Introduction to Cultural Anthropology

This orientation letter will give you an understanding of how this online class will operate and the basic requirements and recommendations.

Please read ALL this information carefully!!

Contact Information: Professor Julie Vazquez Email: Julie.vazquez@canyons.edu

(note the correct spelling of my last name)

Section # 28244
(8/21-10/14/2017)

Section #28255
(10/16-12/09/2017)

Welcome:
Hello and welcome to Anthropology 103, Introduction to Cultural Anthropology. The information below will help you with the scope of this course and its requirements. Specific
information on homework, exams dates, and deadlines will be found in your course syllabus. This course will be 100% online via CANVAS. Your syllabus will be available online the first day of class but clicking on the link “syllabus” in Canvas. To log onto Canvas go to https://coc.instructure.com/login/canvas

This class will be covering the same amount of material as presented in a full sixteen-week semester lecture class in a fast-paced environment and will require regular attention via canvas. To log onto Canvas https://coc.instructure.com/login/canvas

Contact Info:
If at any time you have questions about this course the best way of contacting me is through email Julie.vazquez@canyons.edu. I will respond to your email as quickly as possible. Please note the spelling of my last name! If you have problems with accessing the course itself (in need of tech support) you will need to contact Distance Learning directly.

Required class materials:


This book can be purchased or rented by our bookstore or online. YOU MUST HAVE THE BOOK BY THE FIRST DAY OF CLASS!

Hardware: Having daily access to a personal computer (not a phone or tablet!) equipped with reliable Internet. You cannot rely upon COC computer lab and computer access during the summer semester. PLEASE NOTE: Technical difficulties, such as loss of internet, broken computer, hard drive failure or any technical excuses will NOT be accepted for failing to complete the required assignments on time! I do not accept ANY assignments through email
(even if on time)! All quizzes and discussion boards must be submitted through black board. I will not accept late assignments or make up exams.

**When does the class start?**

Remember your course **will not appear in CANVAS until the class officially begins.** If your course does not appear in Canvas please check the following things before calling Canvas tech support

- Has the class officially started?
- Did you pay for the course?
- Do you have any holds on your account that would deny you access?
- Has it been more than 24hrs since you have added the class to your “My Canyons” account?
- Only ENROLLED students can access the course. Any WAITLISTED students will only gain access after they receive an Add Code. I will be emailing more detailed information as we get closer to the start date of the course. Make sure the email address you have posted in My Canyons is current (and one that you check on a regular basis) as it will be the only contact information I will have for the class. Again, welcome to the class!! I look forward to the first day of class and “meeting” all of you!!

**First time taking an online course?**

**CLASS WEBSITE:** [https://coc.instructure.com/login/canvas](https://coc.instructure.com/login/canvas)

- If this is your first time enrolling in an online course then you will want to familiarize yourself with Canvas, which is what most instructors use to deliver their online class. Below is a link to an orientation for Canvas for all of those who are new to the Canvas platform. Parts of the Canvas Orientation to focus on
• Login Directions
  • Edit Personal Info
  • Post to Discussion Board
  • Read & Reply to Boards
  • Taking a Test

CANVAS VIDEO GUIDE FOR STUDENTS: https://guides.instructure.com/m/4210

Taking an Online Course – PLEASE READ CAREFULLY!

• The amount of time you should expect to dedicate to this class/week will vary but on average, you should expect to invest about 18 hours per week to successfully complete this course. This time will be distributed across reading assignments, online activities, taking part in discussion groups, submitting homework, and taking quizzes and tests.

• This course will be conducted 100% online. There will be no face-to-face component required or offered.

• In order to pass this course, you will need to complete all assignments (including exams) thoroughly and accurately and submit them to me via Canvas before their deadline. **I WILL NOT accept any other submission of assignments or tests. Printing out, “screen shots” or emailing me any discussions or quizzes will not be accepted, even if before the deadline.**

• Each week you will be assigned an assignment, a classroom discussion topic, and an exam covering all chapters discussed.

**MANAGEMENT OF STRESS AND MENTAL HEALTH:**

Often the pressure on our students is very strong, involving academic commitments, relationships, outside jobs and family pressure to name a few. The staff and faculty of College of the Canyons are here to see you succeed academically and care about your emotional and physical health. You can learn more about the broad range of confidential student services, including counseling and mental health services available on campus by visiting the Student Health & Wellness Center in the Student Services Building (across from the bookstore) or by
clicking on http://www.canyons.edu/offices/Health/Pages/default.aspx. The phone number is 661-362-3259.

**Class Disclaimer:** Students are advised that the content of this course may contain material which upsets them. It is not the intent of the instructor to cause any student discomfort, embarrassment, or the like based upon their gender, age, religion, values, race, nationality, ethnic affiliation, etc.; however, information presented in this course may, on occasion, focus on topics which relate to these personal characteristics and points of view or points of view that will challenge your previous experience/knowledge. The course material is presented from the perspectives of the instructor, the author(s) of the textbook(s) and the developers of any visual materials included in the organization of this course. Within the subject matter of this course the student will find that frequently there is more than one answer to a discussion question, and that oftentimes those answers are contradictory to one another. Within the time restraints of the course as many different perspectives will be presented as possible, but the ultimate decision and choice of materials and perspectives to be delivered rests with the instructor. Students who feel that they cannot accept the above operational guidelines are advised to seek another course in which they will feel more comfortable.