

COLLEGE OF THE CANYONS FOUNDATION
26455 Rockwell Canyon Road, Canyons Hall Room 201, Santa Clarita, CA 91455

Board of Directors Meeting - Minutes
January 23, 2024, at 5:30pm

- Members Present:** Dawn Abasta (late), Fred Arnold (Board Chair), Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice (Foundation Chief Development Officer), Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Sharlene Johnson (late), Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs (Foundation Chief Operating Officer), Ed Masterson (late), T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres
- Members Absent:** Steve Corn, Thomas Dierckman, Shawn Fonder, William Harwood, Gary Horton, Mike Lebecki, Jill Mellady, Randy Moberg, Joyce Shulman, Jeff Thomas, Dianne Van Hook
- Foundation Staff Present:** Cassidy Butow (Events Coordinator), Desiree Dodd (Director of Development and Engagement)
- District Staff Present:**
- Board Liaison Present:** Edel Alonso (President, Board of Trustees)
- Guests:**

1. PRELIMINARY FUNCTIONS

- 1.1 **Call to Order/Establishment of a Quorum** **Fred Arnold**
Noting that a quorum had been established, Fred Arnold called the meeting to order at 5:35 PM on January 23, 2024.
- 1.2 **Approval of Meeting Agenda** **Fred Arnold**
- Fred Arnold requested a motion to approve the January 23, 2024, meeting agenda, with the amendment that Approval (section 4) will be covered before Information (section 3).
- Motion to Approve: Taylor Kellstrom Second: Lisa Burke Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres
- Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.
- 1.3 **Approval of Meeting Minutes: September 26, 2023** **Fred Arnold**

Fred Arnold requested a motion to approve minutes from the last Board of Directors Meeting on November 28, 2023.

Motion to Approve: Jenny Ketchepaw

Second: Joyce Carson

Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres

Abstain: Tamara Gurney, T Meyer

Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.

2. PUBLIC COMMENT

2.1 Comments by Members of the Audience NOT on the Agenda

Fred Arnold

Jerry De Felice invites the board members to complete a card in memory of Michele Jenkins, whose birthday is January 24th. The memory cards will be given to Michele Jenkins' family.

Fred Arnold discussed the process for hearing and responding to the comments of guest speakers not on the agenda.

3. INFORMATION AND ITEMS APPROVED BY THE EXECUTIVE COMMITTEE

3.1 Financial Statements as of November 30, 2023

Lisa Burke/Sharlene Coleal

- **Fund 81 Revenue & Expenses**
- **Fund 82-88 Revenue & Expenses Summary**
- **Operating Fund Cash Flow Projections**
- **Cash Balance Summary**
- **Fund 81-88 Disbursement Detail**

As of November 30, 2023, we are 42% through the fiscal year. The Foundation has budgeted revenues of \$264,200 and expenses of \$263,400, with a net revenue of \$800. The year-to-date net revenue is \$10,000 but will shift as we progress through the fiscal year. LACOE interest is at 3.8%, an increase from prior years. The Interfund Transfer amount of \$20,000 is held in Fund 82 and is only utilized if needed to balance the Foundation budget. The Annual Fund Appeal is doing well at 41%, and we hope to continue to see that with the Spring 2024 appeal letter. General Fundraising is behind at 12%. The Alumni Development revenues will be seen in the spring, the Golf Tournament did exceptionally well, Chancellor's Circle is doing well and is close to the 42% target goal, and Silver Spur revenues will be seen in the spring. Overall revenues are at \$112,000.

For expenses, payroll and benefits are on track with the budget. The subscriptions and memberships have been pre-paid and are tracking in line with the budget. Office supplies are tracking above, and credit card fees are below budget. There are no current contract services expenses but we will see expenses for Raymond James and legal fees later in the fiscal year. All other expenses are on target with the budget.

For Special Events and Fundraising, the 2023 Golf Tournament achieved a net income of \$28,238 against a budget of \$16,000. The Chancellor's Circle is doing better than in previous years; it is currently \$29,500 below budget, but we anticipate that to change through the fiscal year. The Silver Spur revenues and expenses will be available later in the fiscal year as the event takes place on April 13, 2024.

As of November 30, 2023, the Foundation Fund Balance is \$301,000 after the \$100,000 transfer to the COC Foundation Endowment. The Foundation Discretionary Cash Balance as of November 30, 2023, is \$169,000 (64%).

3.2 **Board Designated Funds - \$2,000 for the Golf Program** **Desiree Dodd**
The Foundation Annual Golf Tournament was very successful this year and the Foundation would like to distribute \$2,000 in Board Designated Funds to the College of the Canyons Golf Team for their outstanding support of the Foundation 2023 Golf Tournament. Last year, the Board Designated Funds were distributed to the EMT program to support their 50th Anniversary Celebration. Before that, the Board Designated Funds were historically distributed to the golf team. In the future, the \$2,000 in support of the Golf Team for their work with the annual Golf Tournament will be added as a line item in the Golf Tournament budget.

3.3 **2022-2023 Schedule of Commensurate Return** **Sharlene Coleal**
The Commensurate Return demonstrates the support or service that the Foundation has provided to the District and that the District has provided to the Foundation. The Commensurate Return is reviewed annually and based on the Foundation Audit information, but the auditors do not review it. As an auxiliary of the college, the Foundation must provide more resources to the District than the District provides to the Foundation. The Foundation provided 423 COC Students with scholarships for \$402,661. \$352,059 was provided to support student programs, clubs, and athletics. \$42,165 in support was provided to instructional programs. In addition, the Foundation provided \$161,290 in donated assets to the District, including items such as pots and pans donated to the Culinary Arts & Wine Studies department and golf balls for Athletics. We are newly tracking the total Foundation staff salaries and benefits that contribute to promoting the college's brand, enrollment growth, improved relations with college constituencies, maintenance of donor data, and social media engagement for \$562,407. The 34 COC Foundation Board Members have contributed \$586,800 (\$150/hour) in volunteer in-kind services. The total support/service to the district was \$2,107,382. The District provided \$1,152,967 in support/service to the Foundation through salaries and benefits, donated services and operating expenses, and donated facilities. The net benefit or service provided to the District by the Foundation is \$954,415. The Commensurate Return also includes future benefits to the district, including balances as of June 30, 2023, of donor funds with purpose and perpetual restrictions held for District benefit.

4. **APPROVAL**

4.1 **Board Member Nominations** **Jerry De Felice/Fred Arnold**
• Leticia Meza-Guerrero

Jerry presented Leticia Meza-Guerrero's background and why she is highly recommended to serve on the Foundation Board of Directors.

Fred Arnold requested a motion to approve the board member nomination of Leticia Meza-Guerrero to the Foundation Board.

Motion to Approve: Taylor Kellstrom

Second: Lisa Burke

Voting Yes: Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres

Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.

4.2 **Fund 87 Reinvestment** **Desiree Dodd**
The Foundation met with the college Deans and Dr. Torres (Vice President of Instruction) about the program's non-scholarship endowments. The Foundation advised the programs or departments that they have endowments and that interest and dividends are available to spend or be reinvested. The Foundation will reinvest any cash that the programs will not use back into the endowment, a total of \$87,000. The Performing Arts Center (PAC)

will be using its funds to upgrade its equipment, the library is reinvesting \$75,000, and all other programs will reinvest the total amount of their interest and dividends available.

Fred Arnold requested a motion to approve the Fund 87 Reinvestment.

Motion to Approve: Lisa Burke

Second: Joyce Carson

Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres

Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.

4.3 **Fund Balance Policy Revision**

Sharlene Coleal

The Foundation Fund Balance Policy has been revised to reflect the cash balance in the Discretionary Fund (Fund 81) rather than the yearly operating expenditure balance. In the context of the Foundation financial statements, Sharlene realized that we were calculating the fund balance not by the cash balance but by the yearly operating expenditure balance, which inflated the fund balance. Using the cash balance better represents the actual cash on hand and creates a percentage difference. The cash balance includes cash and cash equivalents in the Discretionary Fund (Fund 81) held at LACOE.

Fred Arnold requested a motion to approve the fund balance policy revision.

Motion to Approve: Heather Stewart

Second: Taylor Kellstrom

Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres

Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.

4.4 **Removal of Manvi Trust Investment Policy**

Sharlene Coleal

The Manvi Endowment Investment and Spending Policy has been revised to be broader. Initially, the agreement was very narrow, only allowing the Foundation to invest and distribute funds in a specific way. The trust agreement was modified to reference our endowment policies so that the Manvi Trust will align with the Foundation's policy. Now, scholarships will be funded up to 5% on the three-year average distribution to any student at the Science, Math, and Engineering college, and the Foundation has the authority to determine scholarship distribution amounts. The Manvi Trust Investment policy will be eliminated and the Manvi Trust will be aligned with the other Foundation endowment policies.

Fred Arnold requested a motion to approve eliminating the Manvi Trust Investment Policy.

Motion to Approve: James Schrage

Second: Dawn Abasta

Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark

Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres

Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.

4.5 **Professional Service Agreements**

Shawna Lubs

- **Newhall Refinery – Board Holiday Party - \$45 per person, plus tax, gratuity, and admin fee (TOTAL: \$1500.46)**

Shawna Lubs presented the Professional Service agreement for the Newhall Refinery – Board Holiday Party at \$45 per person, plus tax, gratuity, and admin fee for a total of \$1500.46. Gary Horton has donated his home and hospitality for next year's holiday party.

Fred Arnold requested a motion to approve the Professional Service Agreement for Newhall Refinery.

Motion to Approve: Jenny Ketchepaw Second: Heather Stewart

Voting Yes: Fred Arnold, Lisa Burke, Joyce Carson, Sharlene Coleal, Jerry De Felice, Diane Fiero, Bruce Fortine, Tamara Gurney, AJ Jaquez, Mark Jenkins, Taylor Kellstrom, Jenny Ketchepaw, Brian Koegle (remote), Shawna Lubs, T Meyer, George Reyes, Doreen Shine, Jim Schrage, Matt Sreden, Heather Stewart, Ryan Theule, Omar Torres

Dawn Abasta, Sharlene Johnson, and Ed Masterson arrived after the vote.

5. **REPORTS**

5.1 **Committee Reports**

Committee Chairs

Patrons of the Arts: The revenues and memberships total \$11,000. The upcoming Spring Patrons of the Arts events are March 21st, Mandy Patinkin, April 4th, Melissa Etheridge, and May 9th, Blues Traveler.

Silver Spur: The 2024 Silver Spur honoring Steve Corn is on April 13th at The Westlake Village Inn. We have included a special Board Member Sponsorship rate and our Sponsorship Opportunities flyer in the meeting packet. We need donated live auction items. Please help us spread the word and collect live auction items!

Golf: The 2024 Foundation Swing for Student Success Golf Tournament will be on Monday, October 28th at the Valencia Country Club.

ATC: The Foundation is actively working to develop a comprehensive fundraising campaign for the Advanced Technology Center (ATC). The Public Information Office is assisting the Foundation to develop a fundraising brochure and video. We aim to raise three million dollars, a lasting legacy for the current Foundation board. A campaign planning session is being scheduled with Dr. Van Hook. We invite everyone to participate in the ATC campaign, and it will take the involvement of all of us to reach our goal!

Alumni: The second annual 3 x 3 Basketball Tournament returns on March 23rd in partnership with The City of Santa Clarita. In May, the Foundation will host the Alumni Hall of Fame. We ask that you begin to think of potential alumni to nominate to the hall of fame.

Marketing: The Annual Report was distributed at the end of 2023. You have seen email distributions about the Foundation's upcoming planned giving presentations and coming soon; there will be a featured story on Bruce Fortine and the student he supported with a scholarship in 2023.

Chancellor Circle: Chancellor Circle membership revenue is over \$27,000. On March 26th, the Chancellor's Circle will host a business showcase at Bay Center Foods, the Chick-fil-A restaurant supplier of lemon juice. We need your help providing suggestions for presenters for our Chancellor Circle Breakfast Briefings.

5.2 **Chancellor's Update – What's New & What's Ahead**

Diane Fiero

See Chancellor's Report Here:

<https://www.canyons.edu/administration/chancellor/presentations.php>

6. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

6.1 T. Meyer announced the upcoming Planned Giving Presentation on January 25, 2024, and February 7, 2024.

Fred Arnold

The next Foundation Board Meeting is scheduled for March 26, 2024, at 5:30 pm.

The meeting was adjourned at 6:58 pm.

COC FOUNDATION
Financial Statements Overview
Period Ending January 31, 2024



OVERVIEW

The Adopted Budget included revenues of \$264,200 and expenses of \$263,400, with net revenue of \$800.

As of January 31, 2024, we are 58% of the way through the fiscal year. Revenues of \$128,665 are below target at 49%, expenses of \$136,732 are slightly below budget at 52% bringing the net revenue to (\$8,067) below budget.

2023-24	Adopted Budget	YTD Actuals	Variance to Adopted Budget	Actuals as a % of Budget
Revenues	\$264,200	\$128,665	(\$135,535)	49%
Expenses	(\$263,400)	(\$136,732)	\$126,668	52%
Net Revenue	\$800	(\$8,067)	(\$8,867)	

REVENUES

Revenues are at 49% of budget and tracking slightly below target due to pending contributions for pending Silver Spur event and Chancellor’s Circle memberships.

Below are highlights of year to date revenues:

	Adopted Budget	Current Budget	11/30/23 Actuals	1/31/24 Actuals	Variance of 1/31/24 Actuals to Current Budget	% to Current Budget
• Interest/Dividends: 1st Qtr LACOE interest at 3.88% and bank interest	\$4,000	\$4,000	\$1,824	\$1,826	(\$2,174)	46%
• Change in Life Insurance Cash Value: Annual year end adjustment from insurance statements	\$4,000	\$4,000	\$0	\$0	(\$4,000)	0%
• Change in Irrevocable Planned Gift Value: Annual year end adjustment from IRS table	\$700	\$700	\$0	\$0	(\$700)	0%
• Interfund Transfers: Fund 82 interest sweep	\$20,000	\$20,000	\$0	\$0	(\$20,000)	0%
• Interfund Transfers-Admin Fees: No admin fees from donations of \$20,000 and over	\$5,000	\$5,000	\$0	\$0	(\$5,000)	0%
• Annual Fund Appeal: 1st letter sent November 2023. Electronic formats scheduled for Spring 2024. Letters are sent to all constituents: alumni, board members, community members and friends.	\$15,000	\$15,000	\$6,125	\$8,566	(\$6,434)	57%
• General Fundraising: Community donations/payroll deductions	\$5,000	\$5,000	\$575	\$1,956	(\$3,044)	39%
• Alumni Development: Alumni outreach/events; Alumni Mixer held October 2023 and 3x3 Basketball Tournament to be held in Spring 2024	\$5,000	\$5,000	\$0	\$0	(\$5,000)	0%
Subtotal	58,700	58,700	8,524	12,348	(46,352)	21%
Special Events						
• Golf Tournament: Event held October 2023	\$55,000	\$55,000	\$82,175	\$82,175	\$27,175	149%
• Chancellor’s Circle: New memberships and renewals; Dinner event held October 2023	\$60,000	\$60,000	\$22,152	\$30,092	(\$29,908)	50%
• Silver Spur: Event to be held April 2024	\$90,500	\$90,500	\$0	\$4,050	(\$86,450)	4%
Special Events Subtotal	\$205,500	\$205,500	\$104,327	\$116,317	(\$89,183)	57%
REVENUES TOTAL	\$264,200	\$264,200	\$112,851	\$128,665	(\$135,535)	49%

EXPENSES

Expenses are at 52% of budget with a number of variances both above and below budget due to timing.

