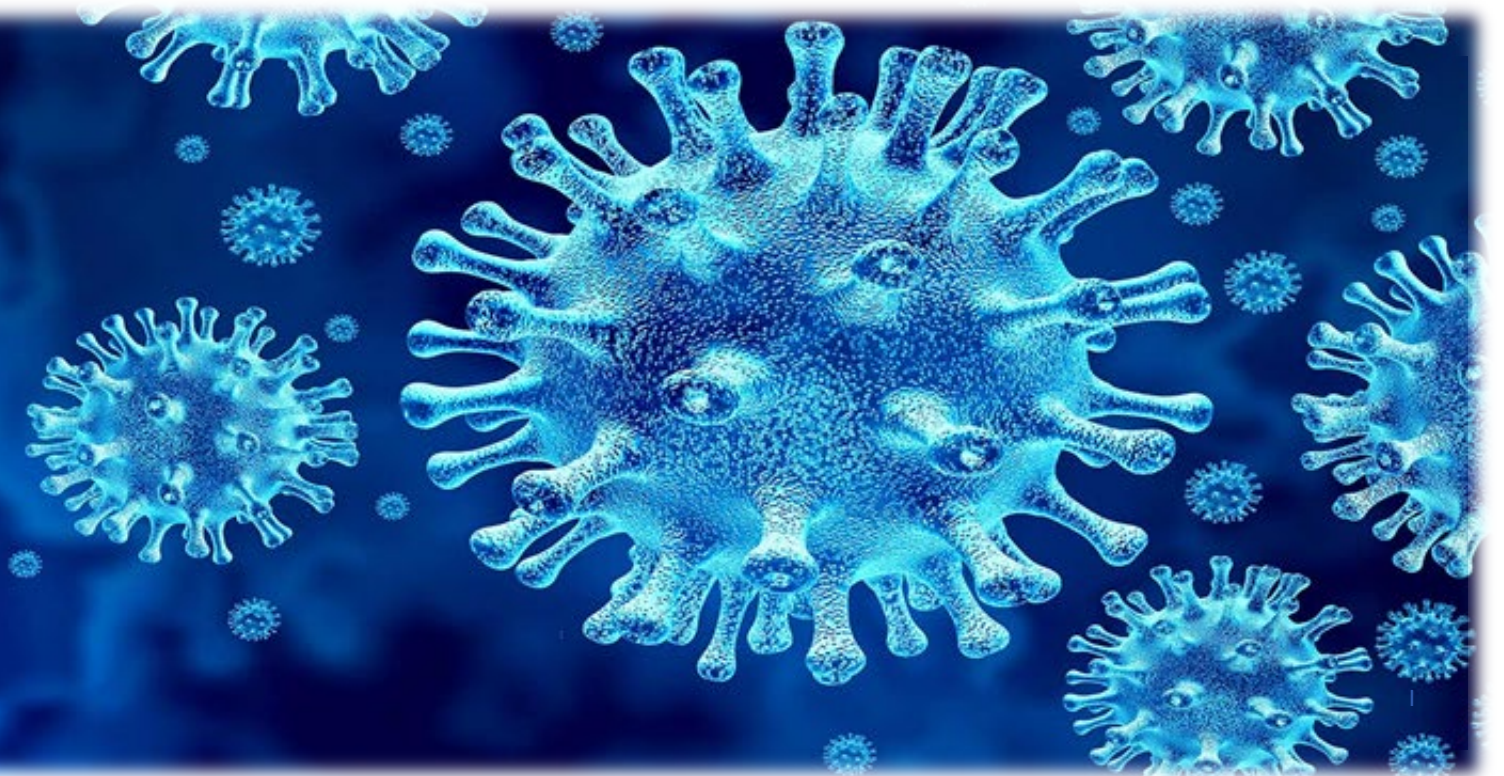


---

# COVID 19 UPDATE

**Board of Trustees  
Meeting  
September 9, 2020**



# LA COUNTY DEPARTMENT OF HEALTH RELEASES GUIDELINES

- The Los Angeles County Department of Public Health announced on **August 12<sup>th</sup>** it will adhere to guidance from the California Department of Public Health in regards to colleges and universities.
- State DPH recommends counties with high levels of community transmission of COVID-19 – including LA County – **limit the reopening** of colleges and universities.
- Colleges and universities in LA County **will not be able to resume all** in-person academic instruction at this time. Institutions **may offer** training and instruction for **essential** workforce for required activities that cannot be accomplished through virtual learning.



