



# FWS

## Job Announcement

### Priority 1

**Title of Position:** College Assistant IV

**Supervisor:** Jim Temple

**Department:** Computer Support Services

**Number of job openings:** 1

**Will schedule be arranged around student's classes?**

Yes

No

**Dates and Hours:**

M

T

W

Th

F

**Duties:** End user tech support for hardware & software maintenance, installation, and troubleshooting on PC computer systems. Transport and setup of computer equipment on campus, inventory of computer equipment owned by the District.

**Job qualifications:** Basic knowledge of PC/MAC troubleshooting, experience w/Windows operating systems and Microsoft application programs.