

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, NOVEMBER 9, 2005
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, November 9, 2005, by President Joan MacGregor, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine (arrived 5:40 pm)
 Mr. Ronald E. Gillis
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Ernest L. Tichenor
 Mr. Marvin Ferraz, Student Trustee

Others Present: Dr. Dianne Van Hook, Superintendent-President
 Dr. Michael Wilding, Vice President, Student Services/Interim Assistant Superintendent
 Ms. Sharlene Coleal, Vice President, Business Services
 Dr. Barry Gribbons, Vice President, Institutional Development, Research and Online Services/Interim Assistant Superintendent
 Dr. G. Carole Long, Interim Vice President, Instruction and Community Extension
 Ms. Diane Fiero, Vice President, Human Resources
 Mr. Jim Schrage, Dean, Physical Plant and Facilities Planning
 Mr. Michael Dermody, Academic Senate President
 Ms. Lynne Mayer, Administrative Assistant

Special Guests / Dr. Pamela Brogdon-Wynne, Director, EOPS/CARE
Presenters:

President MacGregor declared a quorum and called the meeting to order at 5:35 p.m. in the Staff Dining Room.

**QUORUM
 ESTABLISHED
 (1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Public Employee Discipline/Dismissal/Release
(pursuant to Government Code §54957)
- 1.2b Conference with Labor Negotiator
 Santa Clarita Community College District Representative:
 Dr. Michael Wilding
 College of the Canyons Faculty Association (COCFA)
(pursuant to Government Code §54957.6)

**CLOSED SESSION
 (1.2)**

Those present in Closed Session were Coleal, Fiero, Fortine, Gillis, Gribbons, Jenkins, MacGregor, Schrage, Tichenor, Van Hook, and Wilding. Closed session ended at 6:05 pm and the Board reconvened to Open Session at 7:00 pm. President MacGregor announced the Board took no action in Closed Session.

President MacGregor asked Dr. Brogdon-Wynne to lead the flag salute.

**FLAG SALUTE
 (1.3)**

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS
 (1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF AGENDA
(1.5)**

Motion: Tichenor Second: Gillis Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved approval of the Minutes for October 26, 2005 as follows:

**APPROVAL OF MINUTES
(10/26/05)
(1.6)**

Motion: Jenkins Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Van Hook introduced Dr. Pamela Brogdon-Wynne, Director, EOPS/CARE, who provided the Board with information about the EOPS department; some statistics about the students served, and highlighted the services provided to students.

**RECOGNITION/ UP
CLOSE and PERSONAL
(1.7)**

The Board moved approval of the Consent Calendar, with the additional information provided for Item 7.1, as follows:

**CONSENT CALENDAR
(2)**

- 3.1 Approval of Payments for Supplemental Services
- 3.2 Approval of New and Modified Courses and Programs
- 4.1 Adoption of EOPS and CARE Budgets and Project Plan for 2005-06
- 5.1 Approval of Purchase Order Schedule PO 05/06-04
- 5.2 Approval of Travel Authorizations Schedule T 05/06-5
- 5.3 Approval/Ratification of Interfund Transfers
- 5.4 Approval of Quarterly Financial Report: Quarter Ended September 30, 2005
- 6.1 Approval of Addendum #01 for Executive Architect for the PE Addition and Tennis Courts Construction Project
- 6.2 Approval of Addendum #02 to Consulting Agreement for the Canyon Country Educational Center
- 6.3 Approval of Change Orders for the Classroom/High Tech Center Construction Project
- 6.4 Approval to Award Contract for Laboratory Expansion Construction Project (Elevators)
- 6.5 Approval of Change Order for Laboratory Expansion Construction Project
- 6.6 Approval of Change Order for Music/Dance Lab Construction Project
- 6.7 Approval of Notice of Completion for Music/Dance Building
- 7.1 Approval of Personnel Schedule PERS 2005/2006-8

B. CLASSIFIED PERSONNEL

2. Employment – Regular

Robyn Slocum, Student Services Specialist II (Assessment Center) **Classified Represented Salary Schedule B, Range 18, Step 3 (\$3040 monthly), effective November 21, 2005.**

Theresa Zuzevich, Program Specialist I (University Center), **Classified Represented salary schedule B. Range 25 Step 1 (\$3095), effective November 10, 2005.**

3. Employment – Adult Hourly (additional name(s) presented)

6. Other – g. Volunteers (additional name(s) presented)

Motion: Tichenor Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval/Ratification of Budget Transfers.