County risk level	New cases	positive tests
<p><b>WIDESPREAD</b></p> <p>Many non-essential indoor business operations are closed</p>	<p><b>More than 7</b></p> <p>daily new cases (per 100k)</p>	<p><b>More than 8%</b></p> <p>positive tests</p>
<p><b>SUBSTANTIAL</b></p> <p>Some non-essential indoor business operations are closed</p>	<p><b>4 - 7</b></p> <p>daily new cases (per 100k)</p>	<p><b>5 - 8%</b></p> <p>positive tests</p>
<p><b>MODERATE</b></p> <p>Some indoor business operations are open with modifications</p>	<p><b>1 - 3.9</b></p> <p>daily new cases (per 100k)</p>	<p><b>2 - 4.9%</b></p> <p>positive tests</p>
<p><b>MINIMAL</b></p> <p>Most indoor business operations are open with modifications</p>	<p><b>Less than 1</b></p> <p>daily new cases (per 100k)</p>	<p><b>Less than 2%</b></p> <p>positive tests</p>

## California's Blueprint for a Safer Economy:

California has a blueprint for reducing COVID-19 in the state with revised criteria for loosening and tightening restrictions on activities.

### Los Angeles - WIDESPREAD

Every county in California is assigned to a tier based on its test positivity and adjusted case rate. At a minimum, counties must remain in a tier for at least 3 weeks before moving forward. Data is reviewed weekly and tiers are updated on Tuesdays. To move forward, a county must meet the next tier's criteria for two consecutive weeks. If a county's metrics worsen for two consecutive weeks, it will be assigned a more restrictive tier. Public health officials are constantly monitoring data and can step in if necessary.