	Adopted Budget	Current Budget	11/30/23 Actuals	1/31/24 Actuals	Variance of 1/31/24 Actuals to Current Budget	% to Current Budget
• Salaries & Benefits						
o Classified Clerical (Inc. Benefits): Payroll for July through mid-January	\$74,900	\$74,900	\$28,936	\$39,407	(\$35,493)	53%
Salaries & Benefits Subtotal:	\$74,900	\$74,900	\$28,936	\$39,407	(\$35,493)	53%
• Development Fundraising: Costs to support Foundation Fundraising						
o Contract Services: Raisers Edge NXT subscription	\$11,200	\$11,200	\$5,950	\$11,200	\$0	100%
o Mileage: No expenses to date	\$500	\$500	\$0	\$0	(\$500)	0%
o Conferences: No expenses to date	\$2,000	\$2,000	\$0	\$0	(\$2,000)	0%
o Event/Meeting Attendance: Networking events: SCV Chamber Mixer	\$2,000	\$2,000	\$30	\$45	(\$1,955)	2%
o Memberships: SCV Chamber of Commerce, NCCCF and City of Santa Clarita Tourism	\$800	\$800	\$590	\$740	(\$60)	93%
o Advertising/Marketing: Constant Contact subscription	\$6,200	\$6,200	\$1,068	\$1,602	(\$4,598)	26%
o Board Designated: Support for District program	\$2,000	\$2,000	\$0	\$0	(\$2,000)	0%
o Program Grants: Mini grant support for District programs	\$5,000	\$5,000	\$0	\$0	(\$5,000)	0%
o Other Expenses: Meetings and donor recognitions; Veteran's Day fundraiser total \$589 and Board Holiday Party total \$2,539	\$9,500	\$9,500	\$3,660	\$7,302	(\$2,198)	77%
o Alumni Development: Alumni logo items and Alumni Banner event expenses of \$696,	\$5,000	\$5,000	\$2,571	\$2,571	(\$2,429)	51%
o Planned Giving: Crescendo software subscription	\$4,000	\$4,000	\$3,500	\$3,500	(\$500)	88%
Development Fundraising Subtotal:	\$48,200	\$48,200	\$17,369	\$26,960	(\$21,240)	56%
• General Operations: Costs to support Foundation Operations						
o Office Supplies: General office supplies	\$1,500	\$1,500	\$931	\$1,151	(\$349)	77%
o Contract Services: Financial advisor fees for investments	\$15,000	\$15,000	\$0	\$6,639	(\$8,361)	44%
o Mileage: No expenses to date	\$200	\$200	\$0	\$0	(\$200)	0%
o Postage: Postage for mailings	\$600	\$600	\$0	\$410	(\$190)	68%
o Other Expenses: Bank fees, payroll fees, water and board development/member luncheons	\$6,000	\$6,000	\$960	\$1,320	(\$4,680)	22%
o Credit Card Fees: Merchant fees July - January	\$9,000	\$9,000	\$2,626	\$3,673	(\$5,327)	41%
General Operations Subtotal:	\$32,300	\$32,300	\$4,517	\$13,193	(\$19,107)	41%
• Special Events						
o Golf Tournament: Event held October 2023	\$38,500	\$38,500	\$37,437	\$37,540	(\$960)	98%
o Chancellor's Circle: Event held October 2023	\$17,500	\$17,500	\$16,477	\$17,252	(\$248)	99%
o Silver Spur: Event to be held April 2024	\$50,500	\$50,500	(\$1,944)	\$2,380	(\$48,120)	5%
o Scholarly Presentation: Event date to be determined	\$1,500	\$1,500	\$0	\$0	(\$1,500)	0%
Special Events Subtotal:	\$108,000	\$108,000	\$51,970	\$57,172	(\$50,828)	53%
EXPENSES TOTAL	\$263,400	\$263,400	\$102,792	\$136,732	(\$126,668)	52%
NET REVENUE	\$800	\$800	\$10,059	(\$8,066)	(\$8,866)	

SPECIAL EVENTS/FUNDRAISING

Golf Tournament – Event held October 2, 2023						
	Adopted Budget	Current Budget	Actuals	Variance of Actuals to Current Budget	% of Budget	Achieved net income of \$28,135 above budget
Donor Contributions	\$55,000	\$55,000	\$82,175	\$27,175	149%	
Expenses	(\$38,500)	(\$38,500)	(\$37,540)	\$960	98%	
Net Income	\$16,500	\$16,500	\$44,635	\$28,135	271%	

Chancellor's Circle – Ongoing new memberships/renewals; Event held October 20, 2023						
	Adopted Budget	Current Budget	Actuals	Variance of Actuals to Current Budget	% of Budget	Net income at (\$29,660) below budget; Memberships revenue pending <i>Projected:</i> \$50,000 Revenue (\$17,752) Expenses \$32,248 Net income (\$10,252) Below Budget
Donor Contributions	\$60,000	\$60,000	\$30,092	(\$29,908)	50%	
Expenses	(\$17,500)	(\$17,500)	(\$17,252)	\$248	99%	
Net Income	\$42,500	\$42,500	\$12,840	(\$29,660)	30%	

Silver Spur – Event to be held April 13, 2024						
	Adopted Budget	Current Budget	Actuals	Variance of Actuals to Current Budget	% of Budget	Revenue and expenses pending due to upcoming event
Donor Contributions	\$90,500	\$90,500	\$4,050	(\$86,450)	4%	
Expenses	(\$50,500)	(\$50,500)	(\$2,380)	\$48,120	5%	
Net Income	\$40,000	\$40,000	\$1,670	(\$38,330)	4%	

Scholarly Presentation – Event date to be determined						
	Adopted Budget	Current Budget	Actuals	Variance of Actuals to Current Budget	% of Budget	Expenses pending due to upcoming event
Expenses	(\$1,500)	(\$1,500)	\$0	\$1,500	0%	

Fund/Cash Balance Reconciliation

• Budgeted Beginning Fund Balance at 7/1/23:	\$382,085	
• Transfer from Fund Balance to Establish Fund 87 COC Foundation Endowment	(\$100,000)	
• Fair Market Value - Opening Entry	\$9,330	
• Net Revenue Above Budget at 1/31/24:	(\$8,067)	
	Fund Balance at 1/31/24	\$283,348 108%
• Fund Balance at 1/31/24:	\$283,348	
• Donated Life Insurance Cash Value: From annual statements (Booked at 6/30/11 per VTD, adjusted annually per insurance statements)	(\$96,133)	
• Irrevocable Planned Gift: Valued using IRS NPV rate calculation (Booked 6/30/21 per Eide Bailey, will be adjusted annually)	(\$32,481)	
• Accounts Receivable: 1st Qtr interest from LACOE	\$0	
• Pledges Receivable: Chancellor's Circle pledges	(\$750)	
• Prepaid Expenses: 2024-25 Blackbaud software subscription	(\$5,250)	
• Accounts Payable: Raymond James financial advisor fees to be adj at year end	\$6,639	
	Discretionary Cash Balance at 1/31/24	\$155,373 59%

FUND BALANCES

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 81 Operating	\$382,085	\$283,348	(\$98,737)	Decrease due to: \$128,665 Revenue received includes \$82,175 Golf Tournament \$30,092 Chancellor's Circle \$4,050 Silver Spur \$12,348 Interest, admin fee, annual fund appeal, and general fundraising (\$136,732) Expenses paid includes (\$39,407) Salary & Benefits (\$26,960) Development Fundraising (\$13,193) General Operations (\$37,540) Golf Tournament (\$17,252) Chancellor's Circle (\$2,380) Silver Spur \$0 Scholarly Presentation (\$100,000) Trf to Fund 87 to Establish COC Foundation Endowment \$9,330 Fair Market Value Adj - Opening Entry

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 82 Programmatic: Instructional/ Campus Support & Clubs/Athletics	\$2,058,488	\$2,036,283	(\$22,205)	Decrease due to: \$286,860 Revenue received includes \$18,966 Interest Fund 82 \$138 Interest Fund 87 \$9,190 Dividends Fund 87 Endowments \$69,675 Instructional programs \$47,409 Campus depts/clubs \$3,506 Athletics \$80,558 Foundation Fundraising Prog. \$57,418 Trf to Roger Van Hook Raising the Bar (\$405,209) Expenses paid includes (\$1,583) Instructional programs (\$36,058) Campus depts/clubs (\$4,549) Athletics (\$75,601) Foundation Fundraising Prog. (\$57,418) Interfund Trf from Student Success & Resource (\$230,000) Interfund Trf to Establish Fund 87 \$96,144 Fair Market Value Adj - Opening Entry
Foundation Fundraising Programs <i>(Included in Fund 82 Balance)</i>	BANC 31,351 Chancellor's Mini Grant 15,688 Circle of Friends \$8,237 Cougar Club \$52,089 Dr. Van Hook Innovation \$0 Library Associates \$29,586 M. Jenkins Bridging \$1,725 Patrons of the Arts \$182,761 R. Van Hook Raising the Bar \$114,642 Newhall Family Fdtn \$41,500 Student Res&Succ \$57,408 \$534,987	BANC 32,936 Chancellor's Mini Grant 8,688 Circle of Friends \$8,237 Cougar Club \$48,637 Dr. Van Hook Innovation \$7,250 Library Associates \$29,586 M. Jenkins Bridging \$1,825 Patrons of the Arts \$60,078 R. Van Hook Raising the Bar \$252,274 Newhall Family Fdtn \$41,500 Student Res&Succ \$0 \$491,011	\$1,585 (\$7,000) \$0 (\$3,452) \$7,250 \$0 \$100 (\$122,683) \$137,632 \$0 (\$57,408) (\$43,976)	

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 83 Capital Campaigns – ATC	\$8	\$8	\$0	No significant activity

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 84 Expendable Scholarships – Includes College Promise	\$700,599	\$816,840	\$116,241	Increase due to: \$194,913 Revenue received includes \$6,199 Interest Fund 84 \$278 Interest Fund 86 \$8,974 Dividend Fund 86 \$9,155 Dividend Fund 86 Manvi Trust \$76,807 Ext. 3rd Party Scholarships \$20,300 Osher Exp. Scholarships \$73,200 All other donor contributions (\$110,934) Expenses paid includes (\$79,772) Ext. 3rd Party Scholarships (\$9,425) Osher Exp. Scholarships (\$21,737) Other Expendable Scholarships \$32,262 Fair Market Value Adj - Opening Entry

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 85 Major Gifts	\$4,443	\$4,711	\$268	Increase due to: \$45 Interest \$223 Fair Market Value Adj - Opening Entry

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 86 Endowed Scholarships (Invested in Raymond James)	LACOE \$27,220 Raymond James \$1,162,056 <u>\$1,189,276</u>	LACOE \$47,752 Raymond James \$1,162,056 <u>\$1,209,808</u>	\$20,532 \$0 <u>\$20,532</u>	Increase due to: \$19,150 Donor contributions to scholarships \$1,382 Fair Market Value Adj - Opening Entry

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 87 Endowments (Invested in Raymond James)	LACOE \$13,526 Raymond James \$480,000 <u>\$493,526</u>	LACOE \$14,213 Raymond James \$810,000 <u>\$824,213</u>	\$687 \$330,000 <u>\$330,687</u>	Increase due to: \$130,000 Interfund Trf to Establish Patrons of the Arts Endowment \$200,000 Interfund Trf to Establish COC Foundation Endowment \$687 Fair Market Value Adj - Opening Entry
Endowment Program Allocations	Library \$165,053 PAC \$302,913 Track \$10,864 Agajanian \$10,247 TLC \$2,006 Learning Resource \$3,130 Patrons of the Arts \$0 COC Foundation \$0 Fair Market Value Adj (\$687) <u>\$493,526</u>	Library \$165,053 PAC \$302,913 Track \$10,864 Agajanian \$10,247 TLC \$2,006 Learning Resource \$3,130 Patrons of the Arts \$130,000 COC Foundation \$200,000 Fair Market Value Adj \$0 <u>\$824,213</u>	\$0 \$0 \$0 \$0 \$0 \$130,000 \$200,000 \$687 <u>\$330,687</u>	

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 88 OSHER – CCC Scholarship Awards	\$153,656	\$203,888	\$50,232	Increase due to: \$88,527 Revenue received includes \$77 Interest \$88,450 Osher Scholarship Contrib. (\$39,150) Osher Student Scholarships \$855 Fair Market Value Adj - Opening Entry

Fund Description	Beginning Fund Balance at 7/1/23	Ending Fund Balance at 1/31/24	YTD Variance	Variance Detail
Fund 89 OSHER – CCC Scholarship Endowments	\$1,041,613	\$1,041,613	\$0	No Change

RAYMOND JAMES INVESTMENTS

January 31, 2024		
	Endowed Scholarships (Fund 86) <i>Inception Date: 6/17/15</i>	Other Endowments (Fund 87) <i>Inception Date: 12/18/14</i>
Initial Investment	\$280,000	\$380,000
Investment Value Life to Date	\$580,000	\$810,000
Investment Value at 6/30/23	\$646,881	\$587,578
Additional Contributions 12/11/23	\$0	\$330,000
Investment Value at 1/31/24	\$677,473	\$948,979
Unrealized Gain		
Life to Date		
Net Gain(Loss)	\$97,473	\$138,979
Percent Increase/(Decrease)	16.81%	17%
Fiscal Year to Date 7/1/23 - 1/31/24		
Unrealized Gain/(Loss)	\$30,592	\$31,401
Percent Increase/(Decrease)	5.27%	-5.25%
Realized Dividends		
(Fund 84 - LACOE)		
Life to Date Dividends at 6/30/23	\$123,400	\$147,136
Fiscal Year to Date 7/1/23 - 1/31/24		
Dividends Received	\$8,974	\$9,190
Realized Dividends Total at 1/31/24	\$132,374	\$156,326

January 31, 2024	
	Sati Ram Manvi Trust Endowed Scholarship (Fund 86) <i>Inception Date: 11/30/22</i>
Initial Investment	\$582,056
Investment Value at 6/30/23	\$610,354
Investment Value at 1/31/24	\$638,187
Unrealized Gain	
Life to Date	
Unrealized Gain/(Loss)	\$56,131
Percent Increase/ (Decrease)	9.64%
Fiscal Year to Date 7/1/23 - 1/31/24	
Unrealized Gain/(Loss)	\$27,833
Percent Increase/ (Decrease)	4.78%
Realized Dividends	
Life to Date Dividends at 6/30/23	\$5,230
Fiscal Year to Date 7/1/23 - 1/31/24	
Dividends Received	\$9,155
Realized Dividends Total at 1/31/24	\$14,385

College of the Canyons Foundation
Fiscal Year 2023-2024
Fund 81 - Operating Fund
Adopted Budget vs. YTD Actuals
January 31, 2024 - YTD

2023-24 YTD Summary of Activities at 7 months (58% of fiscal year)	
Revenues:	\$128,665 = 49% of budget
Expenses:	\$136,732 = 52% of budget
Net Revenue:	(\$8,067) = Below budget due to timing including upcoming Silver Spur event and full payments for software

REVENUES	Adopted	Current	YTD Actuals	YTD Actuals vs.	Revenue % of	Explanation
	Budget	Budget		Current Budget	Current Budget	
LACOE Interest	4,000.00	4,000.00	1,826.08	(2,173.92)	45.65%	1st Qtr LACOE and bank interest
Change in Life Insurance Cash Value	4,000.00	4,000.00	-	(4,000.00)	0.00%	Annual year end adjustment from insurance statements
Change in Irrevocable Planned Gift Valu	700.00	700.00	-	(700.00)	0.00%	Annual year end adjustment from IRS table
Interfund Transfers	20,000.00	20,000.00	-	(20,000.00)	0.00%	Fund 82 interest sweep
Interfund Transfers	5,000.00	5,000.00	-	(5,000.00)	0.00%	No admin fees to date
Annual Fund Appeal	15,000.00	15,000.00	8,566.00	(6,434.00)	57.11%	1st letter sent November 2023. Electronic formats scheduled for Spring 2024. Letters are sent to all constituents (alumni, board members, community members
Development Fundraising	5,000.00	5,000.00	1,956.20	(3,043.80)	39.12%	Unsolicited/Unrestricted donations
Alumni Development	5,000.00	5,000.00	-	(5,000.00)	0.00%	Alumni outreach/events: Alumni Mixer held October 2023 and 3x3 Basketball Tournament in Spring 2024
Golf Tournament	55,000.00	55,000.00	82,175.00	27,175.00	149.41%	Event held October 2023
Chancellor's Circle	60,000.00	60,000.00	30,092.00	(29,908.00)	50.15%	Year round new memberships/renewals; Event held October 2023
Silver Spur	90,500.00	90,500.00	4,050.00	(86,450.00)	4.48%	Event to be held April 2024
Total Revenues	264,200.00	264,200.00	128,665.28	(135,534.72)	48.70%	
EXPENSES	Adopted	Current	YTD Actuals	YTD Actuals vs.	Spent % of	Explanation
	Budget	Budget		Adopted Budget	Adopted Budget	
Salary & Benefits						
Classified Clerical	68,100.00	68,100.00	36,320.00	(31,780.00)	53.33%	Payroll for July - mid January
Employee Benefits - Classified Clerical	6,800.00	6,800.00	3,086.85	(3,713.15)	45.39%	
<i>Subtotal</i>	<i>74,900.00</i>	<i>74,900.00</i>	<i>39,406.85</i>	<i>(35,493.15)</i>	<i>52.61%</i>	
Development Fundraising						
Contract Services	11,200.00	11,200.00	11,200.00	-	100.00%	Raisers Edge NXT subscription
Mileage	500.00	500.00	-	(500.00)	0.00%	No expenses to date
Conferences	2,000.00	2,000.00	-	(2,000.00)	0.00%	No expenses to date
Event/Meeting Attendance	2,000.00	2,000.00	45.00	(1,955.00)	2.25%	Event attendance at SCV Chamber Mixer
Memberships	800.00	800.00	740.00	(60.00)	92.50%	Memberships for SCV Chamber of Commerce, NCCCF and City of Santa Clarita Tourism
Advertising/Marketing	6,200.00	6,200.00	1,602.00	(4,598.00)	25.84%	Constant Contact subscription
Board Designated	2,000.00	2,000.00	-	(2,000.00)	0.00%	No expenses to date
Program Grants	5,000.00	5,000.00	-	(5,000.00)	0.00%	No expenses to date
Other Expenses	9,500.00	9,500.00	7,302.59	(2,197.41)	76.87%	Expenses for meetings with donors, Veteran's Day fundraiser event and Board Holiday party
Alumni Development - Expenses	5,000.00	5,000.00	2,570.65	(2,429.35)	51.41%	Alumni logo items and Alumni Banner event
Planned Giving - Other Expenses	4,000.00	4,000.00	3,500.00	(500.00)	87.50%	Crescendo software subscription
<i>Subtotal</i>	<i>48,200.00</i>	<i>48,200.00</i>	<i>26,960.24</i>	<i>(21,239.76)</i>	<i>55.93%</i>	
General Operations						
Office Supplies	1,500.00	1,500.00	1,150.68	(349.32)	76.71%	General supplies as needed
Contract Services	15,000.00	15,000.00	6,638.98	(8,361.02)	44.26%	Investment advisor fees
Mileage	200.00	200.00	-	(200.00)	0.00%	No expenses to date
Postage	600.00	600.00	410.00	(190.00)	68.33%	Postage for mailings
Other Expenses	6,000.00	6,000.00	1,319.70	(4,680.30)	22.00%	Bank fees, payroll fees, tax report filing fee, board meeting supplies and water
Credit Card Fees	9,000.00	9,000.00	3,673.52	(5,326.48)	40.82%	July - January merchant fees
<i>Subtotal</i>	<i>32,300.00</i>	<i>32,300.00</i>	<i>13,192.88</i>	<i>(19,107.12)</i>	<i>40.84%</i>	
Special Events						
Golf Tournament - Expenses	38,500.00	38,500.00	37,539.98	(960.02)	97.51%	Event held October 2023
Chancellor's Circle - Expenses	17,500.00	17,500.00	17,251.59	(248.41)	98.58%	Event held October 2023
Silver Spur - Expenses	50,500.00	50,500.00	2,380.20	(48,119.80)	4.71%	Event to be held April 2024
Scholarly Presentation - Expenses	1,500.00	1,500.00	-	(1,500.00)	0.00%	Event date to be determined
<i>Subtotal</i>	<i>108,000.00</i>	<i>108,000.00</i>	<i>57,171.77</i>	<i>(50,828.23)</i>	<i>52.94%</i>	
Total Expenses	263,400.00	263,400.00	136,731.74	(126,668.26)	51.91%	
Net Revenue	800.00	800.00	(8,066.46)	(8,866.46)		
Beginning Fund Balance General	220,491.47	244,140.47	244,140.47			
PERS Pension Liability (updated annually)	-	-	-			Based on CalPERS actuarial study as of 2020-21
Trf to Fund 87 - COC Foundation Endowment	-	-	(100,000.00)			
Assets Held by Others-FCCO Endowed Scholarship	23,649.00	23,649.00	-			Booked at 3/31/13 per VTD, Foundation board designated amount of Osher Endowment; 9/30/23 - Moved to Fund 82 - Raising the Bar
Life Insurance Cash Value (updated annually)	96,133.28	96,133.28	96,133.28			Booked at 6/30/11 per VTD, adjusted annually per insurance statements
Irrevocable Planned Gift (updated annually)	32,481.00	32,481.00	32,481.00			Booked at 6/30/21 per Eide Bailey, valued by IRS NPV rate calculation
Fair Market Value Adj on Cash in County	9,330.00	9,330.00	18,660.00			Booked at 6/30/21 per Governmental Accounting Standard Board - GASB 31
Subtotal for Beginning Fund Balance	382,084.75	405,733.75	291,414.75			
Ending Fund Balance	382,884.75	406,533.75	283,348.29		108%	
Cash Balance						
Discretionary Cash Balance			\$155,372.99		59%	

Residence INN[®]

BY MARRIOTT

DESCRIPTION OF GROUP AND EVENT

The following agreement (“Agreement”) is between the Residence Inn by Marriott Westlake Village CA (“Hotel”) and the College of the Canyons Foundation (“College of the Canyons Foundation”) that outlines specific conditions and services to be provided. College of the Canyons Foundation and Hotel are also referred to collectively as the “parties” and individually as “party.”

