

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

**Measure "C" Citizens' Oversight Committee**

**Wednesday, November 3, 2004**

**MINUTES**

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Wednesday, November 3, 2004 in the Staff Dining Room, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

**Members Present:** Ms. Becki Basham, Realty Executives  
Mr. Michael Berger, Salomon Smith Barney  
Ms. Rita Garasi, Gruber Systems  
Ms. Jill Harper, SCV Senior Center  
Mr. Calvin Hedman, Hedman & Associates  
Ms. Amanda Konzelman, COC Student Representative  
Mr. Mike Lebecki, Remax Realtors  
Mr. Sheldon Wigdor, Telecommunications Program Manager

**Members Absent:** Mr. Kyle Baron, COC Alumni-Community Member  
Ms. Deborah Roberts, COC Alumni  
Mr. Joe Robinson, Sapphire Ventures, Inc.

**Others Present:** Dr. Dianne Van Hook, Superintendent-President  
Ms. Sharlene Coleal, Vice President, Business Services  
Ms. Cindy Grandgeorge, Director, Fiscal Services  
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President  
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning  
Mr. Steven Vanover, COC Student Trustee

Chairperson Wigdor declared a quorum and called the meeting to order at 3:22 p.m.

**Quorum  
Established  
(1)**

The Committee moved approval of the meeting Agenda.

**Agenda Approval  
(2)**

Motion: Hedman Second: Harper Record of Vote: 8-0

The Committee moved approval of the 5-28-04 Meeting Minutes.

**5-28-04Minutes  
Approval  
(3)**

Motion: Basham Second: Lebecki Record of Vote: 7-0-1  
Wigdor Abstained

The Committee moved acceptance of Mr. Douglas R. Sink's resignation.

**Acceptance of Mr.  
Douglas R. Sink's  
Resignation  
(4)**

Motion: Lebecki Second: Harper Record of Vote: 8-0

Ms. Amanda Konzelman, COC Student Representative to the Measure "C" Citizens' Oversight Committee was introduced and welcomed by the Committee members.

**Introduction of New Member, Ms. Amanda Konzelman  
(5)**

Ms. Rita Garasi accepted the nomination for the position of Vice-Chair of the Measure "C" Citizens' Oversight Committee.

**Selection of New Vice-Chair  
(6)**

The Committee approved the selection of Ms. Garasi as Vice-Chair.

Motion: Harper      Second: Lebecki      Record of Vote: 8-0

Mr. Schrage presented the request for Measure "C" funds to build a separate Reprographics Building. He explained to the Committee that the department must be moved from the "I" Building (where it is currently housed) to allow for completion of the Repair and Renovation of the "I" Building. He indicated this department was originally planned to be housed in the basement of the new Administration and Student Services Building, but delays in the construction of this building created a need for this project.

**Projects to Be Funded from Measure "C" Funds:  
Repair and Renovation of Existing Facilities  
Review and Approval  
(7)**

He also noted there is no negative financial impact as the cost of the new building (located between the "S" Building and the PAC) will be less than the cost of a basement in the new "A" Building, which will not be needed.

The Committee approved funding of the Reprographics Building with Measure "C" funds.

Motion: Lebecki      Second: Harper      Record of Vote: 8-0

Ms. Garasi asked Ms. Marta to prepare a memo to the District informing them of the Committee's approval.

Ms. Coleal reviewed the Life to Date Expenses report submitted to the Committee.

**Life to Date Expenses by Project Update  
(8)**

Mr. Hedman asked if the report could be reformatted to add the original project budget and current cost of construction.

Dr. Van Hook described how the funding allocation process works at the state level and that the District could only give complete numbers for projects funded completely by the District as the state match numbers were constantly changing. Ms. Coleal will reformat the document and provide it to the Committee for review.

Member Basham asked if there were specific floor plans for the "L" Building and about access to the Reprographics building. Dr. Van Hook indicated that the new Reprographics building would be much closer to the major faculty/staff parking lots and the noise and odors will be away from instructional areas.

**Comments by Members of Audience on Any Item Not on the Agenda  
(9)**

She also indicated there will be photocopying machine located in multiple areas of campus.

Dr. Van Hook provided an update on the Canyon Country Educational Center to the Committee. She informed them the item was to be placed on the December 14 and 15 CPEC agenda for approval. She also detailed the process COC will use as it moves forward including the CPEC item, the District's interaction with that department, the approval process, the status of the modular buildings, and the timeline for moving forward.

The District has entered escrow for the purchase of 70 acres of land, and escrow is expected to close by December 31, 2004, based on:

- ✓ CPEC approval December 14 & 15,
- ✓ Sellers of all parcels of land agreeing to sell at fair market values, and
- ✓ Approval by the Measure "C" Citizens' Oversight Committee to use Measure "C" funds to acquire the site.

She also noted that:

- ✓ The District has secured 30,000 square feet of modulares, which are currently being stored at Del Valle.
- ✓ The District will meet with the City of Santa Clarita to discuss coordination of site development, i.e., roads, utilities, etc.
- ✓ The District is using classrooms at the new Golden Valley High School; two in fall 2004 and ten in spring 2005. This student population should grow to provide a base of approximately 4,000 students who will move over to the permanent Educational Center in Canyon Country when it is opened in Fall 2006.

A Measure "C" Citizens' Oversight Committee meeting will need to be scheduled on December 15 or 16, as soon as CPEC approves the establishment of an Educational Center. The District verified the availability of the Committee members in attendance and will set the meeting at 3:30 p.m. with an option of participation via conference call (if needed) to make a quorum.

**Announcement of Next  
Meeting & Adjournment  
(11)**

The Committee moved to adjourn.

Motion: Garasi

Second: Harper

Record of Vote: 8-0

The meeting was adjourned at 4:07 p.m.