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## University of La Verne

### **Preliminary Administrative Services Credential**

**Duration:** 10 courses. This credential is the first level of a two-tiered credential enacted into law in 1982

**Costs:** Tuition \$515 per unit; Clusters of 21 or more students may qualify for a reduction in tuition. In addition to the tuition students pay \$20 academic service fee for each class.

**Units:** 24 units required to complete the credential. One must hold a Master's Degree to complete the Preliminary Administrative Services Credential for 24 units. If the student does not hold a Master's Degree, then the combined Master/Credential program must be completed. See Master of Education in Educational Management with Preliminary Administrative Services Credential program information sheet for more details.

**Estimated Courses:** The course work in this program usually consists of six (6) terms for a total of eighteen (18) months.

#### **Core Requirements**

EDMT 570 Curriculum, Instruction and Assessment

EDMT 571 Human Resource Administration

EDMR 572 Foundations of Educational Leadership

EDMT 573 Contemporary Issues in California schools

EDMT 574A Orientation to Field Experience

EDMT 574B Field Experience

EDMT 574C Field Experience

EDMT 576 Organizational Management and School Community Collaboration

EDMT 577 Fiscal Resources Management and Policy Development

EDMT 578 School Law