
COVID 19 UPDATE

**Board of Trustees
Meeting**

July 29, 2020



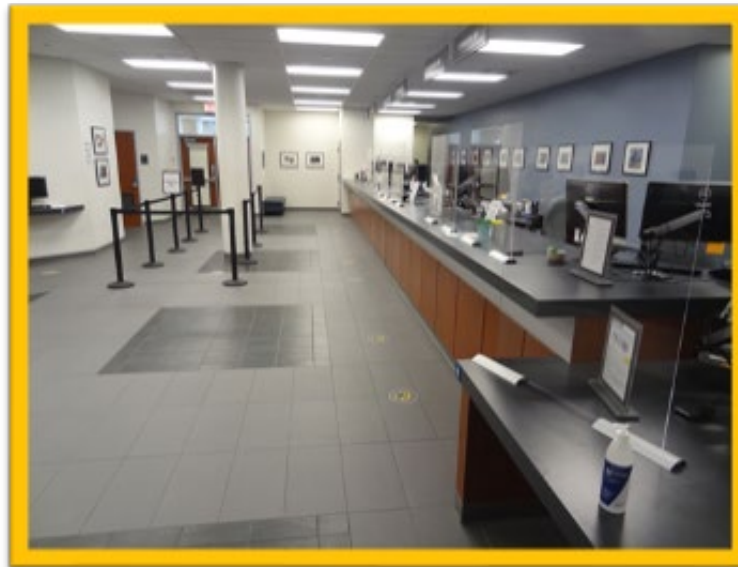
LA COUNTY “RETURN TO WORK” GUIDELINES

- We have received draft guidance from LA County for college and universities.
- LA County asked for feedback and clarifying questions, which we have submitted.
- Based on this draft plan, and with input based on questions from employees from all groups on campus, we are in the process of developing our **“Return to Campus” Plan**.
- We are paying careful attention to challenging areas such as:
 - **Ensuring the safety of our employees and students,**
 - **Providing online health logs for employees, students, and visitors to campus,**
 - **Administering temperature checks for everyone on campus,**
 - **Training our employees and students on required protocols,**
 - **Maintaining cleaning protocols,**
 - **Performing our role in contact tracing, and**
 - **Informing vendors and visitors to campus of our protocols.**
- We hope, as soon as we are authorized by the County, to be able to take a phased approach returning to campus prior to the Fall 2020 semester.



RETURNING TO CAMPUS

- Facilities is preparing areas for “by-appointment” services
- To prevent random estimates of the 6’ dimension, Reprographics designed and produced COC logo floor stickers
- Facilities did the measuring and placing
- Pictured is **Admissions & Records**

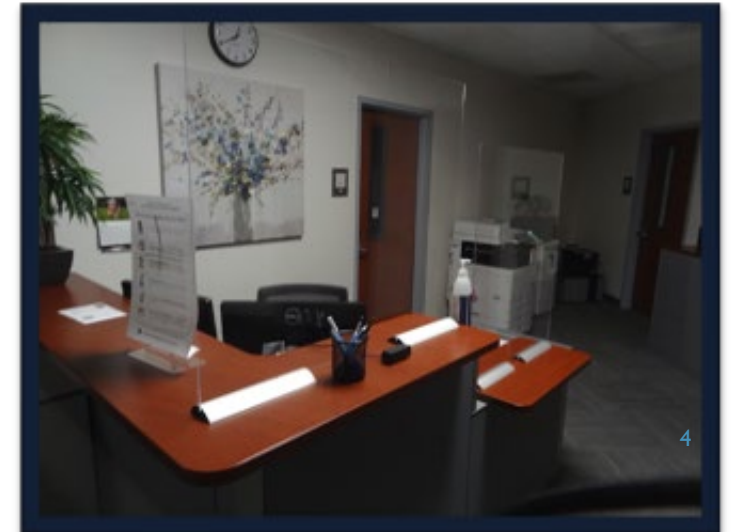
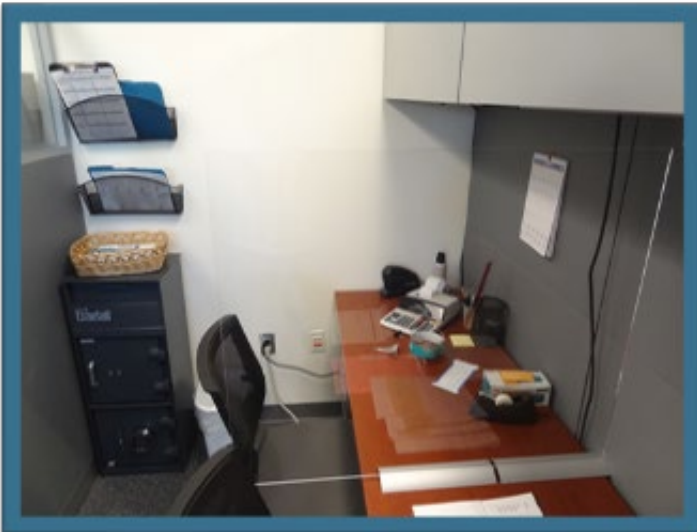


