

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**BUSINESS MEETING**

**WEDNESDAY, MAY 8, 2002**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order at 5:03 p.m. on Wednesday, May 8, 2002, by Board President Joan MacGregor, in the Private Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine  
Mr. Ronald E. Gillis  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor  
Mr. Kyle Baron, Student Trustee

Others Present: Dr. Dianne G. Van Hook, Superintendent-President  
Ms. Sharlene Coleal, Interim Chief Business Officer  
Dr. Phil Hartley, Assistant Superintendent,  
Vice President Instruction & Student Services  
Dr. Michael Wilding, Dean, Student Services  
Ms. Anita Morris, Dean, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Classified Coordinating Council/Administrative Assistant

Special Guests: Mr. Len Mohny, Dean of Athletics  
Athletic Teams – Coaches and Athletes  
Mr. J. Conroy, Student Trustee Elect  
Ms. Olivia Friedman, COC Student  
Mr. David Stevenson, Communications Studies  
Ms. Sheila Sofian, Animation Instructor

President MacGregor declared a quorum and called the meeting to order at 5:03pm.

**QUORUM  
ESTABLISHED  
(1.1)**

The Board moved to Closed Session to discuss the following:

- 1.2a Personnel
- 1.2b Pending Litigation
- 1.2c Asset Management
- 1.2d Public Employee/Discipline/Dismissal/Release
- 1.2e Labor Negotiations – CSEA
- 1.2f Labor Negotiations – COCFA

**CLOSED SESSION  
(1.2)**

Those present were Coleal, Fortine, Gillis, Hartley, Jenkins, MacGregor, Morris, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session at 6:25 p.m. President MacGregor announced the Board took no action in Closed Session.

At the request of President MacGregor, Mr. Baron led the flag salute.

**FLAG SALUTE  
(1.3)**

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**2001/02-85**

President MacGregor welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**WELCOME GUESTS  
(1.4)**

The Board moved approval of the Agenda for the meeting.

**APPROVAL OF  
AGENDA  
(1.5)**

Motion: Jenkins                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee: aye

The Board moved Approval of the Minutes as follows:

**APPROVAL OF  
MINUTES  
(4/10/02 and 4/24/02)  
(1.6)**

Minutes of April 10, 2002 – Business Meeting  
Motion: Tichenor      Second: Fortine                      Record of Board Vote: 4-0-1  
(abstain – Jenkins)  
Student Trustee: aye

Minutes of April 24, 2002 – Business Meeting  
Motion: Fortine      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee: aye

The Board moved to the Staff Dining Room for the Recognition of students and staff. President MacGregor introduced the Board members to the audience, welcomed the student and faculty members present, and told them how proud the Board of Trustees was of their success.

**RECOGNITION/  
INFORMATION  
(1.7)**

President MacGregor presided over the swearing in of J. Conroy, Student Trustee, as he took the Oath of Office.

Dr. Van Hook introduced Ms. Olivia Friedman, a COC student who is balancing an acting career and pursuing her education simultaneously. She discussed her positive experience of being a student at COC and how three things at the college had altered her perception of community colleges; the small class sizes, the faculty members and their ability to focus on their students, and the affordable costs involved in acquiring a solid education in a California community college.

Dr. Van Hook introduced Mr. David Stevenson who was hired 3 years ago and has been diligently developing the forensics program for COC students. He is a communications studies professor and advisor of the Speech and Debate Team and Forensics at COC.

Mr. Stevenson then introduced Edwin Tiongson, the coach for the team. Mr. Tiongson noted that in a recent intramural tournament held at Long Beach City College, the team competed against 23 other schools and received a 5<sup>th</sup> place sweepstakes award. They also placed 3<sup>rd</sup> among other community colleges at the event. Mr. Tiongson introduced Megan Thrasher & Ann Garascia, who performed a duo interpretive reading.

Dr. Van Hook introduced Dean Len Mohney, who introduced the athletic teams and the coaches for the following sports. In addition to introducing some of their athletes, the coaches provided a brief overview of their season highlights. Present were:

- Men/Women's Track & Field – **Coach Lindie Kane**
- Swimming – **Coach Diana Stanich**
- Baseball – **Coach Chris Cota**
- Men's Golf – **Coach Gary Peterson & Assistant Coach Mark Savage**

Mr. Mohney recognized Coach Ray Whitten and the Softball team for their successful year. Coach Whitten could not be present at the meeting.