ORGANIZATION: College of the Canyons Foundation

CONTACT:

Name: Cassidy Butow
 Phone Number: 661-362-3737
 E-mail Address: Cassidy.butow@canyons.edu

PROGRAM NAME: College of the Canyons Foundation

OFFICIAL PROGRAM DATES: April 13, 2024

ANTICIPATED NUMBER OF ROOMS: 20 rooms per night

This Agreement is effective as of last day it has been executed by both Parties (“Effective Date”) and shall continue in full force and effect thereafter until and including April 14, 2024 (“Term”), unless this Agreement is terminated during the Term.

GUEST ROOM COMMITMENT

The Hotel agrees that it will provide, and the College of the Canyons Foundation agrees that it will be responsible for utilizing, the number of rooms per night in the pattern set forth below (such number and such pattern, the “Room Night Commitment”):

Date	Room Type	# of Rooms
April 13, 2024	Studio/One Bedroom	20

GROUP ROOM RATES

Based upon the College of the Canyons Foundations total program requirements as outlined in this agreement, Hotel confirms the following group rates (net of all taxes):

Studio/One Bedroom Suite: **\$229.00** per night plus tax

Hotel room rates are subject to applicable state and local taxes (currently 10.195%) in effect at the time of check in. Individual guests will be responsible for payment of each room. College of the Canyons Foundation shall not be responsible for payment of individual guest sleeping rooms.

GUARANTEED RESERVATIONS

All reservations must be guaranteed with a major credit card. Hotel will not hold any reservations unless secured by one of the above methods.

CUTOFF DATE

Reservations must be received on or before March 23, 2024 (the “Cutoff Date”); after that date, the College of the Canyons Foundation may modify the number of rooms needed by providing notice to the hotel no less than five (5) business days in advance of required room additions or reductions. Hotel shall use best business efforts to provide the additional rooms at the same room rate if requested. At the Cutoff Date, Hotel will review the reservation pickup for the Event, release the unreserved rooms for general sale, and determine whether it can accept reservations based on a space- and rate-available basis at the College of the Canyons Foundation rate after this date.

ROOMS ATTRITION

Hotel is relying upon the College of the Canyons Foundations use of the Room Night Commitment. The College of the Canyons Foundation agrees that a loss will be incurred by Hotel if actual usage is less than eighty percent (80%) of the Room Night Commitment

If the College of the Canyons Foundations actual usage is less than eighty percent (80%) of the Room Night Commitment, the College of the Canyons Foundation agrees to pay, as liquidated damages and not as a penalty, the difference between eighty percent (80%) of the Room Night Commitment and the actual usage, multiplied by the average group room rate less any rooms unsold. Attrition is cumulative and permitted up to program date. Attrition Charges owed to the Hotel under this Section, if any, will be posted to Group's Master Account.

CANCELLATION

The College of the Canyons Foundation acknowledges that if it cancels its planned use of the Room Night Commitment (a “Cancellation”), this action may cause the Hotel lost revenue represented under this Agreement. Because Hotel’s harm (and the College of the Canyons Foundations obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, the College of the Canyons Foundation agrees to notify Hotel, in writing, within five (5) business days of any decision to cancel. In addition, if a Cancellation occurs, the parties agree that:

- a) It would be difficult to determine Hotel’s actual harm.
- b) Due to the short period of time between the execution of this Agreement and the Event dates, and/or the projected non-capacity occupancy of the Hotel over the Event dates, Hotel is unlikely to be able to resell rooms or function space on a “last-sale” basis in the event of a Cancellation.
- c) The amount set forth below reasonably estimates Hotel’s harm for a Cancellation.

Room Nights Contracted Less Room Nights Resold (20), x (Rate + Tax = \$5,047.00), Less Allowed Attrition = \$1,009.40 x Rooms Division Profit (not to exceed 80% = \$4,037.60) x cancellation factor below:

3 weeks from arrival date:	25% of cancellation fee formula = \$1,009.40
2 weeks from arrival date:	50% of cancellation fee formula = \$2,018.80
Less than 1 week of arrival date	75% of cancellation fee formula = \$3,028.20

TERMINATION

During the Term of this Agreement, College of the Canyons Foundation may terminate this Agreement at any time

at its convenience and without cause, upon providing Hotel at least three (3) weeks written notice before the effective date of termination. In no event shall Hotel be entitled to any payment as the result of College of the Canyons' termination under this section.

FORCE MAJEURE

The performance of this Agreement is subject to termination without liability upon the occurrence of an event or condition that is caused by facts and circumstances that are beyond the reasonable control of either party, including the enactment, imposition, or modification of any Law that occurs after the Effective Date and that prohibits or materially impedes the performance of the obligations of the Parties under this Agreement; confiscation, seizure, or condemnation by any governmental authority; governmental restrictions or regulations; epidemics or pandemic; act or the failure to act of any governmental authority; compliance with any order or regulation of any governmental authority; war or war-like action (whether actual, pending, or expected and whether de jure or de facto); arrest or other restraint of government (civil or military); blockade or embargo; insurrection, civil disturbance, riot, or national emergency; epidemic, pandemic or national health emergency; act of God, fire, landslide, lightning, earthquake, hurricane, storm, flood, drought, wash-out, or explosions; nuclear reaction or radiation or radioactive contamination; act of terrorism or sabotage; strike or other labor trouble; failure of a utility provider; or interruption of or delay in transportation to the extent that such circumstance makes it illegal, impossible or impracticable to provide or use the Hotel facilities or frustrates the purpose of this Agreement. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

Termination of the Agreement in accordance with this Force Majeure section will be without liability. For purposes of this Agreement, “without liability” means that, except as set forth in the next sentence, no money damage (including any liquidated damages identified in this Agreement) will be due by the terminating party to the other party as a result of the termination and Hotel will refund to Group any deposits that the Hotel has received from the Group for the event.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additions, stipulations, or deletions, including corrective lining out by either Hotel or the College of the Canyons Foundation will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

INDEMNIFICATION

Each party agrees to defend, hold harmless and indemnify the other Party, their parent, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of its negligent act or willful misconduct, or of its duties and responsibilities under this Agreement. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability and shall survive the termination of this Agreement.

INSURANCE

Hotel agrees to maintain, in full force and effect, at Hotel's expense, the following insurance coverages from an admitted carrier in the State of California with a Best Rating of A-VII or higher: (i) Commercial General Liability insurance, with limits of not less than One Million Dollars (\$1,000,000) per occurrence including bodily injury, broad form property damage and blanket contractual liability, written on an “occurrence” form; (ii) Employer's Liability with limits of not less than One Million Dollars (\$1,000,000) per occurrence; (iii) Workers' Compensation insurance as required by statutory insurance requirement of the State of California; and (iv) Automobile Liability covering all owned, non-owned and hired vehicles with combined single limit for bodily injury and/or property damage of not less than One Million Dollars (\$1,000,000).

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

Hotel shall be responsible for complying with the public accommodations requirements of the Americans with Disabilities Act (“ADA”) applicable to the Hotel, including but not limited to: (i) the “readily achievable” removal of physical barriers to access; (ii) the provision of auxiliary aids and services; and (iii) the modification of the Hotel’s policies, practices and procedures applicable to all guests and/or College of the Canyons Foundation as necessary to provide the services to disabled individuals. Hotel further agrees to indemnify and hold College of the Canyons Foundation harmless from and against any and all claims and expenses, including attorneys’ fees and litigation expenses, that may be incurred by or asserted against College of the Canyons Foundation or its officers, directors, agents, and employees on the basis of Hotel’s non-compliance with any of the provisions of the ADA or Hotel’s negligence or willful misconduct.

DAMAGES

College of the Canyons Foundation shall not be liable for any and all claims, lawsuits, damages, liabilities, losses, fines, penalties, expenses, judgments, demands and costs, including reasonable attorney’s fees, whether against Hotel, College of the Canyons Foundation or others, including those arising from actions of the guests, injuries or death of persons and for damages to property, arising directly or indirectly out of the activities provided by the Hotel, save and except claims or litigation arising through the sole negligence or wrongdoing, or the sole willful misconduct of College of the Canyons Foundation. In the unlikely event that damage to any Hotel property occurs as a result of any guest related to College of the Canyons Foundation, the guest causing the damage shall be held solely liable for any and all expenses for damages caused through intention or negligence on the part of the guest.

PROFESSIONAL PRACTICES

Hotel represents that Hotel has the proper training, skill, and experience, and is qualified, including any required license, permits, and certification, to provide College of the Canyons Foundation the services required by this Agreement.

GOVERNING LAW

The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Los Angeles, California.

ACCEPTANCE

Prior to execution by both parties, this document represents an offer by the Hotel. Unless the Hotel otherwise notifies the College of the Canyons Foundation at any time prior to the execution of this document, the outlined format and dates will be held by the Hotel for the College of the Canyons Foundation on a first-option basis until January 31, 2024 . If the College of the Canyons Foundation cannot make a commitment prior to that date, the offer will revert to a second option basis or, at the Hotel’s option, the arrangements will be released, in which case neither party will have any further obligations. Upon receipt by Hotel of a fully executed version of this Agreement by January 31, 2024 it will be placed on a definite basis and will be binding upon Hotel and the College of the Canyons Foundation.

Hotel and the College of the Canyons Foundation have agreed to and have executed this Agreement by their authorized representatives as of the dates indicated below.

SIGNATURES

Approved and authorized by College of the Canyons Foundation:

Shawna Lubs

Name: (Print)

Signature:


DocuSigned by:
Shawna Lubs
F9F0035D671B4AC...
1/26/2024

Date:

Approved and authorized by Hotel:

Name: (Print) Ken Painter

Title: (Print) Director of Sales

Signature: A blue DocuSign signature stamp with the text "DocuSigned by:" above a stylized signature of "Ken Painter".

Date: 1/26/2024



College of the Canyons Foundation
26455 Rockwell Canyon Road
Santa Clarita, CA 91355

SENT VIA EMAIL:
ken.painter@hhg-hotels.com

February 29, 2024

Residence Inn by Marriott Westlake Village
Attn: Ken Painter
30950 Russell Ranch Road
Westlake Village, CA 91362

Re: Notice of Termination of Agreement, Effective Date: January 26, 2024 ("Agreement")

Dear Mr. Painter,

Pursuant to the Termination section of the Agreement, College of the Canyons Foundation is exercising its right to provide at least three (3) weeks written notice to terminate the Agreement in its present form.

Please accept this letter as formal notification that the Agreement shall terminate on **March 21, 2024** ("Termination Date").

Should you have any questions, please feel free to contact me at (661) 362-3639.

Sincerely,

DocuSigned by:
Shawna Lubs
F9F0035D671B4AC...

Shawna Lubs
Chief Operating Officer
College of the Canyons Foundation

WESTLAKE VILLAGE INN

HOTEL | RESTAURANT | LOUNGE | WINERY

Client/Organization College of the Canyons Foundation	Event Date 4/13/2024 (Sat)	Telephone (661) 362-3737	Fax	Event # E38814
Address: 26455 Rockwell Canyon Road, Canyons Hall 160, Santa Clarita, CA 91355		Booking Contact Butow, Cassidy	Site Contact Butow, Cassidy	Guests
Party Name College of the Canyons Silver Spur	Sales Rep Kaylyn Cassar	Theme Fundraiser	Booking Email cassidy.butow@canyons.edu	

Venue

Date	Description	Start	End	Banquet Room	Setup Style
4/13/2024-Sat	Plated Dinner	5:30 pm	12:00 am	Provence Room	60"Rounds

Food/Service Items

Food/Service Items	Price	Qty	Total
PROVENCE ROOM FOOD & BEVERAGE MINIMUM PLUS SERVICE CHARGE & SALES TAX	17,000.00	1	17,000.00

Comments

***Client and any of Client's vendors, if applicable, shall be allotted at least two (2) hours to set up for the event prior to the start of the event, and two (2) hours from the end of the event for the cleanup at no additional cost to Client.**

Maximum number of attendees for Provence Room is two hundred (200).

THIS INITIAL CATERING CONTRACT SHALL BE SIGNED BY THE PARTIES. A \$4,250 NON-REFUNDABLE, NON-TRANSFERABLE DEPOSIT IS DUE BY 11/20/23 IN ORDER TO SECURE THE EVENT SPACE.

ALL GUESTS MEAL SELECTIONS, GUEST ATTENDANCE GUARANTEE AND BALANCE DUE ARE REQUIRED TEN (10) BUSINESS DAYS PRIOR TO YOUR EVENT DATE.

THANK YOU!

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Total
Subtotal	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00	17,000.00
22% Service	3,740.00	0.00	0.00	0.00	0.00	0.00	0.00	3,740.00
Taxes	1,970.30	0.00	0.00	0.00	0.00	0.00	0.00	1,970.30
Total	22,710.30	0.00	0.00	0.00	0.00	0.00	0.00	22,710.30

Subtotal	17,000.00	Next Deposit	0.00	Pay Method	Card Number
Tax	1,970.30	Due Date		Card Type	
Service Charge	3,740.00	Paid	0.00	Card Holder	Expires
Total Value	22,710.30	Balance	22,710.30	Signature	

TERMS & CONDITIONS

This Catering Contract ("Catering Contract") is between **College of the Canyons Foundation** ("Client"), a 501(c)(3) non-profit auxiliary organization, and **Provence at Westlake Village Inn** doing business as **Westlake Village Inn** ("Westlake Village Inn"). Client and Westlake Village Inn are also referred to collectively as the "Parties" and individually as "Party."

The terms and conditions contained in this Catering Contract shall supersede the terms of any other terms and conditions contained in any other agreements, contracts, terms of use, terms of service, order forms, schedules, statement of work, policies, or any other Westlake Village Inn documentation. In the event of a conflict, this Catering Contract shall prevail.

1. All food and beverage served in the facility are to be provided by Westlake Village Inn, and may not be removed from the premises at any point prior to, during, or after the function. Food will be displayed for a maximum of two hours at any event. The only exceptions are special event cakes. A cake-cutting fee will apply. This fee is not subject to waiver.

Westlake Village Inn shall facilitate a cash bar, including service of curated cocktails, premium liquor, red and white wine, beer, and mixers. Westlake Village Inn's staff responsible for serving alcoholic beverages shall be age twenty-one (21) or over. Westlake Village Inn shall collect payment from guests for all beverages at the cash bar. Westlake Village Inn shall provide a sign clearly visible in the location where alcohol is served that reads that photo I.D. is required and bartenders/servers have the right to refuse service. Westlake Village Inn shall refuse service and shall not serve alcohol to any guests who fail to show a valid photo I.D. that confirms the guest is age of twenty-one (21) or over, or appears to be intoxicated. There shall be no additional cost to Client for facilitation of cash bar. Client shall pay at Two Hundred Fifty Dollar (\$250) bartender fee and a Two Hundred Fifty Dollar (\$250) bar set-up fee.

2. Westlake Village Inn reserves the right to inspect and control all private functions. Liability for damage to the event space will be charged to the Client if such damage is deemed to be have been caused by Client.

3. Westlake Village Inn, at its discretion, may require security for certain events, particularly those with minors in attendance. The cost of such services will be the Client's responsibility. Should Westlake Village Inn deem that security is required for the event herein, then Westlake Village Inn shall provide Client with written notice of such requirement at least ninety (90) days prior to the event.

4. Westlake Village Inn will not assume any liability for theft or any other type of loss of personal property, which occurs prior to, during, or after the event, unless such theft or loss is due to the negligence or willful misconduct of Westlake Village Inn. No transportation of gifts or presents to hotel rooms will be provided by staff.

5. As a licensee of the California State Liquor Commission, Westlake Village Inn strictly adheres to all laws and regulations pertaining to the sales and service of alcoholic beverages. In particular, sale to minors and intoxicated persons.

6. A 22% Service Fee and current local Sales Tax will be added to all food, beverage and other services purchased at Westlake Village Inn. According to California State Tax Codes, as published in publication 22, the service fee is taxable. Prices are subject to change without notice.

7. In order to secure a definite space reservation, **if Client is not approved for direct billing**, a deposit of 25% of the estimated bill is required or as determined by the above contractual agreement. Only approved direct bill accounts will be invoiced following the event.

8. A 25% deposit is due on November 20, 2023. 60 days prior to the function, depending on booking date, 50% of the balance will be due. 100% of remaining balance is due 10 business days prior to the function date. All payments must be made in the form of cash, check, a certified bank's cashier's check, or an approved credit card. Personal checks will only be accepted if received more than 10 business days prior to the event. Any additional charges incurred at the event will be charged to the credit card on file if another form of payment is not presented at the conclusion of the event.