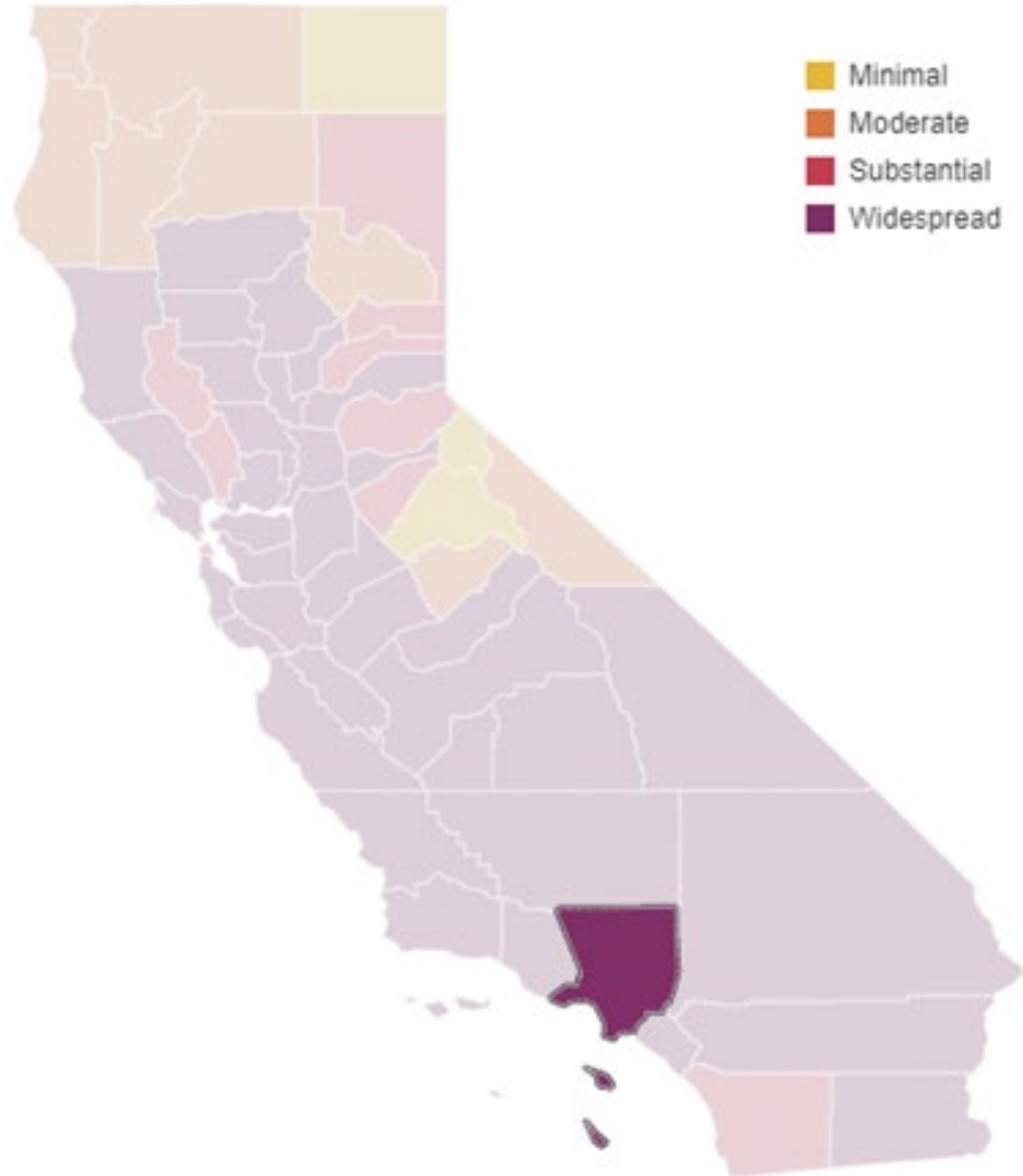
Los Angeles County  
Metrics

**13.1**

New COVID-19  
positive cases  
per 100K

**5.0%**

Positivity Rate



# STUDENT SERVICES UPDATES

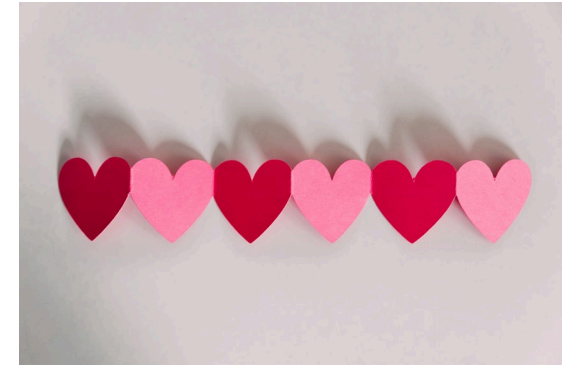
Student Services is working hard to ensure we offer our students the very best while we are remote. Here are a few ways we are helping our students:

- **Student Services Resource Guide** was released and is available online for all students
- **Student Planners** are being distributed to students. They are available for pick up by the circle in front of campus from **8 am to 6 pm** daily and will remain available until all run out.
- Laptops are being distributed each week to students requesting.
- BaNC is handing out grocery gift cards to students.
- Online forms and website has been redesigned
- SCVTV interviewed Dr. Jasmine Ruys on assisting students on their transition to the virtual classroom.



# CARING CAMPUS INITIATIVE

- We have been developing a group called Caring Campus that will meet 5 times with classified staff focusing on **customer service**.
- The team will work together to implement practices across campus for all **classified staff** to improve customer service and become a “**Caring Campus**”.
- A group of 21 classified staff are from student services, maintenance, grounds, and custodial staff.
  - Participants were selected to represent individual departments by their manager for being a leader in their office, and this person will relay the message to their departments for all other classified staff to participate.
- Caring Campus will hold their first meeting on **September 18<sup>th</sup>**.



# STUDENTS BEGIN FALL 2020 SEMESTER VIRTUALLY

The **first week** showed the virtual world can have multiple bumps along the way. However, we continue to help our students get the quality education they need.

- **Student Services:**

- We continue to serve our students through phone, email, zoom, and mail.
- Total calls answered in the first three days:
  - Admissions and Records – **252**
  - Financial Aid – **295**
  - Student Business Office – **67**

- **Counseling:**

- We have had **89.5** hours of counselor's time dedicated for drop in hours for our students in the first three days.
- We had our first financial aid disbursement for Fall 2020 in the first week of school
- We had hundreds of students processing add slips through My Canyons in the first 3 days.



# ONLINE INSTRUCTOR CERTIFICATION STATUS

- Title 5: “Instructors of distance education shall be prepared to teach in a distance education delivery method consistent with local district policies and negotiated agreements.”
- Training agreed upon by Academic Senate, Online Ed, CETL, Ed Tech Committee
- Training is a team effort: Online Education, CETL, DSPS, and support from IT and PD

	<b>Total</b>	<b>Fully Certified</b>	<b>% Fully Certified</b>	<b>Provisionally Certified</b>	<b>% Provisionally Certified</b>	<b>Not Certified</b>	<b>% Not Certified</b>
<b>Full-time</b>	203	187	<b>92%</b>	10	<b>5%</b>	6	3%
<b>Adjunct</b>	535	406	<b>76%</b>	76	<b>14%</b>	53	10%
<b>Total</b>	738	593	<b>80%</b>	86	<b>12%</b>	59	8%



