



How do I register for a Cooperative Work Experience Education class at College of Canyons?

**Effective Spring 2012 registration, students must attend a CWEE information meeting prior to registering for a CWEE course. Because CWEE is governed by California Education Code, it is important for students to fully understand the expectations before making a decision to participate in CWEE.**

Follow these steps to successfully register for CWEE

**Step 1: Information Meeting: Attend an information meeting; the meeting will last approximately 1 ½ hours. Find information dates/times/locations on the CWEE website.**

**Step 2: Student Contact Form: After attending an information meeting, eligible students must submit an online "[Student Contact Form](#)" found on the CWEE website.**

**Once a complete Student Contact Form is received by the CWEE office, allow 48 business hours for the CWEE staff to adjust student records to register for the CWEE course.**

**Step 3: Register: Students may register on their Admissions and Records assigned registration date utilizing their "[MyCanyons](#)" account.**

### **For more information**

- visit the CWEE website at [www.canyons.edu/cwee](http://www.canyons.edu/cwee)
- Stop by the CWEE office on the Valencia campus located in the Student Center room 123.  
Check the website for current office hours.
- Call 661-362-3309
- Or email [cwee@canyons.edu](mailto:cwee@canyons.edu)