



# FWS

## Job Announcement

### Priority 1

**Title of Position:** College Assistant IV

**Supervisor:** Jane Feuerhelm

**Department:** DSP&S

**Number of job openings:** 1

**Will schedule be arranged around student's classes?**

Yes

No

**Dates and Hours:**

M

T

W

Th

F

**Duties:** Assists in scanning books on CD for DSP&S

**Job qualifications:** Knowledge of Ominpage, Word, Excel.