**APPROVAL/RATIFICATI
ON OF BUDGET
TRANSFERS
(5.5)**

Motion: Jenkins Second: Tichenor Record of Board Vote: 5-0
Student Trustee: Aye

The Board received the Financial Report—Month Ending September 30, 2005 as information.

**FINANCIAL REPORT—
MONTH ENDING
SEPTEMBER 30, 2005
(5.6)**

The Board moved Approval of Board Policy 541 – College Assistants, Second Reading.

**APPROVAL OF BOARD
POLICY 541 – COLLEGE
ASSISTANTS, SECOND
READING
(9.1)**

Motion: Fortine Second: Tichenor Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval to Remove Member from the Measure “C” Citizens’ Committee (Mr. Kyle Baron, resignation).

**APPROVAL TO REMOVE
MEMBER FROM THE
MEASURE “C” CITIZENS’
COMMITTEE
(10.2)**

Motion: Tichenor Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Van Hook announced that:

**UPDATE ON
LEGISLATION
(10.1)**

- ✓ The Board of Governors is meeting next week. Some items of interest are the economic development program overview and their 5-year capital outlay plan.
- ✓ The Economic Development Program Advisory Committee (EDPAC, which she serves on) made some recommendations to the strategic plan committee about what the role of community colleges should be in economic development in the state. The original draft indicated it was primarily for vocational education, but EDPAC feels it is to revitalize the workforce with current information and technology. We are now looking for the System Strategic Plan to define community colleges as a primary mover of the state’s economy.
- ✓ Assemblywoman Carol Liu sent out a call for recommended changes to a bill from last year (the role of local boards and the governing structure).
- ✓ She met with Assemblyman George Runner last week and asked him to develop a new bill (with Assemblywoman Audra Strickland) to address amending the 5% limit of high school students who can now attend community colleges during summer school.

Ms. Jenkins added she was in Sacramento for the hiring of the new director of the CCLC. They opted to extend the application period to the middle of February 2006. Ms. Carey-Woodruff has agreed to stay on as the interim for a while longer.

Mr. Dermody noted that:

**ACADEMIC SENATE
REPORT
(11.1)**

- ✓ After a thorough review of the issues involved with the compressed calendar, the faculty is overwhelmingly in support of it, and their recommendation to the District is that it would be a good idea for many reasons.

Ms. Mayer announced that:

**CLASSIFIED
COORDINATING
COUNCIL REPORT
(11.2)**

- ✓ The Classified Coordinating Council will be hosting the Holiday Craft Fair on November 19 and 20.

Dr. Van Hook announced that:

**SUPT-PRESIDENT’S
REPORT
(11.3)**

- ✓ A comprehensive packet was sent to the Governor about our nursing collaborative, business initiatives and the University Center.
- ✓ She shared some interesting facts about the UCLA Transfer Alliance Program (TAP) and the differences in terms of higher admission and enrollment rates of those students who are part of TAP versus those who are not.
- ✓ She distributed the Strategic Plan Accomplishments and the college’s new Strategic Plan (priorities from the department annual plans going forward for the next couple of years.)
- ✓ We have a new annual program planning process proposed by the College Planning Team. It is being pilot tested this fall by 8 departments. They will review and make recommendations to the Academic Senate next spring.

Ms. Fiero added that she attended the Association of Chief Human Resources Officers (ACHRO) conference in San Diego and the CCLC Advisory Committee Meeting on Educational Services.

