Course Title: English Composition  
Course Code: English 101  
Professor: Kimberly.Haglund@Canyons.edu  
Format: Online  
Course Length: 16 Weeks

Introduction
Welcome to English 101! I am Kim Haglund, and I will be your instructor for this course. I am looking forward to working with all of you. This class will be conducted entirely online and will begin on Monday, August 21, 2017. Some introductory aspects of the course will be available the previous Saturday for the purpose of enabling you to view the course syllabus and plan accordingly for the rigorous schedule we will have for the semester as well as to familiarize yourself with Canvas and the course structure.

Please read the entire welcome letter on the pages below before proceeding with the course. These pages will provide you with important information about required materials and required technology, the "virtual" attendance policy, and an overview of the course. Understanding more about how this particular online course is designed and of its requirements will help you get off to a strong start.

Course Description
College students have different reasons for attending school, and not everyone enjoys reading and writing even though all students are required to take at least one English composition course. Don’t worry if you are coming into this course without much enthusiasm for reading and writing. As long as you “attend” class regularly, do all the assigned work, and participate with an open mind, by the end of the semester you will have learned how to comprehend better anything that you read and to express yourself more clearly and professionally. And if you are already an enthusiastic reader and skilled writer, this semester’s work will enable you to take your reading and writing skills to new heights and to strengthen still more the communication skills so crucial to your future success.

The focus of this course will be to help you understand the value of developing your ability to read a wide range of materials on different topics and then engage in conversations with others who have their own views on the topics. These conversations will take place both online with classmates and in essays you write. If you can learn to enter these conversations with confidence and proficiency, you will be more successful in both your college courses and your future career. Our primary text for the course, They Say, I Say with Readings, is designed to clear away some of the confusion surrounding critical reading and essay writing in college. Its authors want to empower you to enter conversations on important subjects and to express your own ideas and views.
Textbook Information

1.  They Say, I Say: The Moves That Matter in Academic Writing, with Readings (3rd Edition). ISBN 978-0-393-93751-0. You must have the third edition of this text; other editions will not be accepted. Be sure that the edition you buy is the one that says “With Readings.”

2.  Rules for Writers (Updated for MLA 8th Edition). ISBN 9781319083496. Earlier editions of this text are no longer relevant; you do need to be using the updated for MLA 8th edition, with this ISBN number.

Additional text requirement: In addition, you will select ONE of the book choices after learning about them, and you must have secured a copy of the book you chose by the date specified on the calendar. These will be announced, and all are available at Barnes and Noble.

Course Information

Student Learning Outcomes:

Upon successful completion of the course, you will be able to:

1. Analyze and critically evaluate college-level, non-fiction texts for argument, structure, and rhetorical strategies.

2. Compose persuasive, well-organized, grammatically correct full-length essays, synthesizing properly documented and relevant research and other evidence to develop and support a unified thesis.

Specific Objectives:

1. Analyze and critically evaluate written and other visual materials;

2. Organize expository essays in an effective manner (logically, chronologically, simple to complex, least to most important, linearly);

3. Support generalizations by using evidence such as relevant detail, anecdotes, and well-integrated quotations;

4. Explain and develop the link between the specific generalization and its specific supporting evidence;

5. Narrow general topics to a scope appropriate to the assignment;

6. Create a thesis statement to structure the essay as a whole;
7. Write effective introductory and concluding paragraphs;
8. Use effective transitions within and between paragraphs to connect logically ideas;
9. Observe the conventions of standard written English while using a variety of sentence structures;
10. Locate and critically evaluate appropriate source material;
11. Use relevant and appropriate citation format;
12. Use various strategies to generate and develop ideas;

**Prerequisite**

You must have received a C or better in English 91, 94, or 96, or been placed into English 101 through the COC assessment process. If this is not true on the first day of the semester, you must alert me to this fact. If you do not know if you passed English 91 (or 94 or 96, if you took it instead), you must check immediately. You cannot receive credit for English 101 if you have taken but not passed English 91, 94, or 96. **Also, if you have been placed into this course pending a decision on a prerequisite challenge petition, please be aware that if your petition is denied, the Admissions and Records office will drop you from the course. Even if you continue to attend the class, you cannot receive credit for the course if your prerequisite challenge petition has been denied.**

**Exams/Quizzes/Assignments**

All exams, quizzes, and other assignments will be 100% online. If you have accommodations you need met, please let me know on the first day of the course so that I can make arrangements for you.