9. Direct bill status may be applied for by companies only and are approved by the Vice President of Finance. This application process may take up to eight weeks or longer to process. All applications must be approved no less than 30 days prior to the event. Terms are Net 15.

10. In the event of cancellation the initial deposit is **non-refundable and non-transferable**. (25% of food and beverage minimum)

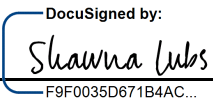
Event Cancellation Terms

E38814 - College of the Canyons Foundation

In the event Client should cancel its entire event, Client will owe the Westlake Village Inn the following percentage for our lost room and/or food and beverage revenues:

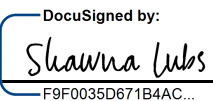
<u>Days Prior to Arrival</u>	<u>% Revenue Owed</u>
Less than 30	100%
Between 45-30	75%
Between 89-46	50%
Greater than 90	25%

I acknowledge and agree to these cancellation terms and conditions.

Client Signature  F9F0035D671B4AC...

11. The Westlake Village Inn does require mandatory valet Friday and Saturday evenings for all events at the Clients expense. Should the high traffic of the property demand valet on an additional day, The Westlake Village Inn reserves the right to offer mandatory valet parking at the Client's expense at a rate of Seven Dollars (\$7) per vehicle.

I acknowledge and agree to these valet terms and conditions.

Client Signature  F9F0035D671B4AC...

12. **Menu selection, meal counts and a guarantee of the final attendance must be received 10 business days prior to event.** The guarantee will not be subject to reduction and charges will be based on the guaranteed number. If no guarantee is given the estimated number on the Catering Contract will automatically become the guaranteed number. **No changes in room diagram or meal counts will be accepted 72 hours prior to the event date.**

13. If the Client opts to provide a choice of entrees for their event, the higher priced entree will become the price for all entree choices at that event. If more than one entree is offered, different meal cards must be provided to use for indication of meal selection. In order to provide the best service possible, a maximum of two choices plus a vegetarian choice will be allowed per event.

14. Minimum food and beverage purchases are required to reserve banquet rooms or any function space. If minimums are not met, current rental fees will be charged.

15. There are labor charges for bartenders, food carvers, station chefs, room set up changes on the same day of the event, etc. These fees may not be subject to waiver.

16. In the event of natural disaster, extreme weather conditions, or terrorist attack, any portion of the event that is booked in any outdoor area will be moved based on available space and at Westlake Village Inn's discretion. If Client desires to tent any outdoor area it will be done at the Client's expense and is subject to Westlake Village Inn's approval.

17. In the event of a cancellation related to a government official order and/or restriction 30 days prior to your scheduled event, the event is deemed refundable.

18. Signature on these policies and procedures will act as signature on file in the event a credit card is used for deposit or payment. Therefore, the card holder must sign this Catering Contract in addition to any other responsible parties.

19. Neither Party shall be responsible for failure to perform this Catering Contract if unanticipated circumstances beyond their control (including but not limited to natural disasters, act of god, terrorist threat, epidemic or pandemic, governmental restrictions or regulations, or loss of power) make it illegal or impossible for the event to occur. The affected Party may terminate this Catering Contract without liability upon providing written notice to the other Party within ten (10) days of the force majeure occurrence. Westlake Village Inn shall refund Client for any fees paid as a result of termination due to a force majeure occurrence within thirty (30) days of termination.

20. Due to a mandatory L.A. County Ordinance, should you wish to provide candles for your event they will need to be inside a glass

container with the flame no less than two inches below the top.

21. All itemized food and beverage invoices must be reviewed and signed at the conclusion of your function. Any discrepancies or concerns about the invoices can be discussed and resolved with the banquet manager at the conclusion of the event. If the client is not available or chooses not to sign, he/she accepts the invoices and agrees to pay said invoice as prepared by the Westlake Village Inn.

22. In the event any destruction or damage of the event space renders the event space not useable or uninhabitable by Westlake Village Inn for the purposes set forth in this Catering Contract, Westlake Village Inn shall provide Client with written notice regarding the condition of the event space. Westlake Village Inn reserves the right to relocate functions to other meeting/banquet space other than those appearing on the Catering Contract, based on the Westlake Village Inn's discretion, if event space is damaged or uninhabitable. If a move must occur Westlake Village Inn shall find an alternate event space that will be suitable for the scheduled event and will confirm the move as soon as Westlake Village Inn learns of the condition of the event space. All ceremony rehearsals are subject to site availability and are subject to change without notice.

23. Due to noise ordinances placed by the City of Westlake, DJ's, bands, and live music must take place inside the Vintage Room with doors closed. Any other form of entertainment that causes a level of volume that disturbs the community will be asked to move inside the Vintage Room space with all doors closed with a decreased decibel level. Should any vendor or Client refuse to acquiesce to these terms prior to or during the event, the Westlake Village Inn reserves the right to terminate the entertainment and/or event completely.

24. All rental linens must be delivered to the Westlake Village Inn one day prior to your function date. Rentals provided the day of the event will be subject to a \$200 labor fee.

25. Each party agrees to defend, hold harmless and indemnify the other Party, their parent, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of its negligent act or willful misconduct, or of its duties and responsibilities under this Catering Contract. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability and shall survive the termination of this Catering Contract.

26. Westlake Village Inn agrees to maintain, in full force and effect, at Westlake Village Inn's expense, the following insurance coverages from an admitted carrier in the State of California with a Best Rating of A-VII or higher: (i) Commercial General Liability insurance, with limits of not less than One Million Dollars (\$1,000,000) per occurrence including bodily injury, broad form property damage and blanket contractual liability, written on an "occurrence" form; (ii) Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000); (iii) Employer's Liability with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and (iv) Workers' Compensation insurance as required by statutory insurance requirement of the State of California.

Westlake Village Inn agrees to name Client, Client's Board of Trustees, its officers, agents, and employees as Additional Insured under its policy(ies). Westlake Village Inn shall deliver Certificate(s) of Insurance and Additional Insured Endorsement(s) evidencing the required coverages to the Client, which shall be subject to the Client's approval for adequacy of protection. The Certificate(s) of Insurance shall provide thirty (30) days prior written notice of cancellation. All certificates and endorsements must be emailed to contracts@canyons.edu before Work is to commence.

27. The Catering Contract documents consist of this Catering Contract, any exhibits attached to or referenced herein, and all amendments and/or modifications issued in writing, duly approved by Client's Board of Trustees, and executed by the Parties after the release of this Catering Contract. Conflicting provisions hereof, if any, shall prevail in the following descending order of precedence: (a) provisions set forth in this Catering Contract, (b) provisions set forth in any referenced attachments or exhibits to this Catering Contract attached or incorporated herein by reference.

28. Westlake Village Inn agrees not to engage in unlawful discrimination in the provision of services, allocation of benefits, accommodation in facilities, employment of persons, or in the acceptance, assignment, treatment, evaluation or compensation of students who participate in programs sponsored or arranged by Client, on the basis of race, color, religion, genetic information, nationality, national origin, ancestry, pregnancy, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation, military or Vietnam-era veteran status, or any other characteristic protected by law.

E38814 - College of the Canyons Foundation

29. The terms and conditions of this Catering Contract shall be governed by the laws of the State of California with venue in Los Angeles, California.

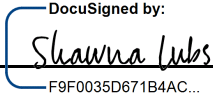
30. Westlake Village Inn represents that Westlake Village Inn has the proper training, skill, and experience, and is qualified, including any required license, permits, and certification, including a valid Los Angeles County health permit, California Department of Alcohol and Beverage Control permit, liability insurance, and worker’s compensation insurance, to provide Client the services required by this Catering Contract.

31. Westlake Village Inn affirms that it has complied with all applicable requirements to be considered Payment Card Industry Data Security Standard (“PCI DSS”) compliant, and has performed the necessary steps to validate its compliance with the PCI DSS.

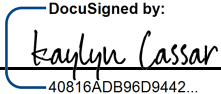
32. Westlake Village Inn agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Westlake Village Inn, Westlake Village Inn’s business, equipment and personnel engaged in operations covered by this Catering Contract or accruing out of the performance of such operations.

33. Client agrees to abide by all Westlake Village Inn policies.

Client: College of the Canyons Foundation

Client Signature  Date 12/7/2023
F9F0035D671B4AC...

Catering Representative: Kaylyn Cassar Date 10/14/2023

Westlake Village Inn Signature  Date 12/7/2023
40816ADB96D9442...



WESTLAKE VILLAGE INN

HOTEL | SPA | WINERY | RESTAURANT | LOUNGE

Date: January 22, 2023

Courtesy Block Agreement

Event Name: College of Canyons Foundation

Thank you for allowing the Westlake Village Inn the opportunity to accommodate you and your guests for your upcoming event!

The following is an agreement confirmation for courtesy room block. Please let us know if you have any questions, or wish to discuss any of the following items.

This Courtesy Block Agreement (“Agreement”) is between College of the Canyons Foundation (“Client” or “you” or “your(s)”) and Westlake Village Inn (“Westlake Village Inn” or “Hotel” or “we” or “our”). Client and Hotel are also referred to collectively as the “Parties” and individually as “Party.”

GUESTROOM ACCOMODATIONS

Date:		Total # of Rooms Blocked per day
Friday	04/12/24	<ul style="list-style-type: none"> ➤ 5 Courtyard Rooms \$310 ➤ 1 Executive Suite \$330 ➤ 2 Signature Suites \$340 ➤ 2 Mini Suites \$355
Saturday	04/13/24	<ul style="list-style-type: none"> ➤ 5 Courtyard Rooms \$310 ➤ 1 Executive Suite \$330 ➤ 2 Signature Suites \$340 ➤ 2 Mini Suites \$355
Check-out Only		Sunday, April 14, 2024
<p>*Check in time is 3:00pm. Check out time is 11:00am ** Room blocks are subject to two-night minimum stay over the weekend: observed by Westlake Village Inn as Friday & Saturday ***A maximum of 10 Courtyard Rooms is provided under courtesy room blocks</p>		

METHOD OF RESERVATION

A weblink and Booking ID number will be provided upon signature of agreement.

We will gladly hold your guestrooms until **March 13, 2024**. After this date, any rooms not guaranteed to an individual will be released into the reservation system, at which time rates and room types will be confirmed at published rates or best available rate based on availability.

31943 Agoura Road, Westlake Village, CA 91361
Hotel Number: (818) 889-0230 **Fax:** (818) 597-6336

Initial: SL



WESTLAKE VILLAGE INN

HOTEL | SPA | WINERY | RESTAURANT | LOUNGE

Block Release Date: 03/13/24

Westlake Village Inn retains the right to sell any unsold rooms within the block if the hotel reaches a sold out situation, regardless of the block cut-off date.

When possible, Westlake Village Inn can provide you with advance notice if the Hotel is approaching a sold-out situation so that you may notify your guests to book rooms imminently while they are still available under the block.

ROOM BLOCK CONFIRMATION

To confirm the Clients, **please sign and return this Agreement to my attention by January 29, 2023.** *This group block is considered "tentative" and subject to cancellation.*

In an effort to maintain the beauty, quality and ambiance of the Westlake Village Inn, the following policies and procedures have been established:

1. **Hotel does not guarantee specific guestroom numbers or locations of guestrooms.** Hotel will try to accommodate requested room numbers and locations but does not guarantee them.
2. **Check in time is 3:00pm. Check out time is 11:00am.** Guests arriving before 3:00pm will be accommodated as rooms become available; however Hotel does not guarantee an earlier check in time than 3:00pm.
3. If guests provides welcome gift bags, guest must reach out to designated Hotel contact to make an appointment. A \$2.00 per bag portage fee will apply for any gift bag/baskets handed out upon check-in. Gift bags do not need to be personalized. Payment is collected when the gift bags are dropped off at our front desk. ALL gift bags must be delivered 48 hours prior to the first guests' arrival. Hotel cannot place gift bags within rooms due to liability reasons.
4. Hotel has a no party policy in guestrooms and suites.
5. All private, in-room events are subject to prior approval by the Rooms Director.
6. Event must not exceed maximum occupancy regulations.
7. All food and beverage served at the Hotel is to be provided by the Westlake Village Inn. Please contact our Catering Department for menu options.
8. Additional set-up/break-down fees may apply. Contact our Catering Department for rental fees and set-up charges.
9. All guests must purchase a photo pass if they plan on taking professional photos on property. You will need to reach out to sales@wvinn.com to purchase a pass.

BILLING

Guests are responsible for payment of their own individual room, tax, parking, and all incidentals. Client shall not be responsible for payment of individual guest sleeping rooms. Reservations accepted with credit card guarantees. Individual credit cards are required upon check-in. **Room rates are quoted exclusive of**

COLLEGE OF THE CANYONS FOUNDATION

**GUEST SPEAKER SERVICES AGREEMENT
GRAPHIC DESIGN LECTURE & WORKSHOP**

DEWEY SAUNDERS

MARCH 14, 2024

This Professional Services Agreement (“Agreement”) is between College of the Canyons Foundation (“Foundation”), a 501(c)(3) non-profit auxiliary organization, and **Dewey Saunders** (“Contractor”), an **individual residing in the state of California**. Foundation and Contractor are also referred to collectively as the “Parties” and individually as “Party.”

In consideration of the premises and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties’ signatures, the Parties agree as provided in this Agreement.

1. **SCOPE OF AGREEMENT.** Foundation requires certain specialized services and is authorized pursuant to California law, including Education Code Sections 70902 and 88003.1, to contract for the specialized services. Contractor represents that Contractor has the proper training, skill, and experience, and is qualified, including any required license, permits, and certification, to provide Foundation the specialized services required by this Agreement. Contractor shall perform and provide all labor, materials, supplies, and equipment necessary to complete the Work (as defined below) required by this Agreement, which shall be performed in accordance with the terms and conditions of this Agreement.
2. **DUTIES AND OBLIGATIONS.** The services to be provided by Contractor under this Agreement shall include a Presentation as follows (“Work”):
 - A. Topic: **Graphic Design Lecture & Workshop**
 - B. Location: **College of the Canyons, Valencia Campus, Mentry Hall, Room 108**
 - C. Date(s): **Thursday, March 14, 2024**
 - D. Time(s): **4:00 p.m. – 6:00 p.m.**
 - E. Foundation Contact Name, Extension and Department: **Shawna Lubs, x3639, Foundation**
3. **TERM OF AGREEMENT.** This Agreement shall commence on **March 14, 2024, and shall continue in full force and effect thereafter until and including March 14, 2024**, (“Term”), unless this Agreement is terminated during the Term as provided in Section 4.
4. **TERMINATION OF AGREEMENT.** This Agreement shall terminate upon expiration of the Term. If the Contractor is unable to appear at the Presentation, this Agreement shall be deemed cancelled and terminated and no payment will be made by the Foundation. Any termination of this Agreement during the Term shall be in accordance with the following:
 - A. Termination for Convenience. During the Term of this Agreement, Foundation may terminate this Agreement at any time at its convenience and without cause, upon providing Contractor at least ten (10) days written notice before the effective date of termination. Upon such termination by Foundation, Contractor shall only be entitled to payment for all Work provided, rendered, and received by Foundation prior to the date of termination and in no event shall Contractor be entitled to any payment or reimbursement as the result of Foundation’s termination.
 - B. Other Grounds. Notwithstanding any provisions in this Agreement, Foundation, at Foundation’s sole discretion and upon written notice to Contractor, shall have the right to terminate this Agreement effective on the date stated in Foundation’s written notice in the event Foundation determines, at its sole discretion, that Contractor (i) is unable or unwilling to perform the Work or meet any obligation or duty as described or made necessary by the Agreement, (ii) changes the nature of its business so that it is not compatible with the mission or needs of the Foundation or is involved in any incident or activity which embarrasses, creates unwelcome scrutiny or attention, or otherwise causes or threatens harm to the reputation of the Foundation or Santa Clarita Community College District, or (iii) fails to comply with federal, state, and/or local laws applicable to Contractor’s performance of the Work under this Agreement.
5. **PAYMENT.**
 - A. Amount of Compensation. Foundation agrees to pay Contractor, as full consideration and compensation for Contractor’s performance of the Work under this Agreement, a total amount not to exceed **Five Hundred Dollars (\$500)** (“Contract Amount”).
 - B. For Reimbursement of Expenses. Unless otherwise agreed upon by Foundation in writing or specifically provided in this Agreement, Contractor shall assume and pay, at Contractor’s sole expense, all costs and expenses incurred by Contractor in performing the Work under this Agreement (“Expenses”).

