

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

**Measure "M" Citizens' Oversight Committee**

**Wednesday, January 9, 2013**

**MINUTES**

The Santa Clarita Community College District Measure "M" Citizens' Oversight Committee meeting was held on Wednesday, January 9, 2013 in LTLC #133 (relocated from LTLC #157), College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

**Members Present:** Ms. Barbara Cochran  
Mr. Alan Difatta (arrived at 3:02 p.m.)  
Mr. Kevin Holmes  
Mr. John Hoskinson  
Mr. Nicholas Lentini  
Ms. Jill Mellady  
Mr. Calvin Hedman  
Mr. Michael Hogan (arrived at 3:05 p.m.)

**Members Absent:** Mr. Michael Kramer

**Others Present:** Dr. Dianne Van Hook, Chancellor (Arrived 3:09 p.m.)  
Ms. Sharlene Coleal, Vice President, Business Services  
Ms. Cindy Grandgeorge, Controller  
Ms. Suzanne Finne, Administrative Coordinator  
Mr. Jim Schrage, Vice President, Facilities  
Ms. Cynthia Fernando, Accounting Technician  
Mr. James Glapa-Grossklag, Dean, Educational Technology, Learning Resources & Distance Ed

A quorum was declared and the meeting called to order at 3:02 p.m. by Mr. Lentini.

**Quorum  
Established  
(1.1)**

The Committee moved approval of the meeting Agenda.

**Approval of Agenda  
(1.2)**

Motion: Hoskinson                      Second: Holmes                      Record of Vote: 8-0

The Committee moved approval to hold the tour at the end of the business meeting.

**Tour of the Learning Center  
(1.4)**

Motion: Lentini                      Second: Holmes                      Record of Vote: 8-0

The Committee moved approval of the January 12, 2012, meeting minutes. Mr. Hedman abstained due to being a new member who did not attend the previous meeting.

**Approval of Meeting  
Minutes  
(1.5)**

Motion: Hoskinson                      Second: Lentini                      Record of Vote: 7-1

The Committee members introduced themselves. Mr. Calvin Hedman was introduced as the replacement for Ms. Catherine Lynskey, who had resigned from the committee due to her travel schedule. Mr. Hedman shared background detail about himself, relating that he was the treasurer for both Measure C and Measure M campaigns. He further commented that Dr. Van Hook has “done a great job with the improvements to the campus. The improvements at the College are a source of pride for the entire community.”

**Introduction of New  
Committee Members and  
Appointment of Chair  
(2.1)**

Motion: Hoskinson            Second: Cochran            Record of Vote: 7-0

Mr. Schrage provided an oral summary of building projects underway on the Valencia campus for the Committee members:

**Overview of Upcoming  
Measure “M” Funded  
Projects: Culinary Arts,  
Student Services/  
Administration, Technology  
(3.1)**

**Culinary Arts Building (iCuE):**

- ✓ Review of a PowerPoint presentation showing building illustrations and floor plans.
- ✓ Hoskinson posed the question: “Do we have to build a parking structure for this?” To which Schrage responded, “No we do not.”
- ✓ Final plans and construction drawings are out of DSA and by March [2013] the State should have approved project plans.
- ✓ Renderings of the project plans were shown to the Committee highlighting changes to the original designs that had been made on the renderings.
- ✓ Funding approximately of \$3.25 million (savings from the initial bid); contingency monies from the TLC were rolled that over into iCue.
- ✓ Dr. Van Hook shared information about the “challenge grant,” which was designed to create a \$50,000 challenge by June 30, 2013. As of the first Friday in January 2013, \$55,000 had been raised from that challenge, essentially taking three weeks to exceed the challenge goal.
- ✓ On January 9, 2013, the campaign committee met to discuss next steps for raising funds, including the addition of \$160,000 from a recently received FEMA check that was final payment for the 1994 earthquake.
- ✓ Bids due to open Tuesday, January 15, for the Administration and Student Services project.
- ✓ Any savings that we may have from that project will move toward the Culinary Arts building, as well.
- ✓ When the building is complete, 260 students will be accommodated in the Culinary Arts program versus the current 17 per-class limit.

**Student Services/Administration Building (SS/A)**

- ✓ Expect to award contracts at the February 14 Board meeting.
- ✓ Mr. Schrage shared a presentation that outlined the steps to build the new SS/A building, “It’s about a two-year project at the center of campus with a lot of intricate design elements.”
- ✓ The SS/A building is the last State-funded project on the Valencia campus .
- ✓ Mr. Schrage recounted moving 50 people out of the current A&R building and dispersed them into five different buildings, in the two weeks immediately prior to the holiday break.
- ✓ When Admissions and Records moves back from Bonelli Hall into the new building, then the Bonelli swing space will become a new space for other activities.
- ✓ Dr. Van Hook stated, “it was really quite an interesting change about. I think everyone is happy with their new space.” She related that she personally “loves”

her office space, but finds the University Center location to be “lonely.” An invitation was extended for each of the Measure “M” Committee members to stop by.

