

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE ASSOCIATE STUDENT GOVERNMENT
WEDNESDAY, OCTOBER 24, 2007
MINUTES

The Joint Meeting of the Board of Trustees of the Santa Clarita Community College District and the Associated Student Government was called to order on Wednesday, October 24, 2007 by President Michele Jenkins, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor (arrived 2:38pm)
Mr. Ernest L. Tichenor
Mr. Scott Thomas Wilk
Mr. Steve Pemberton, Student Trustee

Associated Student Government Members Present: Ms. Jaime Meriwether, President, Associated Student Government
Ms. Sandra Miliotti, Executive Vice President
Ms. Anne Marre Bautista, Vice President, Activities
Mr. Damon Luvisi, Officer of Marketing and Information
Ms. Erin Fox, Vice President, Interclub Council
Ms. Allison Devlin, ASG Co-Advisor/Director of Student Development and Campus Activities

Special Presenters/ Others Present: Dr. Dianne Van Hook, Superintendent-President
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services
Dr. Dena Maloney, Founding Dean, Canyon Country Campus
Ms. Sue Bozman, VP, Marketing, Communications and Public Relations
Ms. Kelly Dapp, ASG Co-Advisor and Coordinator, Cougar Mentor Program
Ms. Sharon Collins, Coordinator, Performing Arts Center Volunteers
Dr. Jia-Yi Cheng-Levine, Co-Chair, Sustainable Development Committee
Ms. Lynne Mayer, Administrative Assistant

Ms. Meriwether and Ms. Jenkins declared a quorum and called the meeting to order at 2:35 p.m. **Quorum Established (1.1)**

Ms. Meriwether asked Ms. Dapp to lead the flag salute. **Flag Salute (1.2)**

President Jenkins welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. **Welcome Guests (1.3)**

The Board and the ASG officers moved approval of the Agenda for the meeting, with the additional information for Item 3.1, and the bid results for Item 3.10. **Approval Of Agenda (1.4)**

Motion: Tichenor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved approval of the minutes from September 26, 2007 and October 10, 2007. **Approval of Minutes (09/26/07 and 10/10/07) (1.5)**

Motion: Wilk Second: Vanover Record of Board Vote: 4-0
Student Trustee: Aye

Ms. Jenkins introduced Ms. Sharon Collins, Coordinator, PAC Volunteers. She introduced Ms. Barbara Milteer, a 500-hour volunteer for the Performing Arts Center. Ms. Milteer noted she is pleased to volunteer at the PAC. The Board expressed their thanks to Ms. Milteer for her many hours of dedicated service to the College and our Performing Arts Center, and presented her with a certificate. (Ms. MacGregor arrived at the meeting during this recognition item.)

**Recognition/Information
and "Up Close and
Personal"
(1.6)**

Mr. Vanover and Ms. Meriwether presented Dr. Van Hook with flowers recognizing her award at the "Leaders of Character" dinner on Saturday. Dr. Van Hook thanked the students and noted that the hard work and dedication of many people, including the students, have helped the college get to where we are today.

Ms. Jenkins asked the members of the audience to introduce themselves.

Ms. Meriwether noted the ASG has 3 primary goals this year to be addressed: text book costs, size discrimination, and adequate representation of students. Mr. Vanover noted they plan to provide more overall services for students at the new Canyon Country Campus (CCC). Mr. Luvisi distributed the "Paw Print" newsletter, put together to keep students informed about activities on campus. Ms. Bautista provided a PowerPoint highlighting the main goals of the ASG activities, their recent activities and the plans they have for the remainder of the year. Her presentation is hereby made a part of these minutes as if fully set forth herein.

**Update on the
Associated Student
Government Goals,
Activities and ASG
Services for the Canyon
Country Campus
(2.1)**

Ms. Meriwether and Ms. Miliotti noted they plan to hold a Leadership Conference and invite student leaders from other schools, including the ECHS to demonstrate how important it is to be involved as a student leader at their schools, and they will encourage them to continue that leadership at the college level.

Ms. MacGregor suggested the officers provide a list to Ms. Mayer of any student officers who might be interested in participating in local community events, especially when we have extra seats, which are often available at the last minute.

Ms. Devlin provided background information about the Student Support Fee and the proposal to increase this fee. She distributed the ASG Operating Budget for 2007/08 showing their forced costs and discretionary budget available to them. The ASG would like to bring this item back for action by the Board at the February 2008 meeting.

**Discussion on the
Proposed Student
Support Fee Increase
(2.2)**

The students outlined their ideas for ASG growth at both campuses, which of course will drive their budget needs upward. To raise awareness of the many student services this fee provides, it was suggested that ASG could place signs on bulletin boards, in classrooms and perhaps on campus computer log-on screens to remind students of the importance of this fee and how it benefits them on campus.

Dr. Wilding provided background to the Board in regards to the Community College Initiative (CCI), Prop 92 and the ASG's plans to raise awareness of this initiative that will appear on the February 2008 ballot. He distributed a quiz to "test your knowledge" about the CCI, which is hereby made a part of these minutes. Dr. Van Hook noted this initiative would, among other structural changes, help to stabilize the student fee, make it predictable and allow students to plan for their educations. There was a question and answer period as to how the ASG could raise funds for the initiative. Mr. Wilk presented his personal contribution of \$500 to the ASG for this initiative.