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**2001/02-86**

Dr. Van Hook introduced Ms. Sheila Sofian, Animation Instructor at COC who recently received the Guggenheim Memorial Foundation Award. Ms. Sofian briefly discussed her approach to her work, some of the projects she has been involved in, and showed some clips of her animated documentaries on domestic violence and an 11-year old Bosnian boy's view of the war and his life.

**RECOGNITION/  
INFORMATION  
(1.7) con't**

President MacGregor thanked everyone for attending and extending her appreciation to the students, athletes, coaches, and faculty for their hard work and dedication.

The Board moved approval of the following items on the Consent Calendar with the additional information under Item 7.1 as noted below:

**CONSENT CALENDAR  
(2)**

- 5.1 Approval of Purchase Order Schedule PO 2001/02-11
- 5.2 Approval of Travel Authorizations Schedule T 2001/02-11
- 5.3 Approval/Ratification of Inter-Fund Transfers
- 5.4 Approval of Contract Renewal for MAXIMUS, Inc. to Provided Mandated Cost Claiming Services
- 5.5 Approval of Authorization for Cash Loan—Scheduled Maintenance Fund
- 5.6 Approval of Surplus District Property Other Than Land Under Policy No. 707
- 6.1 Approval of Change Order #01 for Shower Heads and Piping Replacement Scheduled Maintenance Project
- 6.2 Approval of Change Order #01, #02, #03 for the Cold Water Line Replacement Phase I Scheduled Maintenance Project
- 6.3 Approval of Change Order #01 for Plumbing Fixture Replacement Scheduled Maintenance Project
- 6.4 Approval of Notice of Completion for Cold Water Line Replacement Phase I Scheduled Maintenance Project
- 6.5 Approval of Notice of Completion for H&S Electric for Interim University Center
- 6.6 Approval of Notice of Completion for Plumbing Fixture Replacement (A) Scheduled Maintenance Project
- 6.7 Approval of Notice of Completion for Plumbing Fixture Replacement (B) Scheduled Maintenance Project
- 6.8 Approval of Notice of Completion for Shower Heads and Piping Replacement Scheduled Maintenance Project
- 7.1 Approval of Personnel Schedule PERS 2001/2002-11

**A. ACADEMIC PERSONNEL**

1. **Resignation-Termination**  
**Virginia Soriano, Nursing Instructor, retirement effective 5/24/02.**
2. **Employment – Regular**  
**Michelle Labrie, Counselor, start date 7/1/02, salary pending**  
  
**Mary DeLaTorre, Geography Instructor, start date 8/12/02, salary pending.**  
  
**Christopher Cota, PE/Baseball Head Men's Coach, Fall 2002, start date and salary pending.**
4. Authorization to Employ – Full-Time  
**Replacement for Virginia Soriano**

B. CLASSIFIED PERSONNEL

CONSENT CALENDAR  
(2) con't

1. Resignation-Termination  
Gilbert Prather, effective 4/30/02, Resignation.
  
2. Employment – Regular  
Evis Pashaj, Library Media Technician I, **Classified Represented Salary Schedule B, Range 16, Step 1 (\$2504), effective 5/13/02.**
  
3. Authorization to Employ – Full-Time  
Custodian II (replacement for Gilbert Prather)  
  
PE/Locker/Equipment Technician (replacement for Christopher Cota)
  
6. Other  
CSEA Chapter 725 concurs with the reclassifications of Lisa Ferrer, Harry Howard, and Kelly Dapp.

Motion: Jenkins

Second: Fortine

Record of Board Vote: 5-0  
Student Trustee Opinion: Aye

Ms. Coleal distributed a handout entitled "Santa Clarita Community College District – Description of Funds" and provided a brief review of each category. A copy of the handout is hereby made a part of the minutes of this meeting by reference as if fully set forth herein. The Board moved Approval/Ratification of Budget Transfers.

APPROVAL/  
RATIFICATION OF  
BUDGET TRANSFERS  
(5.7)

Motion: Fortine

Second: Gillis

Record of Board Vote: 5-0  
Student Trustee Opinion: Aye

The Financial Report for Month Ending March 31, 2002 was presented as information to the Board.

FINANCIAL REPORT  
MONTH ENDING  
MARCH 31, 2002  
(5.8)

The California School Employees Association (CSEA), Chapter 725, Initial Proposal to Open Negotiations for 2002/03 was presented as information to the Board.