**SUPT-PRESIDENT'S
REPORT
(11.3) con't**

Dr. Wilding noted that the Board will see a proposed academic calendar being presented for their approval that will be for the next 3 years. The compressed calendar will begin in Fall 2006.

Dr. Long announced that she attended the California Community Colleges Chief Instructional Officers (CCCCIO) meeting in San Diego and it was extremely productive.

Dr. Gribbons and Ms. Coleal had nothing to report.

Ms. MacGregor noted that Mr. Tichenor and she were re-elected to their respective seats for 4 more years in yesterday's election. The swearing in will occur at the December 7th meeting. Both of them thanked the many people at COC and throughout the community who worked in support of their re-election.

**REPORTS BY STUDENT
TRUSTEE, STAFF
MEMBERS, AND BOARD
MEMBERS
(11.4)**

Mr. Ferraz reported that:

- ✓ The ASG have a fall fest on November 16 which will showcase campus clubs.
- ✓ There will be a Blood drive on November 29 and 30 for Providence Holy Cross Hospital.
- ✓ He will be attending the CCLC conference with Ms. Yang next week in San Francisco.
- ✓ Ms. Yang has been active with the student senate and represented students at the Academic Senate Executive Meeting in Pasadena last week. She has also been voted to sit on the Consultation Council and will be attending a Student Senate Regional Representative meeting on November 20.
- ✓ February 4th will be the Textbook Summit.
- ✓ The ASG officers offered their congratulations to Mr. Tichenor and Ms. MacGregor for their reelection. Ms. Yang presented them with "edible arrangements" of fruit.

Mr. Tichenor noted he attended the Zonta Roast.

Mr. Gillis congratulated Mr. Tichenor and Ms. MacGregor on their re-election.

Mr. Fortine:

- ✓ Offered his congratulations to his fellow trustees.
- ✓ Noted that the Hart Rampage was held last weekend at COC.
 - Met with Mr. Robin Williams (Civic Center) and helped with the marketing of this event at the College. Over 10,000 people attended and the top two bands were Valencia and Saugus High Schools. The group appreciated the colleges help in making this year's event so successful.
- ✓ Noted his participation and experience during Principal for a Day, as he spent the day with Mr. Marc Winger, Superintendent of Newhall School District.

Mrs. Jenkins had nothing to report.

Mrs. MacGregor announced that she attended the SCV Leadership Conference dinner, the EIR public hearing for the Canyon Country Education Center, the Science Lab Groundbreaking, the Alumni & Friends Homecoming BBQ, the President's Circle brunch, the Matriculation Steering Committee meeting, the Foundation Sub-committee meeting, the Forum/Debate hosted by ASG, the Mint Canyon re-dedication ceremony, numerous functions with legislators, and many events held in conjunction with the election.

Dr. Van Hook thanked the Board members for their attendance at the numerous events and functions held on campus or for the college. She appreciated their support towards these events during a busy season. She also congratulated Ms. MacGregor and Mr. Tichenor on their campaigns and re-elections.

None.

**COMMENTS BY THE
AUDIENCE FOR ITEMS
NOT ON THE AGENDA.
(11.5)**

None.

**REQUESTS/RECAP OF
REQUESTS MADE
DURING THE MEETING
BY BOARD MEMBERS
TO HAVE AN ITEM ON A
FUTURE AGENDA
(11.6)**

President MacGregor announced there will be a Special Board Meeting on Tuesday, November 15 at 5:00 pm in the Staff Dining Room to review the Environmental Impact Report for the Canyon Country Education Center. Following that, the next meeting will be the yearly Organization/ Business meeting on Wednesday, December 7, 2005. Closed Session will be at 5:30 pm, Open session at 7:00 pm in the Staff Dining Room, Student Center Building.

**ANNOUNCEMENT OF
NEXT MEETING
(11/17/05 and 12/07/05)
AND ADJOURNMENT
(12)**

There being no further business, the meeting was adjourned at 8:16 p.m.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____