**Discussion on the
Community College
Initiative
(2.3)**

Dr. Capet provided the background and guidelines for the establishment of the Early College High School (ECHS) located on the Canyon Country Campus. Dr. Maloney noted our ASG officers may want to consider mentoring opportunities for these students, as well as providing services and working with them to make them feel included not only as high school students, but also as college students. There was a brief question and answer period.

**Update on the Early
College High School
(2.4)**

The ASG Officers, led by Dr. Wilding, discussed the proposed modifications to the existing District Smoking Policy. He distributed some suggestions that have been proposed for this policy. There was a question and answer period between the ASG and the Board. Prior to coming forward to the Board for a formal first reading, it will include changes and suggestions from the ASG, and be approved by the ASG, the academic senate and the College Policy Council.

**Discussion of
Modifications to the
Existing District Smoking
Policy
(2.5)**

Dr. Van Hook noted 2 years ago, she traveled to Foothill DeAnza college for a dedication of their new Kirsch Center for Environmental Studies building. She was impressed with the use of space and curriculum offered. As a result, she sponsored a group of faculty and staff from COC to travel to Foothill-DeAnza to tour their facilities and learn about their programs being offered toward sustainability. Since then, COC has formed a committee to move forward on what we can do on our campus to help the "green" movement.

**Update on the
Sustainable
Development Committee
(2.6)**

She distributed some "talking points" showing what the college has done from a physical plant standpoint to do our part for sustainability, and introduced Dr. Cheng-Levine, who provided an overview of the steps the Sustainable Development Committee (SDC) has taken to this point, their activities on campus, coming events and their activities. Dr. Cheng-Levine thanked the ASG Officers, the PIO, Dr. Capet and Dr. Van Hook for their support to this committee. She added the "Focus the Nation" conference will be held on February 1, 2008. Several students addressed the Board regarding their involvement with the SDC, and their involvement with the Students for Sustainability Club. They are excited to be a part of this effort and enjoy working towards this goal.

Dr. Cheng-Levine also noted she is co-presenting (on the environment) at this year's Scholarly Presentation on November 20th in the PAC.

Ms. Meriwether added that the ASG officers appreciate this time with the Board, as many other community colleges do not hold these types of joint meetings. The Board thanked the students for participating as well. There was a short break in the meeting.

The Board moved approval of the Consent Calendar (with the additional information provided at the meeting for Item 3.1 and the Bid Results for Item 3.10).

**Consent Calendar
(3)**

- 3.1 Approval of Personnel Schedule PERS 2007/2008-07
- 3.2 Approval of Notice of Completion for Canyon Country Campus Construction Project (Voice/Data Cabling, Site Curbs, Gutters & AC Paving, and Storm Drains)
- 3.3 Approval of Notices of Completion for Laboratory Expansion Construction Project (Multiple Packages)
- 3.4 Ratification of Contract for the Canyon Country Campus Construction Project, Awnings on Modular Buildings
- 3.5 Ratification of Contract for the Canyon Country Campus Construction Project (Surveying Inspection Services)
- 3.6 Approval of Change Orders for the Classroom/High Tech Center (Hasley Hall) Construction Project
- 3.7 Approval of Change Orders for the PE Addition and Tennis Courts Construction Project
- 3.8 Approval of Change Orders for Canyon Country Campus Construction Project

- 3.9 Approval of Contract for DSA Inspection Services for the University Center Construction Project
- 3.10 Approval of Award of Contract for Roadway, Parking and Building Signage Project (Valencia Campus)
- 3.11 Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date (*Correction from 10/10/07 agenda*)

**Consent Calendar
(3) con't**

Motion: Fortine

Second: Tichenor

Record of Board Vote: 5-0
Student Trustee: Aye

- Dr. Van Hook noted she received a thank you note from Mr. Gary Spindt, President of LETMESAIL, who indicated 45 members of our football team and coaching staff were involved in their event, volunteering their time, energy and enthusiasm to make the day memorable for the participants. He specifically noted his appreciation of Coach Garrett Tujague and Assistant Coach Don Fellows.
- Mr. Schrage noted that he received a call from Jim Spencer (former CEO of Spencer Hoskins (SH) Architects, who designed the PAC) indicating that the firm who purchased SH had nominated our PAC as a building to receive a design award at a conference. The PAC was selected as the statewide design project award winner for all community colleges projects.
- The Board thanked the staff for all their efforts during the recent fires to keep everyone apprised of the ever-changing situations.

**Comments By Members
of the Audience on Any
Item Not on the Agenda
(4.1)**

At 5:15 pm, Ms. Jenkins announced the Board would be moving to Closed Session. The Board moved to Closed Session to discuss the following:

**Closed Session
(5)**

- 5.1 Conference with Labor Negotiator
Santa Clarita Community College District Representative:
Dr. Michael Wilding
College of the Canyons Faculty Association (COCFA)
pursuant to Government Code §54957.6

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, Wilding and Wilk.

The Board returned to Open Session in the Staff Dining Room at 6:03 p.m. and announced the Board took no action in Closed Session.

President Jenkins announced the next meeting will be on Wednesday, November 7, 2007 and will be held at our new campus in Canyon Country. Closed Session will be held at 5:00 pm, Open Session at 6:30 pm.

**Announcement of Next
Meeting (11/07/07) and
Adjournment
(6)**

There being no further business, the meeting adjourned at 6:05 p.m.

Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____