

**Exhibit A-J to Agreement for Instruction or Services
Provided by Employee Training Institute**

Kirkhill-TA

August 14, 2014 - October 31, 2014

1. Class Offering: The content of the following custom-designed, not-for-credit Class Offering is under the exclusive control and discretion of the District. The Class Offering under the terms of this Agreement shall be:

Course Name: Blueprint Reading curriculum development and Train-the-Trainer
Course Description: Customized Blueprint Reading curriculum developed for the exclusive use by Kirkhill-TA for its internal training programs. The Blueprint Reading curriculum will be solely owned by Kirkhill-TA for their use only. Kirkhill-TA will have the opportunity to review the curriculum and suggest changes as part of the development process. The curriculum consists of student and instructor materials including PowerPoint slides, student handouts, training exercises, instructor guides, and pre and post-tests with answer keys. This also includes one Train-the-Trainer course for Kirkhill-TA designated trainers.
Required Materials: N/A
Minimum / Maximum Class Size: N/A
Instructor: Angel De Sevilla, or substitute
Total Number of Class Hours*: 40 hours of curriculum development and one Train-the-Trainer session, typically at various hours per session

*Total hours will not change; hours per session may vary but must total the number of class hours.

Class Dates**: Start Date: August 14, 2014 End Date: October 31, 2014 Time: 40 hours of curriculum design and development and one Train-the-Trainer training session.

**Note: Class Offering not started as shown is subject to terms stated in paragraph 3 of Agreement for Instruction or Services Provided by Employee Training Institute signed by the Contractor on

Class Location [Check (✓) One]: Contractor's Site District's Site Other:

Parties represent that all operations of the Parties' business are, and will continue to be, conducted in compliance with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Higher Education Act of 1972, the Privacy Rights of Parents and Students Act of 1974, and all applicable local, state and federal health and safety regulations.

2. Facilities Use: Check (✓) one:

a. The Contractor shall provide appropriate facilities to conduct the program specified herein and such facilities shall meet the requirements of State and local safety and health regulations during the term of the Agreement. Equipment and reasonable duplicating services necessary for the presentation of the program shall be furnished by the Contractor and shall be adequate and suitable for the program operated and the number of participants in attendance, unless otherwise agreed. The facilities are located at: **28065 Franklin Parkway, Valencia, CA 91355**

b. In consideration of this provision, Contractor agrees to pay the District _____ Dollars (\$ _____). The District shall provide appropriate classroom facilities for each class session (and for a reasonable time before and after each class session) at the location described in the paragraph, "Class Offerings" above, together with the following equipment and special services:

3. Compensation. Contractor agrees to pay the District a fee of (40 hours at \$250.00/hour) Ten Thousand Dollars (\$10,000.00) ("Fee") for Instructional or Service Fees, Facility Use Fees and Student Fees. Contractor also agrees to pay District an additional N/A Fee of (_____).

4. Invoicing. Contractor will be invoiced upon execution of this Exhibit A-2 by Contractor for fees described in Section 3 above. Contractor will be invoiced for all other charges on a monthly basis based on actual activity. All payments are due Net 30 and shall be made payable to Santa Clarita Community College District and be sent to: Employee Training Institute, Santa Clarita Community College District, 26455 Rockwell Canyon Road, Valencia, CA 91355.

IN WITNESS WHEREOF, both parties agree.

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

BY: 
Authorized Representative

Print Name Pete Bellas

CONTRACTOR

BY: 
Authorized Representative

Print Name Annette Ornel