

Performance Indicators Sub Committee Meeting Minutes

May 6, 2014

Mentry Hall, 246

4-5pm

Attendees: Michael Wilding – Student Services, Barry Gribbons – Institutional Research, Jerry Buckley – Instruction, Daylene Meuschke – Institutional Research and Audrey Green– Academic Affairs.

1. Approved minutes from 2013 (June, July, September, November) and 2014 (March)
2. Agenda item: Approval of CTE metric (Scorecard)
 - There was a proposal to start with the CTE Scorecard metric and augment with the Launchboard when it is ready. Using the same baseline years as the other indicators (average of the 2005/06 and 2006/07 cohort years), the CTE completion baseline is 45 percent. The three-year aspirational standard will be set at 47 percent (5 percent increase).
 - There's concern with using the Launchboard now since it is still under development.
 - Details for augmenting with the Launchboard will be worked out in Fall 2014.
 - Data from the Career Technical Education Outcomes Survey (CTEOS) will also be used as part of the Launchboard dataset. College of the Canyons participated last year and is currently surveying students for year 2 of its participation in the survey. The CTEOS is being administered by Santa Rosa Junior College (previous project oversight by the RP Group).
 - Next step: Need to review and approve the proposed CTE Scorecard metric at the next meeting.
3. Coordination of Student Equity with Performance Indicators
 - Proposals through the College's RFP process should align with the College's established Performance Indicators (a.k.a. Institution-Set Standards). Data presented at the Student Equity Summit aligned with the Performance Indicators.
4. Content of Institutional Effectiveness Report
 - Start with the institutional data from the Academic Program Review and disaggregate by age, gender, and ethnicity. This cannot be done until the Program Review committee has finalized data changes for Year 1.

- Prepare report for presentation to the Board by August of each year. This year the Institutional Research Office will prepare 5-year comparison report for the July drawing from the Alternative Delivery Mode report. Title 5 requires that the college present retention/success data by delivery mode showing performance in Distance Education compared to traditional face-to-face.
5. Recruitment of more faculty representatives, including CTE
 - Talk with incoming Academic Senate President, Paul Wickline, to recruit additional faculty representatives, including representatives from CTE.
 - Look at division meeting times to ensure there's no overlap with the committee's existing day/time so that more faculty can attend.
 6. Other Discussion
 - Daylene will prepare an update for CPT on the progress toward the 2015-16 Institution-Set Standards drawing from the ACCJC 2014 Annual Report.
 - Daylene will prepare the Board item for Barry's presentation of the 2014 Scorecard to the Board of Trustees for the July meeting.