

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "C" Citizens' Oversight Committee

Thursday, February 22, 2007

MINUTES

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Thursday, February 22, 2007 in R-206, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Mr. Michael Hogan, Hogan USA
Mr. Kevin Holmes, COC Foundation
Mr. John Hoskinson, Gruber Systems
Ms. Barbara Stearns-Cochran, KHTS Radio Host
Ms. Sara Vogler, ASG, President (arrived 12:25 p.m.)

Members Absent: Mr. Calvin Hedman, Hedman & Associates
Mr. Alan DiFatta, Community Member

Others Present: Dr. Dianne Van Hook, Superintendent-President
Ms. Sharlene Coleal, Vice President, Business Services
Ms. Cindy Grandgeorge, Director, Fiscal Services
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning
Mr. John Green, Interim Reprographics Supervisor
Dr. Mitjl Capet, Assistant Superintendent (Departed 12:58 p.m.)
Ms. Sue Bozman, Dean, District Communication, Marketing & External Relations
(Arrived 12:16 p.m.)
Ms. Katie Geyer, The Signal
Mr. Jessie Munoz, The Signal

Chair Hogan declared a quorum and called the meeting to order at 12:03 p.m.

**Quorum
Established
(1.1)**

The Committee moved approval of the meeting Agenda.

**Agenda Approval
(1.2)**

Motion: Hoskinson Second: Stearns-Cochran Record of Vote: 4-0

Mr. Jim Schrage made a PowerPoint presentation updating the Committee on the Canyon Country Educational Center. The Center should be open for the fall 2007 semester.

**Overview Canyon
Country Educational
Center
(3.1)**

Mr. Jim Schrage made a PowerPoint presentation showing the Committee Measure C funded projects under construction.

**Review of Measure "C"
Funded Projects Under
Construction
(3.2)**

Ms. Stearns-Cochran asked if the PE Building expansion was the location where you used to be able to access the PE Building from the parking lot. Mr. Schrage said yes. The area at the bottom of the slope is where the sidewalk used to be. Now everything is up at the same level.

Ms. Stearns-Cochran stated getting into the swimming pool area provides a lot of exercise. She has to leave home 30 minutes earlier while the area is under construction. She said COC is moving along, and the swimming pool is absolutely beautiful. Dr. Van Hook said gunite had been sprayed on the pool over the holiday break (for the first time in thirty-five years).

Ms. Stearns-Cochran asked about the locker room

Dr. Van Hook informed the Committee that the locker rooms were in the new building. Once the new building is in use, the old locker rooms will be renovated. That is part of a secondary effects project.

Dr. Van Hook asked if there were any questions, and there were none.

Ms. Coleal reviewed the Performance Audit with the Committee.

Mr. Holmes asked about the scope of coverage: Who determined it, and how? Dr. Van Hook explained that management made the determination with input from Committee, which recommended a 60% audit.

Dr. Van Hook suggested the final audit be 100%, and asked the Committee members for input as to how they would like it done.

The Committee moved acceptance of the Performance Audit.

Motion: Vogler Second: Hoskinson Record of Vote: 5-0

The Committee will notify the SCCCD Board of Trustees President of its acceptance of the Performance Audit.

Mr. Holmes asked how the scope of coverage for the Performance Audit was determined. Who determined which procedures were to be performed?

Dr. Van Hook stated during the first three years of audits, 100% of the records were reviewed as the District recommended to the Committee that 100% be done for the first three years. The Committee recommended 60% for this past year. The District is recommending the last audit should be 100% of the records. This will be a wrap-up of the Measure C Funds.

Ms. Coleal indicated that the audit contract is being prepared for presentation to the Board and asked the Committee members to provide input to the District if they wanted it prepared differently.

None

Ms. Coleal reviewed the Life-to-Date Expense Report.

Mr. Hoskinson asked how the District has done relative to the budget. Mr. Schrage explained there was no way to avoid construction increases which were around 24%, as the District did not reduce square footage.

Dr. Van Hook noted that the District does an excellent job the way it handles

**Acceptance of
Performance Audit:
Santa Clarita
Community College
District General
Obligation Bonds
(4.1)**

**Review and Approval of
Projects to be Funded
from Measure “C”
Funds
(4.2)**

**Review of Life to Date
Expenses by Project
(4.3)**

construction. The District doesn't issue bids for whole projects. The Construction Manager works with the District and architects to develop each piece of work. The Board of Trustees approves each bid package. By law, the District must use the lowest qualified bidder. If all the bids come in high, the District rejects all of them and re-bids the project looking at subsequent bid packages and changes without sacrificing buildings.

Ms. Coleal reviewed the summary of capital projects.

Dr. Van Hook explained that if funds were needed for a specific project, the District would fund local projects.

Dr. Van Hook informed the Committee that there are no hard and fast formulas in the California Community College system. Sometimes the state will fund 50% for a project, sometimes they will fund 80%, sometimes they will fund 70%, and sometimes they won't fund it at all on our timeline.

Our goal is to always get the state to fund as much as possible. A lot of that has to do with our enrollments.

- ✓ Space is funded based on what your enrollment projection is in a future year.
- ✓ They calculate how much inventory of space you have.
- ✓ Then they do this thing that makes no sense at all because it is based on factors where they project enrollments that are not reality in today's world.
- ✓ Then they tell you how much you are eligible for.
- ✓ We could choose not to use any local money for local projects, or we could choose to wait. What could happen if we wait is:
 - We wouldn't get the projects we are now building.
 - By the time we get the project, the cost for the project would have increased 100%.

We make judgment calls about what to do in an effort to maximize funding to our district and local community. In addition, the rules change every year when the Board of Governors sets up a new set of priorities.

We are very fortunate we had local money because the state will increase a district's priority when it has local money. They will move a district up on the list. We decide how much money we want to put toward a project; the amount depends on how many points you need to get to move up the list. If it looks like you are going to be out of space, you may not have to put in any (or maybe only 20%), which has been the case for some of our buildings.

Those are the decisions we have to make. In addition, to complicate things, once bond funds are issued, they must be spent within three years.

Mr. Hoskinson asked how long before we have to issue the bonds.

Dr. Van Hook responded that we can issue bonds going forward whenever we want to for 30 years, as long as the valuation is there. But once we issue bonds, we have to spend it within three years.

So, we must be ready on all fronts. We have to be ready if something falls out of one priority to say OK, fine, how about this one?

**Overview of Capital
Projects: Expenditures,
State Approval/Match,
Etc.
(4.4)**

None

**Comments by Members
of Audience on Any
Item Not on the Agenda
(5.1)**

This item was moved from earlier in the agenda as only two Committee members were present who attended the 10-19-06 meeting.

**10-16-06 Meeting
Minutes Approval
(1.4)**

The Committee moved approval of the 10-16-06 Minutes.

Motion: Stearns-Cochran Second: Vogler Record of Vote: 3-0-2
(Abstain: Hoskinson & Holmes)

The Measure “C” Citizens’ Oversight Committee will be notified when another meeting is being scheduled.

**Announcement of Next
Meeting & Adjournment
(6.1)**

The Committee moved adjournment of the meeting.

Motion: Holmes Second: Stearns-Cochran Record of Vote: 5-0

The meeting was adjourned by Chair Hogan 1:25 p.m.