POSITION DESCRIPTION:
College of the Canyons is seeking a faculty leader in the area of Commercial Photography. This is a ten-month professional, full-time tenure track position beginning fall 2015. The position may include a combination of teaching, department, college, and community functions. Assignment may include day, evening, and weekend duties at all District sites.

DUTIES OF THE POSITION
• Provides instruction for all Photography courses within the college catalog including, but not limited to,
  - Fundamentals of photographic principles, history and concept,
  - Basic (digital and film) photography, digital imaging, studio lighting, product, wedding, portrait and other commercial photography
• Develops and revises curriculum to incorporate technological advancements and online learning.
• Interacts with other division faculty to develop interdisciplinary courses.
• Develops new curriculum to meet the changing demands of transfer institutions and/or vocational needs.
• Works with industry partners to develop school-to-work opportunities.
• Advises, assists, evaluates and mentors students.
• Assists with class scheduling, budget, advisory board, student learning assessment, industry partnerships and all other department activities.
• Maintains office hours and participates in department, division, and college committees and governance.
• Participates in the development and implementation of departmental and college program reviews.
• In addition to teaching photography, faculty responsibilities include participation in decision-making activities related to professional and academic matters, interests in contributing to other professional pursuits at the College, such as: second language ability, instructional innovation, sponsoring student clubs, new program development, student success initiatives and community outreach.
• Performs other duties as assigned.

MINIMUM QUALIFICATIONS
• Possession of an unexpired California Community College Instructor Credential in Photography
OR
• Any bachelor’s degree and two (2) years of full-time equivalent professional experience directly related to the faculty member’s teaching assignment or the equivalent.*;
OR
• Any associate degree and six (6) years of professional experience directly related to the faculty member’s teaching assignment or the equivalent.*.

*Applicants who meet equivalent qualifications must also submit a Request for Equivalency Form.
DESIRABLE KNOWLEDGE, SKILLS, EXPERIENCE AND ABILITIES

• Experience and expertise in commercial photography, digital imaging, and fundamentals of photography.

• Experience teaching at the post-secondary level in the fundamentals of photography, commercial photography and digital imaging.

• Experience with online teaching and pedagogy is desired.

• Commitment to maintain currency in the discipline, including use of advanced technology required in the discipline.

• Strong commitment to professional growth and development, and to continued innovation and improvement of successful teaching.

• Willingness to facilitate and encourage student success by working to develop varied and innovative academic learning environments.

• Demonstrated ability to work effectively with computers and other forms of advanced technology utilized in providing high quality instruction and the understanding and successful use of learning technology.

• Demonstrated ability to communicate professionally and clearly with students and staff, both orally and in writing.

• Demonstrated ability to establish and maintain positive and effective working relationships with on-campus groups (including students, faculty, administrators, and staff), as well as, off-campus community and education partners.

• Demonstrated sensitivity to, and understanding of, the diverse academic, socio-economic, cultural, ethnic and disability backgrounds of community college students.

Professional Responsibilities:
Faculty members at College of the Canyons:
• Facilitate student learning by working to develop every student's abilities and by designing varied and exciting learning environments.

• Work as team members with all staff, create innovations in teaching and learning methods, and work to provide an environment for students to be partners in learning.

• Assist in program planning, carry out related projects and evaluate related department programs and faculty.

• Carry out their professional responsibilities by participating in the college decision-making activities related to academic and professional matters via meetings, by participating on project teams, by engaging in ongoing and meaningful professional development, and by providing support to students on a one-to-one and small group basis at regularly scheduled times.

In addition to professional expertise in teaching within the discipline, applicants should possess the following abilities and attitudes that have been identified as important to successful performance in the position.

Professional Abilities:

• Success and commitment as a team player, including the ability to engage in cooperative problem solving;

• Success at initiating, executing and following up on projects, including the ability to set specific objectives and measure achieved results;

• A commitment to the mission and values of the community college;

• A positive attitude, including the ability to foster collegiality;

• Flexibility, including the acceptance of and willingness to change;

• Open-mindedness, including fairness and the ability to see multiple perspectives;

• The willingness to take risks and be innovative;

• A commitment to see complex tasks through to completion; and

• The willingness to accept responsibility for professional and personal growth.

CONDITIONS OF EMPLOYMENT:

• Ten-month position; anticipated start date fall 2015.

• Placement on the Academic Salary Schedule C depending on education and experience. Salary range $55,332-$87,972 annually (adjusted for 12 months).

• Part of the teaching assignment may be evenings and/or weekends at all District sites.

• The instructor may be expected to deliver instruction utilizing nontraditional delivery methods.

• Successful completion of background fingerprint clearance, pre-employment physical examination (disabilities not related to the physical job will not affect the application process) and TB screening.

• An excellent benefit package including medical, vision, dental, life and Section 125 is offered.

• Proof of eligibility to work in the United States and signing of loyalty oath per government codes 3100-3109.

• Meeting applicable eligibility requirements under CalPERS or CalSTRS if you are a current or former member.

• Board of Trustees approval.

• Official transcript must be submitted upon offer of employment.

• Position is contingent upon funding and is subject to change.
PHYSICAL CHARACTERISTICS
Position requires the ability to lift and stack objects up to 30 pounds occasionally and frequently exert 10 to 30 pounds of force to lift, carry, push, pull, or otherwise move objects. Work involves sitting and viewing a computer monitor for extended periods of time plus frequent periods of standing and walking, which may include climbing staircases; dexterity of hands and fingers to operate a computer keyboard and related; stooping, kneeling, crawling, reaching, twisting and turning, bending at the waist. Ability to hear and speak to communicate and provide information to others. Utilize near and far vision, depth perception, provide oral information, and possess the manual dexterity to operate computers and related equipment; handling and working with various materials and objects; and travel from site-to-site.