- C. **Method and Schedule of Payment.** Foundation shall pay to Contractor the Contract Amount pursuant to invoice from Contractor in accordance with this Agreement.
- i. **Invoice.** Contractor shall submit to Foundation detailed billing information regarding the Work provided for the billing period, not more than once per month, and, **if applicable, Foundation-authorized Expenses** incurred during the billing period. All **Foundation-authorized Expenses** shall be documented **with original receipts** and shall be **pre-approved in writing by Foundation**, unless such expenses are specifically authorized by this Agreement. Invoices shall be paid on a "net 30-day basis" for services satisfactorily rendered (as determined by the Foundation) pursuant to this Agreement. An invoice cannot be paid unless this Agreement has been signed by Contractor and has been properly executed by Foundation, and Contractor has submitted a completed Vendor Form/Substitute Form W-9 to Foundation's Contract and Procurement Services Department.
6. **CALIFORNIA STATE TAX WITHHOLDING FOR NONRESIDENTS OF CALIFORNIA.** It is mutually understood that if Contractor is a Nonresident of California, which may include California Nonresidents, corporations, limited liability companies, non-profits, and partnerships that do not have a permanent place of business in the State of California, the Foundation is obligated to abide by California Franchise Tax Board (FTB) withholding requirements. The Foundation is required to withhold from all payments or distributions of California source income made to a Nonresident when payments or distributions are greater than One Thousand Five Hundred Dollars (\$1,500) for the calendar year unless the Foundation receives authorization for a waiver or a reduced withholding rate from the Franchise Tax Board. As of January 1, 2008, the standard withholding amount for all payments to Nonresident California Contractors is Seven Percent (7%). Foundation will deduct the amount ordered by the State of California from the payment hereunder and will pay such amount directly to the Contractor's California State Income Tax Account, settlement of which must be made by Contractor directly with the State of California through Withholding Coordinator, Franchise Tax Board, PO Box 651, Sacramento, California, 95812-0651; telephone (916) 845-6262. Completion and submission of the appropriate form shall be the obligation of the Nonresident Contractor and Contractor shall defend, indemnify and hold harmless the Foundation against any loss, expense, or liability arising out of Contractor's acts or omissions with respect to this nonresident requirement. Contractor shall provide all necessary documentation and information to help Foundation comply with all tax requirements related to California nonresidents.
7. **INDEMNIFICATION.** Contractor agrees to defend, hold harmless and indemnify Foundation, Santa Clarita Community College District ("District"), each of their parents, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, costs, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by Contractor, of its duties and responsibilities under this Agreement, unless such performance or nonperformance occurred at the direction of or was caused by Foundation. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability.
8. **TRANSPORTATION.** Contractor hereby acknowledges and understands that it is his/her responsibility to arrange for transportation to provide all services necessary and/or required by this Agreement. The Foundation is in no way responsible for, nor does Foundation assume any liability for, any injury or loss which may result from Contractor's transportation for which the Contractor shall indemnify the Foundation in accordance with Section 7 above.
9. **ORIGINALITY OF SERVICES.**
- A. **Matters Produced Under this Agreement.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of Foundation and cannot be used without Foundation's express written permission. Foundation shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the Foundation. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
- B. **Contractor Use of Other Copyright/Trademark/Patent Materials.** Contractor is responsible for arranging and paying for all rights and copyrights necessary and for all costs arising from the use of any material covered by copyright, patent, trademark or franchise. Contractor agrees to indemnify, defend and hold harmless the Foundation from any claims or costs, including legal fees, which might arise from questionable use of any such material. The Foundation reserves the right to require verification.
10. **GENERAL PROVISIONS.**
- A. **Entire Agreement and Amendment.** This Agreement constitutes the entire agreement and understanding between the Parties, and is a complete and exclusive statement of the terms of the Parties' agreement pursuant to Code of Civil Procedure Section 1856. This Agreement cannot be modified orally, and is to be modified only by a written instrument executed by the Parties.
- B. **Non-Discrimination.** Contractor agrees not to engage in unlawful discrimination in the provision of Work, allocation of benefits, accommodation in facilities, employment of persons, or in the acceptance, assignment, treatment, evaluation or compensation of students who participate in programs sponsored or arranged by Foundation, on the basis of race,

color, religion, genetic information, nationality, national origin, ancestry, pregnancy, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation, military or Vietnam-era veteran status, or any other characteristic protected by law.

- C. Applicable Law, Venue, and Interpretation. This Agreement, and the Parties' rights and obligations, are to be governed by and construed in accordance with California laws. If any action is instituted to enforce or interpret this Agreement, the venue of any such action shall be in the appropriate state or federal court in Los Angeles County, California, provided that nothing in this Agreement constitutes a waiver of immunity to suit by Foundation. The provisions of this Agreement are to be construed in all cases as a whole, according to their fair meaning, and not strictly for or against any Party.
- D. Use of Subcontractors. Contractor must obtain Foundation's prior written approval to use any subcontractors while performing any portion of this Agreement and such approval may be conditioned on approval of the subcontract between Contractor and subcontractor. Such approval must include approval of the proposed subcontractor and the terms of compensation. Foundation retains the right to obtain copies of subcontractor insurance coverage at any time. Nothing in this Section shall be interpreted as creating a contractual relationship between Foundation and any approved subcontractor. Notwithstanding Foundation's approval of any subcontractor's contract, Contractor shall remain solely responsible for any harm, damage, or claim arising from any subcontractor's acts or omissions as set forth in Section 7.
- E. Independent Contractor. In the performance of the Work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Work, Foundation being interested only in the results obtained. Contractor and all of Contractor's officers, employees, and agents are not officers, employees, or agents of Foundation. Contractor understands and agrees that he/she is not entitled to benefits of any kind normally provided employees of the Foundation, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor should be aware the IRS regulations require Foundation to report total income exceeding six hundred dollars (\$600) under this and any additional Agreements in any given year.
- F. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor without the express, written approval of the Foundation.
- G. Compliance with Applicable Laws. In performing the Work, Contractor shall comply with applicable federal and California anti-discrimination laws, as well as all federal, state, and local laws, codes, regulations, and ordinances applicable to the Work.
- H. Force Majeure. Neither Party shall be deemed in default or in violation of this Agreement if prevented from performing any obligation hereunder for any circumstance or reason beyond its control, including, without limitation, acts of God or of the public enemy, governmental restrictions or regulations, epidemics or pandemics, flood, storm, strikes, regulatory or legal delay or restraint. In this event, all or a portion of either Party's performance is rendered impossible, the Parties shall cooperate with each other and use their best efforts to remove the impediment or develop a substitute manner of performance.
- I. Notices. All notices or other communications required or permitted under this Agreement shall be deemed duly given if in writing and delivered personally, sent by a reputable overnight courier services (with package tracking capability), or sent by certified mail, return receipt requested, first class postage prepaid, addressed as follows:

Foundation: Santa Clarita Community College Foundation
Attn: Shawna Lubs, Chief Operating Officer
26455 Rockwell Canyon Road
Santa Clarita, CA 91355

Contractor: **Dewey Saunders**
330 N. Westlake Avenue, Apt. 604
Los Angeles, CA 90026
Phone: (215) 760-1144
Email: dewey.saunders@gmail.com

A Party may change its/his/her designated representative and/or address for the purpose of receiving notices and communications under this Agreement by notifying the other Party of the change in writing and in the manner described in this Section.

- J. Approval of Foundation's Executive Committee. Pursuant to the Foundation's Bylaws, this Agreement is not valid and does not constitute an enforceable obligation against the Foundation unless and until Foundation's Executive Committee has approved or ratified this Agreement as evidenced by a motion duly passed and adopted by the Executive Committee.

CONTRACTOR

COLLEGE OF THE CANYONS FOUNDATION

DocuSigned by:
 BY: Dewey Saunders
Signature of Authorized Representative
93E7963013A74A0...
 Print Name Dewey Saunders
 Print Title Design Director
 Date 2/26/2024

DocuSigned by:
 BY: Shawna Lubs
Signature of Authorized Representative
F9F0035D671B4AC...
 Print Name Shawna Lubs
 Print Title Chief Operating Officer
 Date 2/26/2024
 Foundation Executive Committee
 Approval/Ratification Date

Department
 Contact Name
 Funding Source (G/L Account)
 Foundation Contract #

Foundation
Shawna Lubs
82-65890-00-950157-1000
10413



WESTLAKE VILLAGE INN

HOTEL | SPA | WINERY | RESTAURANT | LOUNGE

applicable state and local taxes (which are currently 10%) and a \$.30 California Tourism tax per room per night. Forty-eight (48) hour cancellation policy. The rates are non-commissionable.

ROOM BLOCK CANCELLATION

Room blocks must be confirmed and guaranteed with individual guest information by **03/13/24**. At which time, remaining unconfirmed rooms will be released.

Please let me know if you have any questions or if I may be of further assistance. On behalf of the Westlake Village Inn, we look forward to the honor and pleasure of welcoming you to our resort property!

Thank you for selecting the Westlake Village Inn for your guests!

DocuSigned by:

Shawna Lubs

F9F0035D671B4AC...

Client Signature

Shawna Lubs

Print Name

1/26/2024

Date

DocuSigned by:

Samantha Dugan

40816ADB96D9442...

Hotel Signature

Samantha Dugan

Print Name

1/26/2024

Date

COLLEGE OF THE CANYONS FOUNDATION
PROFESSIONAL SERVICES AGREEMENT

ANTHONY SHAW

MARCH 1, 2024 – APRIL 13, 2024

This Professional Services Agreement (“Agreement”) is between College of the Canyons Foundation (“Foundation”), a 501(c)(3) non-profit auxiliary organization, and **Anthony Shaw** (“Contractor”), **an individual residing in the state of California**. Foundation and Contractor are also referred to collectively as the “Parties” and individually as “Party.”

In consideration of the premises and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties’ signatures, the Parties agree as provided in this Agreement.

1. **SCOPE OF AGREEMENT.** Foundation requires certain specialized services and is authorized pursuant to California law, including Education Code Sections 70902 and 88003.1, to contract for the specialized services. Contractor represents that Contractor has the proper training, skill, and experience, and is qualified, including any required license, permits, and certification, to provide Foundation the specialized services required by this Agreement. Contractor shall perform and provide all labor, materials, supplies, and equipment necessary to complete the Work (as defined below) required by this Agreement, which shall be performed in accordance with the terms and conditions of this Agreement.
2. **DUTIES AND OBLIGATIONS.** The services to be provided by Contractor under this Agreement shall include live auctioneer services in accordance with the Scope of Work outlined in Exhibit A (“Work”) at the following Event:
 - A. Event: **32nd Annual Silver Spur Celebration**
 - B. Auctioneer: **Anthony Shaw**
 - C. Location: **Westlake Village Inn
31943 Agoura Road, Westlake Village, CA 91361**
 - D. Event Date: **Saturday, April 13, 2024**
 - E. Time: **5:00 p.m. through conclusion of auction**
 - F. Contact Name, Department and Extension: **Shawna Lubs, Foundation, 3639**
3. **TERM OF AGREEMENT.** This Agreement shall commence on **March 1, 2024, and shall continue in full force and effect thereafter until and including April 13, 2024**, (“Term”), unless this Agreement is terminated during the Term as provided in Section 4.
4. **TERMINATION OF AGREEMENT.** This Agreement shall terminate upon expiration of the Term. If the Contractor is unable to appear at the Event outlined above, this Agreement shall be deemed cancelled and terminated and no payment will be made by the Foundation. Any termination of this Agreement during the Term shall be in accordance with the following:
 - A. Termination for Convenience. During the Term of this Agreement, Foundation may terminate this Agreement at any time at its convenience and without cause, upon providing Contractor at least ten (10) days written notice before the effective date of termination. Upon such termination by Foundation, Contractor shall only be entitled to payment for all Work provided, rendered, and received by Foundation prior to the date of termination and in no event shall Contractor be entitled to any payment or reimbursement as the result of Foundation’s termination.
 - B. Other Grounds. Notwithstanding any provisions in this Agreement, Foundation, at Foundation’s sole discretion and upon written notice to Contractor, shall have the right to terminate this Agreement effective on the date stated in Foundation’s written notice in the event Foundation determines, at its sole discretion, that Contractor (i) is unable or unwilling to perform the Work or meet any obligation or duty as described or made necessary by the Agreement, (ii) changes the nature of its business so that it is not compatible with the mission or needs of the Foundation or is involved in any incident or activity which embarrasses, creates unwelcome scrutiny or attention, or otherwise causes or threatens harm to the reputation of the Foundation or Santa Clarita Community College District, or (iii) fails to comply with federal, state, and/or local laws applicable to Contractor’s performance of the Work under this Agreement.

5. **PAYMENT.**

- A. **Amount of Compensation.** Foundation agrees to pay Contractor, as full consideration and compensation for Contractor's performance of the Work under this Agreement, a total amount not to exceed **One Thousand Dollars (\$1,000)** ("Contract Amount").
- B. **For Reimbursement of Expenses.** Unless otherwise agreed upon by Foundation in writing or specifically provided in this Agreement, Contractor shall assume and pay, at Contractor's sole expense, all costs and expenses, including all travel expenses, incurred by Contractor in performing the Work under this Agreement ("Expenses").
- C. **Method and Schedule of Payment.** Foundation shall pay to Contractor the Contract Amount pursuant to invoice from Contractor in accordance with this Agreement.
- i. **Invoice.** Contractor shall submit to Foundation detailed billing information regarding the Work provided for the billing period, not more than once per month, and, **if applicable, Foundation-authorized** Expenses incurred during the billing period. All **Foundation-authorized** Expenses shall be documented **with original receipts** and shall be **pre-approved in writing by Foundation**, unless such expenses are specifically authorized by this Agreement. Invoices shall be paid on a "net 30-day basis" for services satisfactorily rendered (as determined by the Foundation) pursuant to this Agreement. An invoice cannot be paid unless this Agreement has been signed by Contractor and has been properly executed by Foundation, and Contractor has submitted a completed Vendor Form/Substitute Form W-9 to Foundation's Contract and Procurement Services Department.

6. **CALIFORNIA STATE TAX WITHHOLDING FOR NONRESIDENTS OF CALIFORNIA.** It is mutually understood that if Contractor is a Nonresident of California, which may include California Nonresidents, corporations, limited liability companies, non-profits, and partnerships that do not have a permanent place of business in the State of California, the Foundation is obligated to abide by California Franchise Tax Board (FTB) withholding requirements. The Foundation is required to withhold from all payments or distributions of California source income made to a Nonresident when payments or distributions are greater than \$1,500 for the calendar year unless the Foundation receives authorization for a waiver or a reduced withholding rate from the Franchise Tax Board. As of January 1, 2008, the standard withholding amount for all payments to Nonresident California Contractors is Seven Percent (7%). Foundation will deduct the amount ordered by the State of California from the payment hereunder and will pay such amount directly to the Contractor's California State Income Tax Account, settlement of which must be made by Contractor directly with the State of California through Withholding Coordinator, Franchise Tax Board, PO Box 651, Sacramento, California, 95812-0651; telephone 916- 845-6262. Completion and submission of the appropriate form shall be the obligation of the Nonresident Contractor and Contractor shall defend, indemnify and hold harmless the Foundation against any loss, expense, or liability arising out of Contractor's acts or omissions with respect to this nonresident requirement. Contractor shall provide all necessary documentation and information to help Foundation comply with all tax requirements related to California nonresidents.

7. **TRADEMARK/LOGO USE.** Contractor must obtain written approval from Foundation's Public Information Office ("PIO") to use the Foundation's name and/or logos in any advertisements, promotions, press releases or other media. In the event such permission is extended, PIO will furnish Contractor with camera-ready artwork for such use. Foundation, at its sole discretion, may limit or otherwise place conditions on Contractor's use of Foundation's name, and/or logos in which case such limitations shall be incorporated into this Agreement. Contractor shall not revise, change, or otherwise alter any material related to Foundation's name and/or logo without written consent from Foundation.

8. **INDEMNIFICATION.** Contractor agrees to defend, hold harmless and indemnify Foundation, Santa Clarita Community College District ("District"), each of their parents, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, costs, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by Contractor, of its duties and responsibilities under this Agreement, unless such performance or nonperformance occurred at the direction of or was caused by Foundation. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability.

9. **TRANSPORTATION.** Contractor hereby acknowledges and understands that it is his/her responsibility to arrange for transportation to provide all services necessary and/or required by this Agreement. The Foundation is in no way responsible for, nor does Foundation assume any liability for, any injury or loss which may result from Contractor's transportation for which the Contractor shall indemnify the Foundation in accordance with Section 8 above.

10. **GENERAL PROVISIONS.**

- A. **Entire Agreement and Amendment.** This Agreement constitutes the entire agreement and understanding between the Parties, and is a complete and exclusive statement of the terms of the Parties' agreement pursuant to Code of Civil Procedure Section 1856. This Agreement cannot be modified orally, and is to be modified only by a written instrument executed by the Parties.

- B. Non-Discrimination. Contractor agrees not to engage in unlawful discrimination in the provision of Work, allocation of benefits, accommodation in facilities, employment of persons, or in the acceptance, assignment, treatment, evaluation or compensation of students who participate in programs sponsored or arranged by District, on the basis of race, color, religion, genetic information, nationality, national origin, ancestry, pregnancy, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation, military or Vietnam-era veteran status, or any other characteristic protected by law.
- C. Applicable Law, Venue, and Interpretation. This Agreement, and the Parties' rights and obligations, are to be governed by and construed in accordance with California laws. If any action is instituted to enforce or interpret this Agreement, the venue of any such action shall be in the appropriate state or federal court in Los Angeles County, California, provided that nothing in this Agreement constitutes a waiver of immunity to suit by Foundation. The provisions of this Agreement are to be construed in all cases as a whole, according to their fair meaning, and not strictly for or against any Party.
- D. Use of Subcontractors. Contractor must obtain Foundation's prior written approval to use any subcontractors while performing any portion of this Agreement and such approval may be conditioned on approval of the subcontract between Contractor and subcontractor. Such approval must include approval of the proposed subcontractor and the terms of compensation. Foundation retains the right to obtain copies of subcontractor insurance coverage at any time. Nothing in this Section shall be interpreted as creating a contractual relationship between Foundation and any approved subcontractor. Notwithstanding Foundation's approval of any subcontractor's contract, Contractor shall remain solely responsible for any harm, damage, or claim arising from any subcontractor's acts or omissions as set forth in Section 8.
- E. Independent Contractor. In the performance of the Work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Work, Foundation being interested only in the results obtained. Contractor and all of Contractor's officers, employees, and agents are not officers, employees, or agents of Foundation. Contractor understands and agrees that he/she is not entitled to benefits of any kind normally provided employees of the Foundation, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor should be aware the IRS regulations require Foundation to report total income exceeding six hundred dollars (\$600) under this and any additional Agreements in any given year.
- F. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor without the express, written approval of the Foundation.
- G. Compliance with Applicable Laws. In performing the Work, Contractor shall comply with applicable federal and California anti-discrimination laws, as well as all federal, state, and local laws, codes, regulations, and ordinances applicable to the Work.
- H. Force Majeure. Neither Party shall be deemed in default or in violation of this Agreement if prevented from performing any obligation hereunder for any circumstance or reason beyond its control, including, without limitation, acts of God or of the public enemy, governmental restrictions or regulations, epidemics or pandemics, flood, storm, strikes, regulatory or legal delay or restraint. In this event, all or a portion of either Party's performance is rendered impossible, the Parties shall cooperate with each other and use their best efforts to remove the impediment or develop a substitute manner of performance.
- I. Notices. All notices or other communications required or permitted under this Agreement shall be deemed duly given if in writing and delivered personally, sent by a reputable overnight courier services (with package tracking capability), or sent by certified mail, return receipt requested, first class postage prepaid, addressed as follows:

Foundation: College of the Canyons Foundation
Attn: Shawna Lubs, Chief Operating Officer
26455 Rockwell Canyon Road
Santa Clarita, CA 91355
Phone: (661) 362-3476
Fax: (661) 362-5480

Contractor: **Anthony Shaw**
20320 Sorrento Lane, Unit 208
Porter Ranch, CA 91326
Phone: (818) 269-0524
Email: tshawsporthings@gmail.com

A Party may change its/his/her designated representative and/or address for the purpose of receiving notices and communications under this Agreement by notifying the other Party of the change in writing and in the manner described in this Section.

