



AP 2510 Participation in Local Decision-Making

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq; 51023.5; 51023.7
Accreditation Standard IV.A, IV.D.7

1. Procedures for Participation

The following procedures are provided to enable meaningful participation by staff in the collegial consultation process:

- a. Participation by staff in collegial consultation will be facilitated primarily through the college's committee structure, which is constituted to be representative of all employee segments within the district.
- b. The recommendation of Classified Professional representatives to serve on college and district task forces, committees (with the exception of hiring committees) or other collegial consultation groups shall, when required by law, board policy, or administrative procedure, be made by the Classified Senate or CSEA.
- c. To enhance staff participation, each collegial consultation committee will be represented by an assigned person (chair) responsible to be the liaison between the committee and the chair's appointing group.
- d. The appointment of Administrative Professionals to committees, task forces, or other groups, shall be done by the CEO in consultation with staff groups that have been officially recognized as requiring participation.
- e. The committees make recommendations on college matters as described in the Decision Making Guide.
- f. The Decision Making Guide will be revised as needed. It will include a description of all committees including their purpose, tenure of members, scope of responsibility, membership of each committee and frequency of meetings.
- g. Decisions of individual committees that have implications for the larger college community (vs. a specific department or area) will be forwarded to College Policy Council. If they have budgeting implications (require additional dollars outside of budgeted amounts), they will proceed to PAC-B.

- h. All committee agendas and minutes will be posted online and in the designated locations as specified in the Decision Making Guide.

2. Scope of Regulations

- a. In developing and carrying out policies and procedures pursuant to these regulations, the governing board shall ensure that its actions do not dominate or interfere with the formation or administration of any employee organization, or contribute financial or other support to it, or in any way encourage employees to join any organization in preference to another.
- b. Procedures for staff participation shall not intrude on matters within the scope of representation under Section 3543.2 of the Government Code.
- c. In addition, the Governing Board shall not interfere with the exercise of employee rights to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters or employer-employee relations.
- d. Nothing in this section shall be construed to impinge upon or detract from any negotiations or negotiated agreements between exclusive representatives and district governing boards.
- e. It is the intent of the Board of Governors to respect lawful agreements between staff and exclusive representatives as to how they will consult, collaborate, share or delegate among themselves the responsibilities that are or may be delegated to staff pursuant to these regulations.

3. Faculty

Faculty shall be provided with opportunities to participate in the formulation and development of District and College policies and procedures in areas as specified by Title V {Subsection 53200 c.} and designed as "Academic and Professional Matters" as outlined in Board Policy and Administrative Procedure 7215.

4. Staff

Staff shall be provided with opportunities to participate in the formulation and development of district policies and procedures, as well as in those processes for jointly developing recommendations for action, that have or will have a significant effect on staff as outlined in Board Policy and Administrative Procedure 7270.

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Next review date Spring 2028