RETURNING TO CAMPUS

- At the **Valencia** campus, physical distancing measures were implemented in A&R, Financial Aid, Student Business Office, Community Extension, Volunteer Services, Veterans Services, Switchboard, DSPS, CSS and Reprographics.



- At the **Canyon Country** campus, all of the Administrative / Student Services buildings were completed, as well as the Switchboard

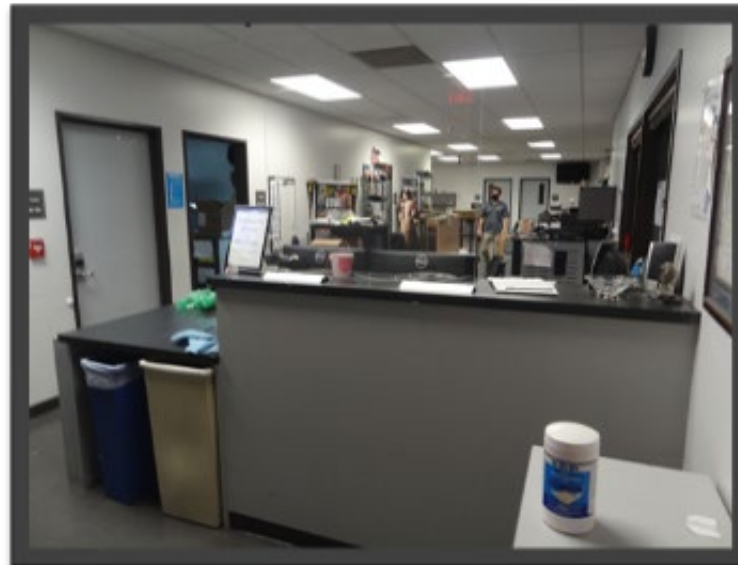


RETURNING TO CAMPUS

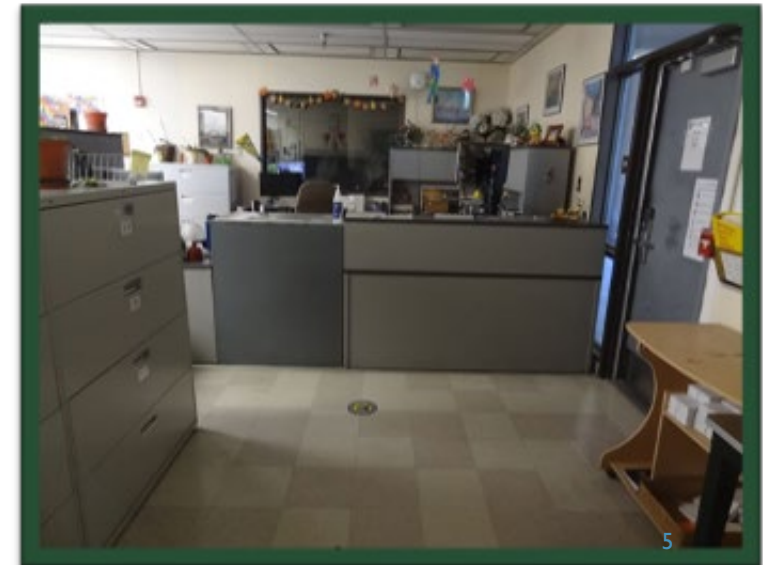
- Facilities is preparing areas for “by-appointment” services
- This process involved the installation of approximately
 - **35 plexiglass panels**
 - **75 floor “dots”**
 - **50 bottles of hand sanitizer**