**Office Hours**

Office hours will be held online, so it is important that you make sure you have the appropriate technology. We will be utilizing WebEx for online office hours, and access information will be made available to you when you log in to the course on Canvas.

**Other relevant course information**

*Basic Skills Required*
You will need to have ready access to current word document software (MS Word is preferred), and you will need an up-to-date version of an internet browser. They have strong time management skills

1. They enjoy active, cooperative learning experiences
2. They have reliable access to the Internet
3. They have basic computer skills

For more information on becoming a successful online student, visit the Distance Learning website:  http://www.canyons.edu/Offices/DistanceLearning/Pages/GettingStarted.aspx

**Important Registration Information:** You may be dropped from the class if you do not log into this course in Canvas by 11:59p.m. (Pacific Time) on Monday, August 21, 2017. Please note: You are responsible, though, for dropping the class by the official college deadlines if you choose not to complete the course.

**WAITLISTS:** If this course is full and has gone to a wait list, please do not email me before the course begins to try to add. The best way to add the course is to be on the waitlist, as the college will automatically add you if a spot opens up. They will notify you via email so that you can pay your fees and remain enrolled in the course. In the event that there is room for additional students (other than those on the waitlist) to add the class, I will know by Wednesday, of the first week of class, so please contact me via email before noon on that day, but not before, so that I can give you an add code. If you add the class, your name will be sent directly to Computer Support Services via computer by Admissions and Records, and it may take one business day before your account is created in Canvas, though I will do my best to expedite that process.

Finally, I want to welcome you once again to English 101, and I look forward to meeting all of you. Your first assignment (an introduction) will be due on Monday, August 21st, so it is of great importance that you log in to class the first day. There will be a large amount of “housekeeping” and general work the first week, so be prepared for a heavy load. From the second week on, you will be able to pace yourself to complete the assignments within the parameters of the due dates.

**Additional Resources**

**Canvas**

The course can be accessed via Canvas at cv.canyons.edu on the first day of the course. Follow the login instructions at the bottom of the screen to log in. Here, you can also access Canvas user guides with helpful tips for navigating and using Canvas. For any Canvas related issues please call the Canvas Student Support line at (661)362-3344 during college business hours, or (877)889-9052 for 24/7 support.
Distance Learning
Check out the Distance Learning website for more information on a variety of topics that can help you be a successful online student such as: exam proctoring, learning styles, computer skills, and tips for student success. If this is your first online course, feel free to take our online learning readiness assessment to assess your skills.

The Learning Center (TLC)
The TLC provides FREE tutoring resource to COC students including:
- Face-to-face & ONLINE tutoring (you will be required to submit two papers/projects to the tutor online via Canvas for review and suggestions) are available to you via The Learning Center (TLC) on either campus at no cost to you.
- Testing Center: offers test proctoring services for courses that have required proctored exams
- Study Jam Review Sessions
- Computers with over 300 software programs
For more information visit the TLC Website.

Disabled Students Program & Services (DSPS)
The College of the Canyons DSPS provides educational services and access for eligible students with documented disabilities who intend to pursue coursework at COC. A variety of programs and services are available which afford eligible students with disabilities the opportunity to participate fully in all aspects of the college programs and activities through appropriate and reasonable accommodations. For more information on their services visit the Disabled Students Program & Services website.

Online Counseling
The Counseling Department offers appointments online. You can schedule an appointment by visiting the Online Counseling website. Counselors can help you map out a plan to reach your educational goals as well as advise you on course selection and registration.