Work may expose employee to toxic, pathogenic, or otherwise irritating substances and chemicals and may require the use of protective devices.

EEO POLICY
The Santa Clarita Community College District does not discriminate on the basis of race, religious creed, color, ethnic or national origin, ancestry, citizenship status, uniformed service member status, physical disability, mental disability, medical condition, marital status, sex, pregnancy, age, sexual orientation, gender identity, or any other protected basis under the law.

Applicants who have disabilities may request that accommodations be made in order to complete the selection process by contacting the Human Resources Office directly at 661-362-3427.

ABOUT THE DISTRICT
College of the Canyons is a California community college that serves the dynamic, growing Santa Clarita Valley and surrounding regions within a 367-square-mile area of northern Los Angeles County. The college opened with 735 students in 1969 and now serves over 19,000 students per semester on two campuses – in Valencia and Canyon Country – under the umbrella of the Santa Clarita Community College District.

College of the Canyons offers 74 degree and 84 certificate programs, and is focused on staying ahead of the technology curve both operationally and academically. Classes are offered during traditional fall and spring semesters, as well as shorter, intensive summer and winter sessions. With accessible, enriching education that provides a wide variety of associate degree and certificate programs, College of the Canyons prepares students for transfer to four-year colleges and universities, offers a variety of life-long learning opportunities for community members, and provides employee training programs for business and industry. The 2014-15 academic year marks the 45th year of the college’s service to Santa Clarita Valley communities.

The local community has been historically and enthusiastically supportive of its local college, having approved two bond measures valued at more than $220 million since 2001. The college also secures substantial funds from the state and millions of dollars in grants each year that allow new, cutting-edge programs to be developed and facilities to be built to accommodate them.

The college boasts clean, modern facilities, a capable and enthusiastic staff, innovative programs and high-tech solutions. It is, quite simply, a vital cultural, educational and economic force in the region. Those who are involved with the college discover unlimited opportunities. They can be innovative and entrepreneurial, and they can set the stage for things to come.
APPLICATION AND SELECTION PROCESS

Applicants are encouraged to complete their applications online. Please visit our website at http://www.canyons.edu/Offices/HumanResources. If you require assistance, please call the Human Resources office at (661)362-3427 or for hearing impaired TTY Line at (661)362-5178. Applicants may check the status of their application online and may expect to be notified within approximately 4 - 5 weeks following the Review Date as to the status of their application.

All application materials must be uploaded online or received in the Human Resources office by the end of the day on the review date in order to assure consideration for this position. Postmark is not acceptable for this purpose. Separate application materials must be submitted for each position applied for. Materials submitted become property of the District and will not be returned, copied, or considered for other openings. The Human Resources office is located in the University Center, Suite 360 at 26455 Rockwell Canyon Road, Santa Clarita, CA, 91355.

The following application materials are required for your application to be complete. Incomplete applications will not be considered.

- **District Academic Application.**
- **Cover letter** addressing how and why candidate meets the required and desired qualifications for this position.
- **A detailed resume** summarizing education and experience.
- **At least three (3) current (within the last five years) letters of recommendation** are required. Letters must be signed (no fancy font signatures) and dated. One formal, signed teaching evaluation (dated within the last five years) may be substituted in lieu of one letter of reference. Three (3) current letters of professional reference that clearly describe why you are a strong candidate/good fit for this specific position based on the job description, are preferred.
- **College transcripts** verifying educational degree(s) required for the position. Submit unofficial copies of transcripts for application purposes. Copies of college diplomas are not acceptable in lieu of transcripts. Please see our website for evaluation requirements for units and degrees earned at foreign institutions.
- **Confidential Recruitment Source Information** (optional)

**Additional Application Submission Materials Required:**

- Digital portfolio of up to 20 JPEG images on USB Drive or link to website illustrating candidate’s commercial photographic work. (If you are providing a link, please indicate on the application. If you are submitting a USB Drive, you must reference the position title and number with your submission).

Applicants are encouraged to apply online. If you need assistance with the application process, contact:

**Human Resources Office**
(661) 362-3427
TTY/TDD (661) 362-5178
Or visit our website at http://www.canyons.edu/Offices/HumanResources

It is the applicant’s responsibility to ensure that all application materials are fully and correctly submitted. All materials submitted are for this position only and become the property of the District. Materials will not be returned, copied or considered for other openings. Resumes may not be submitted in lieu of the official application form.

**The College is expecting to conduct initial and final interviews in the month of June 2015. This is a tentative schedule and is subject to change.**

**Notes:**
- Hiring committees review all complete qualified application packets and select applicants for interview based on those who most closely meet the criteria listed in the job announcement. Possession of the minimum qualifications does not guarantee an interview.
- A teaching demonstration will be required for those candidates selected for an initial interview.
- Current COC employees who are applying for this position: Please be aware that materials from your personnel file are not included as part of the application file; therefore, please provide the same requested application materials as any other applicant.

**Position is contingent upon funding.** We reserve the right to withdraw, extend the filing date, reopen, or delay filling this position. Recruitment may continue until this position is filled.

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**COLLEGE OF THE CANYONS**
26455 Rockwell Canyon Road, Santa Clarita, CA 91355
www.canyons.edu