- ✓ Renderings of the finished landscaping around the new building were shared.
- ✓ Mr. Schrage also pointed out on the renderings, a new overhead walkway that will be built between the new building and the library and parking lots.
- ✓ Mr. Schrage pointed out on the floor plan where each of the departments will be housed, noting that all Student Service spaces will be in one area.
- ✓ The second floor of the new building will have three meeting rooms with capacity of six, 12 and 25, respectively.
- ✓ Dr. Van Hook stated “this will be a fabulous building. Back in 1980, when the original A Building was erected, there were about 2,500 students. At that time we were building for a maximum capacity of 5,000 students. To accommodate the much larger numbers of students we service, we have had to parcel out Student Services into all different buildings; eight to be exact. And even though a lot of students do things online, it’s not convenient or fun to run from building to building to pay fees, register, buy parking stickers, etc. Right now, it’s a steeple chase. The new building will eliminate that.”
- ✓ Mr. Schrage offered to share his PowerPoint presentation with the group.

Mr. Temple provided an oral summary of the upgrades to Technology that have been made possible with Measure “M” funds.

- ✓ Mr. Temple presented the upgrades made in the Technology sector, which were made possible by Measure M funds.
- ✓ The funds have been used to replace outdated technology, allowing technology to stay current on campus.
- ✓ COC has had five technology plans in the last 15 years, each has had a different focus. Because of the bond measures, the team has been able to finish technology goals ahead of time.
- ✓ He further explained that the Technology team spent a year building the fiber optic infrastructure on campus, an especially daunting challenge as the campus was not built for technology.
- ✓ Some of the benefits of building new structures is the ability to fix the infrastructure to allow us to have a “closed loop” allowing us to reroute technology through another area and we have added an intrusion detection network.
- ✓ On average, there are 8,000 wireless connections to our network on any given day.
- ✓ The sound system in the Stadium was replaced for the first (and only) time since the Stadium was built.
- ✓ In regards to the Canyon Country Campus, the Technology team is starting to replace some equipment out there that has reached the five-year mark. Since the campus is somewhat new, all classes are “Smart” Classrooms.

Ms. Grandgeorge reviewed the Life-to-Date Expenses report for the Committee by Project 6/30/12.

**Review of Life to Date  
Expenses by Project  
(4.1)**

Ms. Grandgeorge reviewed the Life-to-Date Expenses report for the Committee by Project 11/30/12.

**Review of Life to Date  
Expenses by Project  
(4.2)**

Mr. Lentini asked to move 4.3 and 4.4 before 4.1 and 4.2. Lentini stated that he read the audit and the statements and he studied them carefully. He didn’t think there was anything that should be flagged. “They did a fantastic job.”

Motion: Hogan      Second: Lentini      Record of Vote: 8-0

**Acceptance of Measure  
“M” General Obligation  
Bonds Financial Audit &  
Performance Audit for the  
Fiscal Year Ending June 30,  
2012  
(4.3)**

Motion: Hogan      Second: DiFatta      Record of Vote: 8-0

**Approval of Resolution  
2012/13-01 Affirming the  
Santa Clarita Community  
College District’s  
Compliance with  
Requirements as Stated in  
the law (Section 15278-  
15282)  
(4.4)**

Ms. Grandgeorge discussed the re-funding of existing bonds and the procedure for meeting with underwriters to identify opportunities to refinance the bonds. All the benefits of the re-funding needs to go to the taxpayers. The terms of the bonds used to refund cannot be longer than the original term. Taking this criteria into account, two instances were found: One in “C” and one in “M” where there is a \$5 million savings to the tax payers. The group agreed that this would be great public relations information when we go out and ask the community for another bond.

None

**Measure “M” General  
Obligation Bond Re-  
Funding  
(4.5)**

Dr. Van Hook noted to the Committee that the next meeting would most likely be late in 2013.

The Chair moved adjournment of the meeting at 4:06 p.m.

Motion: Lentini      Second: Hoskinson      Record of Vote: 8-0

**Comments by Members of  
Audience on Any Item Not  
on the Agenda  
(5.1)**

**Announcement of Next  
Meeting & Adjournment  
(6.1)**

Following adjournment, Mr. Glapa-Grossklag led the group on an in-depth tour of The Learning Center (TLC), which opened in October 2012 and was funded by Measure M.