CSEA, CHAPTER 725,  
INITIAL PROPOSAL TO  
OPEN NEGOTIATIONS  
FOR 2002/03  
(7.2)

Dr. Van Hook reported that:

- ✓ The Legislature chose not to take action on Proposition 98 and have suspended activity for the time being.
- ✓ The re-certification and continuing authorization of the funding for CACT centers is at a high level of discussion in Sacramento. There are 22 bills in the current legislative session related to this issue.
- ✓ She received a communication from Congressman McKeon asking her to write to another congressman who has introduced HR 2219. This would amend the IRS code to allow the Hope Scholarship Credit to cover fees, books, supplies & equipment & to exempt Federal Pell Grants and Supplemental Educational Opportunity Grant from reducing expenses taken into account for calculation of the grant award.

UPDATE ON  
LEGISLATION  
(9.1)

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2001/02-88

- ✓ We are eagerly awaiting the May Revise so that we can begin to do our own tentative budget planning.

Mr. Dermody reported that:

- ✓ They have tentatively set October 17 for the next scholarly presentation, which will feature Greg Nishiyama and the research and medicinal possibilities of sponges. More information will come as we approach this date. He asked everyone to extend thanks to the COC Foundation for their ongoing support to these presentations.
- ✓ This will be the first year that COC will be having Department Chair elections.
- ✓ The Academic Freedom Policy, last established in 1982, has been reviewed. Every three years, the policy is revisited to see if anything new needs to be addressed.
- ✓ The members of the math department asked Mr. Dermody to extend their thanks to Dr. Hartley for his part in arranging a meeting with the Hart District math department. They felt several misunderstandings were addressed and cleared, and they were very appreciative of Dr. Hartley's efforts.

**ACADEMIC SENATE  
REPORT  
(10.1)**

Member Jenkins asked about the possibility of having the presentation during the time that we will host the Board of Governor's, in order to provide them with this educational opportunity.

President MacGregor inquired as to whether there were any plans for hosting the presentations in a larger venue, as they are popular events and require more room with each presentation. Mr. Dermody felt the October event might be held in L-107, in hopes of having a little extra room.

Member Jenkins felt the Board would be interested to hear at the next meeting whether or not the academic senate felt any changes needed to be made to the Academic Freedom Policy. Member Gillis noted that while the policy may be well written, there are a number of court cases that have surfaced on this issue recently. He noted we may want to have our attorney take a look at it to see if there are any ways we could update the policy. Dr. Van Hook said she believes legal issues are on the statewide academic senate website as well as sample policies and recent updates from any rulings.

Ms. Mayer noted that:

- ✓ Classified Appreciation Week will be held May 13-17. The Board is invited to participate in several events, including the awards luncheon on May 15.
- ✓ She attended the CCLC Conference and the two-day workshop held for CEO and Board of Trustee's Administrative Assistants in Marina Del Rey. She and Ms. Lenore Marta enjoyed the workshops and appreciated the opportunity to attend such a worthwhile conference.

**CLASSIFIED  
COORDINATING  
COUNCIL REPORT  
(10.2)**

Dr. Van Hook noted the following:

- ✓ Our MESA program will be receiving an additional \$22,000 that will help us expand the program and offset existing expenditures.
- ✓ Take Your Daughters To Work Day was held April 25. Approximately 40 employees brought their daughters to COC. Lunch was hosted in the Cougar Den and three speakers addressed the attendees on this successful day.
- ✓ There has been good coverage in the newspaper on our role in helping to address the teacher shortage through the Cal State Bakersfield program and the internship program, which is available on-line.
- ✓ The 3<sup>rd</sup> annual Discovery Night was held in the Cafeteria and was a tremendous success, providing information to juniors and seniors from surrounding area high schools and their parents about COC and our academic departments.
- ✓ The Alumni Wine & Cheese reception honoring COC student artwork was held on April 25 in the Art Gallery.