# INFORMATION TECHNOLOGY UPDATES

## Fall Technology Needs:

If Employees need equipment or support for their class or home office, please reach out:

- **Email** [Helpdesk@canyons.edu](mailto:Helpdesk@canyons.edu)
- **Call** 661-362-3953 and leave a message with your contact information
- **Connect via Zoom:** <https://intranet.canyons.edu/offices/css/helpdesksupport.asp>

Students who need laptops can email [laptops@canyons.edu](mailto:laptops@canyons.edu)

Checkout [www.canyons.edu/onlineeducation](http://www.canyons.edu/onlineeducation) for resources for students and employees

Parking lot **Wi-Fi** available on the Valencia campus in the following areas:

- Lot 1 near the Library
- Lot 3 & 4 by the Performing Arts Center
- Lot 14 by the University Center
- Lot 15 by the TLC



# RETURNING TO WORK

- We received final guidance from LA County for college and universities on August 12th. We continue to monitor the county risk level to see if we can move into a lesser restrictive category, from “widespread” to “substantial” based on the State’s “Blueprint for a Safer Economy” referenced earlier.
- With input and questions from all employee groups on campus, we have finalized our **“Return to Campus” Plan**. It can be found on the COVID webpage under COC operational plans.
- We paid careful attention to areas such as:
  - **Ensuring the safety of our employees and students,**
  - **Providing online health logs for employees, students, and visitors to campus,**
  - **Administering temperature checks for students and employees in on-campus programs,**
  - **Training our employees and students on required protocols,**
  - **Maintaining cleaning protocols,**
  - **Performing our role in contact tracing, and**
  - **Informing vendors and visitors to campus of our protocols.**
- Based upon recently passed MOUs with the Classified and Confidential employees, we are looking forward to more employees working on campus during the Fall 2020 semester.

# LA COUNTY “RETURN TO WORK” GUIDELINES

- Eight of our Essential Infrastructure programs have returned for labs this fall in support of helping our students complete their programs so they can enter the workforce.
- Programs include:
  - **Automotive Technology**
  - **Construction Technology**
  - **Culinary**
  - **EMT**
  - **Land Surveying**
  - **MLT**
  - **Nursing**
  - **Welding**
- Health Screenings are occurring, physical distancing is in place, and disinfection is our focus.
- The feedback in that all programs are doing well and students are complying with the safety protocols.
- Thank you to all of the faculty, staff, and administrators that have worked diligently to bring these programs back on campus and attend to the numerous details that an endeavor like this requires.



## CCCCO LEGAL COUNSEL

- The California Emergency Services Act confers emergency powers upon the Governor and governing boards of political subdivisions of the state, including community college districts. (Gov. Code, §§ 8550, subd. (a), 8557, subd. (b).)
- These emergency powers are triggered by a proclamation of a state of emergency, which the Governor issued on March 4, 2020, with respect to the current COVID-19 pandemic.
- The state of emergency will remain in effect until the Governor declares the emergency to be at an end. (Gov. Code, § 8629.)
- Community college districts have adopted emergency resolutions in response to the emergency declaration that included to:



## CCCCO LEGAL COUNSEL

- Authorize the Superintendent / President / Chancellor and / or her / his designee to take **any and all actions** necessary to ensure the continuation of public education, and the health and safety of the students and staff at the District, including, but not limited to:
  - The relocation of students and staff
  - Provision of alternative education program and operational options including, without limitation, temporarily transitioning courses, instruction, and other operations to an online and / or telecommuting environment and mode of operation
  - Provide and / or direct the leave of absence to employees due to quarantine or recently returning from level 3 countries or sick from COVID 19 or illness with similar symptoms (cough, fever, shortness of breath) or cohabitants of any individuals pursuant to Education Code sections 87765 and 88199
  - Directing faculty and **staff to serve as disaster service workers pursuant to Government code 3100**, and / or to make alterations, repairs or improvements to school property, services, and programs.

## CCCCO LEGAL COUNSEL

- The local resolutions **do not** have an end date for the emergency powers they confer.
- Given the seemingly never-ending stress of uncharacterized emergencies, the BOG is currently considering changes to Title V to ensure that emergency provisions and authority are automatically available when a state of emergency is declared by the governor to all affected parties.