J. Approval of Foundation's Executive Committee. Pursuant to the Foundation's Bylaws, this Agreement is not valid and does not constitute an enforceable obligation against the Foundation unless and until Foundation's Executive Committee has approved or ratified this Agreement as evidenced by a motion duly passed and adopted by the Executive Committee.

CONTRACTOR

COLLEGE OF THE CANYONS FOUNDATION

DocuSigned by:
 BY: Anthony Shaw
 Signature of Authorized Representative
 Print Name Anthony Shaw
 Print Title Auctioneer
 Date 2/6/2024

DocuSigned by:
 BY: Shawna Lubs
 Signature of Authorized Representative
 Print Name Shawna Lubs
 Print Title Chief Operating Officer
 Date 2/6/2024
 Foundation Executive Committee
 Approval/Ratification Date

Department
Contact Name
Funding Source (G/L) Account
Foundation Contract #

Foundation
Shawna Lubs
81-65890-00-940003-1000
10323

EXHIBIT A

SCOPE OF WORK

Foundation hereby hires Contractor to perform "live" or "oral" auctioneering services by a qualified auctioneer at the Event, and does hereby grant Contractor the exclusive right and authority to sell at said Event any and all items, goods and services ("Items") provided by Foundation to be sold at the Event, including those which may be described in any auction catalog or other writing prepared at Foundation's expense. Contractor agrees to use its professional skill, knowledge, and experience in an effort to generate the greatest prices bid for any sales item. Contractor will prepare for and conduct the auction and will provide the following included services:

- Fund a Need: Ask attendees for additional donations to benefit the Event.
- Timeline: Work with Foundation to create and design a timeline that would be most beneficial for Event.
- Welcome Package: Provide a complete package of information, tips, procedures, and templates that Foundation can utilize for Event.
- Consulting: Provide consulting services to plan the Event.
- Live Auction Items: Select auction items may be provided by Contractor. The parties will discuss during the consultation meetings if this will be applicable.

Contractor Responsibilities:

Auctioneer Services: The Auctioneer is responsible, for and given the authority to, orally and broadly describe the merchandise and items to be bid upon at the Auction and/or accepting bids at the moment of sale.

Tardiness: In the very unlikely event that the Auctioneer, the primary person that would likely handle the Auction be late for the Auction, for any reason, it is the Foundation's responsibility to start the sale at whatever time they deem advisable using a substitute auctioneer including an associate or colleague auctioneer of Auctioneer. Upon the arrival of the Auctioneer, the Foundation will determine if they wish to have the substitute auctioneer continue the sale. If the Auctioneer continues with the Auction, the entire fee agreed upon above will be due and payable, in full. If the Foundation prefers to have the substitute auctioneer finish the Auction, then Auctioneer will return the deposit, minus any of Auctioneer's expenses incurred, and no further obligation or liability between the parties will exist.

COLLEGE OF THE CANYONS FOUNDATION

PROFESSIONAL SERVICES AGREEMENT

BROOK RITTER PHOTOGRAPHY

APRIL 13, 2024 – MAY 11, 2024

This Professional Services Agreement (“Agreement”) is between College of the Canyons Foundation (“Foundation”), a 501(c)(3) non-profit auxiliary organization, and **Brooke Ritter Photography** (“Contractor”), an **organization located in the state of California**. Foundation and Contractor are also referred to collectively as the “Parties” and individually as “Party.”

In consideration of the premises and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties’ signatures, the Parties agree as provided in this Agreement.

1. **SCOPE OF AGREEMENT.** Foundation requires certain specialized services and is authorized pursuant to California law, including Education Code Sections 70902 and 88003.1, to contract for the specialized services. Contractor represents that Contractor has the proper training, skill, and experience, and is qualified, including any required license, permits, and certification, to provide Foundation the specialized services required by this Agreement. Contractor shall perform and provide all labor, materials, supplies, and equipment necessary to complete the Work (as defined below) required by this Agreement, which shall be performed in accordance with the terms and conditions of this Agreement.

2. **DUTIES AND OBLIGATIONS.** The services to be provided by Contractor under this Agreement shall include (“Work”) as follows:

- A. Topic: **31st Annual Silver Spur Celebration**
- B. Location: **Westlake Village Inn
31943 Agoura Road, Westlake Village, CA 91361**
- C. Event Date(s): **Saturday, April 13, 2024**
- D. Time(s): **5:30 p.m. – 9:30 p.m.**
- E. Foundation Contact Name, Extension and Department: **Shawna Lubs, Foundation, Ext. 3639**

Work shall include the following:

- **Work shall include a lead photographer and secondary photography for the Event.**
- **Contractor shall take photographs and provide a minimum of three hundred (300) edited photographs of Event activities including, but not limited to:**
 - **Auction**
 - **Awards and Awards Presentation**
 - **Cocktail Hour Candid**
 - **Dancing (if applicable)**
 - **Decor**
 - **Hosts**
 - **Keynote Speakers**
 - **Musicians and/or Entertainment (if applicable)**
 - **Networking and Mingling**
 - **Tables (where possible, when all guests are present)**
- **Contractor shall take posed group photos of the current honorees and their families as well as all past honorees in attendance.**
- **Contractor shall provide editing, color correction, image styling, online viewing and downloadable catalogue of Event photos.**
- **Contractor shall deliver digital files of Event photos via a digital share link (“Digital Link”) no later than April 27, 2024 to Foundation’s Chief Operating Officer.**
- **Contractor shall make Digital Link available to District through May 11, 2024.**

3. **TERM OF AGREEMENT.** This Agreement shall commence on **April 13, 2024, and shall continue in full force and effect thereafter until and including May 11, 2024**, (“Term”), unless this Agreement is terminated during the Term as provided in Section 4.

4. **TERMINATION OF AGREEMENT.** This Agreement shall terminate upon expiration of the Term. If the Contractor is unable to appear at the event outlined above, this Agreement shall be deemed cancelled and terminated and no payment will be made by the Foundation. Any termination of this Agreement during the Term shall be in accordance with the following:

A. **Termination for Convenience.** During the Term of this Agreement, Foundation may terminate this Agreement at any time at its convenience and without cause, upon providing Contractor at least ten (10) days written notice before the effective date of termination. Upon such termination by Foundation, Contractor shall only be entitled to payment for all Work provided, rendered, and received by Foundation prior to the date of termination and in no event shall Contractor be entitled to any payment or reimbursement as the result of Foundation's termination.

B. **Other Grounds.** Notwithstanding any provisions in this Agreement, Foundation, at Foundation's sole discretion and upon written notice to Contractor, shall have the right to terminate this Agreement effective on the date stated in Foundation's written notice in the event Foundation determines, at its sole discretion, that Contractor (i) is unable or unwilling to perform the Work or meet any obligation or duty as described or made necessary by the Agreement, (ii) changes the nature of its business so that it is not compatible with the mission or needs of the Foundation or is involved in any incident or activity which embarrasses, creates unwelcome scrutiny or attention, or otherwise causes or threatens harm to the reputation of the Foundation or Santa Clarita Community College District, or (iii) fails to comply with federal, state, and/or local laws applicable to Contractor's performance of the Work under this Agreement.

5. **PAYMENT.**

A. **Amount of Compensation.** Foundation agrees to pay Contractor, as full consideration and compensation for Contractor's performance of the Work under this Agreement, a total amount not to exceed **One Thousand Two Hundred Dollars (\$1,200)** ("Contract Amount") as follows:

Lead Photographer	\$700
Second Photographer	\$500
Custom Slideshow	\$175
Subtotal	<u>\$1,375</u>
Less Discount	<u>(\$175)</u>
Contract Amount	\$1,200

B. **For Reimbursement of Expenses.** Unless otherwise agreed upon by Foundation in writing or specifically provided in this Agreement, Contractor shall assume and pay, at Contractor's sole expense, all costs and expenses incurred by Contractor in performing the Work under this Agreement ("Expenses").

C. **Method and Schedule of Payment.** Foundation shall pay to Contractor the Contract Amount pursuant to invoice from Contractor in accordance with this Agreement.

i. **Invoice.** Contractor shall submit to Foundation detailed billing information regarding the Work provided for the billing period, not more than once per month, and, **if applicable, Foundation-authorized** Expenses incurred during the billing period. All **Foundation-authorized** Expenses shall be documented **with original receipts** and shall be **pre-approved in writing by Foundation**, unless such expenses are specifically authorized by this Agreement. Invoices shall be paid on a "net 30-day basis" for services satisfactorily rendered (as determined by the Foundation) pursuant to this Agreement. An invoice cannot be paid unless this Agreement has been signed by Contractor and has been properly executed by Foundation, and Contractor has submitted a completed Vendor Form/Substitute Form W-9 to Foundation's Contract and Procurement Services Department.

6. **CALIFORNIA STATE TAX WITHHOLDING FOR NONRESIDENTS OF CALIFORNIA.** It is mutually understood that if Contractor is a Nonresident of California, which may include California Nonresidents, corporations, limited liability companies, non-profits, and partnerships that do not have a permanent place of business in the State of California, the Foundation is obligated to abide by California Franchise Tax Board (FTB) withholding requirements. The Foundation is required to withhold from all payments or distributions of California source income made to a Nonresident when payments or distributions are greater than One Thousand Five Hundred Dollars (\$1,500) for the calendar year unless the Foundation receives authorization for a waiver or a reduced withholding rate from the Franchise Tax Board. As of January 1, 2008, the standard withholding amount for all payments to Nonresident California Contractors is Seven Percent (7%). Foundation will deduct the amount ordered by the State of California from the payment hereunder and will pay such amount directly to the Contractor's California State Income Tax Account, settlement of which must be made by Contractor directly with the State of California through Withholding Coordinator, Franchise Tax Board, PO Box 651, Sacramento, California, 95812-0651; telephone (916) 845-6262. Completion and submission of the appropriate form shall be the obligation of the Nonresident Contractor and Contractor shall defend, indemnify and hold harmless the Foundation against any loss, expense, or liability arising out of Contractor's acts or omissions with respect to this nonresident requirement. Contractor shall provide all necessary documentation and information to help Foundation comply with all tax requirements related to California nonresidents.

7. **INDEMNIFICATION.** Contractor agrees to defend, hold harmless and indemnify Foundation, Santa Clarita Community College District ("District"), each of their parents, affiliates, subsidiaries, authorized representatives, directors, officers, agents

and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, costs, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by Contractor, of its duties and responsibilities under this Agreement, unless such performance or nonperformance occurred at the direction of or was caused by Foundation. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability.

8. **TRANSPORTATION.** Contractor hereby acknowledges and understands that it is his/her responsibility to arrange for transportation to provide all services necessary and/or required by this Agreement. The Foundation is in no way responsible for, nor does Foundation assume any liability for, any injury or loss which may result from Contractor's transportation for which the Contractor shall indemnify the Foundation in accordance with Section 7 above.
9. **GENERAL PROVISIONS.**
- A. **Entire Agreement and Amendment.** This Agreement constitutes the entire agreement and understanding between the Parties, and is a complete and exclusive statement of the terms of the Parties' agreement pursuant to Code of Civil Procedure Section 1856. This Agreement cannot be modified orally, and is to be modified only by a written instrument executed by the Parties.
- B. **Non-Discrimination.** Contractor agrees not to engage in unlawful discrimination in the provision of Work, allocation of benefits, accommodation in facilities, employment of persons, or in the acceptance, assignment, treatment, evaluation or compensation of students who participate in programs sponsored or arranged by Foundation, on the basis of race, color, religion, genetic information, nationality, national origin, ancestry, pregnancy, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation, military or Vietnam-era veteran status, or any other characteristic protected by law.
- C. **Applicable Law, Venue, and Interpretation.** This Agreement, and the Parties' rights and obligations, are to be governed by and construed in accordance with California laws. If any action is instituted to enforce or interpret this Agreement, the venue of any such action shall be in the appropriate state or federal court in Los Angeles County, California, provided that nothing in this Agreement constitutes a waiver of immunity to suit by Foundation. The provisions of this Agreement are to be construed in all cases as a whole, according to their fair meaning, and not strictly for or against any Party.
- D. **Use of Subcontractors.** Contractor must obtain Foundation's prior written approval to use any subcontractors while performing any portion of this Agreement and such approval may be conditioned on approval of the subcontract between Contractor and subcontractor. Such approval must include approval of the proposed subcontractor and the terms of compensation. Foundation retains the right to obtain copies of subcontractor insurance coverage at any time. Nothing in this Section shall be interpreted as creating a contractual relationship between Foundation and any approved subcontractor. Notwithstanding Foundation's approval of any subcontractor's contract, Contractor shall remain solely responsible for any harm, damage, or claim arising from any subcontractor's acts or omissions as set forth in Section 7.
- E. **Trademark/Logo Use.** Contractor must obtain written approval from Foundation's Public Information Office ("PIO") to use the District's name, photos, and/or logos in any advertisements, promotions, press releases or other media. In the event such permission is extended, PIO will furnish Contractor with camera-ready artwork for such use. Foundation, at its sole discretion, may limit or otherwise place conditions on Contractor's use of Foundation's name, and/or logos in which case such limitations shall be incorporated into this Agreement. Contractor shall not revise, change, or otherwise alter any material related to Foundation's name and/or logo without written consent from Foundation.
- F. **Independent Contractor.** In the performance of the Work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Work, Foundation being interested only in the results obtained. Contractor and all of Contractor's officers, employees, and agents are not officers, employees, or agents of Foundation. Contractor understands and agrees that he/she is not entitled to benefits of any kind normally provided employees of the Foundation, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor should be aware the IRS regulations require Foundation to report total income exceeding six hundred dollars (\$600) under this and any additional Agreements in any given year.
- G. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor without the express, written approval of the Foundation.
- H. **Compliance with Applicable Laws.** In performing the Work, Contractor shall comply with applicable federal and California anti-discrimination laws, as well as all federal, state, and local laws, codes, regulations, and ordinances applicable to the Work.
- I. **Non-Waiver.** The failure of Foundation or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that Party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

- J. Force Majeure. Neither Party shall be deemed in default or in violation of this Agreement if prevented from performing any obligation hereunder for any circumstance or reason beyond its control, including, without limitation, acts of God or of the public enemy, governmental restrictions or regulations, epidemics or pandemics, flood, storm, strikes, regulatory or legal delay or restraint. In this event, all or a portion of either Party's performance is rendered impossible, the Parties shall cooperate with each other and use their best efforts to remove the impediment or develop a substitute manner of performance.
- K. Notices. All notices or other communications required or permitted under this Agreement shall be deemed duly given if in writing and delivered personally, sent by a reputable overnight courier services (with package tracking capability), or sent by certified mail, return receipt requested, first class postage prepaid, addressed as follows:

Foundation: Santa Clarita Community College Foundation
 Attn: Shawna Lubs, Chief Operating Officer
 26455 Rockwell Canyon Road
 Santa Clarita, CA 91355


Contractor: **Brooke Ritter Photography**
Attn: Brooke Ritter
28155 Samantha Court
Santa Clarita, CA 91350
Phone: (661) 755-4420
Email: ritter.brooke@gmail.com

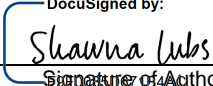
A Party may change its/his/her designated representative and/or address for the purpose of receiving notices and communications under this Agreement by notifying the other Party of the change in writing and in the manner described in this Section.

- L. Approval of Foundation's Executive Committee. Pursuant to the Foundation's Bylaws, this Agreement is not valid and does not constitute an enforceable obligation against the Foundation unless and until Foundation's Executive Committee has approved or ratified this Agreement as evidenced by a motion duly passed and adopted by the Executive Committee.

CONTRACTOR

COLLEGE OF THE CANYONS FOUNDATION

BY: 
 Signature of Authorized Representative
 Print Name **Brooke Ritter**
 Print Title **Brooke edwards**
 Date **3/1/2024**

BY: 
 Signature of Authorized Representative
 Print Name **Shawna Lubs**
 Print Title **Chief Operating Officer**
 Date **3/1/2024**
 Foundation Executive Committee
 Approval/Ratification Date

Department _____
 Contact Name _____
 Funding Source (G/L Account) _____
 Foundation Contract # _____

Foundation
Shawna Lubs
81-65890-00-940003-1000
10354

PUBLIC DISCLOSURE COPY



January 17, 2024

The College of the Canyons Foundation
26455 N Rockwell Canyon Rd
Valencia, CA 91355

The College of the Canyons Foundation:

Enclosed are the 2022 Exempt Organization returns, as follows...

2022 Form 990

2022 California Form 199

2022 California Form RRF-1

Please review the return for completeness and accuracy.

In addition, we have included a separate public disclosure copy of the Form 990 and Form 990-T (if applicable) on our secure portal site. All exempt organizations are required to have a copy of their current year Form 990 and two prior year returns available for public inspection. If the Form 990 includes a Schedule of Contributors (Schedule B), we have removed the names and addresses of contributors from this return, as this information is not open to public inspection. Only organizations exempt under 501(c)(3) must make the current year Form 990-T and two prior year returns available. Please print and sign the public disclosure copy(ies) and keep them available at your primary office location.

We prepared the return from information you furnished us without verification. Upon examination of the return by tax authorities, requests may be made for underlying data. We therefore recommend that you preserve all records which you may be called upon to produce in connection with such possible examinations.

