safety (Security Department)
- 5.1 Approval of Purchase Order Schedule PO 06/07-04
- 5.2 Approval of Travel Authorizations Schedule T 06/07-5
- 5.3 Approval of Quarterly Financial Status Report: Quarter Ended September 30, 2006
- 5.4 Approval of Claims Administration Services Agreement Between Santa Clarita Community College District and Keenan & Associates
- 5.5 Approval of “Piggybacking” National Joint Powers Alliance (NJPA) Agreement to Purchase from Staples
- 6.1 Approval of Contract for Equipment for Upgrade of Campus Security System
- 6.2 Approval of Addendum #01 to Contract for Field Topographic Mapping for the Canyon Country Educational Center
- 6.3 Approval of Contract with CyberCopy, Inc. for Archival Scanning and Storage of Facilities Drawings
- 6.4 Approval of Architectural Contract for Building No. 1 at the Canyon Country Educational Center
- 6.5 Approval of Labor Compliance Services Contract for PE Addition and Tennis Courts Construction Project
- 7.1 Approval of Personnel Schedule PERS 2006/2007-8
 - A. **ACADEMIC PERSONNEL**
 3. Employment, Temporary Hourly as Needed
(additional names of Adjunct Instructors for Fall 2006 presented)

B. CLASSIFIED PERSONNEL

2. Employment – Regular

Robynn Slocum, Administrative Assistant III (Matriculation), **Classified Represented Salary Schedule B, Range 30, Step 1, (\$3530/month) effective November 13, 2006. Promotion through employment process.**

3. Employment – Adult Hourly – various levels
(additional name(s) presented for approval)

6. Other

g. Volunteers
(additional name(s) presented for approval)

h. Other
Rick Olsen, correct new title is Information Technology Coordinator II (Computer Support).

Consent Calendar
(2) con't

- 8.1 Ratification of Maintenance Agreement Between Santa Clarita Community College District and Greentree Systems
- 8.2 Ratification of Maintenance Agreement Between Santa Clarita Community College District and Central Visual Information Systems, Inc (CVIS)
- 8.3 Approval of Surplus District Property Other than Land Under Board Policy 707 (Computer and AV Equipment)

Motion: Wilk Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

Dr. Dena Maloney, along with Ms. Ann Kerman, Mr. Dan William and Mr. Dan Goetz, made a presentation to the Board regarding the role and goals of the SCV School & Business Alliance and distributed the Strategic Plan. Their presentation is hereby made a part of these minutes as if fully set forth herein. The Board moved Approval of Agreement Between the Santa Clarita Community College District and the School and Business Alliance (tech prep grant in the amount of \$21,000).

Approval of Agreement Between the SCCCD and the School and Business Alliance (3.5)

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty. Mr. Tichenor noted these are additional payments to full-time and adjunct faculty members for activities outside of their regular salaries.

Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty (3.6)

Motion: Tichenor Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

Dr. Wilding noted this is an annual approval for this department. He introduced Dr. Pamela Brogdon-Wynne who provided an overview of the program and the benefit for their students. She announced the 2nd annual book festival will be held on December 2 at 9:00 am. The Board thanked Dr. Brogdon-Wynne for her work to the benefit of the students, and moved Adoption of EOPS and CARE Budgets and Project Plan for 2006-2007.

Adoption of EOPS and CARE Budgets and Project Plan for 2006-2007 (4.3)

Motion: Wilk Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval/Ratification of Budget Transfers.

Approval/Ratification of Budget Transfers (5.6)

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

**Board of Trustees Minutes – Business Meeting
November 8, 2006**

2006/07-47

The Board was presented with the Financial Report – Month Ending September 30, 2006 as information.

**Financial Report –
Month Ending
September 30, 2006
(5.7)**

The Board moved Approval to Award Contracts for Physical Education Addition and Tennis Courts Construction Project.

**Approval to Award
Contracts for Physical
Education Addition and
Tennis Courts
Construction Project
(6.6)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Change Orders for Music/Dance Lab Construction Project.