DSPS



Computer Support Services



Reprographics

PPE EQUIPMENT

- **State PPE Allocation – in Warehouse**
- The State contacted each District CBO about the DOE purchase of PPE to be distributed through OES (Office of Emergency Services).
- They delivered **17 large pallets** on a semi truck to the campus last week to the warehouse.
- Facilities is assembling packages to distribute to employees with the following materials:
 - **1,000,000** disposable surgical masks
 - **1,000** N95 masks
 - **700** face shields
 - **1,200** 16.2 oz. bottles of hand sanitizer
 - **80** infrared thermometers



EARLY CHILDHOOD EDUCATION

- Early Childhood Education is scheduled to begin on **August 20th**
- Out of the 85 spots we can safely occupy, we have **75 confirmed** children to be in attendance.
 - **39 children** are of essential workers
 - **18 children** are from students
 - **8 children** are from COC faculty and staff.
 - **10 children** are from community members that are non-essential
- There are 9 rooms are equipped for social distancing, and children will be cohorted to contain any outbreaks.
- We are working within the guidelines of our return to work plan and have plans in case of a COVID outbreak.



EARLY CHILDHOOD EDUCATION – BENEFITS OF KEEPING THE CENTER OPERATIONAL

- New possibilities to support our ECE Academic Department:
 - Initial meeting with faculty has taken place to ensure the laboratory school supporting connections between theory, child growth and development, best practices, and implementation for coursework assignments utilizing a variety of platforms.
 - Opportunities to engage the student such as the camera monitor system, video observations, virtual Center and classroom tours with narrative, Zoom and conference calls for student assignments involving direct contact with administration and adjunct faculty master teachers. These new possibilities help our staff and students to address public health issues for the future.
- Keep the Center operational to reduce risk of complete loss of enrollment and rebuilding at ground zero at a later date.
- Ensure CDE-ELCD Contract funding continues and equity access for those not privileged for families and children, as well as college student access.
- Prevent the permanent loss of highly qualified adjunct master teachers and adult hourly staff that are highly trained.
- Loss of the laboratory school and model workforce training facility and community.



EARLY CHILDHOOD EDUCATION – PLANNED SAFEGUARDS

- Administrative and Master Teacher Task Force to convene **August 3rd** in preparation of implementation of directives, protocol, policy, and procedures.
- Train all staff and communicate with families of: Enhanced sanitation practices, physical distancing guidelines, use of face coverings, health screening practices, environment/curricula planning, COVID-19 specific criteria.
- Classrooms are in developmental cohorts. Full-day and half-day classrooms will not co-mingle. Classrooms include stable groups of children and staff.
- Safeguards include arrival/dismissal from outside using six different points of entry closest to classrooms rather than main entrance. Each entry with their separate arrival time (8:00 for full day or 8:45 for half-day). Groups stay with their classroom cohort and do not co-mingle.
- Safeguards reduce the likelihood of Center wide exposure to other classrooms and closure should a positive case arise.
- Facility meeting has taken place with the Center. Facility preparations cleaning/sanitizing, UV light, fogging is underway. Material and supply lists are being compiled to submit to Contracts and Risk Management.



UPDATES TO CARES ACT STUDENT SUPPORT

- CARES Act Funds Available to College of the Canyons for Emergency Grants: **\$3,620,285**
- Student must have been enrolled in an on-ground class on March 13, 2020 and must have been impacted by the campus moving to remote operations.
 - CARES Act grants disbursed as of 7/22: **\$2,793,075**
 - CARES Act grant recipients as of 7/22: **4,002**
 - Financial Aid has been disbursing CARES Act Emergency Grants **every two weeks** since **May**
 - Next grant disbursement is **August 12th**
 - Funds are disbursed electronically through direct deposit
 - Application is **OPEN** and over **1,000** grants are still available



GUIDANCE FROM THE CHANCELLOR'S OFFICE ON VETERAN BENEFITS

- CCCCCO will be distributing guidance on S.3503, which gives temporary authority (thru Dec. 21, 2020) to continue education benefits for veteran students during crisis.
- **Veterans can still receive full benefits for courses that would have been offered face-to-face, but are now offered in distance learning because of COVID 19.**
- Veterans Affairs offices will have to maintain documentation showing that those courses would have been face-to-face.
- Students will still receive the adjusted benefit rate for those courses that would have been offered online anyway.
- Students' benefits will not be penalized for courses cancelled due to COVID 19.
- More details will be provided in the forthcoming memo from the Chancellor's Office.