**SUPERINTENDENT-  
PRESIDENT'S REPORT  
(10.3)**

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**2001/02-89**

**SUPERINTENDENT-  
PRESIDENT'S REPORT  
(10.3) con't**

- ✓ The first committee meeting of the Hart District was held with Carole Long, Jim Schrage, Barry Gribbons and the Hart District as a follow-up to the joint Board meeting. The following topics were discussed:
  - Identification of Classes for Coordination and Articulation
  - Assessment for Enhancement of Student Success
  - Traffic School Lawsuit Follow-up
  - Career Paths and Curricular Program Planning
  - Joint Legislative/Advocacy Initiatives
  - Professional Development opportunities for staff

Dr. Hartley noted that:

- ✓ The English department chairs from the five Hart District high schools also got together for a productive meeting, similar to what the math departments had done (as mentioned by Mr. Dermody). These meetings will continue on a quarterly basis between COC and the Hart District.
- ✓ The Theatre Department is to be commended for their "Under the Stars" musical revue held last weekend in the outdoor amphitheatre.
- ✓ He attended the CIO meeting, which was held in conjunction with the statewide Academic Senate meetings. He complimented the statewide Academic Senate President Hoke Simpson on his ability to focus on the issues and noted that he epitomizes what the academic senate is all about.

Dr. Wilding reported that:

- ✓ The Spring Job Fair was a success. It attracted over 100 employers and we had a large turnout of job seekers on campus.

Ms. Morris noted that:

- ✓ College staff has been involved in some Professional Development classes this week, including administrative leadership presentations on instructional and non-instructional program reviews given by Dr. Hartley & Dr. Gribbons.
- ✓ The Classified Appreciation Steering Committee did a great job. She commended Jim Temple, Gina LaMonica, Beth Asmus, Jan Keller, Leslie Carr, & Anil Gunaratne.

Mr. Baron noted that:

- ✓ He wanted to thank Dr. Van Hook (and asked her to pass the students' thanks onto Congressman McKeon) for support of HR 2219.
- ✓ The ASG Awards Ceremony will be held on May 9 from 5-7:00pm.
- ✓ The annual staff/student basketball game was held last week with the faculty winning the game.
- ✓ "Seis" de Mayo was held on Monday, May 6 and was a successful event for the ASG. Food, flamenco dancers, a dance contest, and a mariachi band were on hand to help celebrate.
- ✓ The Talent Show was held in the amphitheatre recently and although small, was a fun, successful event.
- ✓ He will be traveling to Sacramento on May 27 & 28 for a lobbying effort.

**REPORT AND/OR  
ANNOUNCEMENTS BY  
BD MBRS, ST.  
TRUSTEE, AND STAFF  
(10.4)**

Ms. Jenkins thanked the Board for their support and allowing her to be involved in the CCCT Board. She was elected Vice-President and the CCLC Conference.

The Board of Trustees announced their attendance and participation in the following: Taste of the Town fundraiser, DSP&S Graduation luncheon, faculty/student basketball game, CCLC Conference in Marina Del Rey, Teacher Tribute Dinner, George Carvalho farewell event, Discovery Night, & Foundation Scholarship Breakfast. Mr. Fortine was also on the board for "Hero of the Week" which honors kids in the Hart District who have overcome obstacles during their educational experience.

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**2001/02-90**

Ms. Templer announced that:

- ✓ Mr. Dermody was elected the Academic Senate president for the next two years.
- ✓ Dr. Brad Reynolds was elected as the next COCFA president.
- ✓ The faculty is extending an invitation for anyone who wishes to join them at El Torito's on Friday, May 24, 2:30pm, prior to graduation.

**COMMENTS BY  
AUDIENCE MEMBERS -  
ITEMS NOT ON  
AGENDA  
(10.5)**

Mr. John McElwain announced that the latest "Bottom Line" has been published.

Ms. Jenkins requested an update on how we're doing with Title IX issues.

**REQUESTS/RECAP BY  
BOARD MEMBERS  
FOR FUTURE ITEMS  
ON AGENDA (10.6)**

President MacGregor announced the next meeting of the Santa Clarita Community College District Board of Trustees would be held on Wednesday, May 15, 2002 at 5:00pm in Private Dining Room.

**ANNOUNCEMENT OF  
NEXT MEETING  
(5/15/02)  
(11)**

There being no further business, the Open Session meeting was adjourned at 9:14 p.m.

The Board returned to Closed Session at 9:15pm. At 10:55 pm, they returned to Open Session. President MacGregor announced the Board took action in Closed Session to dismiss classified employee #0003671 with a vote of 4-1.

**CLOSED SESSION  
(1.2) continued**

There being no further business, the Business meeting was adjourned at 11:00 p.m.

**ADJOURNMENT  
(11)**

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Mr. Ernest L. Tichenor, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne G. Van Hook  
Superintendent-President &  
Secretary to the Governing Board

Entered in the proceedings of the District

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