Recommendations from Ed Tech Committee 5-6-20 meeting sent to Academic Senate. (Changes to the original recommendations are highlighted in yellow.)

Refresh - Ed Tech Recommendation:

In 2017, an accreditation recommendation encouraged COC to develop a mechanism where we would regularly evaluate online instructors. The Academic Senate passed a resolution for instructors to complete refresh training every 3 years. Proposal to extend time period by 6 months (from 6/30/20 to 12/31/20) for the *current* cohort to complete the Refresh training. *Six month extension for current cohort recommended.*

Proctorio - Ed Tech Recommendation:

Per the State Chancellor's Office, Proctorio will be funded through Dec. 2020. *Recommendation for the District to continue funding Proctorio, or a comparable online proctoring tool evaluated and recommended by the Ed Tech Committee, in the event that funding is discontinued by the state.*

Online Instructor Training Requirements for Summer 2020 - Ed Tech Recommendation:

The Summer schedule is done based on available information. If we change anything, it would cause confusion. In an effort to minimize disruption, the committee recommends keeping current reduced current training requirements for summer. *Temporary, emergency requirements of 3/13/20 continued for summer recommended.*

Online Instructor Training Requirements for Fall 2020

With all options below CETL will continue to train faculty using the ***CETL IOI Plan** - Train everyone (see below). 300 faculty need training and 240 spots have been scheduled by CETL IOI.

Option 1 - Rollover Option - Apply the emergency Spring instructional standards for Fall 2020* - *Not recommended*

Option 2 - DLA Specific Option - Courses with a permanent DLA require online certification, while provisional courses would not. This option ties the training requirements to the courses. *Not recommended*

Option 3 - Provisional Certification - Faculty teaching in a distance education format during Fall 2020 must be fully online instructor certified or have completed the provisional Fall 2020 certification. If faculty choose not to complete the full 36 hour IOI course, they need to be Canvas Certified and complete the Section 508 training. They would also need to complete a self-paced training course (total 4 hours) designed by Online Education in collaboration with CETL that highlights major best practices and major regulatory requirements. Participants will demonstrate skills in a sandbox course paired with a qualified online mentor during summer. Examples of course objectives/modules include *Course Design, Building Community, Communication.* This training shall be completed one week prior to the start of the Fall

semester, 2020. The training completed under option 3 shall not be considered an equivalency to any portion of IOI.   This provisional certification shall expire December 31, 2020 so these faculty have an opportunity to consider taking the full course. Faculty who may later elect to become fully certified would have to take the entire 36 hour IOI course. *Restore full training requirements by January 1, 2021 pre-emergency standards. ==Exceptions may be approved by mutual agreement of the Academic Senate President and Chief Instructional Officer, or designees.==*
Ed Tech Recommendation of Option #3, with highlighted additions

Option 4 - Restore full online instructor certification requirements (IOI, Canvas, Section 508) effective Fall semester 2020. **Not recommended.** *Restore full training requirements by January 1, 2021 pre-emergency standards.*

*CETL IOI Training Schedule - Goal is to train 300 instructors - Will add more sections as needed.

IOI Date Start	Instructor	Status	Published in Frontline	Enrollment
May 4	Michelle	Waitlisted	Y	20
May 11	Tammy	Waitlisted	Y	20
May 11	Katie	Waitlisted	Y	20
May 11	Tammy	Enrolling	Y	20
May 28	Katie	Waitlisted	Y	20
June 4	Kelly	Waitlisted	Not yet	20
June 4	Kelly	Shadow - Not yet announced	Not yet	20
June 4	Tammy	Not yet announced	Not yet	20
June 4	Tammy	Shadow - Not yet announced	Not yet	20
July 6	Michelle	Not yet announced	Not yet	20

July 6	Michelle	Shadow - Not yet announced	Not yet	20
July 6	Michelle	Shadow - Not yet announced	Not yet	20
Totals- 12 new sections				240