Many states require legal entities to register with them in order to do business in their state. Please remember to keep your registration active and current for each state where you have business activities.

We sincerely appreciate the opportunity to serve you. Please contact us if you have any questions concerning the tax return.

Sincerely,

Catherine L. Gray, CPA
of Eide Bailly, LLP

TAX RETURN FILING INSTRUCTIONS

FORM 990

FOR THE YEAR ENDING

June 30, 2023

Prepared For:

The College of the Canyons Foundation
26455 N Rockwell Canyon Rd
Valencia, CA 91355

Prepared By:

Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831

Amount Due or Refund:

Not applicable

Make Check Payable To:

Not applicable

Mail Tax Return and Check (if applicable) To:

Not applicable

Return Must be Mailed On or Before:

Not applicable

Special Instructions:

This copy of the return is provided ONLY for Public Disclosure purposes. Any confidential information regarding large donors has been removed.

THE COLLEGE OF THE CANYONS FOUNDATION
26455 N ROCKWELL CANYON RD
VALENCIA, CA 91355

DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE CENTER
OGDEN, UT 84201-0027



Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**
▶ **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print	Name of exempt organization or other filer, see instructions. THE COLLEGE OF THE CANYONS FOUNDATION	Taxpayer identification number (TIN) 95-3574259
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 26455 N ROCKWELL CANYON RD	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. VALENCIA, CA 91355	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 | 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12
Form 990-T (corporation)	07		

SHAWNA LUBS

- The books are in the care of ▶ **26455 ROCKWELL CANYON RD. - SANTA CLARITA, CA 91355**

Telephone No. ▶ **661-362-3433** Fax No. ▶ _____

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and TINs of all members the extension is for.

1 I request an automatic 6-month extension of time until **MAY 15, 2024**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
 ▶ calendar year _____ or
 ▶ tax year beginning **JUL 1, 2022**, and ending **JUN 30, 2023**.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
 Change in accounting period

3a If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.

LHA **For Privacy Act and Paperwork Reduction Act Notice, see instructions.**

Form **8868** (Rev. 1-2022)

**MAIL TO: DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE CENTER
OGDEN, UT 84201-0045**

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 Do not enter social security numbers on this form as it may be made public.
 Go to www.irs.gov/Form990 for instructions and the latest information.

2022

Open to Public Inspection

A For the 2022 calendar year, or tax year beginning **JUL 1, 2022** and ending **JUN 30, 2023**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization THE COLLEGE OF THE CANYONS FOUNDATION Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 26455 N ROCKWELL CANYON RD City or town, state or province, country, and ZIP or foreign postal code VALENCIA, CA 91355 F Name and address of principal officer: SHAWNA LUBS SAME AS C ABOVE	D Employer identification number 95-3574259 E Telephone number 661-362-3639 G Gross receipts \$ 1,475,297. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: N/A		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		L Year of formation: 1980 M State of legal domicile: CA

Part I Summary

	1 Briefly describe the organization's mission or most significant activities: TO PROVIDE SUPPLEMENTAL FINANCIAL SUPPORT FOR EDUCATIONAL PROGRAMS AT COLLEGE OF THE CANYONS		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
Activities & Governance	3 Number of voting members of the governing body (Part VI, line 1a)	3	32
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	32
	5 Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	1
	6 Total number of volunteers (estimate if necessary)	6	32
	7 a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
	b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.
	Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year 1,323,672.
9 Program service revenue (Part VIII, line 2g)		0.	0.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		75,662.	125,684.
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0.	0.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		1,399,334.	1,368,895.
Expenses		13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	272,105.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b Total fundraising expenses (Part IX, column (D), line 25) 59,596.		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	461,107.	676,149.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	733,212.	1,078,810.	
19 Revenue less expenses. Subtract line 18 from line 12	666,122.	290,085.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 5,733,283.	End of Year 6,145,907.
	21 Total liabilities (Part X, line 26)	198,511.	122,214.
	22 Net assets or fund balances. Subtract line 21 from line 20	5,534,772.	6,023,693.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date			
	SHAWNA LUBS, CHIEF OPERATING OFFICER				
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	PTIN
	CATHERINE L. GRAY, CPA	CATHERINE L. GRAY, C	01/17/24		P01294460
	Firm's name	Firm's EIN			
	EIDE BAILLY LLP	45-0250958			
	Firm's address	Phone no.			
	10681 FOOTHILL BLVD., STE. 300 RANCHO CUCAMONGA, CA 91730-3831	909-466-4410			

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III [X]

1 Briefly describe the organization's mission: IT IS THE MISSION OF THE COLLEGE OF THE CANYONS FOUNDATION TO PROVIDE FINANCIAL SUPPORT FOR THE SANTA CLARITA COMMUNITY COLLEGE DISTRICT. THIS FINANCIAL SUPPORT ENABLES THE DISTRICT'S SOLE COLLEGE, COLLEGE OF THE CANYONS TO PERFORM BEYOND THE ACHIEVEMENT LEVEL THAT TAX DOLLARS

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [] Yes [X] No If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [] Yes [X] No If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 402,661. including grants of \$) (Revenue \$) TO PROVIDE SCHOLARSHIPS TO STUDENTS OF THE SANTA CLARITA COMMUNITY COLLEGE DISTRICT

4b (Code:) (Expenses \$ 586,840. including grants of \$) (Revenue \$) TO PROVIDE SUPPLEMENTAL FUNDS FOR THE EDUCATIONAL PROGRAMS OF THE SANTA CLARITA COMMUNITY COLLEGE DISTRICT

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.) (Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 989,501.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	X	
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	X	
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I.</i> See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	22 X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	23 X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	25b	X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>	26	X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	27	X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>	28a	X
b A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>	28b	X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>	28c	X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	29 X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	33	X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	34 X	
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	37	X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?	38 X	

Note: All Form 990 filers are required to complete Schedule O

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a 15	
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b 0	
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c X	

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

Table with columns for question number, question text, and Yes/No response boxes. Includes questions 2a through 17 regarding employee reporting, tax returns, unrelated business income, foreign accounts, prohibited transactions, and various organizational requirements.

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
	1a 32		
b	Enter the number of voting members included on line 1a, above, who are independent		
	1b 32		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	X	
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed CA
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records
SHAWNA LUBS - 661-362-3433
26455 ROCKWELL CANYON RD., SANTA CLARITA, CA 91355

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DIANNE VAN HOOK DIRECTOR	17.00 40.00	X						0.	442,342.	87,574.
(2) DIANE FIERO DIRECTOR	5.00 40.00	X						0.	297,281.	88,004.
(3) SHARLENE COLEAL TREASURER	17.00 40.00	X		X				0.	252,994.	65,673.
(4) RYAN THEULE DIRECTOR	5.00 40.00	X						0.	238,718.	61,156.
(5) OMAR TORRES DIRECTOR	5.00 40.00	X						0.	234,675.	46,424.
(6) JASMINE NAPOLI DIRECTOR	5.00 40.00	X						0.	132,409.	38,511.
(7) SHAWNA LUBS SECRETARY	17.00 40.00	X						0.	120,810.	48,852.
(8) DESIREE DODD DIRECTOR	17.00 40.00	X						0.	72,436.	40,626.
(9) JERRY DE FELICE DIRECTOR	17.00 40.00	X						0.	49,372.	18,255.
(10) BRIAN KOEGLE DIRECTOR	17.00	X						0.	0.	0.
(11) TAMARA GURNEY CHAIR	17.00	X		X				0.	0.	0.
(12) FRED ARNOLD FIRST VICE CHAIR	17.00	X		X				0.	0.	0.
(13) LISA BURKE CHAIR OF FINANCE	17.00	X		X				0.	0.	0.
(14) STEVE CORN DIRECTOR	17.00	X						0.	0.	0.
(15) TOM DIERCKMAN DIRECTOR	5.00	X						0.	0.	0.
(16) HEATHER STEWART DIRECTOR	5.00	X						0.	0.	0.
(17) SHARLENE DUZICK-JOHNSON DIRECTOR	5.00	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) BRUCE FORTINE DIRECTOR	5.00	X						0.	0.	0.
(19) SHAWN FONDER DIRECTOR	5.00	X						0.	0.	0.
(20) WILLIAM HARWOOD DIRECTOR	5.00	X						0.	0.	0.
(21) MARK JENKINS DIRECTOR	5.00	X						0.	0.	0.
(22) MIKE LEBECKI DIRECTOR	5.00	X						0.	0.	0.
(23) TAYLOR KELLSTRUM DIRECTOR	5.00	X						0.	0.	0.
(24) ED MASTERSON DIRECTOR	5.00	X						0.	0.	0.
(25) JILL MELLADY DIRECTOR	17.00	X						0.	0.	0.
(26) RANDY MOBERG DIRECTOR	17.00	X						0.	0.	0.
1b Subtotal								0.	1,841,037.	495,075.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								0.	1,841,037.	495,075.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

SEE PART VII, SECTION A CONTINUATION SHEETS

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(27) TERRENCE T MEYER DIRECTOR	5.00	X						0.	0.	0.
(28) JENNY KETCHEPAW DIRECTOR	5.00	X						0.	0.	0.
(29) ARNOLDO JAQUEZ JR DIRECTOR	5.00	X						0.	0.	0.
(30) DOREEN SHINE DIRECTOR	5.00	X						0.	0.	0.
(31) JOYCE SHULMAN DIRECTOR	5.00	X						0.	0.	0.
(32) DAWN ABASTA DIRECTOR	5.00	X						0.	0.	0.
(33) JEFF THOMAS DIRECTOR	5.00	X						0.	0.	0.
(34) GEORGE REYES DIRECTOR	17.00	X						0.	0.	0.
(35) GARY HORTON DIRECTOR	17.00	X						0.	0.	0.
(36) MATT SREDEN DIRECTOR	5.00	X						0.	0.	0.
Total to Part VII, Section A, line 1c										

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)	
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c	99,115.				
	d Related organizations	1d	23,817.				
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f	1,120,279.				
	g Noncash contributions included in lines 1a-1f	1g	\$ 190,597.				
	h Total. Add lines 1a-1f		1,243,211.				
Program Service Revenue	2 a _____	Business Code					
	b _____						
	c _____						
	d _____						
	e _____						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		125,684.			125,684.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real				
			(ii) Personal				
	b Less: rental expenses ...	6b					
	c Rental income or (loss)	6c					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities				
			(ii) Other				
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
d Net gain or (loss)							
8 a Gross income from fundraising events (not including \$ 99,115. of contributions reported on line 1c). See Part IV, line 18	8a		106,402.				
			106,402.				
b Less: direct expenses	8b						
c Net income or (loss) from fundraising events			0.				
9 a Gross income from gaming activities. See Part IV, line 19	9a						
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue	11 a _____	Business Code					
	b _____						
	c _____						
	d All other revenue						
	e Total. Add lines 11a-11d						
12 Total revenue. See instructions			1,368,895.	0.	0.	125,684.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22	402,661.	402,661.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal	12,462.		12,462.	
c Accounting	6,475.		6,475.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion				
13 Office expenses	58,234.	28,758.	2,399.	27,077.
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel	570.		570.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a STUDENT PROGRAM EXPENSE	352,059.	352,059.		
b DONATION TO COLLEGE DIS	232,764.	203,457.	3,178.	26,129.
c MERCHANT FEES	8,453.		4,629.	3,824.
d BOARD EXPENSES	5,132.	2,566.		2,566.
e All other expenses _____				
25 Total functional expenses. Add lines 1 through 24e	1,078,810.	989,501.	29,713.	59,596.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing		1	
	2 Savings and temporary cash investments	3,249,855.	2	2,892,574.
	3 Pledges and grants receivable, net	8,705.	3	4,467.
	4 Accounts receivable, net	22,358.	4	112,792.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	25,200.	9	8,500.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 8,535.		
	b Less: accumulated depreciation	10b 8,535.	10c	0.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11	2,266,392.	12	2,998,960.
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	160,773.	15	128,614.
16 Total assets. Add lines 1 through 15 (must equal line 33)	5,733,283.	16	6,145,907.	
Liabilities	17 Accounts payable and accrued expenses	132,814.	17	105,760.
	18 Grants payable		18	14,454.
	19 Deferred revenue	9,275.	19	2,000.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	56,422.	25	0.
	26 Total liabilities. Add lines 17 through 25	198,511.	26	122,214.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	368,194.	27	382,084.
	28 Net assets with donor restrictions	5,166,578.	28	5,641,609.
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	5,534,772.	32	6,023,693.
33 Total liabilities and net assets/fund balances	5,733,283.	33	6,145,907.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,368,895.
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,078,810.
3	Revenue less expenses. Subtract line 2 from line 1	3	290,085.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	5,534,772.
5	Net unrealized gains (losses) on investments	5	198,836.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	6,023,693.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b	Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F? _____		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____		

SCHEDULE A (Form 990)

Department of the Treasury Internal Revenue Service

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization THE COLLEGE OF THE CANYONS FOUNDATION
Employer identification number 95-3574259

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 [] A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 [] A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
3 [] A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 [] A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
5 [X] An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
6 [] A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 [] An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
8 [] A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
9 [] An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
10 [] An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
11 [] An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
12 [] An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
a [] Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
b [] Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
c [] Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
d [] Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
e [] Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
f Enter the number of supported organizations
g Provide the following information about the supported organization(s).

Table with 6 columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization listed in your governing document?, (v) Amount of monetary support, (vi) Amount of other support. Includes a Total row at the bottom.

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1161219.	941,455.	910,473.	1323672.	1243211.	5580030.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	1161219.	941,455.	910,473.	1323672.	1243211.	5580030.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						5580030.

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4	1161219.	941,455.	910,473.	1323672.	1243211.	5580030.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	84,361.	71,727.	59,155.	75,662.	125,684.	416,589.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						5996619.
12 Gross receipts from related activities, etc. (see instructions)					12	205,131.
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f), divided by line 11, column (f))	14	93.05 %
15 Public support percentage from 2021 Schedule A, Part II, line 14	15	94.12 %
16a 33 1/3% support test - 2022. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test - 2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge ...						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources ...						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2021 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2021 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2022. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2021. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
b A family member of a person described on line 11a above?		
c A 35% controlled entity of a person described on line 11a or 11b above? <i>If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.</i>		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).			
2 Activities Test. Answer lines 2a and 2b below.			
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>	Yes	No	
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>			
3 Parent of Supported Organizations. Answer lines 3a and 3b below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>If "Yes" or "No" provide details in Part VI.</i>			
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>			
2a			
2b			
3a			
3b			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions.
 All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - <i>provide details in Part VI</i>)	5
6	Other distributions (<i>describe in Part VI</i>). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (<i>provide details in Part VI</i>). See instructions.	8
9	Distributable amount for 2022 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2022	(iii) Distributable Amount for 2022
1 Distributable amount for 2022 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2022 (reasonable cause required - <i>explain in Part VI</i>). See instructions.			
3 Excess distributions carryover, if any, to 2022			
a From 2017			
b From 2018			
c From 2019			
d From 2020			
e From 2021			
f Total of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2022 distributable amount			
i Carryover from 2017 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2022 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2022 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
6 Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
7 Excess distributions carryover to 2023. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2018			
b Excess from 2019			
c Excess from 2020			
d Excess from 2021			
e Excess from 2022			

Schedule B
(Form 990)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Attach to Form 990 or Form 990-PF.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization

THE COLLEGE OF THE CANYONS FOUNDATION

Employer identification number

95-3574259

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization THE COLLEGE OF THE CANYONS FOUNDATION	Employer identification number 95-3574259
--	---

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	<hr/> <hr/> <hr/>	\$ 30,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	<hr/> <hr/> <hr/>	\$ 72,500.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	<hr/> <hr/> <hr/>	\$ 50,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	<hr/> <hr/> <hr/>	\$ 136,500.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	<hr/> <hr/> <hr/>	\$ 40,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	<hr/> <hr/> <hr/>	\$ 69,903.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization THE COLLEGE OF THE CANYONS FOUNDATION	Employer identification number 95-3574259
--	---

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	<hr/> <hr/> <hr/>	\$ 58,310.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	<hr/> <hr/> <hr/>	\$ 25,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9	<hr/> <hr/> <hr/>	\$ 138,720.	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization THE COLLEGE OF THE CANYONS FOUNDATION	Employer identification number 95-3574259
--	---

Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
9	10 PALLETS OF ALWAYS PANS AND 10 PALLETS IF THE PERFECT POT	\$ 138,720.	09/09/23
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____

Name of organization THE COLLEGE OF THE CANYONS FOUNDATION	Employer identification number 95-3574259
--	---

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) \$ _____
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	

SCHEDULE C
(Form 990)

Political Campaign and Lobbying Activities

OMB No. 1545-0047

2022

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

For Organizations Exempt From Income Tax Under section 501(c) and section 527
Complete if the organization is described below. Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for instructions and the latest information.

If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (See separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (See separate instructions), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization THE COLLEGE OF THE CANYONS FOUNDATION	Employer identification number 95-3574259
--	---

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.
- 2 Political campaign activity expenditures \$ _____
- 3 Volunteer hours for political campaign activities _____

Part I-B Complete if the organization is exempt under section 501(c)(3).

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 \$ _____
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 \$ _____
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? Yes No
- 4a Was a correction made? Yes No
- b If "Yes," describe in Part IV.