**Approval of Change
Orders for Music/Dance
Lab Construction
Project
(6.7)**

Motion: Wilk Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Change Orders the Classroom/High Tech Center Construction Project.

**Approval of Change
Orders the
Classroom/High Tech
Center Construction
Project
(6.8)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Change Orders for Laboratory Expansion Construction Project.

**Approval of Change
Orders for Laboratory
Expansion
Construction Project
(6.9)**

Motion: MacGregor Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Contract for Architectural and Engineering Services for the Interim Canyon Country Educational Center to Kruger Bensen Ziemer Architects, Inc. in the amount of \$327,000.

**Approval of Contract
for Architectural and
Engineering Services
for the Interim Canyon
Country Educational
Center
(6.10)**

Motion: Tichenor Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Architectural and Engineering Services Contract for University Center Site Utilities Project to Kruger Bensen Ziemer Architects, Inc.

**Approval of
Architectural and
Engineering Services
Contract for University
Center Site Utilities
Project
(6.11)**

Motion: Tichenor Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Contract for HVAC Installation at the Canyon Country Educational Center to Pacific Mechanical.

**Approval of Contract
for HVAC Installation at
the Canyon Country
Educational Center
(6.12)**

Motion: Tichenor Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of the Negotiated Agreement Between the Santa Clarita Community College District and the California School Employees Association (CSEA), Chapter 725, for July 1, 2006 to June 30, 2007 and Represented Salary Scale Schedule B effective July 1, 2006.

Motion: MacGregor Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of the
Negotiated Agreement
Between SCCCD & the
CSEA, Chapter 725, for
7/1/06 to 6/30/07 and
Represented Salary
Scale Schedule B
effective 7/1/06
(7.2)**

The Board moved Approval of the Adult Hourly Salary Schedule A and College Assistant Salary Schedule I effective January 1, 2007 with Revision effective January 1, 2008.

Motion: Tichenor Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of the Adult
Hourly Salary Schedule
A and College
Assistant Salary
Schedule I effective
1/1/07 with Revision
effective 1/1/08
(7.3)**

The Board noted the dangers the Cemex Mining project could pose for residents in the Santa Clarita Valley, and even as far as the Antelope Valley. With the new Canyon Country site being built for the College, we are concerned for the entire community and our students. The Board moved Approval of Resolution 2006/07-08: In Opposition of Cemex Corporation for Mining in the Santa Clarita Valley.

Motion: Wilk Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Resolution
2006/07-08: In
Opposition of Cemex
Corporation for Mining
in the Santa Clarita
Valley
(10.1)**

Dr. Wilding, on behalf of Dr. Van Hook, had nothing to report.

**Update on Legislation
(10.2)**

Mr. Dermody noted that:

- ✓ Dr. Edel Alonso has been appointed to the Chancellor's Statewide Advisory board for Counseling.
- ✓ The Academic Senate is involved in reviewing current processes, and they are revisiting ideas on prerequisites and equivalency.
- ✓ He heard a number of people had gone to the polls to vote because Measure M was on the ballot and the community was aware of it.

- ✓ Ms. Mayer had nothing to report.

**Academic Senate
Report
(11.1)**

**Classified Coordinating
Council Report
(11.2)**

Dr. Wilding, on behalf of Dr. Van Hook, noted that:

- ✓ The gigantic team effort by the staff, faculty, and the leadership of the administration, supported the efforts for passing Measure M. The community has shown us they want COC to continue in our work. Nine colleges went out for bonds, and 6 were passed. We passed at 62.3%, as did San Diego CCD. The community has now supported us twice in the last 5 years, which is a testament to the leadership, of the administration, staff, faculty and Board.
- ✓ Prop 1D (passed at the state level) will bring \$1.5 billion to community colleges. It also provides that we no longer have to build to the standards of the field act, but can build to the California Building and Standards Code similar to what UCs and CSUs have been doing. It will mean more resources for our students.
- ✓ The \$160 gained from Measure M will provide us the power to get a bigger slice of Prop 1D money, and it will easily turn into over \$200 million with state matching funds. November 7th was a historic day for the College and the community.

