

**COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS
JOINT MEETING MINUTES**

Hasley Board room 137
26455 Rockwell Canyon Rd., Santa Clarita, CA 91355
Wednesday, May 27, 2009
6:00 p.m.

Present: Mike Berger, Randy Moberg, Dianne Van Hook, Frank Kleeman, Charlotte Kleeman, Dean Ogrin, Sharlene Coleal, Diana Cusumano, Murray Wood, Peggy Cannistraci, Barry Gribbons, Steve Zimmer, Doris Marie Zimmer, Bill Kennedy, Jay Thomas, Myrna Condie, Julie Sturgeon, Mike Lebecki, Brian Koegle, Sharon Bronson, Bob McCarty, Gary Condie, Mark Jenkins, Cathy Ritz, Michele Edmonson, Sharon Platz, Shannon Munoz, Leslie Bretall

Absent: Tamara Gurney (excused), Robert Drescher (excused), Dena Maloney (excused), Jill Mellady (excused) Roxie Ramey (not excused), Kevin Holmes (excused), Jeff Hacker (excused), Gary Saenger (excused), Scott Schauer (not excused), Dan Goetz (excused), Lisa Burke (not excused), Rita Garasi (not excused).

I. CALL TO ORDER/ESTABLISHMENT OF A QUORUM Ogrin

The meeting was called to order at 6:10 pm. A quorum was established.

II. CONSENT CALENDAR Ogrin

All matters listed under the Consent Calendar will be enacted by one motion unless a report is made for discussion, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.

A. Approval of the Agenda

On motion by Randy Moberg, second by Doris Marie Zimmer, the Agenda was unanimously approved

B. Approval of Minutes from 3/24/09

On a motion by Mike Berger, second by Mike Lebecki, the Minutes from 3/24/09 were unanimously approved.

III. Presentations

Beth Asmus – Textbook Rental program
Kristi Robinson – Student Scholarship recipient
Daniela Echaiz – University Center Student
Floyd Moos – ARTstART event at COC

IV. APPROVAL

A. Master Operating Agreement between the District and the Foundation

Steve wanted to reconfirm that it was noted in the Master Agreement that the Commensurate Return schedule could be updated on an annual basis. This is noted in 3(C) on page 2 of the Agreement.

On Motion by Frank Kleeman, Second by Brian Koegle, the Master Operating Agreement was unanimously approved

B. Conflict of Interest Policy and Procedures

Cathy presented the Conflict of Interest Policy and Procedures for approval. Bob McCarty wanted to make sure that item 3 on the Related Party Questionnaire & Conflict of Interest Certification form did not include pledges. Cathy said she would include the words “excludes pledges” in that statement.

On Motion by Steve Zimmer, second by Frank Kleeman, the Conflict of Interest Policy and Procedures were unanimously approved.

V. ITEMS THAT HAVE BEEN APPROVED BY EXECUTIVE COMMITTEE SINCE 3/24/09 BOARD MEETING

- A. Professional Service Agreements – Bauccio, Williams-Paez
- B. Financial reports through 3/31/09

There were no questions. Board members complimented the Finance Committee on the detailed and informative narrative report.

VI. REPORTS

- A. Sound Fiscal Management Self-Assessment Checklist for the District – Sharlene Coleal
- B. Highlights and update on the District and Foundation Strategic Plan – Dianne Van Hook
- C. Scholarships – Randy Moberg
- D. Library Associates – Frank Kleeman
- E. Early Childhood Education Circle of Friends – Myrna Condie and Diane Stewart
- F. President’s Circle – Michele Edmonson
- G. Cougar Club – Len Mohnney
- H. Alumni & Friends – Peggy Cannistraci
- I. Foundation Website – John Green
- J. Legacy Giving – Murray Wood
- K. Fundraising Revenue Report – Murray Wood

VII. PUBLIC COMMENT

VIII. ADJOURNMENT

The meeting was adjourned at 8:30 pm