CHARTER AMENDMENT

- Supervisor Kathryn Barger voted **against** a motion authored by Supervisors Sheila Kuehl and Hilda Solis to place a **charter amendment** on the November ballot that would permanently designate minimum funding levels for social services and alternatives to incarceration by shifting money away from critical public safety needs.
- Currently, **tens of millions of dollars** are already allocated to many of the programs that this Charter Amendment seeks to fund, such as Diversion and Re-Entry programs, affordable housing, and many other health and social service programs.
- **A loss of 10%** of the Net County Costs, **in addition to the 8% cut** that the Departments are currently facing, would have a **devastating loss** on our law enforcement departments, including the LA County Sheriff's Department, the District Attorney's Office, Superior Courts, and Probation.
- If passed, these cuts **may result in numerous layoffs** that would jeopardize public safety and put our communities at risk.



CONTRACTS, PROCUREMENT & RISK MANAGEMENT

- **New Online Vendor Information Form**
 - No need for hard-copy forms anymore
 - Personal information is secure
 - Form is submitted directly into OnBase
 - Improves efficiency
- Go to Contracts, Procurement, & Risk Management Services internet webpage.
- Click on the “Doing Business with COC” Button in the right-hand menu



CONTRACTS, PROCUREMENT & RISK MANAGEMENT

272 Purchase Orders Completed in June:

- Supplies to Prevent the Spread of COVID-19: Hand Sanitizer, Face Masks, Hand Soap, Oral Thermometers
- 7 Simulator Manikins for the Nursing Department
- Adult Simulator, Airway Larry Trainer, Traction Splint, AED Trainer for the EMT Program
- Hydraulic Patient Lift with Sling
- 24 Laptops for Interior Design/Architecture Students
- 60 Laptops for Student Distance Education
- 87 Outback Steakhouse \$25 Gift Cards for Veteran Students



66 Contracts Completed in June:

- License Agreement for COVID Testing Site: LA County Department of Health Services
- Allied Health Clinical Agreement Renewal: Northeast Valley Health Corporation
- IEPI Seed Grants: Shasta College, Columbia College, Hartnell College,
- Software Agreements: Hyland Financial Aid Forms, Valsoft SARS/Zoom Integration, TurnItIn, JobSpeaker, eLumen
- Edison Public Safety Power Shutoff Resource Center at CCC



LAPTOP LOAN AND RECLAIMING

- IT and Student Services coordinated laptop distribution.
- **300** District-Owned laptops from classrooms were distributed to students in March and April.
 - In June, we started the process to reclaim laptops from students not enrolled in summer
 - **100 were dropped off during the scheduled drop-off.** We are now following up with the remaining students.
- Almost **400 laptops were distributed to Summer students since the start of Summer session.**
 - Laptops were purchased with AB-19 funds prior to COVID-19 to assist students in need of technology.
 - Students get to keep the laptops.
- Additional laptops have been purchased/will be purchased with CARES funds:
 - **84** higher-end units to support software intensive courses.
 - **800** standard laptops to support Fall students.
 - We will begin distribution prior to the start of the fall semester until all laptops are distributed



INFORMATION TECHNOLOGY UPDATES

- **How to Get Equipment**

- Students that need laptops for Summer can email laptops@canyons.edu
- Employees who need laptops or other equipment can email helpdesk@canyons.edu

- **Technical Support for Employees**

- Email Helpdesk@canyons.edu
- Call 661-362-3953 and leave a message with your contact information
- Connect via Zoom:
<https://intranet.canyons.edu/offices/css/helpdesksupport.asp>



FALL 2020 PREPARATIONS FOR INSTRUCTION

- Student registration for Fall semester began on Monday, **July 13**
 - Most instruction will occur through **distance education**.
 - Several essential infrastructure discipline labs may occur onsite.
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- The Schedule of Classes provides students with details regarding our planned Fall courses.
 - Faculty are reminded to submit their Orientation Letters to the Online Education program office staff, a requirement for all courses this upcoming Fall semester to better inform out students of expectations within each classroom.
 - Thanks to our entire faculty, as well as support staff and administration, for their care a we prepare for the most unique semester in the history of our college.



