

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "C" Citizens' Oversight Committee

Wednesday, August 9, 2005

MINUTES

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Tuesday, August 9, 2005 in the Private Dining Room, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Ms. Becki Basham, Realty Executives
Mr. Michael Berger, Smith Barney
Ms. Rita Garasi, Gruber Systems
Ms. Jill Harper, SCV Senior Center
Mr. Joe Robinson, Sapphire Ventures, Inc.
Mr. Sheldon Wigdor, Telecommunications Program Manager
Ms. Anne Yang, ASG

Members Absent: Mr. Kyle Baron, COC Alumni-Community Member
Mr. Calvin Hedman, Hedman & Associates
Mr. Mike Lebecki, Remax Realtors
Ms. Barbara Stearns-Cochran, KHTS Radio Host

Others Present: Dr. Dianne Van Hook, Superintendent-President
Ms. Sharlene Coleal, Vice President, Business Services
Ms. Cindy Grandgeorge, Director, Fiscal Services
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning
Ms. Joan Mac Gregor, Member, SCCC Board of Trustees

Chairperson Wigdor declared a quorum and called the meeting to order at 3:04 p.m.

**Quorum
Established
(1.1)**

The Committee moved approval of the meeting Agenda.

**Agenda Approval
(1.2)**

Motion: Berger Second: Harper Record of Vote: 6-0-0

The Committee moved approval of the 12-15-04 Meeting Minutes.

**12-15-04 Meeting
Minutes Approval
(1.4)**

Tabled until later in the meeting.

The Committee moved approval of the removal of Ms. Amanda Konzelman and Ms. Debbie-Lynn Roberts from the Measure "C" Citizens' Oversight Committee

**Acceptance of Removal
of Ms. Amanda
Konzelman and Ms.
Debbie-Lynn Roberts
from the Measure "C"
Citizens' Oversight
Committee
(2.1)**

Motion: Harper Second: Garasi Record of Vote: 6-0-0

Dr Van Hook explained the expansion of the Welding Department to the Committee.

The Committee moved approval for the use of Measure "C" dollars for the expansion of the Welding Department to increase the useable floor space.

Motion: Basham Second: Garasi Record of Vote: 6-0-0

**Repair and Renovation
of Existing Facilities,
Special Findings:
Welding Department
Floor Space Expansion
(3.1)**

The Committee moved approval of the 12-15-04 Meeting Minutes.

Motion: Basham Second: Garasi Record of Vote: 5-0-1 (Yang)

**12-15-04 Meeting
Minutes Approval
(1.4)**

Ms. Coleal reviewed the audit with the Committee indicating there were no findings. Dr. Van Hook added that this was two years in a row COC received no audit findings.

**Acceptance of
Performance Audit:
Santa Clarita Community
College District General
Obligation Bonds
(4.1)**

The Committee wanted the District to know they are very pleased the college continues to be in compliance with respect to Measure "C" funds. The additional \$4.5 million in revenue adds significant value to the college's available construction funds. The college doesn't have \$82 million. It actually has \$86 million due to the District's good management.

The Committee moved approval to accept the Performance Audit.

Motion: Garasi Second: Harper Record of Vote: 6-0-0

The Committee moved approval of Resolution 2004/05-1 affirming the District's compliance with requirements as stated in the Ed Code Section 15278-15282.

Motion: Harper Second: Garasi Record of Vote: 6-0-0

**Community College
District's Compliance
with Requirements as
Stated in the Law
(Section 15278-15282)
(4.2)**

Ms. Coleal reviewed the Life-to-Date Expense Report that was distributed to the Committee. There were no questions by the Committee members.

**Review of Life to Date
Expenses by Project
(4.3)**

Ms. Coleal and Dr. Van Hook presented a PowerPoint overview of Capital Projects (attached) to the Committee.

**Overview of Capital
Projects—Past, Present
& Future
(4.4)**

Members Berger and Harper expressed their pleasure at the increase of \$4 million over the initial bond dollars demonstrated in slide 7. They felt the community should be made aware of the increase as it is the result of good management.

Ms. Coleal explained to the Committee that the District received a legal opinion allowing the use of Measure "C" funds to pay the salary and fringe benefits for one Accounting Technician III employee.

**Review of Legal
Opinion Regarding Use
of GO Bond Funds
(4.5)**

Ms. Coleal informed the Committee that the District had refunded the bond which resulted in the District receiving \$2.9 million in capital funds.

**Review of 2002 Bond
Refunding
(4.6)**

Dr. Van Hook stated the audit should be presented to the Committee within 45 days of the District's receipt of it. Dr. Van Hook informed the Committee that the District would call a meeting when we can get a quorum, no later than March 15th, to present the audit to them, or the District would inform them if the audit hasn't been received by that date.

**Comments by Members
of Audience on Any
Item Not on the Agenda
(5.1)**

Committee Co-Chair, Rita Garasi, requested future final audits be distributed to the Committee for review within the "annual basis" timeline.

Dr. Van Hook invited members of the Committee to join her at the Ribbon Cutting of the Music/Dance Building

The Measure "C" Citizens' Oversight Committee requested a meeting be scheduled as soon as the purchase of the property for the Canyon Country site is finalized.

**Announcement of Next
Meeting & Adjournment
(6.1)**

The meeting was adjourned by Chair Wigdor at 4:04 p.m.