**Supt-President's
Report
(11.3)**

Ms. Fiero complimented the amazing group of volunteers from the entire COC family and the community to make phone calls. While it was a lot of work, it was worth it for the future of the college. She thanked the Board for their support.

Dr. Capet noted this was the 7th bond campaign he's been a part of, and noted how impressed he was from the beginning of the entire process, including the action to place the bond on the November ballot and get it moving forward.

Ms. Coleal noted Measure M was a great bonding experience for everyone and she is thrilled to be associated with the College and her colleagues.

Dr. Wilding noted 400,000 mailers were sent into the community, with the oversight of the Public Information Office, and Ms. Bozman had her influence on every word including radio ads, print ads, mailers, letters and many more pieces of information.

Ms. MacGregor noted Dr. Van Hook sent the Board all the materials and correspondence that was used during the campaign, including a list of activities, engagements, presentations, donations, and events where staff, faculty and the administration was involved. She appreciated being made aware of the needs of the college, the students being turned away and the sessions that could not be held because of space issues were key points to moving forward quickly. She thanked everyone for their help in passing Measure M.

Ms. Bozman distributed new color posters that were printed on our campus with the new color press the Board recently approved for use in reprographics.

Mr. Pemberton added that:

- ✓ The ASG offered their congratulations to the administration and the Board for the passage of Measure M, especially as it will benefit the students.
- ✓ The Statewide Student Senate met over the weekend. They are working with constitutions and bylaws and getting the work done.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.4)**

Mr. Wilk added that:

- ✓ He has done campaigns for many years, and was very impressed with the Measure M campaign. He offered his congratulations to everyone for having the hard work pay off.
- ✓ He participated in the Principal for a Day and attended Academy of the Canyons. He noted Principal Jill Schenberger is doing a great job.

Ms. MacGregor noted that:

- ✓ She was Superintendent for a Day at the Saugus District with Dr. Judy Fish and discussed many partnership ideas and opportunities with the College.
- ✓ The Scholarly presentation will be held on November 21, 7:00pm in the PAC. Dr. Bob Brode is the speaker, and it is hosted by the Board and the faculty
- ✓ She will be attending the CCLC conference in Costa Mesa later this month.

Mr. Tichenor announced:

- ✓ He went to classrooms on campus and talked about Measure M. He also did some phone banking and noted the positive response in the community.
- ✓ He substituted at Golden Valley High School recently and talked with Rick Patterson.
- ✓ He attended the Zonta Dinner at the Odyssey last Friday night, which honored the Goldmans and KHTS Radio, and added it was a great event.

Mr. Fortine noted that he:

- ✓ Participated in the Principal for a Day event and was at Canyon High School. He noted they have some construction challenges, and he enjoyed his time with Mr. Bob Messina.
- ✓ Was scheduled to be interviewed on “Coffee with Kellar” on the KHTS radio show, and instead of being the guest, ended up co-hosting with Mr. Kellar.
- ✓ Thanked Jesse Munoz (Signal reporter) for his support, and that of Mr. Richard Budman from the Signal, especially during the recent campaign.

None.

**Comments by the
Audience for Items Not
on the Agenda
(11.5)**

Mrs. MacGregor:

- ✓ Requested that Mr. Schrage provide a memo to the Board regarding the Change Orders and status of the Music/Dance building.
- ✓ Requested an organizational chart for the COC administration/staff, noting that even a draft would work for her needs.

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.6)**

President Fortine announced the next meeting will be on Wednesday, December 6, 2006. The meeting will be the annual Organizational and Business meeting, and will begin at 5:00 pm with Closed Session, 6:30 pm for Open Session in the Staff Dining room.

**Announcement of Next
Meeting (12/6/06) and
Adjournment
(12)**

There being no further business, the meeting was adjourned at 7:55 p.m.

Mr. Ernest L. Tichenor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____