FALL 2020 PREPARATIONS FOR INSTRUCTION



<https://youtu.be/MI47rrwY5Rk>

LIST OF DISCIPLINES RETURNING TO CAMPUS

- The following classes are looking to return to campus during **Fall 2020** for **select lab activities** while the County remains in Stage 2.
 - Essential Infrastructure Sector Discipline labs:
 - **Automotive, Culinary, Construction, EMT, MLT, Land Surveying, Nursing, and Welding**



CHANGES TO INTERNATIONAL STUDENT VISAS

U.S. Immigration Customs and Enforcement agency (ICE) announced proposed changes that could affect approximately **21,000** California Community College students with **F-1 and M-1 visas** who take online courses. Although the **July 6** guidelines were rescinded, the new update from SEVP/ICE published on July 24 regarding Fall still poses challenges for international students.

- For Fall, 2020

- **New students** who attend 100% online campuses, such as Harvard or CSU, **will not be issued a student visa (F visa), nor will they be allowed** to enter the U.S. to begin a program of study. They will need to **defer** their attendance.
- **Continuing students** who are currently **in** the US **may continue to maintain their F-1 status** with their study, as long as they maintain a full course load, even if their schools are 100% online.
- **Continuing students** who are currently **outside** the US **may maintain their F-1 status** as long as they maintain a full course load, regardless if their schools are 100% online or hybrid.
- **F-1 students** attending schools operating **in-person classes** may take a maximum of one class or three credit hours online.
- **F-1 students** attending schools adopting a **hybrid mixture** of online and in-person classes—will be allowed to take more than one class or three credit hours online.
- **F-1 students**, both **new and continuing, attending schools operating hybrid programs** will take classes with combination of hybrid and online. Hybrid is defined as any class that requires any kind of on-campus presence.

CHANGES TO INTERNATIONAL STUDENT VISAS

- Instruction has worked with ISP and Student Services and identified classes that would meet the requirements for both ICE and LA County Department of Public Health. ISP students who remain on the US soil will **enroll in the classes** that would allow them to remain at COC, comply with the new directives, and make normal progress in their program of study.
- If incoming (new) ISP students can obtain an **F-1 visa**, they will be **allowed to enter** the US and start their program of study because we are considered a hybrid school.
- However, due to the dynamic and shifting nature of COVID-19, ISP has been advising new students not to begin their study in personal but to take online classes overseas instead.



COC THEATRE DEPARTMENT ANNOUNCES VIRTUAL PERFORMANCES FOR FALL 2020

- As the coronavirus pandemic has shuttered playhouses and theaters across the country, the College of the Canyons Theatre department has found a way for the show to go on!
- The department has announced three virtual performance opportunities for students during the Fall 2020 semester:
 - **110 Stories** – takes the audience through 9/11 as told by those who were there
 - **Woyzeck** – is a working class tragedy of the dehumanizing effects of doctors and the military in a young man's life
 - **A new and devised piece based on student experiences during the pandemic.**
- Each performance will be a dynamic and fully staged live video theatre event.



COC VIRTUAL CHOIR PERFORMANCE

- COC is currently exploring the possibility of designing and hosting a **Virtual Choir Festival** at COC, in collaboration with **Eric Whitacre**.
- Whitacre is an internationally recognized composer, conductor, arranger and is the LA Master Chorale's first artist in residence at the Disney Concert Hall.
- Whitacre founded the **world's first virtual choir** in **2009**, and has directed groups as large as **17,000** people in pieces that routinely have more than **1,000,000** views on YouTube.
- During this time while we cannot safely gather in rooms to sing together, we can **continue to raise our voices** in these virtual forums as our students and faculty in the School of Visual & Performing Arts **have been doing throughout the Spring semester**.
- Whitacre's "Sing Gently" which premiered on July 19th begins with "May we sing together always" – which is, very apt for our times - <https://www.youtube.com/watch?v=InULYfjHKI0>

