

Students wishing to audit classes must receive the approval of the instructor of the course. No student auditing a course shall be permitted to change enrollment in that course to receive credit for the course. Students enrolled in classes to receive credit for ten or more units shall not be charged a fee to audit three or fewer semester units. **Classes taken by audit follow the same deadline dates as classes taken for credit – please see the current semester schedule for particulars!**

Upon approval, and by the add deadline, bring the audit form to the Community Extension office (TY-102 on campus), where you will be enrolled. **A fee of \$15 per unit will be charged.**

If the add deadline has passed, you need to petition the Academic standards Committee. Please fill out all the necessary information on both the audit and the petition forms, then turn both of those forms in to the Admissions office. If your petition is granted, you will need to bring the audit slip and your copy of the petition form back to the Community Extension office, where you need to enroll. For any further questions, please contact us at (661) 362-3304, Monday-Friday, 8:30am-5pm.

Community Extension

College of the Canyons
Community Extension

First day of attendance: _____

Audit Enrollment Form

Semester/Year _____

Student Last Name *First* *M.I.*

Address *City* *Zip Code* *Soc. Sec. #*

Day Phone Number *Home Phone Number* *Date of Birth*

Bring completed form to COC
Community Extension (TY-102) or
mail to COC Community Extension
26455 Rockwell Cyn. Rd.
Santa Clarita, CA 91355

Please enroll me in the following class: _____ Class # _____

Days/Time: _____ Enclosed is a check for: \$ _____ (figure @ \$15 per unit)

Please charge it to my VISA MasterCard # _____ Exp. Date: _____

Signature (if paying by credit card): _____

Receipt will be returned for this course upon receipt of payment; you may purchase a Student Parking Permit from the Bursar's office in Admissions & Records.

I accept student listed above into my credit course as an audit enrollment.

Date: _____

Instructor Name (PRINT): _____

Signature: _____

Instructor signature is necessary before submitting to Community Extension (TY-102)

First day of attendance: _____