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities \$ _____
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities \$ _____
- 3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b \$ _____
- 4 Did the filing organization file **Form 1120-POL** for this year? Yes No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990) 2022

LHA

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A** Check if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).
- B** Check if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
1a	Total lobbying expenditures to influence public opinion (grassroots lobbying)	0.													
b	Total lobbying expenditures to influence a legislative body (direct lobbying)	0.													
c	Total lobbying expenditures (add lines 1a and 1b)	0.													
d	Other exempt purpose expenditures	989,501.													
e	Total exempt purpose expenditures (add lines 1c and 1d)	989,501.													
f	Lobbying nontaxable amount. Enter the amount from the following table in both columns.	173,425.													
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">If the amount on line 1e, column (a) or (b) is:</th> <th style="width: 50%;">The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>		If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.		
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
g	Grassroots nontaxable amount (enter 25% of line 1f)	43,356.													
h	Subtract line 1g from line 1a. If zero or less, enter -0-	0.													
i	Subtract line 1f from line 1c. If zero or less, enter -0-	0.													
j	If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?		<input type="checkbox"/> Yes <input type="checkbox"/> No												

4-Year Averaging Period Under Section 501(h)
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) Total
2a Lobbying nontaxable amount	152,987.	106,456.	114,325.	173,425.	547,193.
b Lobbying ceiling amount (150% of line 2a, column(e))					820,790.
c Total lobbying expenditures					
d Grassroots nontaxable amount	38,247.	26,614.	28,581.	43,356.	136,798.
e Grassroots ceiling amount (150% of line 2d, column (e))					205,197.
f Grassroots lobbying expenditures					

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

	(a)		(b)
	Yes	No	Amount
1 During the year, did the filing organization attempt to influence foreign, national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
a Volunteers?			
b Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?			
c Media advertisements?			
d Mailings to members, legislators, or the public?			
e Publications, or published or broadcast statements?			
f Grants to other organizations for lobbying purposes?			
g Direct contact with legislators, their staffs, government officials, or a legislative body?			
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?			
i Other activities?			
j Total. Add lines 1c through 1i			
2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
b If "Yes," enter the amount of any tax incurred under section 4912			
c If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

	Yes	No
1 Were substantially all (90% or more) dues received nondeductible by members?	1	
2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?	2	
3 Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year?	3	

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."

1 Dues, assessments and similar amounts from members	1
2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).	
a Current year	2a
b Carryover from last year	2b
c Total	2c
3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3
4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditures next year?	4
5 Taxable amount of lobbying and political expenditures. See instructions	5

Part IV Supplemental Information

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (See instructions); and Part II-B, line 1. Also, complete this part for any additional information.

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization THE COLLEGE OF THE CANYONS FOUNDATION Employer identification number 95-3574259

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include total number at end of year, aggregate value of contributions, grants, and end of year, and two Yes/No questions regarding donor property and grant fund usage.

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include purpose(s) of conservation easements, a table for lines 2a-2d (Total number, acreage, certified historic structures, acquired after 2006), and questions 3-9 regarding monitoring, expenses, and reporting.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include questions 1a, 1b, and 2 regarding reporting of art and historical treasures.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange program
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	2,499,899.	2,941,496.	2,383,595.	2,340,556.	1,836,646.
b Contributions	70,210.	25,550.	291,820.	59,040.	321,571.
c Net investment earnings, gains, and losses	155,139.	-208,612.	279,081.	-1,333.	201,305.
d Grants or scholarships					
e Other expenditures for facilities and programs	-609,806.	258,535.	13,000.	14,668.	18,966.
f Administrative expenses					
g End of year balance	3,335,054.	2,499,899.	2,941,496.	2,383,595.	2,340,556.

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment 52.00 %
 - b Permanent endowment 93.0000 %
 - c Term endowment 6.4800 %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|---|-----|----|
| (i) Unrelated organizations | X | |
| (ii) Related organizations | | X |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? <input type="checkbox"/> | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other		8,535.	8,535.	0.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				0.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A) INVESTMENTS	1,776,758.	COST
(B) INTEREST IN FOUNDATION		
(C) FOR CA COMMUNITY COLLEGES	1,222,202.	COST
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.)	2,998,960.	

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ...

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	2,827,100.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
	a Net unrealized gains (losses) on investments	2a	198,836.	
	b Donated services and use of facilities	2b	1,152,967.	
	c Recoveries of prior year grants	2c		
	d Other (Describe in Part XIII.)	2d	106,402.	
	e Add lines 2a through 2d	2e		1,458,205.
3	Subtract line 2e from line 1		3	1,368,895.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4a		
	b Other (Describe in Part XIII.)	4b		
	c Add lines 4a and 4b	4c		0.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	1,368,895.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	2,338,179.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
	a Donated services and use of facilities	2a	1,152,967.	
	b Prior year adjustments	2b		
	c Other losses	2c		
	d Other (Describe in Part XIII.)	2d	106,402.	
	e Add lines 2a through 2d	2e		1,259,369.
3	Subtract line 2e from line 1		3	1,078,810.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4a		
	b Other (Describe in Part XIII.)	4b		
	c Add lines 4a and 4b	4c		0.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	1,078,810.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART V, LINE 4:

STUDENT SCHOLARSHIPS, PERFORMING ARTS CENTER, TRACK AND LIBRARY

PART X, LINE 2:

THE FOUNDATION HAS ADOPTED FASB ASC TOPIC 740 THAT CLARIFIES THE ACCOUNTING FOR UNCERTAINTY IN TAX POSITIONS TAKEN OR EXPECTED TO BE TAKEN ON A TAX RETURN AND PROVIDES THAT THE TAX EFFECTS FROM AN UNCERTAIN TAX POSITION CAN BE RECOGNIZED IN THE FINANCIAL STATEMENTS ONLY IF, BASED ON ITS MERITS, THE POSITION IS MORE LIKELY THAN NOT TO BE SUSTAINED ON AUDIT BY THE TAXING AUTHORITIES. MANAGEMENT BELIEVES THAT ALL TAX POSITIONS TAKEN TO DATE ARE HIGHLY CERTAIN, AND, ACCORDINGLY, NO ACCOUNTING ADJUSTMENT HAS BEEN MADE TO THE FINANCIAL STATEMENTS.

Part XIII Supplemental Information *(continued)*

PART XI, LINE 2D - OTHER ADJUSTMENTS:

SPECIAL EVENTS-DIRECT EXPENSE 106,402.

PART XII, LINE 2D - OTHER ADJUSTMENTS:

SPECIAL EVENTS-DIRECT EXPENSE 106,402.

**SCHEDULE G
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization THE COLLEGE OF THE CANYONS FOUNDATION	Employer identification number 95-3574259
--	---

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- | | |
|---|--|
| <p>a <input type="checkbox"/> Mail solicitations</p> <p>b <input type="checkbox"/> Internet and email solicitations</p> <p>c <input type="checkbox"/> Phone solicitations</p> <p>d <input type="checkbox"/> In-person solicitations</p> | <p>e <input type="checkbox"/> Solicitation of non-government grants</p> <p>f <input type="checkbox"/> Solicitation of government grants</p> <p>g <input type="checkbox"/> Special fundraising events</p> |
|---|--|
- 2 a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total						

- 3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))	
		GOLF TOURNAMENT (event type)	SILVER SPUR (event type)	1 (total number)		
Revenue	1	Gross receipts	58,700.	98,293.	48,524.	205,517.
	2	Less: Contributions	24,438.	49,593.	25,084.	99,115.
	3	Gross income (line 1 minus line 2)	34,262.	48,700.	23,440.	106,402.
Direct Expenses	4	Cash prizes				
	5	Noncash prizes	1,126.	1,008.	1,459.	3,593.
	6	Rent/facility costs	13,731.	1,500.	4,513.	19,744.
	7	Food and beverages	12,472.	28,033.	11,875.	52,380.
	8	Entertainment	1,143.	8,727.	2,700.	12,570.
	9	Other direct expenses	5,790.	9,432.	2,893.	18,115.
	10	Direct expense summary. Add lines 4 through 9 in column (d)				106,402.
11	Net income summary. Subtract line 10 from line 3, column (d)				0.	

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
		1	Gross revenue		
Direct Expenses	2	Cash prizes			
	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
7	Direct expense summary. Add lines 2 through 5 in column (d)				
8	Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

- 11** Does the organization conduct gaming activities with nonmembers? Yes No
- 12** Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No
- 13** Indicate the percentage of gaming activity conducted in:
- | | | |
|--------------------------------------|------------|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |
- 14** Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name _____

Address _____

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No
- b** If "Yes," enter the amount of gaming revenue received by the organization \$ _____ and the amount of gaming revenue retained by the third party \$ _____
- c** If "Yes," enter name and address of the third party:

Name _____

Address _____

16 Gaming manager information:

Name _____

Gaming manager compensation \$ _____

Description of services provided _____

- Director/officer Employee Independent contractor

17 Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No
- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.
Attach to Form 990.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

**Open to Public
Inspection**

Name of the organization **THE COLLEGE OF THE CANYONS FOUNDATION** Employer identification number **95-3574259**

Part I General Information on Grants and Assistance

- 1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? **Yes** **No**
- 2** Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance

- 2** Enter total number of section 501(c)(3) and government organizations listed in the line 1 table
- 3** Enter total number of other organizations listed in the line 1 table

Part III **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
EDUCATIONAL SCHOLARSHIPS	384	402,611.	0.	ACTUAL AMOUNT	

Part IV **Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART I, LINE 2:

THE ROLE OF THE FOUNDATION OFFICE IS TO IDENTIFY OPPORTUNITIES, CREATE NEW SCHOLARSHIPS, AND BUILD EXSISTING SCHOLARSHIPS. THE COLLEGE'S FINANCIAL AID OFFICE'S ROLE IS TO ADVERTISE THE SCHOLARSHIPS AND MONITOR THE APPLICATION PROCESS, USE OF THE FUNDS AND ENCOURAGE STUDENTS TO APPLY.

**SCHEDULE J
(Form 990)**

Department of the Treasury
Internal Revenue Service

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest
Compensated Employees
Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
Attach to Form 990.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization

THE COLLEGE OF THE CANYONS FOUNDATION

Employer identification number

95-3574259

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| <input type="checkbox"/> Compensation committee | <input checked="" type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in or receive payment from a supplemental nonqualified retirement plan?
- c** Participate in or receive payment from an equity-based compensation arrangement?
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1a		
1b		
2		
3		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2022

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) DIANNE VAN HOOK DIRECTOR	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	383,055.	0.	59,287.	68,221.	19,353.	529,916.	0.
(2) DIANE FIERO DIRECTOR	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	277,311.	0.	19,970.	68,411.	19,593.	385,285.	0.
(3) SHARLENE COLEAL TREASURER	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	233,300.	0.	19,694.	55,253.	10,420.	318,667.	0.
(4) RYAN THEULE DIRECTOR	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	222,541.	0.	16,177.	40,858.	20,298.	299,874.	0.
(5) OMAR TORRES DIRECTOR	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	220,151.	0.	14,524.	38,097.	8,327.	281,099.	0.
(6) JASMINE NAPOLI DIRECTOR	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	131,279.	0.	1,130.	31,708.	6,803.	170,920.	0.
(7) SHAWNA LUBS SECRETARY	(i)	0.	0.	0.	0.	0.	0.	0.
	(ii)	120,810.	0.	0.	30,259.	18,593.	169,662.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

**SCHEDULE M
(Form 990)**

Noncash Contributions

OMB No. 1545-0047

2022

Open to Public Inspection

Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization **THE COLLEGE OF THE CANYONS FOUNDATION** Employer identification number **95-3574259**

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art - Works of art				
2 Art - Historical treasures				
3 Art - Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities - Publicly traded				
10 Securities - Closely held stock				
11 Securities - Partnership, LLC, or trust interests				
12 Securities - Miscellaneous				
13 Qualified conservation contribution - Historic structures				
14 Qualified conservation contribution - Other				
15 Real estate - Residential				
16 Real estate - Commercial				
17 Real estate - Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other (<u>KITCHEN SUPPLIE</u>)	X	1	138,720.	FAIR MARKET VALUE
26 Other (<u>EXPERIENCES</u>)	X	8	17,758.	FAIR MARKET VALUE
27 Other (<u>OFFICE SUPPLIES</u>)	X	1	11,178.	FAIR MARKET VALUE
28 Other (<u>TOOLS</u>)	X	1	10,081.	FAIR MARKET VALUE

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part V, Donee Acknowledgement **29**

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least 3 years from the date of the initial contribution, and which isn't required to be used for exempt purposes for the entire holding period?		X
b If "Yes," describe the arrangement in Part II.		
31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?		X
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		X
b If "Yes," describe in Part II.		
33 If the organization didn't report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) 2022

Part II **Supplemental Information.** Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

PART I, OTHER TYPES OF PROPERTY:

FOOD

- (A) CHECK IF APPLICABLE = X
- (B) NUMBER OF CONTRIBUTIONS = 2
- (C) REVENUE REPORTED ON FORM 990, PART VIII \$ 4880.
- (D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

SPORTS EQUIPMENT

- (A) CHECK IF APPLICABLE = X
- (B) NUMBER OF CONTRIBUTIONS = 5
- (C) REVENUE REPORTED ON FORM 990, PART VIII \$ 3406.
- (D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

MUSICAL EQUIPMENT

- (A) CHECK IF APPLICABLE = X
- (B) NUMBER OF CONTRIBUTIONS = 4
- (C) REVENUE REPORTED ON FORM 990, PART VIII \$ 2042.
- (D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

CANVAS PAINTING

- (A) CHECK IF APPLICABLE = X
- (B) NUMBER OF CONTRIBUTIONS = 1
- (C) REVENUE REPORTED ON FORM 990, PART VIII \$ 1200.
- (D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

OSBORNE COMPUTER SYSTEM

- (A) CHECK IF APPLICABLE = X

Part II **Supplemental Information.** Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

(B) NUMBER OF CONTRIBUTIONS = 2

(C) REVENUE REPORTED ON FORM 990, PART VIII \$ 847.

(D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

RECLINING CHAIR FOR EMT

(A) CHECK IF APPLICABLE = X

(B) NUMBER OF CONTRIBUTIONS = 1

(C) REVENUE REPORTED ON FORM 990, PART VIII \$ 250.

(D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

STUDENT SUPPLIES

(A) CHECK IF APPLICABLE = X

(B) NUMBER OF CONTRIBUTIONS = 2

(C) REVENUE REPORTED ON FORM 990, PART VIII \$ 235.

(D) METHOD OF DETERMINING REVENUE: FAIR MARKET VALUE

SCHEDULE M, PART I, COLUMN (B):

THE NUMBER REPRESENTS THE NUMBER OF DONORS

**SCHEDULE O
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization

THE COLLEGE OF THE CANYONS FOUNDATION

Employer identification number

95-3574259

FORM 990, PART III, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

ALONE CAN SUPPORT AND TO STRIVE FOR THE HIGHEST LEVELS OF EXCELLENCE IN
TEACHING, SCHOLARSHIP, VOCATIONAL TRAINING AND INNOVATION. THE
FOUNDATION BELIEVES THAT PUBLIC EDUCATIONAL INSTITUTIONS AND PRIVATE
ENTERPRISES MUST WORK TOGETHER TO PROVIDE AN AFFORDABLE AND ACCESSIBLE
COLLEGE EDUCATION FOR ALL WHO HAVE THE DESIRE TO SUCCEED.

FORM 990, PART VI, SECTION A, LINE 2:

MARK JENKINS - BROTHER IN LAW TO DISTRICT TRUSTEE, MICHELE JENKINS

FORM 990, PART VI, SECTION B, LINE 11B:

ALL BOARD MEMBERS WILL RECIEVE A COPY OF THE RETURN EITHER BY MAIL OR
E-MAIL PRIOR TO THE FILING OF THE RETURN

FORM 990, PART VI, SECTION B, LINE 12C:

CONFLICT OF INTEREST FORMS ARE SIGNED ANNUALLY BY ALL BOARD MEMBERS. THE
FORM IS THEN REVIEWED BY THE CHIEF OPERATING OFFICER, IF THERE IS A
CONFLICT, THE COO WILL BRING IT TO THE ATTENTION OF THE EXECUTIVE
COMMITTEE, WHERE THE BOARD MEMBER WILL BE ASKED TO EXCUSE HIMSELF FROM ALL
DISCUSSIONS AND VOTING ON THE ISSUE.

FORM 990, PART VI, SECTION B, LINE 15:

ALL TOP MANAGEMENT EMPLOYEES ARE EMPLOYEES OF THE SANTA CLARITA COMMUNITY
COLLEGE DISTRICT. EACH EMPLOYEE IS ON AN INDIVIDUAL WRITTEN NEGOTIATED
CONTRACT. EACH CONTRACT IS APPROVED BY THE COMMUNITY COLLEGE BOARD OF
TRUSTEES. THE FOUNDATION ALSO HAS A COMPENSATION PLAN POLICY FOR THE

Name of the organization

THE COLLEGE OF THE CANYONS FOUNDATION

Employer identification number

95-3574259

EXECUTIVES.

FORM 990, PART VI, SECTION C, LINE 19:

ALL DOCUMENTATION IS PLACED IN A BINDER IN THE EXECUTIVE DIRECTOR'S OFFICE AND IS AVAILABLE TO THE PUBLIC DURING NORMAL BUSINESS HOURS UPON REQUEST.

ALL FOUNDATION STAFF IS AWARE OF THE LOCATION OF THE BINDER IN CASE THE EXECUTIVE DIRECTOR IS NOT AVAILABLE.

**SCHEDULE R
(Form 990)**

Department of the Treasury
Internal Revenue Service

Related Organizations and Unrelated Partnerships
Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization **THE COLLEGE OF THE CANYONS FOUNDATION** Employer identification number **95-3574259**

Part I Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
SANTA CLARITA COMMUNITY COLLEGE DISTRICT - 95-2561360, 26455 N ROCKWELL CANYON RD, VALENCIA, CA 91355	COMMUNITY COLLEGE DISTRICT	CALIFORNIA	GOVERNMENTAL UNIT	GOVERNMENTAL UNIT			X

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
								Yes	No

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
a Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)		X
c Gift, grant, or capital contribution from related organization(s)	X	
d Loans or loan guarantees to or for related organization(s)		X
e Loans or loan guarantees by related organization(s)		X
f Dividends from related organization(s)		X
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		X
l Performance of services or membership or fundraising solicitations for related organization(s)		X
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		X
o Sharing of paid employees with related organization(s)		X
p Reimbursement paid to related organization(s) for expenses		X
q Reimbursement paid by related organization(s) for expenses		X
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1) SANTA CLARITA COMMUNITY COLLEGE DISTRICT	C	0.	ACTUAL AMOUNT
(2)			
(3)			
(4)			
(5)			
(6)			

Part VI Unrelated Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(e) Are all partners sec. 501(c)(3) orgs.?		(f) Share of total income	(g) Share of end-of-year assets	(h) Dispropor- tionate allocations?		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
				Yes	No			Yes	No		Yes	No	

